



Agenda Cowlitz Transit Authority

*Dennis Weber (Chair), Lisa Alexander, Kennan Harvey, MaryAlice Wallis,
Erik Halvorson, Anthony Harris (Nonvoting), Spencer Boudreau (Alternate),
Mike Karnofski (Alternate), Richard Dahl (Alternate)*

Wednesday, February 12, 2025

4:00 PM

Hybrid Meeting
Longview Council Chambers
1525 Broadway St, Longview

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, the Cowlitz Transit Authority will conduct a **Regular Board Meeting** on **Wednesday, February 12, 2025, at 4:00 p.m.** in the Longview City Hall Council Chamber, 1525 Broadway St, Longview, WA. This meeting is also available by Zoom.

AND,

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, the Cowlitz Transit Authority will conduct a **Public Hearing** on **Wednesday, February 12, 2025, at 4:00 p.m.** in the Longview City Hall Council Chamber, 1525 Broadway St, Longview, WA. This meeting is also available by Zoom.

The purpose of the hearing is to receive public comments concerning the proposed service changes to Route 411 to Lexington.

Agendas are made available the Friday before the meeting at www.mylongview.com under "Agendas & Minutes."

Zoom meeting link: <https://us02web.zoom.us/j/89844443333>

Telephone options (dial any of the following numbers):

1 253 215 8782

1 408 638 0968

1 669 900 6833

1 346 248 7799

1 312 626 6799

1 646 876 9923

1 301 715 8592

Webinar ID: 898 4444 3333

Longview City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the Board Clerk's Office at (360) 442-5664 at least forty-eight (48) hours in advance if you require special accommodations to attend the meeting.

Written comments may be submitted up to forty-eight (48) hours in advance via email at customerservice@rctransit.org.

Next meeting

Wednesday, March 12, 2025

4:00 p.m. – Regular Board Meeting

1. CALL TO ORDER**2. FLAG SALUTE****3. ROLL CALL****4. PUBLIC COMMENTS****5. CONSIDERATION OF MINUTES FOR THE JANUARY 8, 2025 MEETING**

25-0034 January 8, 2025 CTA Board Meeting Minutes

6. CONSENT CALENDAR

25-0035 2024 December CTA Treasurer's Report

25-0036 2024 December CTA Fund Balance Report

25-0037 Invoice #2025-03 - City of Longview \$510,135.00

25-0038 Invoice #E69B1C00-0005 - TDN - \$451.08

25-00148 INVOICE #368 - CWCOG - Member Dues 2025 - \$572.00

25-00149 INVOICE #369 - CWCOG - EDA GRANT MATCH \$250.00

7. REPORTS

25-0039 2025 Annual Fixed Route Ridership

25-0040 2025 January Daily Fixed Route Ridership

25-0041 2025 January Fixed Route Ridership by Hour

25-0042 2025 January Fixed Route Average Passengers per Trip

25-0043 2024 January LIFT Monthly Ridership

25-0044 Five Year Ridership Graph

8. ELECTIONS OF OFFICERS

25-00147 *In accordance with the By-Laws of the Cowlitz Transit Authority, Section VI, 6.2, Term, the Board is required to elect a Chair and Vice Chair from among its members at the first meeting in February of each year.*

9. SUMMARY SHEET: PUBLIC HEARING REGARDING SERVICE REDUCTION ON ROUTE 411**25-0046 SUMMARY STATEMENT:**

The Cowlitz Transit Authority bylaws, Section 5.3 states that the Authority shall hold a public hearing to solicit public comment on any change in transit service routes amounting to a change in excess of 20% of the total distance of any one route. The proposed change to Route 411 (Lexington-Beacon Hill) meets these criteria.

When the Cowlitz Transit Authority Board extended Route 411 through September 2025, staff was directed to determine methods to decrease the cost of the service. RiverCities Transit staff conducted the following steps:

1. Consideration given to contracting the route to a less expensive provider. However, due to the limited number of service hours as well as the loss of Lower Columbia CAP as a potential provider, the option of contracting out the service was judged to be not viable.
2. A review of productivity by trip on Route 411 during 2024. The least productive trips were identified, and consideration given on how to either increase productivity or propose elimination of these trips.
3. Customers surveyed onboard to learn more directly about the needs of Route 411 riders. The results are attached.
4. Notice of the proposed service change was posted February 25, 2025. Comments received are included.

As a result, staff proposes the following changes to Route 411:

- Due to low ridership, discontinue both Saturday/Holiday schedule trips.
- Due to lower productivity, discontinue the weekday 1:15 PM trip departing LTC.
- Add a new southbound trip from Aaron Drive & Westside Hwy starting at 6:30 AM, based on customer comments requesting an earlier trip for work and school.

The service changes to Route 411 will become effective March 31, 2025, coinciding with the contractual Transit Operator bid schedule shakeup.

RECOMMENDED ACTION:

Conduct a public hearing to receive comments from the public on the March 2025 Service Change.

THEN:

Motion to approve the March 2025 Service Change.

Attachments:

RCT Proposed Service Changes Infopak 01252025
March 2025 Service Change Comments Received

10. **MANAGER'S REPORT**
11. **MISCELLANEOUS**
12. **ADJOURNMENT**



Minutes

Agenda

Cowlitz Transit Authority

*Dennis Weber (Chair), Lisa Alexander, Kennan Harvey, MaryAlice Wallis,
Erik Halvorson, Anthony Harris (Nonvoting), Spencer Boudreau (Alternate),
Mike Karnofski (Alternate), Richard Dahl (Alternate)*

Wednesday, January 8, 2025	4:00 PM	Hybrid Meeting Longview Council Chambers 1525 Broadway St, Longview
-----------------------------------	----------------	--

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, the Cowlitz Transit Authority will conduct a **Regular Board Meeting** on **Wednesday, January 8, 2025, at 4:00 p.m.** in the Longview City Hall Council Chamber, 1525 Broadway St, Longview, WA. This meeting is also available by Zoom.

AND,

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, the Cowlitz Transit Authority will conduct a **Public Hearing** on **Wednesday, January 8, 2025, at 4:00 p.m.** in the Longview City Hall Council Chamber, 1525 Broadway St, Longview, WA. This meeting is also available by Zoom.

