



Agenda

Accessibility Advisory Committee

Cheryl Coddington (Chair), Katherine Vickers (Vice Chair), Jordan Balla, Harry Howell, Lori Piper, Allan Rudberg, Taylor Lewis, Lori Hendrickson MaryAlice Wallis (Council Liaison) Spencer Boudreau (Council Liaison)

Monday, March 17, 2025	4:00 PM	Hybrid Meeting 2nd Floor, City Hall 1525 Broadway, Longview WA
------------------------	---------	--

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the Accessibility Advisory Committee of the City of Longview, Washington will conduct a regular meeting in the Longview City Hall 2nd Floor Training Room, 1525 Broadway, Longview, WA on Monday, March 17, 2025, at 4:00 p.m. The meeting is also available via Microsoft Teams.

To attend the meeting virtually, use the link or information below:

[Click here to join the meeting](#)

Meeting ID: 259 985 374 089

Passcode: H9LA7Pm7

Or call in (audio only)

[+1 213-631-2692,,931398576#](#) United States, Los Angeles

[+1 347-973-4395,,931398576#](#) United States, New York City

Phone conference ID: 931 398 576#

Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **INVOCATION*/FLAG SALUTE**
4. **APPROVAL OF MINUTES**
25-00161 January 21, 2025 Regular Meeting
5. **CONSTITUENT COMMENTS**
6. **COMMITTEE MEMBER COMMENTS & REPORTS**

25-00258 Accessibility and Mobility Survey Questions - Cheryl Coddington

7. **STAFF COMMENTS & REPORTS**

25-00259 Pierce County Emergency Management Access and Functional Needs Summit -
Rashelle Douglas

25-00260 Cloney Park Update - Joanna Martin

25-00261 Curb Cut Schedule - Morgan Palmer

25-00262 Facility Updates - Keith Walling

25-00263 Traffic Improvements - Devon Ward

8. **OLD BUSINESS**

9. **NEW BUSINESS**

10. **ADJOURNMENT & NEXT MEETING DATE/TIME/LOCATION**

25-00251 The next regular Accessibility Advisory Committee is scheduled for Monday, May 19, 2025, at 4:00 p.m. This meeting will be held at Longview City Hall in the Training Room on the 2nd Floor, 1525 Broadway Street and via Microsoft Teams Meeting.



Minutes

Accessibility Advisory Committee

*Jordan Balla (Chair), Cheryl Coddington,
Harry Howell, Lori Piper, Allan Rudberg,
Katherine Vickers, Taylar Lewis, Lori
Hendrickson
MaryAlice Wallis (Council Liaison)
Spencer Boudreau (Council Liaison)*

Tuesday, January 21,
2025

4:00 PM

Hybrid Meeting
2nd Floor, City Hall
1525 Broadway, Longview WA

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the Accessibility Advisory Committee of the City of Longview, Washington will conduct a Regular Meeting in the Longview City Hall 2nd Floor Training Room, 1525 Broadway, Longview, WA on Tuesday, January 21, 2025, at 4:00 p.m. The regular meeting is on Tuesday because of Martin Luther King Jr. Day on Monday. The meeting is also available via Microsoft Teams.

To attend the meeting virtually use the link or information below:

[Click here to join the meeting](#)

Meeting ID: 299 725 462 806

Passcode: ry2p3459

Or call in (audio only)

+1 213-631-2692,,601151677# United States, Los Angeles

+1 347-973-4395,,601151677# United States, New York City

Phone conference ID: 601 151 677#

Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. CALL TO ORDER

Chair Jordan Balla called the meeting to order at 4:05 p.m.

2. ROLL CALL

Members Present: *CLAAC Members present (6) Chair Jordan Balla (on-line), Member Katherine Vickers, Member Harry Howell, Member Lori Hendrickson, Member Taylar Lewis, Member Lori Piper*

Members Absent: *Member Allen Rudberg, Member Cheryl Coddington*

Council Liaison: *MaryAlice Wallis*

Staff Present: *City Engineer Sam Barham River Cities Transit Mobility Supervisor Doreen Daggett, Parks and Urban Forestry Manager Joanna Martin, Safety/Risk Manager Rashelle Douglas, Public Works Engineer Morgan Palmer, Fleet/Facilities Manager Keith Walling, City Clerk Tiffany Ostreim*

3. INVOCATION*/FLAG SALUTE

The flag salute was recited.

4. **ELECTION OF 2025 CHAIR & VICE-CHAIR**

City Clerk Tiffany Ostreim called for nominations for the position of Chair. Member Cheryl Coddington was nominated to serve as Chair of the Accessibility Advisory Committee for the year 2025. Upon a vote duly held, Member Coddington received the required majority of votes to serve as Chair.

