



City of Longview

Agenda

Parks and Recreation Board

Monday, February 24, 2025

5:00 PM

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the Parks and Recreation Advisory Board of the City of Longview, Washington, will be holding a meeting on February 24, 2025 at 5:00 p.m. in the Training Room, on the 2nd floor of City Hall 1525 Broadway St., Longview. The meeting is also available online and/or via telephone.

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 229 956 634 565

Passcode: gSusnf

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 213-631-2692,,525776909#](#) United States, Los Angeles

[+1 347-973-4395,,525776909#](#) United States, New York City

Phone Conference ID: 525 776 909#

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. HYBRID MEETING

25-00174 NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the Parks and Recreation Advisory Board of the City of Longview, Washington, will be holding a meeting on February 24, 2025 at 5:00 p.m. in the Training Room, on the 2nd floor of City Hall 1525 Broadway St., Longview. The meeting is also available online and/or via telephone.

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[+1 213-631-2692](tel:+12136312692), [525776909#](tel:+1525776909) United States, Los Angeles

[+1 347-973-4395](tel:+13479734395), [525776909#](tel:+1525776909) United States, New York City

Phone Conference ID: 525 776 909#

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2. CALL TO ORDER

3. FLAG SALUTE

4. ROLL CALL

5. APPROVAL OF MINUTES

25-00195 PRAB Draft Meeting Minutes 01.27.2025

6. CHANGES TO THE AGENDA

7. CONSTITUENT/BOARD MEMBER COMMENTS

8. OLD BUSINESS

9. NEW BUSINESS

25-00196 A. Neighborhood Park Grant Applications

1. Central Sandlot - Mike Barbee/Mike Street Presenting ~ 10 Minutes (5:15 PM)
2. Longview Youth Baseball - Jim Trussel Presenting ~ 10 Minutes (5:30 PM)
3. Longview Pioneer Lions - Anne Camarda Presenting ~ 10 Minutes (5:45 PM)

25-00198 B. Election of Chair & Vice Chair

10. REPORTS (10 Minutes)

25-00200 A. Parks Division Monthly Report (Handout)
B. Recreation Division Monthly Report (Verbal)
C. Directors Report (Verbal)

11. ADJOURNMENT



City of Longview

Minutes

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Parks and Recreation Board

Monday, January 27, 2025

5:00 PM

Recreation Office,
2920 Douglas Street, Longview WA

1. CALL TO ORDER

25-00114 NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the Parks and Recreation Advisory Board of the City of Longview, Washington, will be holding a meeting on January 27, 2025 at 5:00 p.m. in the Training Room, on the 2nd floor of City Hall 1525 Broadway St., Longview. The meeting is also available online and/or via telephone.

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 229 956 634 565

Passcode: gSusnf

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 213-631-2692,,525776909#](#) United States, Los Angeles

[+1 347-973-4395,,525776909#](#) United States, New York City

Phone Conference ID: 525 776 909#

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2. FLAG SALUTE

3. ROLL CALL

Members Present: Board Member Jenny Oskey, Board Member Claire Pang, Board Member Oliver Black, Board Member Glenda Johnson

Members Absent: Steven Pond

Constituents Present: Mark Silva, Rotarian

Council Members Present: MaryAlice Wallis

Staff Present: Jennifer Wills, Melissa Harbour, Josh Allen, Alissa Manno

4. APPROVAL OF MINUTES

A motion was made by Board Member Johnson and seconded by Board Member Oskey to approve the meeting minutes from 12.16.2024. The motion passed with the following vote:

Ayes: Jenny Oskey, Claire Pang, Oliver Black, Glenda Johnson

Nays: None
Abstain: None
Yes 4, No 0, Abstained 0

25-00115 PRAB Draft Meeting Minutes - 12.16.2024

5. CHANGES TO THE AGENDA

6. CONSTITUENT/BOARD MEMBER COMMENTS

Board Member Glenda Johnson provided comment.

7. OLD BUSINESS

N/A

8. NEW BUSINESS

Rotary Member Mark Silva presented a proposal to allow a Beer Garden at the Summer Concert Series.

A motion was made by Board Member Johnson and seconded by Board Member Black to direct staff to provide additional information at the next meeting. The motion passed with the following vote:

Ayes: Jenny Oskey, Claire Pang, Oliver Black, Glenda Johnson

Nays: None

Abstain: None

Yes 4, No 0, Abstained 0

25-00116 Rotary Proposal for Beer Garden at Summer Concert Series

SUMMARY: The Rotary Club of Longview will present their proposal to the Parks and Recreation Advisory Board for a change in policy and approval for the serving of beer and wine at the Summer Concert Series. The current approved "Alcohol In Parks Policy" is attached.

The changes to the policy for the board to review is as follows:

- 1) Allowing for alcohol sales at Lake Sacajawea (currently only R.A. Long Park is permitted)
 - 2) Requesting to use 48 inch orange fencing (currently 60 inches is required)
 - 3) Requesting to use a security service (currently not in policy, but larger City rule that Police Officers must be hired on-site during alcohol consumption).
- ACTION:** Discussion on policy change, impacts to concerts, bigger vision on impact to other events, and input from parks and police.

9. REPORTS (10 Minutes)

A Park Maintenance Division Report was provided by Josh Allen, on behalf of Joanna Martin, verbally.

