



## Agenda

### Cowlitz Transit Authority

*Lisa Alexander (Chair), MaryAlice Wallis (Co-Chair), Kennan Harvey,  
Erik Halvorson, Anthony Harris (Nonvoting), Steven Ferrell, Spencer Boudreau (Alternate),  
Mike Karnofski (Alternate), Richard Dahl (Alternate)*

**Wednesday, April 9, 2025**

**4:00 PM**

**Hybrid Meeting  
Longview Council Chambers  
1525 Broadway St, Longview**

**NOTICE IS HEREBY GIVEN**, in accordance with RCW Chapter 42.30, the Cowlitz Transit Authority will conduct a **Regular Board Meeting** on **Wednesday, April 9, 2025, at 4:00 p.m.** in the Longview City Hall Council Chamber, 1525 Broadway St, Longview, WA. This meeting is also available by Zoom.

**AND,**

**NOTICE IS HEREBY GIVEN**, in accordance with RCW Chapter 42.30, the Cowlitz Transit Authority will conduct a **Public Hearing** on **Wednesday, April 9, 2025, at 4:00 p.m.** in the Longview City Hall Council Chamber, 1525 Broadway St, Longview, WA. This meeting is also available by Zoom.

The purpose of the hearing is to receive public comments on RiverCities Transit replacing the CAP service to Vancouver.

Agendas are made available the Friday before the meeting at [www.mylongview.com](http://www.mylongview.com) under “Agendas & Minutes.”

Zoom meeting link: <https://us02web.zoom.us/j/89844443333>

Telephone options (dial any of the following numbers):

- 1 253 215 8782
- 1 408 638 0968
- 1 669 900 6833
- 1 346 248 7799
- 1 312 626 6799
- 1 646 876 9923
- 1 301 715 8592

Webinar ID: 898 4444 3333

Longview City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the Board Clerk’s Office at (360) 442-5664 at least forty-eight (48) hours in advance if you require special accommodations to attend the meeting.

Written comments may be submitted up to forty-eight (48) hours in advance via email at [customerservice@rctransit.org](mailto:customerservice@rctransit.org).

**Next meeting**

Wednesday, May 14, 2025

4:00 p.m. – Regular Board Meeting

1. **CALL TO ORDER**
2. **FLAG SALUTE**
3. **ROLL CALL**
4. **PUBLIC COMMENTS**
5. **CONSIDERATION OF MINUTES FOR THE MARCH 12, 2025 MEETING**  
25-00268 March 12, 2025 CTA Board Meeting Minutes
6. **CONSENT CALENDAR**  
25-00269 2025 February CTA Treasurer's Report  
25-00270 2025 February CTA Fund Balance Report  
25-00271 Invoice #2025-05 - City of Longview \$510,135.00  
25-00338 Invoice #E69B1C00-0006 - TDN \$443.60
7. **REPORTS**  
25-00272 2025 Annual Fixed Route Ridership  
25-00273 2025 March Daily Fixed Route Ridership  
25-00274 2025 March Daily Fixed Route Ridership by Hour  
25-00275 2025 March Fixed Route Average Passengers per Trip  
25-00276 2025 March LIFT Monthly Ridership  
25-00277 Five Year Ridership Graph  
25-00278 PTBA Sales Tax Data 2025 vs. 2024
8. **SUMMARY SHEET: PUBLIC HEARING REGARDING RAINIER COMMUTER BUS SERVICE**  
25-00337 **SUMMARY STATEMENT:**  
In June 2021, The Columbia County (OR) Board of Commissioners indefinitely suspended much of its CC Rider transit service, including service between Rainier (OR) and Longview, due to loss of ridership and financial resources. This has made travel between the neighboring cities extremely difficult for individuals without access to a private vehicle.  
  
In February 2025, RiverCities Transit (RCT) staff was notified by the Cowlitz-Wahkiakum Council of Governments (CWCOG), the Metropolitan Planning Organization for Cowlitz County and Rainier, that Columbia County was unable to match Federal Transit Administration (FTA) Section 5307 grant awards from Oregon Department of Transportation (ODOT). CWCOG recommended RCT as a potential recipient of the funding so as to reconnect Rainier and Longview with transit service.  
  
**RECOMMENDED ACTION:**  
Conduct a public hearing to receive comments from the public on the potential addition of Commuter Bus Service between Rainier and Longview.

**THEN:**

**Approve the proposal to establish a Commuter Bus Service between Rainier and Longview effective July 1 2025, contingent on sufficient funding from both the Federal Transit Administration and the City of Rainier as well as permission from Columbia County to operate in its jurisdiction.**

**Attachments:**

**A – Memorandum – Rainier Service Survey Results**

**B – Memorandum – Rainier Service Sample Schedule and Fares**

**9. AGENDA SUMMARY – I-5 COMMUTER BUS SERVICE PROJECT UPDATE**

**25-00347 SUMMARY STATEMENT:**

**At the January 8, 2025 meeting, this board approved a proposal to establish a Commuter Bus Service between Longview and Vancouver, effective July 1, 2025, contingent on sufficient funding from the Washington State Legislature.**

**Staff will provide an update on legislative status to date.**

**Staff will also provide information on a potential alternative to full service, should the request for state funding fail.**

**RECOMMENDED ACTION:**

**None – information only.**

**10. MANAGER'S REPORT**

**11. MISCELLANEOUS**

**12. ADJOURNMENT**



# Minutes

## Agenda

### Cowlitz Transit Authority

*Lisa Alexander (Chair), MaryAlice Wallis (Co-Chair), Kennan Harvey,  
Erik Halvorson, Anthony Harris (Nonvoting), Steven Ferrell, Spencer Boudreau (Alternate),  
Mike Karnofski (Alternate), Richard Dahl (Alternate)*

Wednesday, March 12, 2025

4:00 PM

Hybrid Meeting  
Longview Council Chambers  
1525 Broadway St, Longview

**NOTICE IS HEREBY GIVEN**, in accordance with RCW Chapter 42.30, the Cowlitz Transit Authority will conduct a Regular Board Meeting on Wednesday, March 12, 2025, at 4:00 p.m. in the Longview City Hall Council Chamber, 1525 Broadway St, Longview, WA. This meeting is also available by Zoom.

Agendas are made available the Friday before the meeting at [www.mylongview.com](http://www.mylongview.com) under "Agendas & Minutes."

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Written comments may be submitted up to forty-eight (48) hours in advance via email at [customerservice@rctransit.org](mailto:customerservice@rctransit.org).