The purpose of the hearing is to receive public comments on RiverCities Transit replacing the CAP service to Vancouver.

Agendas are made available the Friday before the meeting at www.mylongview.com under "Agendas & Minutes."

Zoom meeting link: <https://us02web.zoom.us/j/89844443333>

Telephone options (dial any of the following numbers):

1 253 215 8782
1 408 638 0968
1 669 900 6833
1 346 248 7799
1 312 626 6799
1 646 876 9923
1 301 715 8592

Webinar ID: 898 4444 3333

Longview City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the Board Clerk's Office at (360) 442-5664 at least forty-eight (48) hours in advance if you require special accommodations to attend the meeting.

Written comments may be submitted up to forty-eight (48) hours in advance via email at customerservice@rctransit.org.

Next meeting

Wednesday, February 12, 2025

4:00 p.m. – Regular Board Meeting

1. CALL TO ORDER

Vice Chair Alexander called the meeting to order at 4:00 pm.

2. FLAG SALUTE

The flag salute was recited.

3. ROLL CALL

Present: Vice-Chair Lisa Alexander; Member Mary Alice Wallis; Member Erik Halvorson; Member Keenan Harvey; Member Anthony Harris (Non-Voting) Member (Alternate) Richard Dahl;

Absent: Chair Dennis Weber; Member (Alternate) Spencer Boudreau; Member (Alternate) Mike Karnofski

Staff Present: Jim Seeks, Transit Manager; Doreen Daggett, Mobility Supervisor; Tara Hargrave, Clerk of the Board

Others Present: Betsy DeSpain, Paratransit Regional Manager; Sheila Harmon, Paratransit Manager; Megan Wirtz, CWCOC; Bill Fashing, CWCOC

4. PUBLIC COMMENTS

None.

5. CONSIDERATION OF MINUTES FOR THE DECEMBER 11, 2024 CTA BOARD MEETING

A motion was made by Member Wallis, seconded by Member Harvey, to approve the December 11, 2024 Cowlitz Transit Authority Regular Board Meeting Minutes. The motion carried unanimously.

25-009 December 11, 2024 CTA Board Meeting Minutes**6. CONSENT CALENDAR**

A motion was made by Member Halvorson, seconded by Member Wallis, to approve the Consent Calendar in its entirety as presented. The motion carried unanimously

24-001154 2024 November CTA Treasurer's Report**24-001155 2024 November CTA Fund Balance Report****24-001156 Invoice #2025-02 - City of Longview \$510,135.00****25-0010 Invoice #E69B1C00-0004 - TDN - \$451.08****25-0011 Invoice #L164962- State Auditor \$834.60****7. REPORTS**

Transit Manager Seeks reported ridership is up 12% and sales tax revenue is up 3% over last year.

24-001157 2024 Annual Fixed Route Ridership**24-001158 2024 December Daily Fixed Route Ridership****24-001159 2024 December Fixed Route Ridership by Hour**

24-001160 2024 December Fixed Route Average Passengers per Trip

24-001161 2024 December LIFT Monthly Ridership

24-001162 Five Year Ridership Graph

24-001163 PTBA Sales Tax Data 2024 vs. 2023

8. SUMMARY SHEET: PUBLIC HEARING REGARDING 1-5 COMMUTER BUS SERVICE

Transit Manager Seeks made a presentation regarding RiverCities Transit replacing the CAP service to Vancouver.

Vice Chair Alexander opened the public hearing at 4:11 pm, comments were received, and closed the public hearing at 4:25 pm.

Member Halvorson made a motion, seconded by Member Harvey to approve the proposal to establish a commuter bus service between Longview and Vancouver effective July 1, 2025, contingent on sufficient funding from the Washington State Legislature. The motion passed unanimously.

25-007 SUMMARY STATEMENT:

Lower Columbia Community Action Program (CAP) ceases its Longview to Vancouver service via Kalama and Woodland on June 30, 2025. At the request of WSDOT, RCT staff developed a preliminary two-year budget for operating commuter bus service along I-5 between the Longview Transit Center and the 99th Street Transit Center in Vancouver commencing July 1, 2025. As proposed, the bus route will additionally serve Kelso and the Cowlitz Tribe Reservation at Ilani.

If approved, a request will be made directly to the Washington State Legislature for funding assistance for operations and capital for the 2025-2027 state biennium. The direct request will be made as notification of CAP's intent to cease service came after the WSDOT grant application deadline had passed. Operation of the service would be contingent upon receiving state funding assistance.

RECOMMENDED ACTION:

Conduct a public hearing to receive comments from the public on the potential addition of I-5 Commuter Bus Service between Longview and Vancouver.

THEN:

Approve the proposal to establish a Commuter Bus Service between Longview and Vancouver effective July 1, 2025, contingent on sufficient funding from the Washington State Legislature.

25-0013 Full Summary Statement - Public Hearing Regarding I-5 Commuter Bus Service

25-0014 Public Comments on Commuter Bus Proposal

9. SUMMARY SHEET: ESTABLISH PUBLIC HEARING ON REDUCTION OF ROUTE 411 SERVICE

Member Harvey made a motion, seconded by Member Wallis to set a public hearing to be held on January 8, 2025 to received public comment the proposed Route 411 service change. The motion passed unanimously.

25-001230 SUMMARY STATEMENT:

When the Cowlitz Transit Authority Board extended Route 411 (Lexington-Beacon Hill) through September 2025, staff was directed to determine methods to decrease the cost of the service.

We are currently conducting an onboard rider survey to learn more directly about the needs of the Route 411 riders.

RECOMMENDED ACTION:

Establish a public hearing to be held at the February 12, 2025 CTA Board Meeting to receive comments on the March 2025 Service Change Proposal.

25-0015 Full Summary Statement - Route 411 Service Reduction**10. MANAGER'S REPORT**

Transit Manager Seeks reported that 3 vehicles have been ordered.

Mobility Supervisor Doreen Daggett reported on the Lift Rider Guide, radio ads, travel training, bus pass sale locations, bus stop ID stickers and braille signs.

Paratransit Manager Sheila Harmon reported 13% increase in ridership and 14% increase in on demand over last year.

11. MISCELLANEOUS

None.

12. ADJOURNMENT

Vice-Chair Alexander adjourned the meeting at 4:35 pm.