A Recreation Division Report was embedded in the agenda.

25-00118 A. Park Maintenance Division Report

B. Recreation Division Report

C. Director's Report (Verbal)

10. ADJOURNMENT

The meeting was adjourned at 06:00 PM. The next meeting is scheduled for February 24, 2025 at 5:00 PM

NEIGHBORHOOD PARK GRANT APPLICATION ASSESSMENT – BEGIN ASSESSMENT HERE:

<i>8 Rating Criteria</i>	Did Applicant Address Criteria?	Score	Notes
<u>Need:</u> Score based on presence of similar or complementary facilities in the area/community as well as level of need. The greater the need, the higher the score. (10 Points)	☐ YES ☐ NO		
<u>Community Impact:</u> Score based on number of people affected, diversity, and underserved populations. The bigger the impact, the higher the score. (10 Points)	☐ YES ☐ NO		
<u>Access:</u> Score based on public availability and year-round access, the more access, the higher score. (10 Points)	☐ YES ☐ NO		
<u>Financial Responsibility:</u> Score based on longevity and impact on maintenance and upkeep. The longer it lasts, the less impact on the ongoing park budget /staffing time, the higher the score. (10 Points)	☐ YES ☐ NO		
<u>Cost Benefit:</u> Score based on economic impact, community development, play opportunities, and youth issues reduction. The larger the benefit provided, the higher the score. (10 Points)	☐ YES ☐ NO		
<u>Compliance:</u> Score based on adherence to city policies, preservation plans, and comprehensive plans. The more the project complies, the higher the score. (10 Points)	☐ YES ☐ NO		
<u>Readiness to Proceed:</u> Score based on preparedness for installation. If the project is prepared to install or a secure plan is in place, the higher the score. (20 Points)	☐ YES ☐ NO		
<u>Funding:</u> Score based on availability of funding or plan for securing including letters of intent from donors/partners. (20 Points)	☐ YES ☐ NO		
	Total Points:		



Longview Parks and Recreation Department Neighborhood Park Grant Application

Application deadline: February 14, 2025

**PLEASE SUBMIT EIGHT (8) COPIES OF THIS APPLICATION AND
EIGHT (8) COPIES OF ANY SUPPLEMENTAL MATERIALS**

Date	Project Name	Project Location
February 11, 2025	Storage & Shade	Archie Anderson Park
Applicant (organization)	Contact Person and Title	
Central Sandlot Baseball	Mike Barbee, Treasurer	
Are you a non-profit organization?	If yes, what is your IRS Tax ID#?	
☒ Yes ☐ No	88-0848094	
Address	City/State/Zip	
133 Alta Vista Rd	Longview, WA 98632	
Daytime Phone	Evening Phone	Email Address
(360) 430-7743	(360) 423-1897	mcsbarbee@comcast.net
Project Description.		

(Applicants are encouraged to attach additional pages including schematic drawings, site location drawings, maps, pictures, and photographs.)

See attached Addendum.

Project Relationship to Grant Rating and Instruction Criteria

(On a separate sheet of paper please explain how this project responds to the eight rating criteria listed in the application process. Addressing the eight criteria will enable the Parks and Recreation Advisory Board to evaluate the importance of the project against others that request funding. *Failure to address the criteria will result in an incomplete application and request denial.*)

- ☐ **Need:** Does the community have a need for this project? (Consider whether there are similar or complementary facilities in the area/community)
- ☐ **Community Impact:** Who will benefit from the project? Provide approximate number, range, and diversity of those likely to be served by or benefit from the project? Do they represent a significant underserved population?
- ☐ **Access:** Upon completion, what will the availability of the project be to the public during the year?
- ☐ **Financial Responsibility:** What is the potential life span of the project? What will the maintenance and replacement requirements of the project be, both immediate and long-term?
- ☐ **Cost Benefit:** Do the benefits outweigh the cost of the project? (Benefits include economic impact and community development, additional opportunities for play in the community, and reduction in youth related social problems.)
- ☐ **Compliance:** Does the project comply with the City of Longview's historic preservation plan, park and recreation comprehensive plan, and other city policy initiatives?
- ☐ **Readiness to Proceed:** How soon after the grant is approved can the project begin? (Discuss how quickly the applicant can complete the project by demonstrating availability of the required financial match; permits being secured; and availability of needed labor.)
- ☐ **Funding:** What are the applicant's potential sources of funding? (Please list all cash and in-kind goods and services) Are they already secured? Does the applicant identify partnership arrangements and what value does the partnership(s) bring to the project?

ADDENDUM
CENTRAL SANDLOT BASEBALL
2025 NEIGHBORHOOD PARK GRANT APPLICATION
STORAGE AND SHADE AT ARCHIE ANDERSON PARK

PROJECT DESCRIPTION

Central Sandlot Baseball proposes to improve the storage capacity and general usefulness at Archie Anderson Park by doing two things.

First, we propose to buy and install an 8-ft x 20-ft steel storage box, with doors at both ends; a partition will be installed to split the box into two parts, one for Central Sandlot's storage and the other for the Longview Parks and Recreation's storage. This box would be set at the parking lot end of the slab where the Concession Building used to be.

