



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes

City Council

*Mayor Spencer Boudreau
Mayor Pro Tem Kalei LaFave
Council Member Ruth Kendall
Council Member Angie Wean
Council Member MaryAlice Wallis
Council Member Keith Young
Council Member Erik Halvorson*

Thursday, April 24, 2025

6:00 PM

2nd Floor, City Hall

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Office at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting. Please note - virtual attendees may comment verbally during public hearings only by contacting the Clerk's Office to register prior to the hearing date. Virtual attendees may also submit written comments to the Clerk's Office with the heading, "Public Comment for disbursement to the City Council".

<https://us02web.zoom.us/j/82394132374>

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Webinar ID: 823 9413 2374

1. CALL TO ORDER

Mayor Boudreau called the meeting to order at 6:01 p.m.

2. INVOCATION*/FLAG SALUTE

25-00336 COLE PRUITT, VALLEY VIEW CHURCH

After the invocation provided by Cole Pruitt of Valley View Church, the flag salute was recited.

3. ROLL CALL

Present: Mayor Boudreau, Mayor Pro Tem LaFave, Councilmember Kendall, Councilmember Wean, Councilmember Wallis (on-line), Councilmember Young, Councilmember Halvorson

Staff Present: City Manager Jennifer Wills, Interim City Attorney Maili Barber, City Clerk Tiffany Ostreim, Public Works Director/Assistant City Manager Chris Collins, Community & Economic Development Director Nick Little, Urban Forestry Manager Joanna Martin, Police Chief Robert Huhta, Human Resources Director Sabrina Fraidenburg, Fire Chief Brad Hannig, Information Technology Director Mike Sullivan, Finance Director Lisa Wolff

4. **WORKSHOP**

5. **APPROVAL OF MINUTES**

25-001186 APRIL 10, 2024 REGULAR MEETING

A motion was made by Councilmember Kendall, seconded by Councilmember LaFave, to approve the April 10, 2024 Regular Meeting Minutes. The motion carried unanimously.

6. **CHANGES TO THE AGENDA**

Mayor Boudreau requested an Executive Session regarding legal risk of a current or proposed action after constituent comments.

Council concurred.

7. **CONSTITUENTS' COMMENTS (Thirty Minutes)**

Bill Kasch provided public comment.

Jason Still provided public comment.

Kadon Lawson provided public comment.

Curtis Hart provided public comment.

Anthony Guido provided public comment.

Tammy Loveless provided public comment.

Randy Knox provided public comment.

Kassie Katie provided public comment.

Derek Fine provided public comment.

A citizen, name unstated, provided public comment.

Mike Pederson provided public comment.

Clint Hash provided public comment.

Victoria Reeves, provided public comment.

8. **EXECUTIVE SESSION**

The City Council, City Manager Jennifer Wills, Interim City Attorney Maili Barber, and Public Works Director/Ast. City Manager Chris Collins entered Executive Session at 6:49 p.m. pursuant to RCW 42.30.110(1)(iii) Legal Risk of a Current or Proposed Action for a period of 10 minutes. At 7:00 p.m. all parties came out of Executive Session. No action was taken.

9. **PRESENTATIONS & AWARDS**

25-00408 HIGHLANDS ALLEY ADDRESS SIGNS

Community Development Program Coordination Specialist Kenny Robinson presented.

Council discussed the presentation.

Urban Forestry Manager Joanna Martin explained anti-graffiti paint.

Community Development Director Nick Little explained the posts.

City Manager Jennifer Wills explained markers on the Highlands Trail.

Karen Jones provided public comment.

Jason Still provided public comment.

Steve Ferrell provided public comment.

Council further discussed.

Public Works Director/Ast. City Manager Chris Collins commented on the posts.

*Council discussed education of signage on the back of homes.
Community Development Director Nick Little explained funding was from a grant for a project in the Highlands area that came in under budget.
Council was supportive of the pilot project.*

10. **PUBLIC HEARINGS**

25-00379 FISCAL YEAR 2024 & 25 HOME INVESTMENT PARTNERSHIP PROGRAM ALLOCATIONS

RECOMMENDED ACTION:

- 1). HOLD A PUBLIC HEARING FOR FY 2024 & 2025 HOME PROGRAM GRANT ALLOCATIONS.**
- 2). MOTION TO ALLOCATE HOME GRANT FUNDING AS FOLLOWS:**

- **FROM FISCAL YEAR 2024 ALLOCATE \$41,935 TO COMMUNITY HOUSE ON BROADWAY FOR TENANT BASED RENTAL ASSISTANCE. \$150,000 TO FOUNDATION FOR THE CHALLENGED XIV SUPPORTIVE HOUSING.**
- **FROM FISCAL YEAR 2025: 5% OF ENTITLEMENT TO LOWER COLUMBIA CAP FOR COMMUNITY HOUSING DEVELOPMENT ORGANIZATION OPERATING FUNDS. THE REMAINING BALANCE TO HOSWWA FOR 5317 OCEAN BEACH HIGHWAY AFFORDABLE HOUSING PROJECT.**

*Community Development Program Coordination Specialist Kenny Robinson presented.
Council discussed the presentation.*

Lower Columbia CAP Housing Project Manager Gregg Bournival spoke of their shortage of funding and needing to keep staff on projects to keep moving forward.