#### Next meeting

Wednesday, April 9, 2025

4:00 p.m. – Regular Board Meeting

**1. CALL TO ORDER**

Chair Alexander called the meeting to order at 4:01 pm

**2. FLAG SALUTE**

The flag salute was recited.

**3. ROLL CALL**

**Present:** Chair Lisa Alexander; Vice-Chair MaryAlice Wallis (on line); Member Keenan Harvey (on Zoom); Member Anthony Harris; Member Steven Ferrell

**Absent:** Member Erik Halvorson; Member (Alternate) Mike Karnofski; Member (Alternate) Spencer Boudreau; Member (Alternate) Richard Dahl

**Staff Present:** Jim Seeks, Transit Manager; Doreen Daggett, Transit Supervisor; Tara Hargrave, Clerk of the Board

**Others Present:** Betsy DeSpain, Paratransit Regional Manager; Sheila Harmon, Paratransit Manager; Bill Fashing, CWCOG, Megan Wirtz, CWCOG (on Zoom)

**4. PUBLIC COMMENTS**

None.

**5. CONSIDERATION OF MINUTES FOR THE FEBRUARY 12, 2025 MEETING**

A motion was made by Member Wallis, seconded by Member Harvey, to approve the February 12, 2025 Cowlitz Transit Authority Regular Board Meeting Minutes. The motion carried unanimously.

**25-00211 February 12, 2025 CTA Board Meeting Minutes**

**6. CONSENT CALENDAR**

A motion was made by Member Harvey, seconded by Member Ferrell to approve the Consent Calendar in its entirety as presented. The motion carried unanimously

**25-00212 2025 January CTA Treasurer's Report**

**25-00213 2025 January CTA Fund Balance Report**

**25-00214 Invoice #2025-04 - City of Longview \$510,135.00**

**25-00228 Invoice #399 - CWCOG - LKRATS Q2 (Oct-Dec 24) \$2,964.06**

**7. REPORTS**

Transit Manager Seeks reported a 10.8% increase in fixed route ridership since this time last year and a 23% year-to-date increase.

**25-00215 2025 Annual Fixed Route Ridership**

**25-00216 2025 February Daily Fixed Route Ridership**

**25-00217 2025 February Fixed Route Ridership by Hour**

**25-00218 2025 February Fixed Route Average Passengers Per Trip**

25-00219 2025 February LIFT Monthly Ridership

25-00220 Five Year Ridership Graph

25-00221 PTBA Sales Tax Data 2025 vs 2024

8. **AGENDA SUMMARY - AMEND RESOLUTION 2017-03 SIGNATURE AUTHORITY: CLAIMS FOR PAYMENT**

Member Harvey made a motion, seconded by Member Ferrell to adopt the 2025 Amendment to Resolution 2017-03 Exhibit A authorizing the positions that may approve and submit claims for payment. The motion passed unanimously.

**25-00226 SUMMARY STATEMENT:**

**In August of 2017, the Cowlitz Transit Authority (CTA) approved Resolution No. 2017-03, authorizing individuals in specific positions to approve and submit claims for payment.**

**Exhibit A of Resolution 2017-03 must be amended to include newly elected or appointed individuals serving in the above-identified positions. Exhibit A was previously amended in March 2024.**

**A copy of Resolution 2017-03 and the amended Exhibit A is attached.**

**RECOMMENDED ACTION:**

**Adopt the 2025 Amendment to Resolution 2017-03 Exhibit A authorizing the positions that may approve and submit claims for payment .**

**The amended Exhibit A will be sent to necessary parties for signature and sent to the County for their records.**

9. **AGENDA SUMMARY - ESTABLISH PUBLIC HEARING REGARDING RAINIER COMMUTER BUS SERVICE**

Transit Manager Seeks reported the status of the ODOT 5307 funds.

Member Wallis made a motion, seconded by Member Harvey to establish a public hearing to be held at the April 14, 2025 CTA Board Meeting to receive comments on the potential addition of Commuter Bus Service between the Rainier Transit Center and the Longview Transit Center. The motion passed unanimously.

**25-00227 SUMMARY STATEMENT:**

**In early February, the Executive Director of the Cowlitz-Wahkiakum Council of Governments (CWCOG), which is the Metropolitan Planning Organization for the Cowlitz County-Rainier area, was contacted by Oregon Department of Transportation (ODOT) to establish a commuter service to Rainier, Oregon. RCT and CWCOG staff introduced this possibility at the February CTA meeting and were directed to explore this further.**

**RCT staff is developing a budget and sample schedule for a potential commuter bus service operating directly between the Rainier Transit Center and the Longview Transit Center.**

**The Cowlitz Transit Authority bylaws Section 5.3 states that the Authority shall hold a public hearing to solicit public comment on any change in transit service routes amounting to a change in excess of 20% of the total distance of any one route. The addition of this service, contingent on federal and local funding, meets this criterion.**

**RECOMMENDED ACTION:**

**Establish a public hearing to be held at the April 14, 2025 CTA Board Meeting to receive comments on the potential addition of Commuter Bus Service between the Rainier Transit Center and the Longview Transit Center.**

**10. MANAGER'S REPORT**

Transit Manager Seeks reported on the new Transit Operator positions and the hours for the current Operators; WSDOT/CAP funds update; FTA's 30% workforce reduction; the Paratransit RFP, and the possible Rainier routes.

Mobility Supervisor Doreen Daggett reported on travel training services, career days, Transit Operator Appreciation Day and new Route 411 routes.

Paratransit Manager Sheila Harmon reported on dispatcher and on-call driver hiring and a 2% increase in ridership from last year.

**11. MISCELLANEOUS**

None.

**12. ADJOURNMENT**

Chair Alexander adjourned the meeting at 4:16 pm.

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Lisa Alexander, Chair

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Tara Hargrave, Clerk of the Board

**69701 TRANSIT AUTHORITY**

**930100 TRANSIT AUTHORITY**

Account Information	BARS Information	Beg Balance	Debits	Credits	Change	End Balance
1111000 CASH		934,232.20	587,055.49	- 536,925.79	50,129.70	984,361.90
1112000 WARRANTS OUTSTANDING		0.00	822.00	- 822.00	0.00	0.00
1180000 INVESTMENTS		6,265,368.35	24,179.73	0.00	24,179.73	6,289,548.08
2131020 ACCOUNTS PAYABLE - AP MODULE		0.00	511,408.08	- 511,408.08	0.00	0.00
2880000 UNRESERVED FUND BALANCE		- 7,248,447.95	0.00	0.00	0.00	- 7,248,447.95
3132100 PUBLIC TRANSPORTATION SYSTEM	8900000 DISTRICT ACTIVITIES	- 461,367.03	0.00	- 561,617.52	- 561,617.52	- 1,022,984.55
3611000 INVESTMENT EARNINGS	8900000 DISTRICT ACTIVITIES	0.00	0.00	- 24,179.73	- 24,179.73	- 24,179.73
3614000 OTHER INTEREST	8900000 DISTRICT ACTIVITIES	- 1,236.25	0.00	- 1,258.24	- 1,258.24	- 2,494.49
5490010 ELECTION COSTS	8900000 DISTRICT ACTIVITIES	0.00	1,337.98	0.00	1,337.98	1,337.98
5492000 OTHER	8900000 DISTRICT ACTIVITIES	511,450.68	511,408.08	0.00	511,408.08	1,022,858.76
<b>Total</b>		<b>0.00</b>	<b>1,636,211.36</b>	<b>- 1,636,211.36</b>	<b>0.00</b>	<b>0.00</b>