Second, we propose to install a shade sail at the field end of the same slab. The sail would be triangular, 32 feet on each side, made of UV resistant fabric; it will block 95% of UV radiation but will allow air and water to pass through freely. This shade sail was selected by the Parks and Recreation staff and will be installed by their crew.

PROJECT RELATIONSHIP TO GRANT RATING AND INSTRUCTION CRITERIA

Need: This project will fulfill three needs; the storage box will take care of two of them. First, Central Sandlot needs a place to store the equipment we use to run our program. Two years ago, we used the garage at the Highlands Neighborhood Association building, and last year we used the old Central Youth Baseball batting cage to store our equipment, but neither spot is available to us going forward. The second need is that the Parks and Recreation Department needs more storage for its Summer Program. The third need, fulfilled by the shade sail, is to provide shade for general park users.

Community Impact: Three groups of park users will benefit from this project. One group is the kids participating in the Central Sandlot program. Based on the last three years' participation, we expect 140-150 kids to sign up this year. The second beneficiary is the Park Department's Summer Program; Parks staff expects an average of 35 kids per day to participate this summer. The third beneficiary is the general park user, who will find a shady spot to hang out or have a picnic under the shade sail.

Access: Once the project is complete, residents throughout the City and immediate area will be able to register for both the Central Sandlot and Parks Department Summer programs. The Parks and Recreation Department expects the shade sail to be up from Memorial Day to Labor Day.

Financial Responsibility: We believe that the steel storage box has a very long life. The fabric in the shade sail has undergone 20,000 hours of laboratory UV testing.

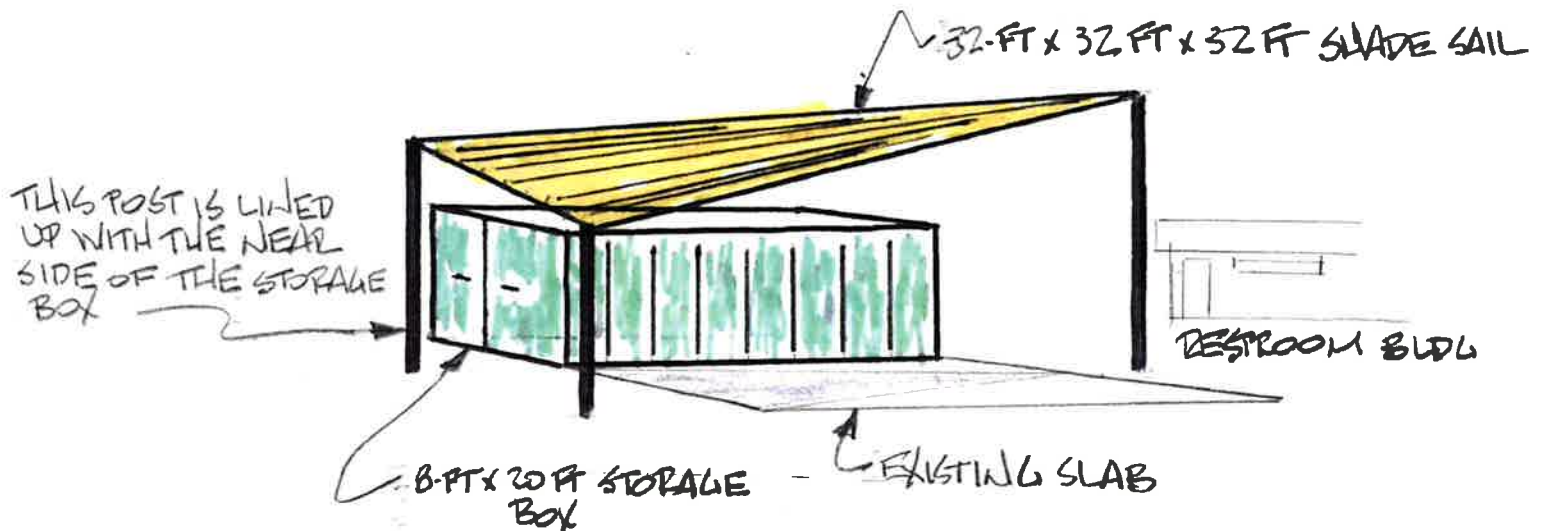
Cost Benefit: This project will benefit Central Sandlot, the Parks Department Summer Program and general park users. We believe it will provide additional play opportunities in the community; these will give kids more positive things to do, which should help address social problems among our youth.

Compliance: Central Sandlot has developed both elements of this project in conjunction with the Parks and Recreation Department staff. Thus, we believe it complies with the City's plans and policy initiatives.

Readiness to Proceed: Central Sandlot is ready to begin this project as soon as our Grant application is approved by the City. We have been working with the supplier of the storage box for several months. We will confirm with Parks and Recreation staff that they will be ready to go as well.

Funding: Central Sandlot has the funding on hand to execute the entire project (\$12,000). Given our success raising money in the community the past few years, we anticipate no trouble funding our program this summer.

STORAGE AND SHADE PROJECT ARCHIE ANDERSON PARK



THE SHADE SAIL WILL COVER THE SLAB ON THE NEAR SIDE OF THE STORAGE BOX.