Housing Opportunities of Southwest Washington (HOSWWA) CEO Jennifer Westerman spoke on funding requirements and the need for continued funding.

The public hearing was opened at 7:39 p.m.

Jason Still spoke in support of rental assistance.

HOSWWA CEO Jennifer Westerman spoke in support of TBRA funds.

The public hearing was closed at 7:45 p.m.

A motion was made by Councilmember Wean, seconded by Councilmember Kendall, to allocate Home Grant funding as follows: from Fiscal Year 2024 allocate \$41,935 to Community House on Broadway for Tenant Based Rental Assistance. \$150,000 to Foundation for the Challenged XIV Supportive Housing. From Fiscal Year 2025: 5% of entitlement to Lower Columbia CAP for Community Housing Development Organization Operating Funds. The remaining balance to HOSWWA for 5317 Ocean Beach Highway Affordable Housing project. The motion carried unanimously.

25-00388 FISCAL YEAR 2025 COMMUNITY DEVELOPMENT BLOCK GRANT ALLOCATIONS

RECOMMENDED ACTION:

- 1). HOLD A PUBLIC HEARING FOR FY 2025 CDBG PROGRAM GRANT ALLOCATIONS.**
- 2). MOTION TO ALLOCATE CDBG GRANT FUNDING AS FOLLOWS:**

- **\$115,000 TO LOWER COLUMBIA CAP TO REPLACE WINDOWS AT SOUNDVIEW APARTMENTS.**
- **\$60,000 TO COMMUNITY HOUSE ON BROADWAY RESTROOM REMODEL.**

- **\$35,000 TO LONGVIEW PARKS AND RECREATION FOR SUPER SUMMERS PROGRAM.**

*Community Development Program Coordination Specialist Kenny Robinson presented.
Council discussed the presentation.*

*The public hearing was opened at 7:51 p.m.
Michael O'Neill commented on the administrative fee.
Jason Still commented on the process.
Council discussed the time and cost of administering grant funds.
The public hearing was closed at 8:00 p.m.*

A motion was made by Councilmember Kendall, seconded by Councilmember Young, to allocate CDBG Grant Funding as follows: \$115,000 to Lower Columbia CAP to replace windows at Soundview Apartments. \$60,000 to Community House on Broadway restroom remodel. \$35,000 to Longview Parks and Recreation for Super Summers Program. The motion carried unanimously.

11. BOARD & COMMISSION RECOMMENDATIONS

12. ORDINANCES & RESOLUTIONS

13. MAYOR'S REPORT

Mayor Boudreau provided a verbal report.

14. COUNCILMEMBERS' REPORTS

*Councilmember Halvorson provided a verbal report.
Councilmember Kendall provided a verbal report.
Councilmember Wean provided a verbal report.
Councilmember LaFave provided a verbal report.
Councilmember Young provided a verbal report.*

15. CONSENT CALENDAR

Councilmember Kendall requested additional information on the agreements with the PFD for the Columbia Theatre and the agreement with the Port of Longview for the waterline relocation. Public Works Director/Ast. City Manager Chris Collins explained the agreements for the Columbia Theatre are correcting legal descriptions. Once legal descriptions are corrected, the city can move forward with the parking lot improvements. The Agreement with the Port of Longview is for the Industrial Rail Corridor Expansion Project. Three waterline segments the city owns must be moved outside the rail corridor. The Port will design and manage the project; the city will pay for the locations that need to be moved.

A motion was made by Council Kendall, seconded by Councilmember LaFave to adopt the Consent Calendar as presented. The motion carried unanimously.