Lisa Alexander, Vice Chair

Tara Hargrave, Clerk of the Board

69701 TRANSIT AUTHORITY

930100 TRANSIT AUTHORITY

Account Information	BARS Information	Beg Balance	Debits	Credits	Change	End Balance
1111000 CASH		681,470.96	584,209.80	- 279,637.10	304,572.70	986,043.66
1112000 WARRANTS OUTSTANDING		0.00	0.00	- 2,964.06	- 2,964.06	- 2,964.06
1180000 INVESTMENTS		6,220,800.34	44,568.01	0.00	44,568.01	6,265,368.35
2131020 ACCOUNTS PAYABLE - AP MODULE		0.00	238,033.15	- 238,033.15	0.00	0.00
2880000 UNRESERVED FUND BALANCE		- 7,615,880.86	0.00	0.00	0.00	- 7,615,880.86
3132100 PUBLIC TRANSPORTATION SYSTEM	8900000 DISTRICT ACTIVITIES	- 5,498,740.37	0.00	- 537,970.80	- 537,970.80	- 6,036,711.17
3611000 INVESTMENT EARNINGS	8900000 DISTRICT ACTIVITIES	- 179,853.19	0.00	- 44,568.01	- 44,568.01	- 224,421.20
3614000 OTHER INTEREST	8900000 DISTRICT ACTIVITIES	- 17,835.58	0.00	- 1,670.99	- 1,670.99	- 19,506.57
5492000 OTHER	8900000 DISTRICT ACTIVITIES	6,410,038.70	238,033.15	0.00	238,033.15	6,648,071.85
Total		0.00	1,104,844.11	- 1,104,844.11	0.00	0.00

COWLITZ TRANSIT AUTHORITY FUND BALANCES
For Period Ending: December 31, 2024

	Current Period	Y-T-D
COWLITZ TRANSIT AUTHORITY		
Beginning Balance: January 1, 2024	\$	7,615,880.86
CTA Revenue		
Metro Sales Tax	537,970.80	6,036,711.17
Interest Earnings/Investments	44,568.01	224,421.20
Local Sales Interest	1,670.99	19,506.57
LCC Ridership Agreement		-
Other Miscellaneous Revenue		-
Subtotal	\$ 584,209.80	\$ 6,280,638.94
CTA Expenditures		
City of Longview	213,876.00	5,751,286.00
City of Longview - Audit Services	21,193.09	24,394.60
Legal Counsel/Notices		2,637.93
Transit Center Security Services		-
Subsistence - Meals		-
Cowlitz-Wahkiakum Council of Governments Dues	2,964.06	20,944.66
Subtotal	\$ 238,033.15	\$ 5,799,263.19
CTA Ending Balance		\$ 8,097,256.61

CITY OF LONGVIEW		
Beginning Balance: January 1, 2024	\$	106,663.45
Longview Revenue		
Federal Grant Competitive- 5339 Replacement Buses	\$ -	\$ -
Federal Grant - ARPA 5307 Formula-Operating	\$ -	\$ 1,780,950.00
Federal Grant - 5307 Formula- Operating	\$ -	\$ -
Federal Grant Competitive- 5310 Paratransit Operating	\$ -	\$ 246,977.11
State Grant - Regional Mobility Operating (PTD0105)	\$ -	\$ -
WSDOT Transit Support Grant	\$ -	\$ -
Green Transportation Planning - PTD0567	\$ -	\$ -
WSTIP Risk Management Grant (RMG)	\$ 5,000.00	\$ 7,500.00
Farebox/Pass Sales	\$ 24,186.22	\$ 157,648.85
Payments from CTA	\$ 213,876.00	\$ 6,601,286.00
State Pool - Interest	\$ -	\$ 111,542.27
Paratransit Office Space Rental	\$ 981.11	\$ 11,773.32
Bank Returns Fees	\$ -	\$ -
Other Misc Revenue	\$ -	\$ -
Bank One Rebates	\$ -	\$ 547.45
Federal Grant Competitive- 5310 - Replacement Buses	\$ -	\$ -
Miscellaneous Adjustments/Settlements/AR	\$ -	\$ 3,255.00
Due from other Governments	\$ 192,818.00	\$ 2,892,036.00
Cashier Over-Short / NSF	\$ -	\$ -
Fixed Assets Sale Proceeds	\$ -	\$ -
Insurance Recoveries	\$ -	\$ 1,846.44
Other Recoveries / Guest Rider	\$ 189.34	\$ 189.34
Capital Asset Gains (Losses)	\$ -	\$ -
Subtotal	\$ 437,050.67	\$ 11,815,551.78
Longview Expenditures		
Subtotal	\$1,499,254.69	\$7,078,226.58
Longview Ending Balance		\$ 4,843,988.65

Combined CTA & Longview Ending Balance	\$ 12,941,245.26
---	-------------------------

Date: 02/12/2025
Invoice # 2025-03

BILL TO Cowlitz Transit Authority
207 North 4th Avenue
Kelso WA 98626

[illegible]

Page 10 of 26

Column Software PBC
PO Box 208098
Dallas, TX 75320-8098
help.column.us

Bill to
RIVER CITIES TRANSIT

Invoice number E69B1C00-0005
Notice ID PKxWqG3117YegvveQ26T
Publisher Longview Daily News
Date of issue Jan 9, 2025
Date due Feb 9, 2025
Amount due \$451.08

Description	Qty	Unit price	Amount
01/30/2025: General Legal Notice	1	229.79	229.79
02/06/2025: General Legal Notice	1	201.29	201.29
Publish Fee	1	20.00	20.00

=== Notes ===

Notice Name: CTA Pub Hrg 2025.01.08
Order Number: COL-WA-100621

=== How to pay this invoice ===

Column Software PBC accepts online payment via credit or debit card, or ACH bank transfers. Please click here to pay online:
<https://www.column.us/invoices/QkE4An8gKiWpOVYuk2RN/pay>

Please note that, once paid, the merchant name on your billing statements will be Column Software PBC.

Select organizations may also pay via check. Checks will result in processing delays and should not be used if your notice requires upfront payment. Please pay the exact amount due, write your invoice number E69B1C00-0005 on the memo, include a printed copy of your Invoice PDF, make the check payable to Column Software PBC, and mail to the address above.