LOOKING APPROXIMATELY NORTH FROM
THE BASEBALL FIELD TOWARD THE
PLAYGROUND

CENTRAL SANDLOT BASEBALL
2025 NEIGHBORHOOD PARK GRANT
STORAGE AND SHADE AT ARCHIE ANDERSON PARK

SUPPLIES SERVICES

PAID SUPPLIES AND SERVICES

STORAGE BOX

20-ft New 1-trip Double Door Storage Box, delivered	\$4,950.00	
Pin Lock	<u>50.00</u>	
Subtotal	\$5,000.00	
8.1% Tax	<u>405.00</u>	
Subtotal	\$5,405.00	
3% Processing Fee	<u>162.15</u>	
TOTAL	\$5,567.15	
 Treated 4x6s	 \$65.00	
TOTAL PAID FOR STORAGE BOX INSTALLATION	\$5,632.15	\$0.00

SHADE SAIL

6" dia sch 80 pipe	\$3,500.00	
Shade Sail	300.00	
Hardware	400.00	
4 cu yd concrete	1,350.00	
Skid Steer rental	700.00	
36" Auger Bit	<u>100.00</u>	
TOTAL PAID FOR SHADE SAIL INSTALLATION	\$6,350.00	
TOTAL PAID FOR PROJECT	\$11,982.15	\$0.00

DONATED SUPPLIES AND SERVICES

	SUPPLIES	SERVICES
TOTAL DONATED FOR PROJECT	\$0.00	\$0.00

OVERALL TOTAL FOR PROJECT \$11,982.15

Mike & Cindy Barbee

From: Ryan Gensberg <ryang@drybox.com>
Sent: Wednesday, February 12, 2025 12:57 PM
To: Mike & Cindy Barbee
Subject: Re: DryBox for Central Sandlot Baseball

Hey Mike,

Thanks for the phone call today. We can still honor these prices for the 20' Double Door Container.

20' new 1 trip Double Door Container \$4,950 delivered plus tax and a 3% Credit card fee. If you only need 1 lock it will be \$50 on top of the total price. So with the lock it will be \$5,000 delivered plus tax and the 3% fee for the credit card payment.

Please reach back out with any questions.

Thank you,

Ryan Gensberg
Sales And Rentals - Ext # 2003
DRY BOX INC.
2021 Marc Ave
Tacoma, WA 98421
Office: (253)366-6505
www.dryboxusa.com
Ryang@Drybox.com

From: Ryan Gensberg <ryang@drybox.com>
Sent: Thursday, January 23, 2025 8:51 AM
To: Mike & Cindy Barbee <mcsbarbee@comcast.net>
Subject: Re: DryBox for Central Sandlot Baseball

We still have them and can do this.

The price quoted was \$4,950 plus tax and 3% CC fee. I can still honor this price for ya if you want to get this going. Please send over the following

Also, did you want 2 block locks for each door? We do have them with keys to like in 2 pairs for \$100 or we can do separate single locks for \$50 each if you're doing the partition.

Name for account
Billing Address

From: Justin Brown <Justin.Brown@ci.longview.wa.us>
Sent: Thursday, January 16, 2025 9:13 AM
To: Mike & Cindy Barbee <mcsbarbee@comcast.net>
Cc: Mike Street <mstreet@walternelson.com>
Subject: [EXTERNAL] RE: Projects at Archie Anderson Park

Caution: This is an external email. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Ok, I have some information for you.

The playground vendor came in way to high, so Josh went ahead and designed a shade structure himself. Here is his quote:

- 6" sch. 80 pipe 21' \$930 apiece we need 3 "plus freight" \$3500 post heights 10', 13', 15'
- [Sunshade 32' x 32' x 32' \\$300 Wayfair SKU:FYAL1109](#) \$300
- Skid steer \$700 2 day rental \$700
- Auger bit 36" \$100 \$100
- Hardware \$400 \$400
- 2 guys 35 hours each @\$52 per hour \$3640
- 4 cubic yards concrete \$225 per yard "with a minimum of 6 yards" \$1350

Does this give you enough to turn in an application? Tell me what you need help with and I will make it happen.

-Justin

Project Budget and Funding

ESTIMATED BREAKDOWN OF THE PROJECT

Provide Quotes and List of Supplies	COST OF PAID SUPPLIES	\$11,982.15	100 %
Provide Quotes and Business Information	COST OF PAID SERVICES	\$	%
Provide Estimated Number and Hours	HOURS OF VOLUNTEER LABOR	\$	%
Provide Quotes and List of Supplies	COST OF DONATED SUPPLIES	\$	%
Provide Quotes and Business Information	COST OF DONATED SERVICES	\$	%

TOTAL COST OF THE PROJECT: \$11,982.15

TOTAL CASH/DONATIONS AT TIME OF APPLICATION - READINESS TO PROCEED

SECURED APPLICANT CASH:	\$12,000	100 %
*(Monetary value of all donations) SECURED APPLICANT DONATIONS:	\$	%
*(Monetary value: 1 Hour = \$15.00) VOLUNTEER LABOR DONATION COMMITMENT: *	\$	%

_____ # of Volunteers X _____ # of Hours Donated = _____ Total Hours of Volunteer Labor Donations

TOTAL OF SECURED FUNDING/DONATION FOR THE PROJECT: \$12,000

*** If the total of secured funding, including donations, does not equal the total cost of the project please provide below the timeline and steps that will be taken to ensure readiness to proceed.**

APPLICANT REQUEST: **50%** REIMBURSEMENT OF EXPENDED FUNDS

Applicants may use cash, in-kind donations and services, and volunteer labor hours to account for the total cost of the project. **Matching grant funds are only available for reimbursement on actual expenditures spent on supplies and services and not on donated items or labor.**

GRANT FUNDS REQUESTED FROM CITY OF LONGVIEW: \$5991.08

ADDITIONAL PROJECT QUESTIONS

Will fees be charged in connection with using this project?