**COWLITZ TRANSIT AUTHORITY FUND BALANCES**  
**For Period Ending: February 28, 2025**

	<u>Current Period</u>	<u>Y-T-D</u>
<b>COWLITZ TRANSIT AUTHORITY</b>		
Beginning Balance: January 1, 2024		\$ 7,615,880.86
<b>CTA Revenue</b>		
Metro Sales Tax	561,617.52	1,022,984.55
Interest Earnings/Investments	24,179.73	24,179.73
Local Sales Interest	1,258.24	2,494.49
LCC Ridership Agreement		-
Other Miscellaneous Revenue		-
	<u>Subtotal \$ 587,055.49</u>	\$ 1,049,658.77
<b>CTA Expenditures</b>		
City of Longview	510,135.00	1,020,270.00
City of Longview - Audit Services		864.60
Legal Counsel/Notices	451.08	902.16
Transit Center Security Services	-	-
Misc. (election costs, etc)	1,337.98	1,337.98
Cowlitz-Wahkiakum Council of Governments Dues	822.00	822.00
	<u>Subtotal \$ 512,746.06</u>	\$ 1,024,196.74
<b>CTA Ending Balance</b>		<b>\$ 7,641,342.89</b>
<hr/>		
<b>CITY OF LONGVIEW</b>		
Beginning Balance: January 1, 2024		\$ 106,663.45
<b>Longview Revenue</b>		
Federal Grant Competitive- 5339 Replacement Buses	\$ -	\$ -
Federal Grant - CARES ACT 5307 Formula-Operating	\$ -	\$ -
Federal Grant - 5307 Formula- Operating	\$ -	\$ -
Federal Grant Competitive- 5310 Paratransit Operating	\$ -	\$ -
State Grant - Regional Mobility Operating (PTD0105)	\$ -	\$ -
WSDOT Transit Support Grant	\$ -	\$ -
Green Transportation Planning - PTD0567	\$ -	\$ -
WSTIP Risk Management Grant (RMG)	\$ -	\$ -
Farebox/Pass Sales		\$ -
Payments from CTA		\$ -
State Pool - Interest		\$ -
Paratransit Office Space Rental		\$ -
Bank Returns Fees	\$ -	\$ -
Other Misc Revenue		\$ -
Bank One Rebates		\$ -
Federal Grant Competitive- 5310 - Replacement Buses		\$ -
Miscellaneous Adjustments/Settlements/AR		\$ -
Due from other Governments		\$ -
Cashier Over-Short / NSF		\$ -
Fixed Assets Sale Proceeds		\$ -
Insurance Recoveries		\$ -
Other Recoveries / Guest Rider	\$ -	\$ -
Capital Asset Gains (Losses)	\$ -	\$ -
	<u>Subtotal \$ -</u>	\$ -
<b>Longview Expenditures</b>		
	<u>Subtotal</u>	\$461,380.67
		\$461,380.67
<b>Longview Ending Balance</b>		<b>\$ (354,717.22)</b>
<b>Combined CTA &amp; Longview Ending Balance</b>		<b>\$ 7,286,625.67</b>

# INVOICE

Date: 04/09/2025  
 Invoice # 2025-05

City of Longview Transit  
 PO Box 128  
 Longview, WA 98632  
 360-442-5663

**BILL TO** Cowlitz Transit Authority  
 207 North 4<sup>th</sup> Avenue  
 Kelso WA 98626

Comments

DESCRIPTION	AMOUNT
Public Transit Services for May, 2025	\$510,135.00

	AMOUNT DUE
	\$510,135.00

REMITTANCE	
Statement #	2025-05
Date	04/09/2025
Amount Due	\$510,135.00
Amount Enclosed	

Please make check payable to City of Longview - Transit

Column Software PBC  
 PO Box 208098  
 Dallas, TX 75320-8098  
[help.column.us](http://help.column.us)

Invoice number E69B1C00-0006  
 Notice ID 6tLh5nJIKoFp66JCLzD6  
 Publisher Longview Daily News  
 Date of issue Mar 21, 2025  
 Date due Apr 21, 2025  
**Amount due \$443.60**

Bill to  
 RIVER CITIES T RANSIT

Description	Qty	Unit price	Amount
03/29/2025: General Legal Notice	1	225.80	225.80
04/03/2025: General Legal Notice	1	197.80	197.80
Publish Fee	1	20.00	20.00

=== Notes ===

Notice Name: Pub Hrg 2025 04 09  
 Order Number: COL-WA-100767

=== How to pay this invoice ===

Column Software PBC accepts online payment via credit or debit card, or ACH bank transfers. Please click here to pay online:  
<https://www.column.us/invoices/yMPpgoITdlQacAtjA1Ya/pay>

Please note that, once paid, the merchant name on your billing statements will be Column Software PBC.

Select organizations may also pay via check. Checks will result in processing delays and should not be used if your notice requires upfront payment. Please pay the exact amount due, write your invoice number E69B1C00-0006 on the memo, include a printed copy of your Invoice PDF, make the check payable to Column Software PBC, and mail to the address above.