Net Subtotal \$451.08

Tax 0.00

Amount due \$451.08

Pay here: <https://www.column.us/invoices/QkE4An8gKiWpOVYuk2RN/pay>

Questions? Visit help.column.us

E69B1C00-0005 - Page 1 of 1

Cowlitz-Wahkiakum Council of Governments
PO Box 128
Kelso, WA 98626
(360) 577-3041
finance@cwkog.org



INVOICE

BILL TO
Cowlitz Transit
Authority/RiverCities Transit
254 Oregon Way
Longview, WA 98632

INVOICE # 368
DATE 01/22/2025
DUE DATE 03/08/2025
TERMS Net 45

DESCRIPTION	QTY	RATE	AMOUNT
Annual Member Dues - 2025	1	489.00	489.00
Membership Relocation One-Time - 2025	1	83.00	83.00

Thank you for being a valued member of the Cowlitz-Wahkiakum Council of Governments!

BALANCE DUE

\$572.00

Please feel free to contact us if you have any questions.

Cowlitz-Wahkiakum Council of Governments
PO Box 128
Kelso, WA 98626
(360) 577-3041
finance@cwco.org



INVOICE

BILL TO
Cowlitz Transit
Authority/RiverCities Transit
254 Oregon Way
Longview, WA 98632

INVOICE # 369
DATE 01/22/2025
DUE DATE 03/08/2025
TERMS Net 45

DESCRIPTION	QTY	RATE	AMOUNT
EDA Grant Match - 2025	1	250.00	250.00

Thank you for being a valued member of the Cowlitz-Wahkiakum Council of Governments!

BALANCE DUE

\$250.00

Please feel free to contact us if you have any questions.

RIVERCITIES TRANSIT
RIDERSHIP BY THE YEAR

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2025	30	1,413												1,413
	31	3,924												3,924
	32	2,950												2,950
	33	3,182												3,182
	44	1,991												1,991
	45	7,442												7,442
	46	735												735
	57	3,482												3,482
	411	446												446
TOTAL		25,565	0	0	0	0	0	0	0	0	0	0	0	25,565

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2024	30	1,099	1,192	1,351	1,534	1,457	1,186	1,403	1,431	1,358	1,505			13,516
	31	3,263	3,617	3,983	3,590	3,929	3,458	3,830	4,017	3,706	4,082			37,475
	32	2,435	2,613	2,689	2,927	2,819	2,590	3,014	2,749	2,550	2,984			27,370
	33	2,166	2,609	2,785	2,789	2,862	2,677	2,776	2,917	2,849	3,235			27,665
	44	1,262	1,421	1,588	1,754	1,879	1,585	1,758	1,924	1,778	2,254			17,203
	45	5,221	5,988	6,293	6,254	6,440	5,909	6,545	6,646	6,573	7,409			63,278
	46	511	531	570	673	616	555	742	608	707	884			6,397
	57	2,332	2,859	2,779	2,758	2,850	2,234	2,304	2,648	2,828	3,454			27,046
	411	410	439	483	676	588	478	542	524	458	611			5,209
TOTAL		18,699	21,269	22,521	22,955	23,440	20,672	22,914	23,464	22,807	26,418	0	0	225,159

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2023	30	1,197	1,140	1,318	1,111	1,374	1,408	1,332	1,408	1,228	1,304	1,168	1,163	15,151
	31	3,422	3,131	3,732	3,313	3,633	3,660	3,527	4,026	3,606	3,501	3,579	3,652	42,782
	32	2,632	2,302	2,525	2,350	2,472	2,484	2,704	2,828	2,538	2,533	2,608	2,539	30,515
	33	2,595	2,495	2,784	2,414	2,663	2,314	2,402	2,477	2,737	2,784	2,350	2,052	30,067
	44	1,482	1,332	1,652	1,287	1,702	1,607	1,418	1,612	1,483	1,679	1,449	1,392	18,095
	45	5,332	4,822	5,762	5,829	6,196	5,822	5,267	6,364	5,494	5,842	5,598	5,300	67,628
	46	299	240	337	356	463	528	458	566	560	533	560	552	5,452
	57	2,543	2,190	2,471	2,252	2,343	2,387	2,167	2,398	2,389	2,692	2,763	2,126	28,721
	411	171	225	166	279	363	402	388	425	385	437	402	383	4,026
TOTAL		19,759	17,997	20,819	19,223	21,209	20,612	19,663	22,104	20,420	21,305	20,477	19,159	242,747

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2022	30	754	766	954	894	979	1,089	979	1,209	1,194	1,159	1,004	1,024	12,005
	31	2,258	2,303	3,065	2,931	2,888	3,142	3,056	3,460	3,204	3,102	3,269	3,328	36,006
	32	1,861	1,873	2,302	2,128	2,155	2,285	2,528	2,849	2,858	2,943	2,582	2,267	28,631
	33	1,991	1,986	2,292	2,311	2,111	2,134	1,988	2,336	2,382	2,443	2,344	2,279	26,597
	44	986	1,022	1,350	1,110	1,242	1,511	1,161	1,530	1,458	1,453	1,221	1,282	15,326
	45	3,984	4,401	5,169	4,927	4,937	5,142	4,530	5,419	5,359	5,440	4,966	4,948	59,222
	46	399	353	452	357	402	396	332	471	414	371	301	293	4,541
	57	1,516	1,592	1,860	1,761	1,768	1,834	1,825	2,054	2,066	2,485	2,024	2,026	22,811
	411					61	80	72	82	61	92	78	75	601
TOTAL		13,749	14,296	17,444	16,419	16,543	17,613	16,471	19,498	19,100	19,648	17,880	17,600	206,261

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2021	30		488	936	976	799	891	925	816	815	781	714	704	8,845
	31	2,687	2,270	2,991	3,047	2,765	2,724	2,931	2,628	2,538	2,516	2,440	2,498	32,035
	32	1,461	1,424	1,861	1,980	1,747	1,897	2,038	1,688	1,770	1,905	1,772	1,951	21,494
	33	1,844	1,406	1,940	2,196	2,064	2,289	2,269	2,055	1,973	2,066	2,106	2,021	24,229
	44		553	1,240	1,265	1,108	1,119	1,237	1,236	1,130	1,201	1,176	1,093	12,358
	45	3,763	3,278	4,891	4,803	4,599	4,538	4,940	4,621	4,509	4,349	4,142	4,174	52,607
	46								272	422	369	400		1,463
	57	926	912	1,452	1,538	1,262	1,362	1,378	1,367	1,681	1,625	1,382	1,396	16,281
TOTAL		10,681	10,331	15,311	15,805	14,344	14,820	15,718	14,411	14,688	14,865	14,101	14,237	169,312