☐ Yes ☒ No

If yes, please describe:

Multi-year project?

☐ Yes ☒ No

(If yes, please describe)

Anticipated Start Date:

Upon approval

Anticipated Date of Completion:

5/31/2025

Application completed by (print and sign name)

MIKE BARBEE

Title

TREASURER

Date

2/14/2025

Please return this application by February 14, 2025 to:

City of Longview
Parks and Recreation Department
2920 Douglas St.
Longview, WA 98632

PARKS & RECREATION
CITY OF LONGVIEW

PROJECT NAME: Storage & Shade

**Please summarize all of your estimated project expenses in the table below. (Out of Pocket Expenses)
Attach all quotes/invoices that coincide with each line item.**

Please summarize all donations of goods and services estimated for the project. Please indicate if they have been secured or if you will be seeking out the donation.

Page 14 of 29



Longview Parks and Recreation Department Neighborhood Park Grant Application

Application deadline: February 14, 2025

PLEASE SUBMIT EIGHT (8) COPIES OF THIS APPLICATION AND
EIGHT (8) COPIES OF ANY SUPPLEMENTAL MATERIALS

Date	Project Name	Project Location
2/13/25	LONGVIEW YOUTH BASEBALL	JOHN NUL PARK 2650 PACIFIC WAY
Applicant (organization)		Contact Person and Title
LONGVIEW YOUTH BASEBALL		JIM TRUSSELL (UPPER PLAYER AGENT)
Are you a non-profit organization?		If yes, what is your IRS Tax ID#?
☒ Yes ☐ No		# 47-3728230
Address		City/State/Zip
2650 PACIFIC WAY		LONGVIEW, WA 98632
Daytime Phone	Evening Phone	Email Address
360-431-2431	SAME	jimtrussell76@yahoo.com
Project Description.		

(Applicants are encouraged to attach additional pages including schematic drawings, site location drawings, maps, pictures, and photographs.)

These grant funds would be used to reside the clubhouse, pour a 64'x16.5 concrete pad with pitching mounds, two new score boards for fields 3,4 that don't have functioning scoreboards, gutters for the betting cage.

Project Relationship to Grant Rating and Instruction Criteria

(On a separate sheet of paper please explain how this project responds to the eight rating criteria listed in the application process. Addressing the eight criteria will enable the Parks and Recreation Advisory Board to evaluate the importance of the project against others that request funding. Failure to address the criteria will result in an incomplete application and request denial.)

- ✓ **Need:** Does the community have a need for this project? (Consider whether there are similar or complementary facilities in the area/community)
- ✓ **Community Impact:** Who will benefit from the project? Provide approximate number, range, and diversity of those likely to be served by or benefit from the project? Do they represent a significant underserved population?
- ✓ **Access:** Upon completion, what will the availability of the project be to the public during the year?
- ✓ **Financial Responsibility:** What is the potential life span of the project? What will the maintenance and replacement requirements of the project be, both immediate and long-term?
- ✓ **Cost Benefit:** Do the benefits outweigh the cost of the project? (Benefits include economic impact and community development, additional opportunities for play in the community, and reduction in youth related social problems.)
- ✓ **Compliance:** Does the project comply with the City of Longview's historic preservation plan, park and recreation comprehensive plan, and other city policy initiatives?
- ✓ **Readiness to Proceed:** How soon after the grant is approved can the project begin? (Discuss how quickly the applicant can complete the project by demonstrating availability of the required financial match; permits being secured; and availability of needed labor.)
- ✓ **Funding:** What are the applicant's potential sources of funding? (Please list all cash and in-kind goods and services) Are they already secured? Does the applicant identify partnership arrangements and what value does the partnership(s) bring to the project?

Project Budget and Funding

ESTIMATED BREAKDOWN OF THE PROJECT

Provide Quotes and List of Supplies	COST OF PAID SUPPLIES	\$ 566 BID	%
Provide Quotes and Business Information	COST OF PAID SERVICES	\$ 37,451.02	%
Provide Estimated Number and Hours	HOURS OF VOLUNTEER LABOR	\$ 0	%
Provide Quotes and List of Supplies	COST OF DONATED SUPPLIES	\$ 0	%
Provide Quotes and Business Information	COST OF DONATED SERVICES	\$ 0	%
TOTAL COST OF THE PROJECT:		\$ 37,451.02	

TOTAL CASH/DONATIONS AT TIME OF APPLICATION - READINESS TO PROCEED

SECURED APPLICANT CASH:	\$ 18,725.51	50 %
*(Monetary value of all donations) SECURED APPLICANT DONATIONS:	\$ 0	%
*(Monetary value: 1 Hour = \$15.00) VOLUNTEER LABOR DONATION COMMITMENT: *	\$ 0	%

of Volunteers X # of Hours Donated = Total Hours of Volunteer Labor Donations

TOTAL OF SECURED FUNDING/DONATION FOR THE PROJECT: \$ 18,725.51

* If the total of secured funding, including donations, does not equal the total cost of the project please provide below the timeline and steps that will be taken to ensure readiness to proceed.

currently LYS has these funds available at RED CANCE CREDIT UNION.