25-001187 APPROVAL OF CLAIMS

25-00381 RESOLUTION NO. 2554 - ACCEPTING THE 2024 ANNUAL REPORT FROM THE PDA TO COUNCIL

**RECOMMENDED ACTION:
MOTION TO ADOPT RESOLUTION NO. 2554**

- 25-00383 RESOLUTION NO. 2552 - FIFTH AMENDMENT TO INTERLOCAL AGREEMENT WITH COWLITZ COUNTY PUBLIC FACILITIES DISTRICT REGARDING COLUMBIA THEATRE

RECOMMENDED ACTION:
MOTION TO ADOPT RESOLUTION NO. 2552

- 25-00392 SECOND AMENDMENT OF LEASE WITH COWLITZ COUNTY PUBLIC FACILITIES DISTRICT REGARDING COLUMBIA THEATRE

RECOMMENDED ACTION:
MOTION TO APPROVE THE SECOND AMENDMENT OF LEASE

- 25-00391 AMENDMENT TO REVISED AND RESTATED AGREEMENT FOR OPERATION AND MANAGEMENT OF THE COLUMBIA THEATRE FOR THE PERFORMING ARTS

RECOMMENDED ACTION:
MOTION TO APPROVE THE AMENDMENT TO CTPA OPERATING AGREEMENT

- 25-00382 ORDINANCE NO. 3558 - UPDATES TO LMC 19.12 - APPEAL BOARD OF ADJUSTMENT

RECOMMENDED ACTION:
MOTION TO ADOPT ORDINANCE NO. 3558

- 25-00371 RESOLUTION NO. 2551 - SURPLUS CITY PROPERTY/EQUIPMENT

RECOMMENDED ACTION:
MOTION TO ADOPT RESOLUTION NO. 2551

- 25-00397 RESOLUTION NO. 2553 - INTERLOCAL AGREEMENT WITH THE PORT OF LONGVIEW FOR WATERLINE RELOCATION ASSOCIATED WITH THE INDUSTRIAL RAIL CORRIDOR EXPANSION (IRCE) PROJECT

RECOMMENDED ACTION:
MOTION TO APPROVE RESOLUTION NO. 2553

- 25-00389 BID REVIEW – CLONEY PARK STORM PIPE REPLACEMENT

RECOMMENDED ACTION:
MOTION TO ACCEPT THE LOW BID AND AWARD TO SWOFFORD EXCAVATING IN THE AMOUNT OF \$1,288,665.51

- 25-00390 BID REVIEW – FISHER'S LANE 12" DISCHARGE PIPE ABANDONMENT

RECOMMENDED ACTION:
MOTION TO ACCEPT THE LOW BID AND AWARD TO HALME EXCAVATING, INC IN THE AMOUNT OF \$93,722.70

16. CITY MANAGER'S REPORT

City Manager Jennifer Wills gave a verbal report.

25-00370 APPOINTMENT OF CHRISTOPHER ORTIZ TO THE APPEAL BOARD OF ADJUSTMENT

*City Manager Jennifer Wills stated there was one application received.
Council concurred.*

25-00386 REVIEW - REQUEST FOR PROPOSALS - OPERATION OF HOPE VILLAGE MICRO HOME COMMUNITY**RECOMMENDED ACTION:****MOTION TO DIRECT STAFF TO PUBLISH THE REQUEST FOR PROPOSALS FOR THE OPERATION OF HOPE VILLAGE**

*Public Works Director/Ast. City Manager Chris Collins presented. Page 9 should state the proposer will be responsible for ongoing utility costs currently \$47,731 annually. The current contract expires November 15, 2025.
Council discussed the proposal.*

A motion was made by Councilmember Halvorson, seconded by Mayor Boudreau, to direct staff to publish the request for proposals for the operation of Hope Village with an amendment to strike language of 1 resident per house.

Jason Still provided public comment.

Jennifer Leach provided public comment.

Randy Knox provided public comment.

Trisha Johnston provided public comment.

Michael O'Neill provided public comment.

Mayor Boudreau explained why a BHA is essential.

Trisha Rodman provided comment.

Anne Bennett provided public comment.

Chuck Hendrickson provided public comment.

Rayleen Aguirre provided public comment.

Courtney Russell provided public comment.

Council further discussed leaving it up to the experts to determine the number of residents per house.

The motion carried unanimously.

25-00387 COUNCIL RETREAT DISCUSSION

*City Manager Jennifer Wills gathered input from the Council for an upcoming City Council Summit.
Council discussed the format and environment.*

Council concurred Friday night, June 13 and 1/2 day or 3/4 day Saturday, June 14, 2025. Manager Wills will look at options for a facilitator and city-owned locations or locations without a cost. Department heads will be included as part of the city's leadership team.

17. MISCELLANEOUS**18. ADJOURNMENT**

The meeting was adjourned at 9:21 p.m.

***Tiffany Ostreim
City Clerk***

***Approved: _____
Mayor***

NEXT REGULAR COUNCIL MEETINGS:

THURSDAY, MAY 8, 2025 – 6:00 P.M.

THURSDAY, MAY 22, 2025 – 6:00 P.M.