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2020	30	1,477	1,489	1,290					765	779	962	664	734	8,160
	31	5,084	5,704	4,363	2,970	2,940	3,360	3,303	2,821	2,884	3,204	2,709	3,137	42,479
	32	4,206	4,287	3,023	1,541	1,655	1,991	2,151	2,049	1,988	2,280	1,820	1,883	28,874
	33	4,036	4,030	2,992	1,729	1,864	2,159	2,344	1,948	1,947	2,269	1,827	1,950	29,095
	44	2,043	2,131	1,801					940	1,123	1,148	931	887	11,004
	45	8,461	8,689	6,780	3,991	3,948	4,976	5,354	4,485	4,279	4,835	3,952	4,353	64,103
	57	3,250	3,152	2,274	1,065	973	1,446	1,556	1,424	1,361	1,574	1,117	1,196	20,388
TOTAL		28,557	29,482	22,523	11,296	11,380	13,932	14,708	14,432	14,361	16,272	13,020	14,140	204,103

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2019	30											455	1238	1,693
	31	6,989	5,734	5,954	6,350	6,176	5,497	5,975	6,522	5,350	6,332	5,494	4,713	71,086
	32	5,787	4,546	4,727	5,044	5,200	4,091	4,460	4,552	4,221	5,114	4,151	3,625	55,518
	33	3,750	3,582	3,747	3,873	3,896	3,610	3,381	3,586	3,305	3,969	3,655	3,455	43,809
	44	2,410	2,108	2,091	2,294	2,386	2,162	2,113	2,133	1,938	2,356	2,029	2,002	26,022
	45	9,099	8,185	8,759	9,102	9,239	7,596	8,172	8,954	8,261	9,742	8,250	7,504	102,863
	57	3,074	2,821	2,953	3,106	3,222	2,687	2,511	2,578	2,416	2,982	2,878	2,512	33,740
TOTAL		31,109	26,976	28,231	29,769	30,119	25,643	26,612	28,325	25,491	30,495	26,912	25,049	334,731

RIVERCITIES TRANSIT DAILY RIDERSHIP REPORT

Jan-25

DATE	ROUTE 30	ROUTE 31	ROUTE 32	ROUTE 33	ROUTE 44	ROUTE 45	ROUTE 45 B	ROUTE 46	ROUTE 57	ROUTE 411	TOTAL
1 H											
2	88	148	105	100	118	200	101	32	103	9	1004
3	71	191	110	117	110	192	132	27	118	23	1091
4 S		134	72	91		183			109	2	591
5											
6	73	149	126	173	90	223	158	35	149	29	1205
7	55	161	152	111	73	176	111	50	135	17	1041
8	68	169	97	132	113	184	160	28	139	14	1104
9	69	154	108	151	87	180	138	37	149	18	1091
10	48	168	138	100	75	212	82	41	113	19	996
11 S		125	68	116		174			97	3	583
12											
13	70	160	136	158	95	175	107	52	145	47	1145
14	69	160	120	122	98	183	134	25	166	15	1092
15	64	144	104	109	75	198	121	38	162	26	1041
16	73	160	129	117	97	213	135	30	149	16	1119
17	104	161	127	119	96	169	113	29	152	14	1084
18 S		108	87	98		173			81	3	550
19											
20 R		105	94	107		131			104	2	543
21	71	139	106	155	111	214	117	26	153	9	1101
22	73	160	114	113	111	181	122	37	133	22	1066
23	59	155	122	150	86	177	124	39	158	12	1082
24	68	155	111	109	88	170	122	52	118	15	1008
25 S		111	82	95		174			94	1	557
26											
27	57	158	139	128	86	196	111	31	141	36	1083
28	57	145	141	111	98	192	142	30	163	20	1099
29	68	159	104	135	94	201	110	36	175	23	1105
30	59	153	125	137	111	171	132	29	153	33	1103
31	49	192	133	128	79	199	129	31	123	18	1081
TOTAL (26)	1413	3924	2950	3182	1991	4841	2601	735	3482	446	25565
WEEKDAY TOTAL (21)	1413	3341	2547	2675	1991	4006	2601	735	2997	435	22741
SATURDAY/REDUCED DAY TOTAL (5)		583	403	507		835			485	11	2824
DAILY AVERAGE	67	151	113	122	95	186	124	35	134	17	983
WEEKDAY AVERAGE	67	159	121	127	95	191	124	35	143	21	1083
SATURDAY/REDUCED DAY AVERAGE		117	81	101		167			97	2	565

Ridership by Hour
1/1/2025 - 1/31/2025

Weekday - Passengers by Hour

Route	630	700	800	900	1000	1100	1200	1300	1400	1500	1600	1700	1800	TOTAL
31	55	240	302	296	310	240	328	313	255	295	257	258	192	3,341
32	45	79	141	178	245	261	255	293	366	227	217	163	77	2,547
33	4	132	209	217	199	249	272	305	279	310	223	183	93	2,675
Route	630	720	820	920	1020	1120	1220	1320	1420	1520	1620	1720	1820	
44	82	53	126	137	173	210	206	172	225	204	195	140	68	1,991
57	52	240	187	233	232	247	202	326	501	290	230	218	39	2,997
Route					1030	1130	1230	1330	1430	1530	1630			
30					142	240	258	228	236	155	154			1,413
Route					1050	1150	1250	1350	1450	1550				
46					91	139	125	126	118	136				735
Route	630	700	730	800		not shown for brevity				1700	1720	1800	1830	
45	66	198	143	228						261	181	102	44	6,607
Route		715	815	915		1115	1215	1315	1415	1515	1615	1715		
411		36	42	53		47	51	29	56	41	41	39		435