APPLICANT REQUEST: 50% REIMBURSEMENT OF EXPENDED FUNDS

Applicants may use cash, in-kind donations and services, and volunteer labor hours to account for the total cost of the project. Matching grant funds are only available for reimbursement on actual expenditures spent on supplies and services and not on donated items or labor.

GRANT FUNDS REQUESTED FROM CITY OF LONGVIEW: \$ 18,725.51

ADDITIONAL PROJECT QUESTIONS

Will fees be charged in connection with using this project?

☐ Yes ☒ No

If yes, please describe:

Multi-year project?

☐ Yes ☒ No

(If yes, please describe)

Anticipated Start Date:

3/1/25

Anticipated Date of Completion:

6/1/25

Application completed by (print and sign name)

Jim Trussell

Title

Upper Program Assistant

Date

2/13/25

Please return this application by February 14, 2025 to:

City of Longview
Parks and Recreation Department
2920 Douglas St.
Longview, WA 98632

**PARKS &
RECREATION**
CITY OF LONGVIEW

PROJECT NAME: JOHN WILL PARK

Please summarize all of your estimated project expenses in the table below. (Out of Pocket Expenses)
Attach all quotes/invoices that coincide with each line item.

Please summarize all donations of goods and services estimated for the project. Please indicate if they have been secured or if you will be seeking out the donation.

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Recreation Advisory Board Parks

Neighborhood Park Grant for Longview Youth Baseball

1. Need

Longview Youth Baseball (LYB) is requesting grant funds to support the continued success of our program, which serves approximately 300-500 children annually. These funds are essential to ensuring that our facilities remain safe, functional, and enjoyable for all participants. By securing this grant, we can enhance the playing experience for young athletes and continue to foster a love for the game of baseball.

2. Community Impact

Longview Youth Baseball provides an opportunity for children ages 5-12 to participate in structured athletic programs through our T-ball, Rookies, Minors, and Majors divisions. Youth sports offer invaluable benefits, including the development of teamwork, respect, work ethic, and a commitment to a healthy lifestyle. Our league is inclusive and welcomes children from all economic and gender backgrounds, ensuring that every child has the opportunity to play and grow in a positive environment.

3. Access

The ballpark is a City of Longview Park and is open to the entire public. This ensures that not only do the children participating in the league benefit from the improvements, but the entire community has access to a well-maintained recreational space.

4. Financial Responsibility

The league is managed by a dedicated board of volunteers who are committed to the responsible oversight of funds and improvements. The enhancements funded by this grant are expected to have a lasting impact, with a projected lifespan of 15-30 years. Additionally, LYB consistently maintains and facilitates all necessary repairs, ensuring that the facilities remain in excellent condition.

5. Cost Benefits

These projects will directly benefit every child who spends time at the ballpark, providing a safe and well-equipped environment for both practices and games. Investing in these improvements will yield long-term benefits for the youth and families who utilize the park.

6. Compliance

All proposed projects align with the City of Longview's historic preservation plan and the parks and recreation plan. These improvements will be executed in accordance with the city's guidelines to ensure they meet all necessary regulatory requirements.

7. Readiness to Proceed

Longview Youth Baseball is fully prepared to begin these projects immediately upon receiving

BILL TO:

Roger Oldemar
rogero@aet-pneco.com
(360) 957-1132
Longview Youth Baseball
249 Haryu Rd Longview, WA 98632

SHIP TO:

DETAILS

Quote Number: 15682923128
Prepared By: Jacey Dawson
PO Number:
Created On: February 3, 2025

PART #	DESCRIPTION	QTY.	LIST PRICE (\$)	EXTENDED PRICE (\$)
8' x 4' BASEBALL SCOREBOARD				
	15" LED digits with Protective Shields - Home/Guest score up to 99, Innings up to 9			
3314-22	2" Round - Ball, Strike, Out Indicators - Galvanized steel cabinet with powder coat finish - Wireless remote control 5 - Year Limited Warranty	2	\$3,395.00	\$6,790.00

Subtotal: \$6,790.00
Shipping & Handling: \$1,025.00
Sales Tax: \$633.02

Quote Total: \$8,448.02

NOTES

Quote valid for 30 days. Installation and electrical work not included. Visa, Mastercard, American Express, personal checks, and ACH Check Forms accepted for your convenience.

Please review these graphics carefully. Changes requested after acceptance of this quote may result in additional charges. Colors are for proofing only and may vary on different printers, monitors, and finished products.

Proposal

Page 1 of 1

Cowlitz County Gutters, LLC
801 Oak St., Kelso WA 98626
360-431-8838

PROPOSAL SUBMITTED TO LANGVIEN NORTH BASEBALL	JOB NO.	JOB #
ADDRESS BATTING CAGE BUILD.	JOB LOCATION	
PHONE 504-244-7522	DATE	DATE OF PLAN
	PROJECT	

We hereby submit specifications and estimates for:

180 LF 5" GUTTER	1350.00
65 LF 2x8 DOWNSPOUT	487.50
SUBTOTAL	1837.50
TAX	148.84
TOTAL \$	1986.34

We propose hereby to furnish material and labor - complete in accordance with the above specifications for the sum of:

and payments to be made as follows:

No alteration or variation from these specifications including extra costs will be accepted unless written notice and cost becomes an extra charge will not be above the estimate. All payments contingent upon delivery, receipt, or delay beyond our control.