Net Subtotal	\$443.60
Tax	0.00
<b>Amount due</b>	<b>\$443.60</b>

Pay here: <https://www.column.us/invoices/yMPpgoITdlQacAtjA1Ya/pay>

**RIVERCITIES TRANSIT**  
RIDERSHIP BY THE YEAR

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2025	30	1,413	1,248	1,279										3,940
	31	3,924	3,615	3,872										11,411
	32	2,950	2,785	2,713										8,448
	33	3,182	2,922	3,490										9,594
	44	1,991	1,813	2,037										5,841
	45	7,442	6,975	7,224										21,641
	46	735	677	701										2,113
	57	3,482	3,049	3,423										9,954
411	446	484	632										1,562	
<b>TOTAL</b>		<b>25,565</b>	<b>23,568</b>	<b>25,371</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>74,504</b>

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2024	30	1,099	1,192	1,351	1,534	1,457	1,186	1,403	1,431	1,358	1,505	1,062	1,196	15,774
	31	3,263	3,617	3,983	3,590	3,929	3,458	3,830	4,017	3,706	4,082	3,347	3,600	44,422
	32	2,435	2,613	2,689	2,927	2,819	2,590	3,014	2,749	2,550	2,984	2,683	2,382	32,435
	33	2,166	2,609	2,785	2,789	2,862	2,677	2,776	2,917	2,849	3,235	2,885	2,810	33,360
	44	1,262	1,421	1,588	1,754	1,879	1,585	1,758	1,924	1,778	2,254	1,919	1,804	20,926
	45	5,221	5,988	6,293	6,254	6,440	5,909	6,545	6,646	6,573	7,409	7,060	6,986	77,324
	46	511	531	570	673	616	555	742	608	707	884	712	773	7,882
	57	2,332	2,859	2,779	2,758	2,850	2,234	2,304	2,648	2,828	3,454	3,194	3,059	33,299
411	410	439	483	676	588	478	542	524	458	611	486	393	6,088	
<b>TOTAL</b>		<b>18,699</b>	<b>21,269</b>	<b>22,521</b>	<b>22,955</b>	<b>23,440</b>	<b>20,672</b>	<b>22,914</b>	<b>23,464</b>	<b>22,807</b>	<b>26,418</b>	<b>23,348</b>	<b>23,003</b>	<b>271,510</b>

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2023	30	1,197	1,140	1,318	1,111	1,374	1,408	1,332	1,408	1,228	1,304	1,168	1,163	15,151
	31	3,422	3,131	3,732	3,313	3,633	3,660	3,527	4,026	3,606	3,501	3,579	3,652	42,782
	32	2,632	2,302	2,525	2,350	2,472	2,484	2,704	2,828	2,538	2,533	2,608	2,539	30,515
	33	2,595	2,495	2,784	2,414	2,663	2,314	2,402	2,477	2,737	2,784	2,350	2,052	30,067
	44	1,482	1,332	1,652	1,287	1,702	1,607	1,418	1,612	1,483	1,679	1,449	1,392	18,095
	45	5,332	4,822	5,762	5,829	6,196	5,822	5,267	6,364	5,494	5,842	5,598	5,300	67,628
	46	299	240	337	356	463	528	458	566	560	533	560	552	5,452
	57	2,543	2,190	2,471	2,252	2,343	2,387	2,167	2,398	2,389	2,692	2,763	2,126	28,721
411	171	225	166	279	363	402	388	425	385	437	402	383	4,026	
NCC	86	120	72	32										310
<b>TOTAL</b>		<b>19,759</b>	<b>17,997</b>	<b>20,819</b>	<b>19,223</b>	<b>21,209</b>	<b>20,612</b>	<b>19,663</b>	<b>22,104</b>	<b>20,420</b>	<b>21,305</b>	<b>20,477</b>	<b>19,159</b>	<b>242,747</b>

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2022	30	754	766	954	894	979	1,089	979	1,209	1,194	1,159	1,004	1,024	12,005
	31	2,258	2,303	3,065	2,931	2,888	3,142	3,056	3,460	3,204	3,102	3,269	3,328	36,006
	32	1,861	1,873	2,302	2,128	2,155	2,285	2,528	2,849	2,858	2,943	2,582	2,267	28,631
	33	1,991	1,986	2,292	2,311	2,111	2,134	1,988	2,336	2,382	2,443	2,344	2,279	26,597
	44	986	1,022	1,350	1,110	1,242	1,511	1,161	1,530	1,458	1,453	1,221	1,282	15,326
	45	3,984	4,401	5,169	4,927	4,937	5,142	4,530	5,419	5,359	5,440	4,966	4,948	59,222
	46	399	353	452	357	402	396	332	471	414	371	301	293	4,541
	57	1,516	1,592	1,860	1,761	1,768	1,834	1,825	2,054	2,066	2,485	2,024	2,026	22,811
411					61	80	72	82	61	92	78	75	601	
NCC								88	104	160	91	78	521	
<b>TOTAL</b>		<b>13,749</b>	<b>14,296</b>	<b>17,444</b>	<b>16,419</b>	<b>16,543</b>	<b>17,613</b>	<b>16,471</b>	<b>19,498</b>	<b>19,100</b>	<b>19,648</b>	<b>17,880</b>	<b>17,600</b>	<b>206,261</b>

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2021	30		488	936	976	799	891	925	816	815	781	714	704	8,845
	31	2,687	2,270	2,991	3,047	2,765	2,724	2,931	2,628	2,538	2,516	2,440	2,498	32,035
	32	1,461	1,424	1,861	1,980	1,747	1,897	2,038	1,688	1,770	1,905	1,772	1,951	21,494
	33	1,844	1,406	1,940	2,196	2,064	2,289	2,269	2,055	1,973	2,066	2,106	2,021	24,229
	44		553	1,240	1,265	1,108	1,119	1,237	1,236	1,130	1,201	1,176	1,093	12,358
	45	3,763	3,278	4,891	4,803	4,599	4,538	4,940	4,621	4,509	4,349	4,142	4,174	52,607
	46									272	422	369	400	1,463
	57	926	912	1,452	1,538	1,262	1,362	1,378	1,367	1,681	1,625	1,382	1,396	16,281
<b>TOTAL</b>		<b>10,681</b>	<b>10,331</b>	<b>15,311</b>	<b>15,805</b>	<b>14,344</b>	<b>14,820</b>	<b>15,718</b>	<b>14,411</b>	<b>14,688</b>	<b>14,865</b>	<b>14,101</b>	<b>14,237</b>	<b>169,312</b>