Saturday - Passengers by Hour

Route		800	900	1000	1100	1200	1300	1400	1500	1600	1700	
31		29	57	56	47	76	80	82	58	53	45	583
32		10	27	35	54	62	45	64	47	43	16	403
33		37	41	40	44	56	67	71	57	58	36	507
Route		820	920	1020	1120	1220	1320	1420	1520	1620	1720	
57		19	27	51	47	63	49	61	60	59	49	485
Route	800	830	900	930	not shown for brevity				1600	1630	1700	1730
45	27	31	42	35					61	49	35	11
Route		915				1515						
411		6				5				11		

Total Fixed Route

25,565

Average Passengers per Trip
1/1/2025 - 1/31/2025

Weekday

Route	630	700	800	900	1000	1100	1200	1300	1400	1500	1600	1700	1800	Passengers per Revenue Service Hr	Avg daily boardings
31	2.6	11.4	14.4	14.1	14.8	11.4	15.6	14.9	12.1	14.0	12.2	12.3	9.1	12.7	159
32	2.1	3.8	6.7	8.5	11.7	12.4	12.1	14.0	17.4	10.8	10.3	7.8	3.7	9.7	121
33	0.2	6.3	10.0	10.3	9.5	11.9	13.0	14.5	13.3	14.8	10.6	8.7	4.4	10.2	127
Route	630	720	820	920	1020	1120	1220	1320	1420	1520	1620	1720	1820		
44	3.9	2.5	6.0	6.5	8.2	10.0	9.8	8.2	10.7	9.7	9.3	6.7	3.2	7.6	95
57	2.5	11.4	8.9	11.1	11.0	11.8	9.6	15.5	23.9	13.8	11.0	10.4	1.9	11.4	143
Route					1030	1130	1230	1330	1430	1530	1630				
30					6.8	11.4	12.3	10.9	11.2	7.4	7.3			9.6	67
Route					1050	1150	1250	1350	1450	1550					
46					4.3	6.6	6.0	6.0	5.6	6.5				5.8	35
Route	630	700	730	800	not shown for brevity					1700	1720	1800	1830		
45	3.1	9.4	6.8	10.9						12.4	8.6	4.9	2.1	15.8	315
Route		715	815	915		1115	1215	1315	1415	1515	1615	1715			
411		1.7	2.0	2.5		2.2	2.4	1.4	2.7	2.0	2.0	1.9		3.6	21

Saturday

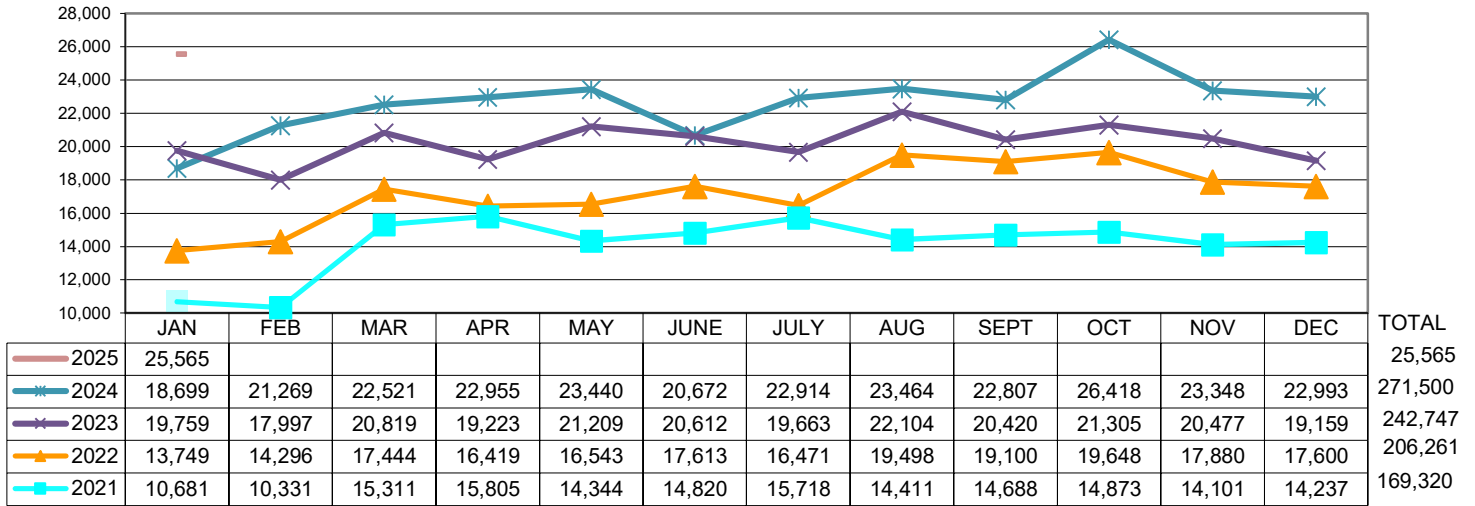
Route	800	900	1000	1100	1200	1300	1400	1500	1600	1700	Passengers per Revenue Service Hr	Avg daily boardings
31	5.8	11.4	11.2	9.4	15.2	16.0	16.4	11.6	10.6	9.0	11.7	117
32	2.0	5.4	7.0	10.8	12.4	9.0	12.8	9.4	8.6	3.2	8.1	81
33	7.4	8.2	8.0	8.8	11.2	13.4	14.2	11.4	11.6	7.2	10.1	101
Route	820	920	1020	1120	1220	1320	1420	1520	1620	1720		
57	3.8	5.4	10.2	9.4	12.6	9.8	12.2	12.0	11.8	9.8	10.1	97
Route	800	830	900	not shown for brevity			1600	1630	1700	1730		
45	5.4	6.2	8.4				12.2	9.8	7.0	2.2	16.7	167
Route		915					1515					
411		1.2					1.0				1.8	2