Respectfully submitted



Note - This proposal may be withdrawn by us if not accepted within

Dollars

Days

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature

Date of Acceptance

Signature



TINO'S PAINTING LLC

3055 PENNSYLVANIA ST.

LONGVIEW, WA 98632

February 11, 2025

Exterior paint project
(2nd level of building only)

The estimated cost for the exterior painting job Located on:
2650 Pacific Way, Longview

Includes.

- Full exterior pressure wash.
- Full preparation.
- Scrap and primer any area where it is needed.
- Fix or replace caulking on door frames, windows frames, siding and trim.

NOTE: the paint will be supply by the Owner of the property.

Estimated cost for labor is \$ 2,200.

For any questions or concerns please call or text 360 270 1210

Sincerely, Tino's Painting LLC.



FUGE CONSTRUCTION

155 Beemon Dr.

Longview, WA 98632

360-431-7870

Fuganator16@yahoo.com

DATE: 2/6/2025

BILL TO: Longview Youth Baseball

JOB SITE: 2650 Pacific Way
Longview, WA 98632

DESCRIPTION	TOTAL
- reside 1,452 sq. ft. upper section of clubhouse with hardie plank siding	
*materials	\$ 4,186.00
*labor	\$ 4,756.00

MAKE CHECKS PAYABLE TO:

FUGE CONSTRUCTION

155 BEEMON DR.

LONGVIEW, WA 98632

SUB TOTAL \$8,942.00

TAX @ ~~8.1%~~ 8.2% \$ 617.95

TOTAL DUE \$9,559.95

THANK YOU FOR YOU BUISNESS



**PARKS &
RECREATION**
CITY OF LONGVIEW

Longview Parks and Recreation Department Neighborhood Park Grant Application

Application deadline: February 14, 2025

PLEASE SUBMIT EIGHT (8) COPIES OF THIS APPLICATION AND
EIGHT (8) COPIES OF ANY SUPPLEMENTAL MATERIALS

Date	Project Name	Project Location
	Totem Pole Restoration	Lions Island
Applicant (organization)	Contact Person and Title	
Longview Pioneer Lions	Anne Camarda 3 rd V.P.	
Are you a non-profit organization?	If yes, what is your IRS Tax ID#?	
☒ Yes ☐ No	91-0720014	
Address	City/State/Zip	
PO Box 1102	Longview, WA 98032	
Daytime Phone	Evening Phone	Email Address
(408) 761-0507		pioneerliontreasurer@outlook.com
Project Description.		

(Applicants are encouraged to attach additional pages including schematic drawings, site location drawings, maps, pictures, and photographs.)

Totem Pole on Lions Island be taken down for repair/paint on site.
Cranes/crew to be utilized.

Project Relationship to Grant Rating and Instruction Criteria

(On a separate sheet of paper please explain how this project responds to the eight rating criteria listed in the application process. Addressing the eight criteria will enable the Parks and Recreation Advisory Board to evaluate the importance of the project against others that request funding. Failure to address the criteria will result in an incomplete application and request denial.)

- ☐ **Need:** Does the community have a need for this project? (Consider whether there are similar or complementary facilities in the area/community)
- ☐ **Community Impact:** Who will benefit from the project? Provide approximate number, range, and diversity of those likely to be served by or benefit from the project? Do they represent a significant underserved population?
- ☐ **Access:** Upon completion, what will the availability of the project be to the public during the year?
- ☐ **Financial Responsibility:** What is the potential life span of the project? What will the maintenance and replacement requirements of the project be, both immediate and long-term?
- ☐ **Cost Benefit:** Do the benefits outweigh the cost of the project? (Benefits include economic impact and community development, additional opportunities for play in the community, and reduction in youth related social problems.)
- ☐ **Compliance:** Does the project comply with the City of Longview's historic preservation plan, park and recreation comprehensive plan, and other city policy initiatives?
- ☐ **Readiness to Proceed:** How soon after the grant is approved can the project begin? (Discuss how quickly the applicant can complete the project by demonstrating availability of the required financial match; permits being secured; and availability of needed labor.)
- ☐ **Funding:** What are the applicant's potential sources of funding? (Please list all cash and in-kind goods and services) Are they already secured? Does the applicant identify partnership arrangements and what value does the partnership(s) bring to the project?

February 14, 2025
(attachment to Neighborhood Park
Grant Application)

Project Relationship

Lions Island totem pole maintenance is NEEDED by the Longview community in that a historic piece of the City is preserved for at least another 20 years. COMMUNITY IMPACT includes personal pride shown when the City of Longview takes time and effort ensuring an iconic piece of history is preserved.

Upon completion, residents and visitors will have full ACCESS to view the newly restored totem pole. FINANCIAL RESPONSIBILITY comes with regular maintenance; possibly every 20 years. Pioneer Lions Club would partner with the City and local business for both immediate and long term maintenance.