**RIVERCITIES TRANSIT DAILY RIDERSHIP REPORT**

**Mar-25**

DATE	ROUTE 30	ROUTE 31	ROUTE 32	ROUTE 33	ROUTE 44	ROUTE 45 A	ROUTE 45 B	ROUTE 46	ROUTE 57	ROUTE 411	TOTAL
1 S		187	90	145		184			122	12	740
2											
3	65	150	161	169	99	238	137	38	158	39	1254
4	60	147	131	143	116	186	101	29	146	43	1102
5	58	164	105	140	99	196	117	40	135	18	1072
6	68	188	67	152	102	195	116	53	166	30	1137
7	62	164	113	152	120	175	156	33	122	27	1124
8 S		124	70	118		171			84	7	574
9											
10	79	163	146	168	106	267	142	37	156	24	1288
11	47	135	126	153	132	187	136	23	140	23	1102
12	67	126	96	122	104	186	104	41	138	25	1009
13	59	165	136	185	84	187	95	37	157	31	1136
14	96	164	127	130	86	161	130	40	129	25	1088
15 S		111	67	105		166			76	13	538
16											
17	65	171	151	157	84	242	100	30	119	23	1142
18	55	144	81	131	111	184	89	31	160	33	1019
19	63	162	127	144	91	207	117	37	193	33	1174
20	53	123	79	105	93	180	100	37	120	33	923
21	50	123	95	90	90	182	106	44	120	27	927
22 S		78	70	114		140			52	2	456
23											
24	55	141	110	130	84	200	96	22	137	36	1011
25	55	152	95	153	88	176	87	23	129	25	983
26	75	189	111	105	86	188	69	26	133	30	1012
27	48	170	95	119	89	174	111	24	154	29	1013
28	36	181	100	118	97	188	92	33	151	13	1009
29 S		106	56	106		151			93	2	514
30											
31	63	144	108	136	76	180	132	23	133	29	1024
<b>TOTAL (26)</b>	1279	3872	2713	3490	2037	4891	2333	701	3423	632	25371
<b>WEEKDAY TOTAL (21)</b>	1279	3266	2360	2902	2037	4079	2333	701	2996	596	22549
<b>SATURDAY/REDUCED DAY TOTAL (5)</b>		606	353	588		812			427	36	2822
<b>DAILY AVERAGE</b>	61	149	104	134	97	188	111	33	132	24	976
<b>WEEKDAY AVERAGE</b>	61	156	112	138	97	194	111	33	143	28	1074
<b>SATURDAY/REDUCED DAY AVERAGE</b>		121	71	118		162			85	7	564

**Ridership by Hour**  
**3/1/2025 - 3/31/2025**

**Weekday - Passengers by Hour**

Route	630	700	800	900	1000	1100	1200	1300	1400	1500	1600	1700	1800	TOTAL
31	39	280	281	242	309	272	310	311	275	307	249	233	158	3,266
32	59	60	137	178	213	235	251	254	318	233	202	145	75	2,360
33	30	179	224	257	241	256	238	268	318	326	205	214	146	2,902
Route	630	720	820	920	1020	1120	1220	1320	1420	1520	1620	1720	1820	
44	74	68	120	168	192	178	186	207	202	230	185	153	74	2,037
57	117	253	195	237	207	239	215	260	408	281	273	217	94	2,996
Route					1030	1130	1230	1330	1430	1530	1630			
30					150	215	233	185	199	175	122			1,279
Route					1050	1150	1250	1350	1450	1550				
46					85	124	118	117	109	148				701
Route	630	700	730	800	not shown for brevity					1700	1720	1800	1830	
45	114	209	195	183						292	199	176	259	6,412
Route		715	815	915	1115		1215	1315	1415	1515	1615	1715		
411		66	59	107	56		56	70	65	43	37	37		596

**Saturday - Passengers by Hour**

Route	800	900	1000	1100	1200	1300	1400	1500	1600	1700				
31		25	46	49	61	79	102	84	59	51	50			606
32		14	18	43	51	43	37	42	48	34	23			353
33		37	40	56	49	71	75	82	72	61	45			588
Route		820	920	1020	1120	1220	1320	1420	1520	1620	1720			
57		23	46	50	47	40	41	66	40	44	30			427
Route	800	830	900	930	not shown for brevity					1600	1630	1700	1730	
45	27	25	42	34						79	39	38	18	812
Route			915							1515				
411			23							13				36

**Total Fixed Route**

**25,371**

**Average Passengers per Trip**  
**3/1/2025 - 3/31/2025**

**Weekday**

Route	630	700	800	900	1000	1100	1200	1300	1400	1500	1600	1700	1800	Passengers per Revenue Service Hr	Avg daily boardings	
31	1.9	13.3	13.4	11.5	14.7	13.0	14.8	14.8	13.1	14.6	11.9	11.1	7.5	12.4	156	
32	2.8	2.9	6.5	8.5	10.1	11.2	12.0	12.1	15.1	11.1	9.6	6.9	3.6	9.0	112	
33	1.4	8.5	10.7	12.2	11.5	12.2	11.3	12.8	15.1	15.5	9.8	10.2	7.0	11.1	138	
Route	630	720	820	920	1020	1120	1220	1320	1420	1520	1620	1720	1820			
44	3.5	3.2	5.7	8.0	9.1	8.5	8.9	9.9	9.6	11.0	8.8	7.3	3.5	7.8	97	
57	5.6	12.0	9.3	11.3	9.9	11.4	10.2	12.4	19.4	13.4	13.0	10.3	4.5	11.4	143	
Route					1030	1130	1230	1330	1430	1530	1630					
30					7.1	10.2	11.1	8.8	9.5	8.3	5.8			8.7	61	
Route					1050	1150	1250	1350	1450	1550						
46					4.0	5.9	5.6	5.6	5.2	7.0				5.6	33	
Route	630	700	730	800	not shown for brevity						1700	1720	1800	1830		
45	5.4	10.0	9.3	8.7							13.9	9.5	8.4	12.3	15.3	305
Route		715	815	915	1115			1215	1315	1415	1515	1615	1715			
411		3.1	2.8	5.1	2.7			2.7	3.3	3.1	2.0	1.8	1.8		4.9	28