System Productivity

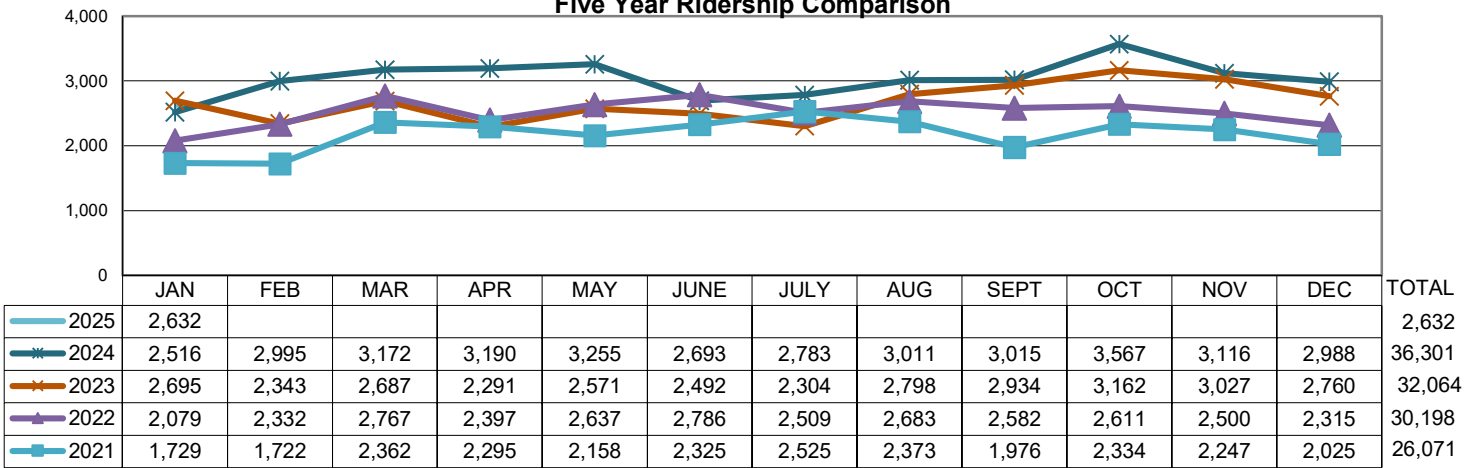
10.7

Date	Total Psgrs	Demand Response (one way) Client Trips	Number of Attendrs	Number of Guests	Delivered AMB Psgrs	Delivered W/C Psgrs	% W/C Psgrs Delivered	Psgs Rev Hour	CXLS	No Shows
1/2/2025	117	81	34	2	56	25	30.86%	2.42	6	0
1/3/2025	166	128	36	2	82	46	35.94%	2.49	16	1
1/4/2025	71	58	13	0	39	19	32.76%	2.25	5	1
1/6/2025	99	83	16	0	62	21	25.30%	2.27	13	0
1/7/2025	164	139	25	0	98	41	29.50%	2.42	9	5
1/8/2025	126	112	14	0	84	28	25.00%	1.92	8	2
1/9/2025	169	130	39	0	105	25	19.23%	2.58	13	6
1/10/2025	97	81	16	0	60	21	25.93%	1.85	11	4
1/11/2025	68	49	19	0	30	19	38.78%	2.47	7	3
1/13/2025	136	101	35	0	78	23	22.77%	2.49	10	3
1/14/2025	155	126	27	2	96	30	23.81%	2.37	4	6
1/15/2025	145	119	24	2	78	41	34.45%	2.28	11	1
1/16/2025	156	120	36	0	94	26	21.67%	2.60	11	1
1/17/2025	127	100	25	2	78	22	22.00%	2.15	11	2
1/18/2025	66	52	14	0	34	18	34.62%	2.13	7	1
1/20/2025	84	62	22	0	49	13	20.97%	2.54	10	2
1/21/2025	166	133	33	0	105	28	21.05%	2.88	3	2
1/22/2025	114	96	16	2	72	24	25.00%	1.93	15	1
1/23/2025	156	128	28	0	91	37	28.91%	2.34	22	3
1/24/2025	130	100	24	6	81	19	19.00%	2.20	11	5
1/25/2025	67	55	10	2	34	21	38.18%	2.35	5	0
1/27/2025	105	83	16	6	59	24	28.92%	2.46	9	2
1/28/2025	166	138	28	0	97	41	29.71%	2.69	9	6
1/29/2025	164	136	28	0	99	37	27.21%	2.21	16	5
1/30/2025	152	124	28	0	94	30	24.19%	2.49	12	3
1/31/2025	144	115	27	2	95	20	17.39%	2.44	7	4
	3310	2649	633	28	1950	699	26.39%	2.35	261	69

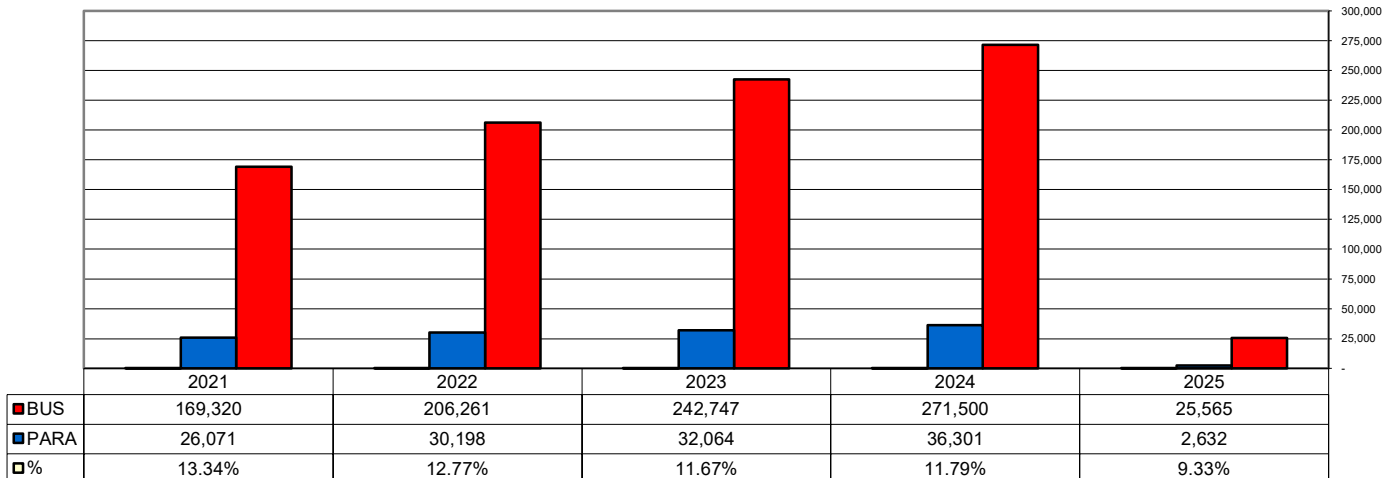
RiverCities Transit Fixed Route Five Year Ridership Comparison



RiverCities Transit Paratransit Five Year Ridership Comparison



Comparison of Ridership Bus and Paratransit Ridership



Cowlitz Transit Authority



Agenda Summary

PUBLIC HEARING REGARDING MARCH 2025 SERVICE CHANGE PROPOSAL

SUMMARY STATEMENT:

The Cowlitz Transit Authority bylaws Section 5.3 states that the Authority shall hold a public hearing to solicit public comment on any change in transit service routes amounting to a change in excess of 20% of the total distance of any one route. The proposed change to Route 411 (Lexington-Beacon Hill) meets this criteria.