COST BENEFIT includes having pride in ones surroundings. Maintenance of this 44 year old landmark far outweighs any cost. This project was brought before the Historical Preservation Committee for COMPLIANCE, and was deferred review of such due to the issue of regular maintenance.

The Pioneer Lions Club is READY TO PROCEED in short order as soon as the weather is favorable and cranes are available. Potential sources of FUNDING are available through secured donations of paint related materials, as well as volunteers through Sherwin Williams paint store in Longview. JH Kelly is assessing their ability to donate cranes and crew; and in the meantime estimated \$7,000 for use of the cranes/crew. Pioneer Lions will supply funding and volunteers as necessary.

**PARKS &
RECREATION**
CITY OF LONGVIEW

Project Budget and Funding

ESTIMATED BREAKDOWN OF THE PROJECT

Provide Quotes and List of Supplies	COST OF PAID SUPPLIES	\$ <u>1</u>	%
Provide Quotes and Business Information	COST OF PAID SERVICES	\$ <u>7200</u>	%
Provide Estimated Number and Hours	HOURS OF VOLUNTEER LABOR	\$ <u>450</u>	%
Provide Quotes and List of Supplies	COST OF DONATED SUPPLIES	\$ <u>635</u>	%
Provide Quotes and Business Information	COST OF DONATED SERVICES	\$ <u>1</u>	%

TOTAL COST OF THE PROJECT: \$

TOTAL CASH/DONATIONS AT TIME OF APPLICATION - READINESS TO PROCEED

SECURED APPLICANT CASH:	\$ <u>1</u>	%
*(Monetary value of all donations) SECURED APPLICANT DONATIONS:	\$ <u>1</u>	%
*(Monetary value: 1 Hour = \$15.00) VOLUNTEER LABOR DONATION COMMITMENT: *	\$ <u>450</u>	%

10 # of Volunteers X 3 # of Hours Donated = 30 Total Hours of Volunteer Labor Donations

TOTAL OF SECURED FUNDING/DONATION FOR THE PROJECT: \$ 635

* If the total of secured funding, including donations, does not equal the total cost of the project please provide below the timeline and steps that will be taken to ensure readiness to proceed.

JH Kelly is assessing their ability to donate cost of cranes/crew. Pioneer Lions is able to fundraise to pay if necessary.

APPLICANT REQUEST: 50% REIMBURSEMENT OF EXPENDED FUNDS

Applicants may use cash, in-kind donations and services, and volunteer labor hours to account for the total cost of the project. Matching grant funds are only available for reimbursement on actual expenditures spent on supplies and services and not on donated items or labor.

GRANT FUNDS REQUESTED FROM CITY OF LONGVIEW: \$ 3,600

ADDITIONAL PROJECT QUESTIONS

Will fees be charged in connection with using this project? ☐ Yes ☒ No If yes, please describe:	Multi-year project? ☐ Yes ☒ No (If yes, please describe)
Anticipated Start Date: <u>5/1/25</u>	Anticipated Date of Completion: <u>9/1/25</u>
Application completed by (print and sign name) <i>Anne Camarda Anne Camarda</i>	Title <u>Pioneer Lion</u> Date <u>2-14-25</u> <u>3rd VP</u>

Please return this application by February 14, 2025 to:

City of Longview
Parks and Recreation Department
2920 Douglas St.
Longview, WA 98632

NEIGHBORHOOD PARK GRANT ESTIMATE WORKSHEET - VOLUNTEER COMMITMENT

DATE	PRINTED NAME	WORK DESCRIPTION	HOURS COMMITTED	SIGNATURE
2-10-24	Anne Canada	Paint	3	Anne Canada
"	Rick Johnson	"	"	Rick Johnson
"	Pat Palmer	"	"	Pat Palmer
"	Bob Piper	"	"	Bob Piper
"	Penny Piper	"	"	Penny Piper
"	Kari Ann Botero	"	"	Kari Ann Botero
"	Cheryl Coast	"	"	Cheryl Coast
"	Gary Firth	"	"	Gary Firth
"	Lee Roy Parcel	"	"	Lee Roy Parcel
"	Keith Stark	"	"	Keith Stark
TOTAL NUMBER x \$15.00				

* Volunteer Labor is calculated at \$15 per hour. Volunteer Register must match dollar amount provided for in project total.
 * Additional registers are available upon request if more pages are needed.

TOTAL PROJECT SUMMARY	
A. TOTAL EXPENDITURES	\$7,200.-
B. TOTAL IN-KIND DONATIONS	\$635.-
C. TOTAL VOLUNTEER LABOR	\$450.-
TOTAL PROJECT COST:	\$8,285.-

Transfer all totals from the two "Estimate Worksheets" to the table on the left for a summary of the total project cost, then transfer totals to the Project Budget and Funding page.

TOTAL REQUEST FOR REIMBURSEMENT	
REQUEST:	\$3,600.-

By my signature below, I certify the information I provided on and in connection with this form is true, accurate, and complete. I also understand that any false statements or deliberate omission on this document or attached documents I submit for the Neighborhood Park Grant Program may be grounds for disqualification for reimbursement.

ORGANIZATION NAME	PRINTED NAME	SIGNATURE	DATE
Pioneer Lions Club - Longview	Anne Canada	Anne Canada	2-19-25