**Saturday**

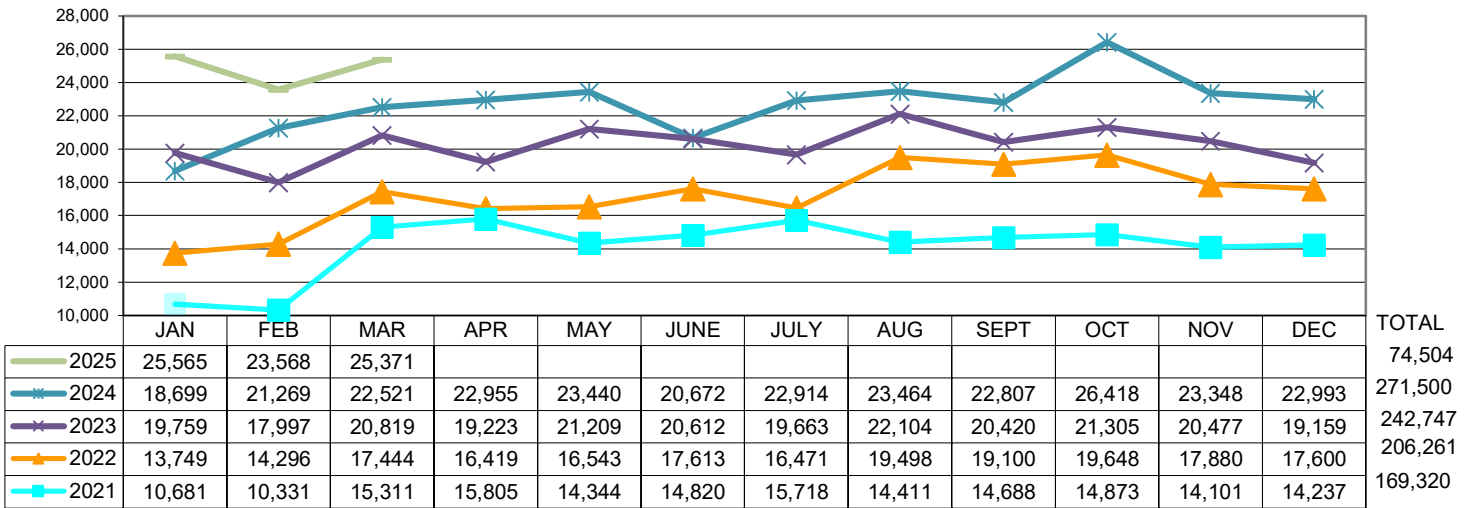
Route	800	900	1000	1100	1200	1300	1400	1500	1600	1700	Passengers per Revenue Service Hr	Avg daily boardings
31	5.0	9.2	9.8	12.2	15.8	20.4	16.8	11.8	10.2	10.0	12.1	121
32	2.8	3.6	8.6	10.2	8.6	7.4	8.4	9.6	6.8	4.6	7.1	71
33	7.4	8.0	11.2	9.8	14.2	15.0	16.4	14.4	12.2	9.0	11.8	118
Route	820	920	1020	1120	1220	1320	1420	1520	1620	1720		
57	4.6	9.2	10.0	9.4	8.0	8.2	13.2	8.0	8.8	6.0	8.9	85
Route	800	830	900	not shown for brevity			1600	1630	1700	1730		
45	5.4	5.0	8.4				15.8	7.8	7.6	3.6	16.2	162
Route		915					1515					
411		4.6					2.6				6.0	7

**System Productivity**

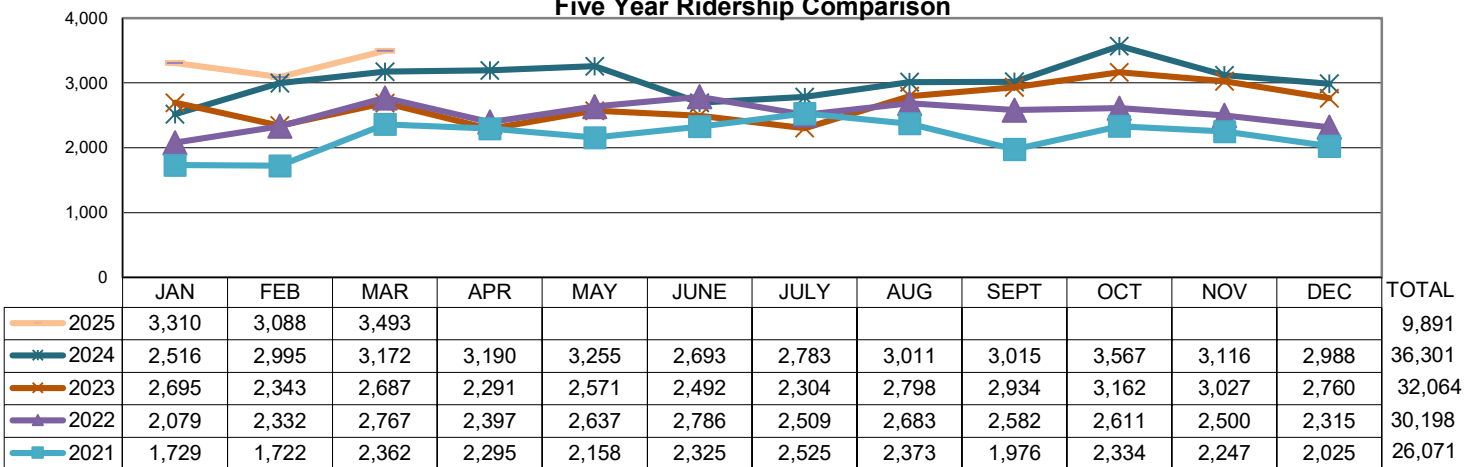
**10.7**



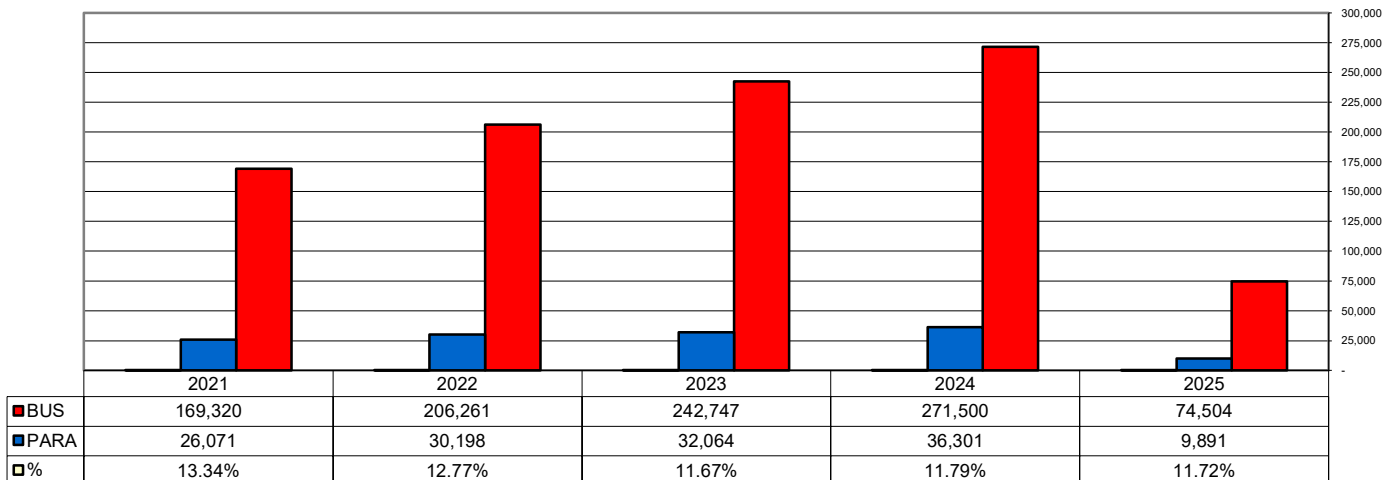
### RiverCities Transit Fixed Route Five Year Ridership Comparison