When the Cowlitz Transit Authority Board extended Route 411 through September 2025, staff was directed to determine methods to decrease the cost of the service. RiverCities Transit staff conducted the following steps:

1. Consideration given to contracting the route to a less expensive provider. However, due to the limited number of service hours as well as the loss of Lower Columbia CAP as a potential provider, the option of contracting out the service was judged to be not viable.
2. A review of productivity by trip on Route 411 during 2024. The least productive trips were identified, and consideration given on how to either increase productivity or propose elimination of these trips.
3. Customers surveyed onboard to learn more directly about the needs of Route 411 riders. The results are attached.
4. Notice of the proposed service change was posted February 25, 2025. Comments received are included.

As a result, staff proposes the following changes to Route 411:

- Due to low ridership, discontinue both Saturday/Holiday schedule trips.
- Due to lower productivity, discontinue the weekday 1:15 PM trip departing LTC.
- Add a new southbound trip from Aaron Drive & Westside Hwy starting at 6:30 AM, based on customer comments requesting an earlier trip for work and school.

The service changes to Route 411 will become effective March 31, 2025 coinciding with the contractual Transit Operator bid schedule shakeup.

RECOMMENDED ACTION:

Conduct a public hearing to receive comments from the public on the March 2025 Service Change.

THEN:

Motion to approve the March 2025 Service Change.

Attachments:

RCT Proposed Service Changes Infopak 01252025
March 2025 Service Change Comments Received

RiverCities Transit

Proposed Service Changes

When the Cowlitz Transit Authority extended Route 411 (Lexington and Beacon Hill to Longview) service through September 2025, RCT staff was directed to determine how to operate the service less expensively.

To accomplish this and based on ridership numbers as well as customer feedback from a recent onboard survey, RCT proposes three changes to Route 411 to become effective March 31, 2025.

RCT is seeking public comments on these proposed changes before February 11th. Comments and proposed changes will be presented at a public hearing on February 12, 2025, during the Cowlitz Transit Authority Board Meeting. The meeting is at 4 pm in the Longview Council Chambers and on Zoom. Comments received from the Route 411 customer survey will be included.

Further details about the proposed changes are outlined on the following page.

Seeking Public Comments
January 25 - February 11, 2025

Call: 360-442-5663;

Write: Fill out comment card and leave with customer service; or

Email: customerservice@rctransit.org



Route 411 Proposed Changes



Due to low ridership, discontinue both Saturday/Holiday schedule trips.

Due to lower productivity, discontinue the weekday 1:15 PM trip departing LTC.

Add a new southbound trip from Aaron Drive & Westside Hwy starting at 6:30 AM, based on customer comments requesting an earlier trip for work and school.

We want your input!

You can provide us with your comments in the following ways:

- * In person at the Longview Transit Center. Our customer service team will be happy to record your comments for you.
- * In writing on the provided customer comment forms;
- * By E-mail at customerservice@rctransit.org;
- * Call us at 360-442-5663; or
- * Provide comments at the CTA Board Meeting November 8th or by Zoom.

Next Steps

January 25 –
February 11,
2025



February 11,
2025



February 12,
2025, 4pm
Longview
Council
Chambers



March 31,
2025

**Hold Public
Comment Period
& Gather Citizen
Feedback**

**Review
Comments**

**CTA Board
Public Hearing**

**Service Changes
Become
Effective**

March 2025 Service Change

Comments Received

Route 411 Survey Comments

John St	Please keep this transit and please add a route after 5:15 pm. The drivers are great and punctual, this is how I get work everyday. Thank you!
Solomon Rd	My family of 3 use the bus a lot.
n/a	I really do appreciate this bus Route 411 it's very important to my transportation needs as someone who lives in Lexington. So even though times may have to be alter it's worth it if we can keep this bus going!
Solomon Rd	I think they should keep the service because a lot people don't have cars.
John St	Earlier + later would allow me to get to work & do things after work like go to the bank or doctor appointments.
Solomon Rd	I am so thankful for the route, I physacally and mentally depend on the 411. PS. All drivers I rode with is so very caring
Solomon Rd	I need this but it's the only way I have to get around with my family
Yellow Brick Rd	Please keep this
8th Ave	The rides are safe
Solomon Rd	The drivers are great drivers
23rd Ave	I like RiverCities the buses + the drivers.
n/a	Could go down 3rd Ave toward Walmart + Industrial Way. Would be nice.
Solomon Rd	Appreciate this access to Longview especially. Without this service I have to rely on others which is difficult.
Alabama St	The 411 should go to the Ostrander Store
Solomon Rd	This bus is important as it is my only way into town without a car
Sparks Dr	Please DO NOT CHANGE this route. I rely on it everyday.
Sparks Dr	My wife uses this route every day. She needs it.
Beech St	Yes, please consider all that depend on this route for to go to work or home; or shopping.
Solomon Rd	I think it's great to have Lexington service.
Westside Hwy	This bus helps me immensely
n/a	We feel it is necessary and helpful to those people that do not drive or have access to driving themselves
n/a	I have a friend that uses this bus at least once a week and it's beneficial to her. It gives her piece of mind to be able to go into town, that is safe and effective.
Holcomb Loop Rd	This is the only way I have to get to town. As it is I walk 3/4 mil each way to catch bus 411. I am 60 yo. And have a replaced hip. I would love to see the bus come from Kelso down Pacific to the Lexington bridge then it could cross over the bridge & continue normal rout. Eliminating Salmon Rd on the way to Lexington & the dangerous return to 411 from Salmon Rd.

Social Media and Written Comments

None received as of 2/4/2025