

HOPE VILLAGE RFP COMMITTEE MEETING
March 27, 2025 – 12:00 P.M.
Public Works Conference Room
MINUTES

- **HYBRID MEETING DETAILS**

- Please click the link to join the webinar:
<https://us02web.zoom.us/j/85632331510>
- Webinar ID: 856 3233 1510
- Or by phone: (253) 205-0468; (253) 215-8782

- **CALL TO ORDER**

- The meeting was called to order at 12:00 pm.

- **ROLL CALL**

- Present: Councilmember Ruth Kendall; Councilmember Erik Halvorson; Councilmember Kalei LaFave;
- Staff: Chris Collins, Assistant City Manager, PWD; Sgt Tim Watson; Kayce Settlemier, Community Outreach Coordinator; Angela Abel, PIO; Tabitha Hayden, PW Contract Administrator; Nancy Vandehey, Admin

- **NEW BUSINESS**

- REQUEST FOR PROPOSAL TO PROVIDE SERVICE
 - BRAINSTORMING
 - GENERAL DISCUSSION

Discussion included a review of the proposed RFP.

- Introduction – add definition of HUD chronically unhoused individuals
- Background –add it *currently* follows the Housing First
- Resident Services – add verify that they are unhoused from Cowlitz County or limit to only Longview
- Partnership – we want to be able to bill Medicare/Medicaid Services

- Offer choice of services
- Financial Sustainability – 75% within one year.
- Maintaining a Safe & Clean Environment – on site *safety*/security measures, add 24-7
- Behavioral Health Agency – change from six months of selection to six month of contract execution. Add link of how to become BHA - <https://doh.wa.gov/licenses-permits-and-certificates/facilities-z/behavioral-health-agencies-bha/license-requirements>. Add offer choice of service provider.
- Potential for charging rent for the facility in the future.
- Scoring – change to experience (25), operation (20), financial (25), engagement (15)
- Add info into PSA – last known resident city.

Ramona Leber provided public comment – add bidders conference with Q&A time.

• **ADJOURNMENT**

- The next meeting will be held on Thursday, April 3rd at noon, in the Training Room.
- The meeting was adjourned at 12:56 pm.

Transcript from Chat:

00:27:02 tjohnston: it is not accurate

00:33:27 tjohnston: just like chess and chob

00:33:50 Tricia Rodman: The goal should be to have a behavioral health agency take over because there are laws that must be followed under the State umbrella who is guided by the Feds (SAMHSA).

00:34:39 Tricia Rodman: Any BHA must provide choice. It is a requirement within their facility license.

00:41:01 Tricia Rodman: If a BHA does take over and they do the billing, they have their own internal and external audits that must be completed.

00:50:17 Tricia Rodman: Ruth, that was not true.

00:50:27 Tricia Rodman: They did not apply for a BHA license.

00:50:42 Tricia Rodman: They were trying to apply for the Foundational Community Support (FCS) services.

00:51:57 Tricia Rodman: Perhaps, within this RFP, the city should have a link to how to become a BHA in the State of Washington, so that interested parties see what the expectation truly is.

00:53:06 Tricia Rodman: <https://doh.wa.gov/licenses-permits-and-certificates/facilities-z/behavioral-health-agencies-bha/license-requirements>

00:57:27 Tricia Rodman: I think that is a great idea once they become a BHA and are able to bill Medicaid for services and receive reimbursement. If it is a new agency they need to get their feet on the ground. If it is a current agency, then you can charge for rent from the beginning.

01:04:22 Tricia Rodman: For fun reading or to reference in the RFP is WAC 246-341. This WAC explains the licensing requirements, definitions, expectations, and so much more. :)

01:06:10 Tricia Rodman: You are welcome! Thank you!

01:12:37 tjohnston: what email should i email too

01:13:19 Public Works - Engineering: chris.collins@ci.longview.wa.us

01:13:25 Ruth Kendall: chris.collins@ci.longview.wa.us01:04:22
Tricia Rodman: For fun reading or to reference in the RFP is WAC 246-341. This WAC explains the licensing requirements, definitions, expectations, and so much more. :)

01:06:10 Tricia Rodman: You are welcome! Thank you!

01:12:37 tjohnston: what email should i email too

01:13:19 Public Works - Engineering: chris.collins@ci.longview.wa.us

01:13:25 Ruth Kendall: chris.collins@ci.longview.wa.us