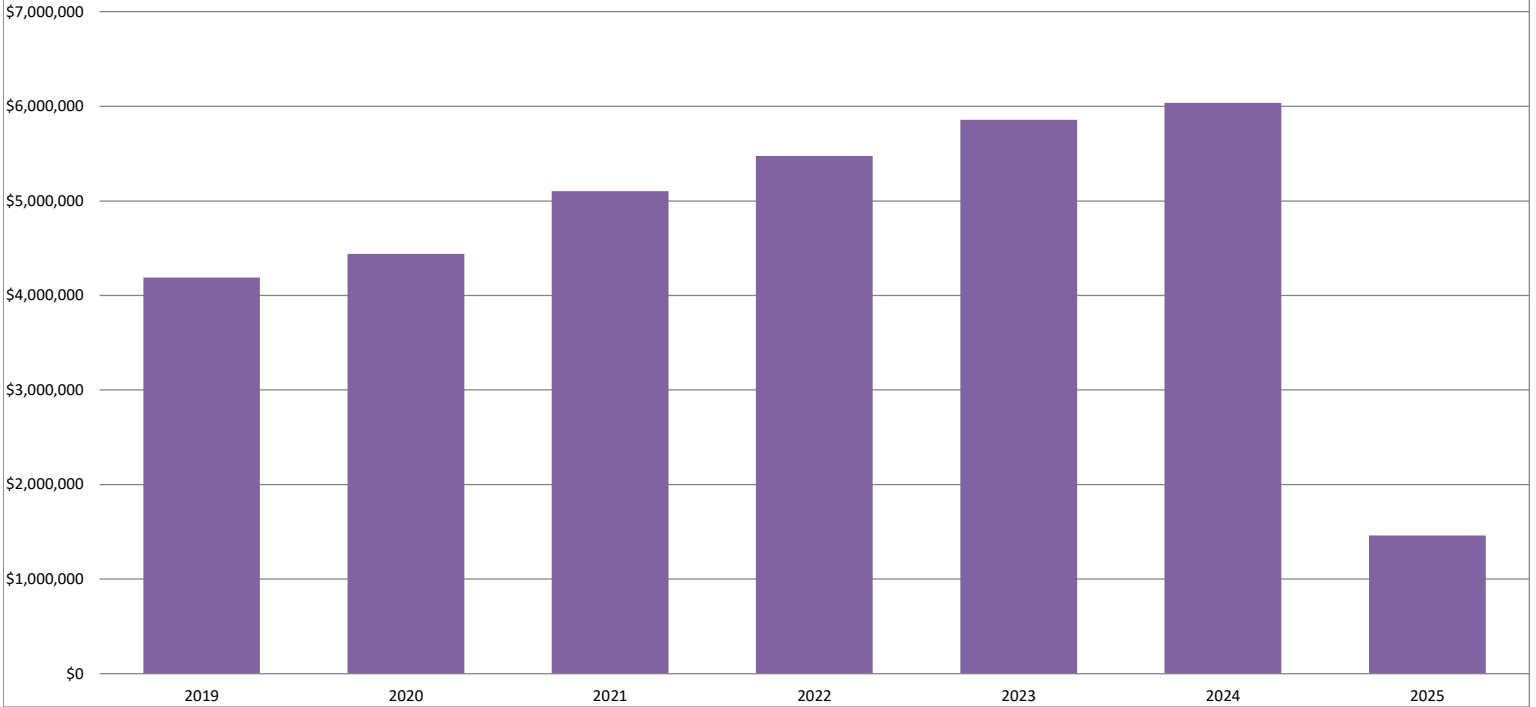
### RiverCities Transit Paratransit Five Year Ridership Comparison



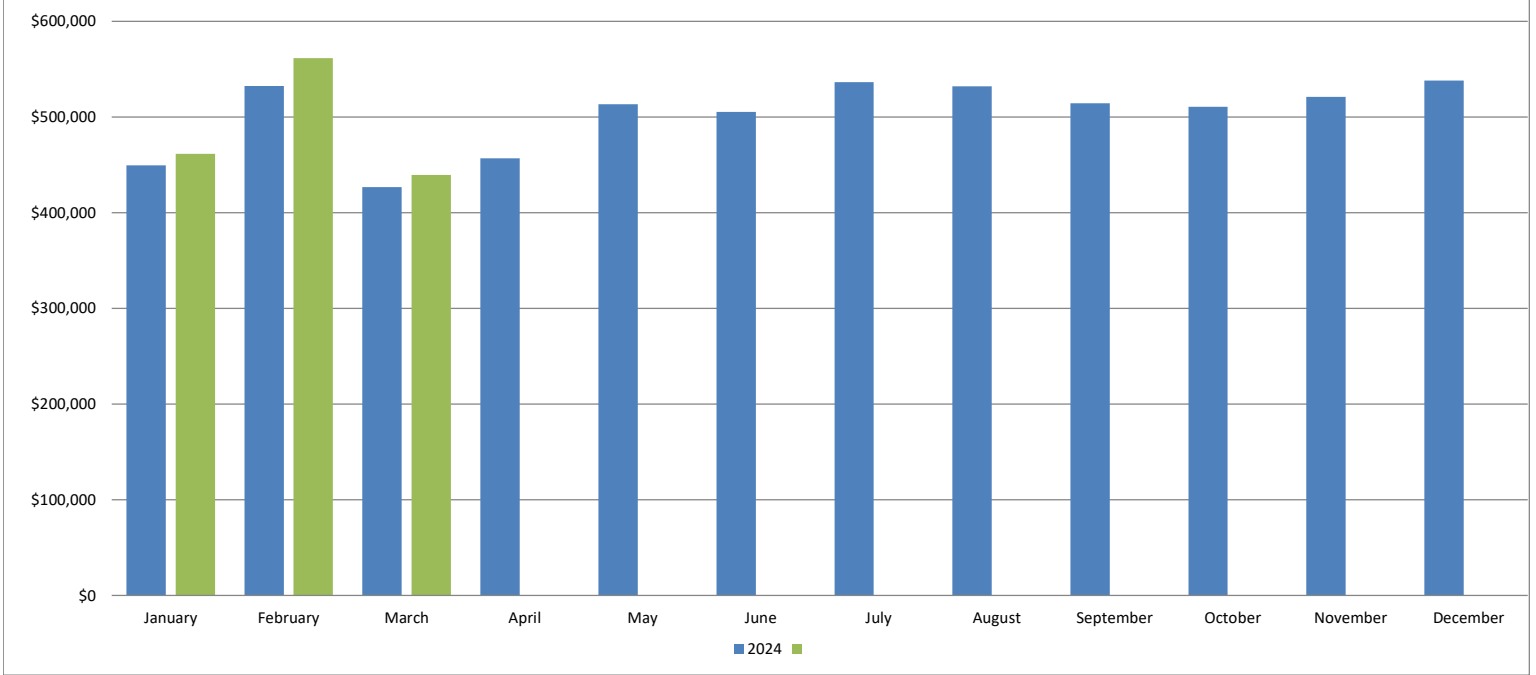
### Comparison of Ridership Bus and Paratransit Ridership