City Clerk Tiffany Ostreim called for nominations for the position of Vice-Chair. Member Katherine Vickers was nominated to serve as Vice-Chair for the year 2025. Upon a vote duly held, Member Vickers received the required majority of votes to serve as Vice-Chair.

25-0056 SUMMARY STATEMENT:

Pursuant to the Accessibility Advisory Committee Charter, Section Committee Operation, Subsection Election of Committee Leadership, the committee is required to elect a Chair and Vice-Chair from among its members at the January meeting each year. Following the expiration of the Chair's term, the Vice-Chair shall automatically be nominated to the Chair position. Additional nominations for the Chair and Vice-Chair positions may be received from the committee membership.

RECOMMENDED ACTION:

Nominate committee members for the positions of Chair and Vice-Chair

THEN:

Vote to elect committee to the positions of Chair and Vice-Chair

25-0057 Accessibility Advisory Committee Charter

5. **APPROVAL OF MINUTES**

25-0052 November 18, 2024 Regular Meeting

*A motion was made by Member Balla, seconded by Member Lewis, to approve the November 18, 2024, Accessibility Advisory Committee Regular Meeting Minutes.
The motion carried unanimously.*

6. **CONSTITUENT COMMENTS**

None.

7. **COMMITTEE MEMBER COMMENTS & REPORTS**

None.

8. **STAFF COMMENTS & REPORTS**

Risk Manager Rashelle Douglas reviewed the 2023 and 2024 budgets.

River Cities Transit Mobility Supervisor Doreen Daggett gave an update on bus signage. Looking for a standard of signage location.

Fleet/Facilities Manager Keith Walling gave an update on city-owned building projects. Progress is continuing.

25-0058 ADA Curb Ramps Overview and Project Update - Presentation by Morgan Palmer

Public Works Engineer Morgan Palmer presented the 18th Ave ADA Curb Ramps Overview and Project Update. Improvements were made at Olympia Way and Louisiana Street. There are approximately 600 city ADA compliant ramps and 1,700 non-compliant ramps. Anytime paving is done, they are required to upgrade the ramps.

9. OLD BUSINESS**25-0054 ASL Interpreters**

Risk Manager Rashelle Douglas stated the cost of \$80 an hour with a two-hour minimum was not approved by the City Manager and is not in the city's budget.

25-0055 AAC Subcommittee Facility Assessment of City of Longview Owned Buildings Update

Fleet/Facilities Manager Keith Walling addressed under Staff Comments and Reports.

10. NEW BUSINESS**25-0059 Emergency Planning for Individuals with Disabilities**

Member Hendrickson stated Cowlitz County Department of Emergency Management (DEM) has a comprehensive emergency management plan on their website. DEM's website also has emergency preparedness plans. Not prudent to have pre-identified evacuation routes, as it cannot be known which routes may be hazardous until after an event. Encouraged everyone to sign up to receive emergency notifications. Cowlitz County uses Hyper-reach which is an emergency community warning system that is able to send emergency messages via reverse calling. Important to register your VOIP and cell numbers by calling or visiting Cowlitz County Department of Emergency Management website. Will forward a poster that has a QR code that may be scanned to register for emergency notifications.

11. ADJOURNMENT & NEXT MEETING DATE/TIME/LOCATION

25-0051 The next regular Accessibility Advisory Committee is scheduled for Monday, March 17, 2025 at 4:00 p.m. This meeting will be held at the Longview City Hall in the Training Room on the 2nd Floor, 1525 Broadway Street and via Microsoft Teams Meeting.

Vice-Chair Katherine Vickers adjourned the meeting at 5:00 p.m.

*Tiffany Ostreim
City Clerk*

*Approved: _____
Katherine Vickers, Vice-Chair*

Accessibility and Mobility Survey Questions

(Active September – November 2018)

1. What mobility and accessibility challenges do you have in your daily functions when navigating City of Longview services, activities, buildings, and right-of-ways?
2. What mobility and accessibility barriers are the most problematic in your lifestyle, and how would you like to see these challenges addressed?
3. What mobility and accessibility challenges do you and/or your family have with the use of transportation systems within the City of Longview? How can these systems better serve you?
4. What mobility and accessibility services would you like additional information on within the City of Longview? How would you prefer to access that information (email, website, social media, smartphone application, pamphlet, other, etc.)?
5. Is there any additional information or concerns that you would like to share with the City of Longview Accessibility Advisory Committee?
6. If you would like more information on this process or would like updates, please provide your email address below and include your name and city of residence.



**Registration
Open**

ACCESS & FUNCTIONAL NEEDS SUMMIT

May 6 - 7, 2025
9am - 3pm
South Seattle College

Join us for this free two-day summit on inclusive disaster preparedness—learn, connect, and register now!



Register at:

<https://tinyurl.com/5n8wuz7d>

To request an accommodation please use the registration link.

Contact us:

PCDEMTraining@piercecountywa.gov

