



Minutes

Accessibility Advisory Committee

*Cheryl Coddington (Chair), Katherine Vickers (Vice Chair), Jordan Balla, Harry Howell, Lori Piper, Allan Rudberg, Taylar Lewis, Lori Hendrickson
MaryAlice Wallis (Council Liaison)
Spencer Boudreau (Council Liaison)*

Monday, March 17, 2025

4:00 PM

Hybrid Meeting
2nd Floor, City Hall
1525 Broadway, Longview WA

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the Accessibility Advisory Committee of the City of Longview, Washington will conduct a regular meeting in the Longview City Hall 2nd Floor Training Room, 1525 Broadway, Longview, WA on Monday, March 17, 2025, at 4:00 p.m. The meeting is also available via Microsoft Teams.

To attend the meeting virtually, use the link or information below:

[Click here to join the meeting](#)

Meeting ID: 259 985 374 089

Passcode: H9LA7Pm7

Or call in (audio only)

[+1 213-631-2692,,931398576#](#) United States, Los Angeles

[+1 347-973-4395,,931398576#](#) United States, New York City

Phone conference ID: 931 398 576#

Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. CALL TO ORDER

Chair Cheryl Coddington called the meeting to order at 4:00 p.m.

2. ROLL CALL

Members Present: Chair Cheryl Coddington, Vice Chair Katherine Vickers, Member Jordan Balla (online), Member Harry Howell, Member Lori Piper, Member Allan Rudberg, Member Lori Hendrickson

Members Absent: Member Taylar Lewis

Council Liaison: MaryAlice Wallis

Staff Present: Safety/Risk Manager Rashelle Douglas, Public Works Engineer Morgan Palmer, City Engineer Sam Barham (online), Parks and Urban Forestry Manager Joanna Martin, River Cities Transit Mobility Supervisor Doreen Daggett, Fleet/Facilities Manager Keith Walling, Traffic Maintenance Supervisor Devon Ward, Deputy City Clerk Sam Van Laer

3. INVOCATION*/FLAG SALUTE**4. APPROVAL OF MINUTES****25-00161 January 21, 2025 Regular Meeting**

A motion was made by Member Piper, seconded by Member Howell, to approve the January 21, 2025, Accessibility Advisory Committee Regular Meeting Minutes. The motion carried unanimously.

5. CONSTITUENT COMMENTS

None.

6. COMMITTEE MEMBER COMMENTS & REPORTS**25-00258 Accessibility and Mobility Survey Questions - Cheryl Coddington**

Chair Coddington presented the Accessibility and Mobility Survey questions. The Committee discussed posting the Survey on the City's website, posting it in the City's newsletter, listing a phone number to call to request the Survey in a different language, and extending the time period to collect responses if needed.

A motion was made by Member Howell, seconded by Member Hendrickson, to publish the Accessibility and Mobility Survey for a two-month time period. The motion carried unanimously.

7. STAFF COMMENTS & REPORTS**25-00259 Pierce County Emergency Management Access and Functional Needs Summit - Rashelle Douglas**

Safety/Risk Manager Rashelle Douglas shared information on the upcoming Pierce County Emergency Management Access and Functional Needs Summit. The Committee discussed the costs of members attending. The conference is free and the City does not have a budget to reimburse members for other expenses if attending. AAC funds may only be used for capital improvements.

25-00260 Cloney Park Update - Joanna Martin

Parks and Urban Forestry Manager Joanna Martin discussed the funding secured for Cloney Park and reports that tariffs may impact costs. State funding to repair/replace the culvert under the Park will likely begin in May or June.

25-00261 Curb Cut Schedule - Morgan Palmer

Public Works Engineer Morgan Palmer shared the most recent transition plan list. All the ramps on the list have been built. 124 ramps were improved across the City last year. The Committee will need to identify and prioritize the next projects depending on funds.

25-00262 Facility Updates - Keith Walling

Fleet/Facilities Manager Keith Walling shared that the Mint Valley project has been completed, and now his Department is working on the Annex Building. Walling reports his Department has been short-staffed, so the initial ADA list from the Committee has not been completed yet.

25-00263 Traffic Improvements - Devon Ward

Traffic Maintenance Supervisor Devon Ward was introduced to the Committee. Ward discussed the improvements implemented after the results of the 2018 Accessibility and Mobility Survey. More improvements have been completed in the last five years compared to the previous twenty

years. Pedestrian signal clearance times have been extended and are now up-to-date with industry standards.

Ward discussed the costs of adding audio crosswalk push buttons, about \$2,000 per crossing.

The Committee discussed a citizen request for a new crosswalk push button on Ocean Beach and Mt Solo. Staff to reach out to the citizen regarding their needs.

River Cities Transit Mobility Supervisor Doreen Daggett discussed the braille signs getting placed starting this week. Some benches will need to be moved out of the way.

Safety/Risk Manager Rashelle Douglas discussed the upcoming County Accessibility Meeting on 4/1/25 from 11 a.m. to 12 p.m. at the County admin building or via Zoom if anyone is interested in attending.

8. **OLD BUSINESS**

Member Hendrickson discussed the Hyper-Reach emergency mass notification system. Individuals are able to sign up for alerts on the Hyper-Reach website.

9. **NEW BUSINESS**

Chair Coddington requested project proposals.

Safety/Risk Manager Rashelle Douglas shared the treasury report. There is approximately \$191,000 in the Committee's budget through 2026. The process of proposing a new project starts with gathering the project details and then Douglas will present the recommendation to City Council for consideration.

Staff will look into the costs of the potential project for the Ocean Beach and Mt Solo crosswalk button request. There may be potential project needs for additions to Cloney Park that could be considered around September or October.

A motion was made by Vice Chair Vickers, seconded by Member Howell, to allocate \$10,000, tentatively, until final estimates are collected for the requested project on Ocean Beach and Mt Solo.

The Committee discussed the cost of curb cuts if needed. The last estimate was \$15,000 per ramp, so it would be approximately \$60,000 for the project. There may be a possibility to pursue grants for this. The Committee discussed prioritizing projects.

An amendment to the motion was made by Vice Chair Vickers, seconded by Member Howell, to allocate up to \$80,000 to put the crosswalk signals in at Ocean Beach and Mt Solo. The amended motion carried unanimously.

The Committee discussed Safety/Risk Manager bringing the proposal to City Council. This step can happen after more project details are collected.

10. **ADJOURNMENT & NEXT MEETING DATE/TIME/LOCATION**

25-00251 The next regular Accessibility Advisory Committee is scheduled for Monday, May 19, 2025, at 4:00 p.m. This meeting will be held at Longview City Hall in the Training Room on the 2nd Floor, 1525 Broadway Street and via Microsoft Teams Meeting.

Chair Coddington adjourned the meeting at 4:56 p.m.

Sam Van Laer
Deputy City Clerk

Approved: _____
Chair Cheryl Coddington