



City of Longview

Minutes



Longview Public Library Board of Trustees

Monday, December 9, 2024

4:00pm

2nd Floor, City Hall

1. **CALL TO ORDER**

Board Chair Tina Smith called the meeting to order at 4:01pm. A quorum is present.

2. **PLEDGE OF ALLEGIANCE**

The flag salute was recited.

3. **ROLL CALL**

Present: Chair Tina Smith, Board Member Linda King, Board Member Paula Stepankowsky, Board Member Claire Pang, City Council Liaison Erik Halvorson, Library Director Jacob Cole, Library Administrative Assistant James Newkirk

Excused Absence: Vice-Chair Dave Knoyle

4. **APPROVAL OF AGENDA**

No Changes to the Agenda were made.

5. **APPROVAL OF NOVEMBER 18, 2024 MINUTES – Action Item**

Action: Linda King motioned to approve the minutes as presented; Claire Pang seconded. The minutes were approved unanimously.

6. **APPROVAL OF CLAIMS REPORT – Action Item**

Discussion was held about the Claims Report.

Action: Claire Pang motioned to approve the Claims Report; Paula Stepankowsky seconded. The Claims Report was approved unanimously.

7. **APPROVAL OF SURPLUS MATERIALS – Action Item**

Discussion was held about the Surplus Materials Report.

Action: Paula Stepankowsky motioned to approve the Surplus Materials Report; Claire Pang seconded. The Surplus Materials Report was approved unanimously.

8. **CONSTITUENT COMMENTS**

No Constituent Comments

9. CHAIR AND BOARD REPORTS

Board Chair Tina Smith provided a report.

Boardmember Claire Pang provided a report.

Boardmember Linda King provided a report.

Boardmember Paula Stepankowsky provided a report.

10. DIRECTOR'S REPORT

Director's Report –

Library Director Jacob Cole Provided a report.

Board Questions –

The Board led a question-and-answer session with Library staff.

11. OTHER BUSINESS

Discussion was held about the change in board members for 2025.

Library staff gave a presentation of the digital resource Gale Business: Entrepreneurship.

12. NEXT REGULAR MEETING

January 13, 2024, at 4:00pm.

13. EXECUTIVE SESSION

No Executive Session

14. ADJOURNMENT

The meeting was adjourned by Chair Tina Smith at 4:46pm.