### Cowlitz Public Transit Benefit Area Sales Tax Revenue



### Cowlitz PTBA Sales Tax Revenue 2025 vs 2024



# Cowlitz Transit Authority



## Agenda Summary

### **PUBLIC HEARING REGARDING RAINIER-LONGVIEW COMMUTER BUS SERVICE**

#### **SUMMARY STATEMENT:**

In June 2021, The Columbia County (OR) Board of Commissioners indefinitely suspended much of its CC Rider transit service, including service between Rainier (OR) and Longview, due to loss of ridership and financial resources. This has made travel between the neighboring cities extremely difficult for individuals without access to a private vehicle.

In February 2025, RiverCities Transit (RCT) staff was notified by the Cowlitz-Wahkiakum Council of Governments (CWCOG), the Metropolitan Planning Organization for Cowlitz County and Rainier, that Columbia County was unable to match Federal Transit Administration (FTA) Section 5307 grant awards from Oregon Department of Transportation (ODOT). CWCOG recommended RCT as a potential recipient of the funding so as to reconnect Rainier and Longview with transit service.

The FTA grants over the first four years would total \$236,039 and requires FTA to reassign the grant awards to Washington State Department of Transportation and for RCT to then apply to FTA for the funds.

RCT and CWCOG staff met with both the Cowlitz Transit Authority (CTA) Board and the Rainier City Council in March to present a commuter bus concept. Both bodies expressed an interest in further considering a proposal using funds from both jurisdictions to fund the required FTA 50% local match. RCT has requested the City of Rainier commit to \$10,000 each in years 1 and 2 and \$14,000 each in years 3 and 4, which would entail an agreement between CTA and the City of Rainier.

The City of Rainier distributed a survey to residents to ascertain level of interest and desired service times. A total of 147 surveys were returned and summarized on Attachment A. RCT staff developed a sample schedule based on the survey and operational considerations (Attachment B).

Net operating budget for the first year is estimated at \$96,765, with \$48,382 in FTA funding, \$10,000 from the City of Rainier, and \$38,383 from CTA. Local match from CTA over four years is estimated at \$424,080. Fares would be the same as on other RCT routes.

No capital expenses are anticipated for the first four years as an older LIFT cutaway with relatively low miles would be transferred from the paratransit to the fixed route fleet.

The Cowlitz Transit Authority bylaws Section 5.3 states that the Authority shall hold a public hearing to solicit public comment on any change in transit service routes amounting to a change in excess of

20% of the total distance of any one route. The addition of this service, contingent on funding, meets this criterion.

**RECOMMENDED ACTION:**

Conduct a public hearing to receive comments from the public on the potential addition of Commuter Bus Service between Rainier and Longview.

**THEN:**

Approve the proposal to establish a Commuter Bus Service between Rainier and Longview effective July 1 2025, contingent on sufficient funding from both the Federal Transit Administration and the City of Rainier as well as permission from Columbia County to operate in its jurisdiction.

Attachments:

A – Memorandum – Rainier Service Survey Results

B – Memorandum – Rainier Service Sample Schedule and Fares

Memorandum

April 1, 2025

**TO:** Scott Jorgensen, Rainier City Administrator  
**FROM:** Jim Seeks, Transit Manager  
**SUBJECT:** Rainier Service Survey Results

Thank you for conducting the survey with Rainier residents. A summary of the results are as follows:

- 143 residents returned surveys
- By age group
  - 80% - Age 18 and under
  - 6% - Age 19 to 64
  - 14% - Age 65 and over
- Frequency
  - 8% would ride Daily
  - 14% would ride Greater than once per week
  - 16% would ride Once per week
  - 7% would ride Once per month
  - The remainder stated they would ride Rarely and were not counted as to preferred ride time
- The most preferred times departing Rainier were during the 8:00 9:00, 12:00, 1:00 and 3:00 o'clock hours.
- The most preferred times departing Longview were during the 1:00, 2:00, 3:00, 4:00, and 5:00 o'clock hours.

Memorandum

April 1, 2025

**TO:** Scott Jorgensen, Rainier City Administrator  
**FROM:** Jim Seeks, Transit Manager  
**SUBJECT:** Sample Rainier-Longview Schedule and Fares

Based on the survey results and operating necessities, a sample Monday Friday schedule might appear similar to this:

Sample RCT Schedule: Mon - Fri

Rainier Transit Center	8:40	11:40	2:40	4:40
Rainier Senior Center	8:43	11:43	2:43	4:43
RiverCities Transit Center – arrv.	8:55	11:55	2:55	4:55
RiverCities Transit Center – dep.	9:00	12:00	3:00	5:00
Rainier Transit Center	9:15	12:15	3:15	5:15
Rainier Senior Center	9:18	12:18	3:18	5:18

This schedule permits transfers to/from most RiverCities Transit routes.

The fares would be the same as for other RiverCities routes, currently:

<u>Fixed Route Fares</u>	<u>One Way</u>	<u>Day Pass</u>
Adult (19-64)	\$1.00	\$2.00
Reduced (persons with disabilities and seniors 65+)	\$0.50	\$1.00
18 and Under with proper identification (Under 12 must be accompanied by a parent or guardian)	Free	Free

**Transfers are free with a one-way fare and valid for one use on the day of purchase.**

**Monthly passes are also available.**

# Cowlitz Transit Authority



## Agenda Summary

### **UPDATE ON I-5 COMMUTER BUS SERVICE PROJECT**

#### **SUMMARY STATEMENT:**

At the January 8, 2025 meeting, this board approved a proposal to establish a Commuter Bus Service between Longview and Vancouver, effective July 1, 2025, contingent on sufficient funding from the Washington State Legislature.

Staff will provide an update on legislative status to date.

Staff will also provide information on a potential alternative to full service, should the request for state funding fail.

#### **RECOMMENDED ACTION:**

None – information only.