

June 5, 2025

To: Board of Trustees of Longview Library
From: Jacob Cole, Library Director
Subject: June 9, 2025 at 4:00 p.m. in person meeting in the Longview City Council Chambers and via zoom

All members of the public are encouraged to listen in to the meeting and participate via a Moderator. For information about Zoom accessibility, please contact 360-442-5310.

Jacob Cole is inviting you to a Zoom webinar.

When: June 9, 2025 04:00 PM Pacific Time (US and Canada)

Topic: Longview Public Library Board of Trustees Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85968210045>

Passcode: 577920

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US: +12532158782,,87029278703#,,,,*577920# or +14086380968,,87029278703#,,,,*577920#

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 253 215 8782 or +1 408 638 0968 or +1 669 900 6833 or +1 346 248 7799
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Webinar ID: 859 6821 0045

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City of Longview

Agenda



Longview Public Library Board of Trustees

Monday, June 9, 2025

4:00pm

2nd Floor, City Hall

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
Introduction of Members & Guests
4. **Approval of Agenda**
5. **Approval of May 12, 2025 Minutes – Action Item**
Action: Approve/Amend minutes
6. **Approval of Claims Report – Action Item**
Action: Approve/Disapprove
7. **Approval of Surplus Materials Report – Action Item**
Action: Approve/Disapprove
8. **Constituent Comments**
Limited to 3 minutes each
9. **Chair and Board Reports**
10. **Director’s Report –**
Director’s Report
Board Questions
11. **Other Business –**
12. **Next Meeting, July 14, 2025 at 4:00 p.m.**
13. **Executive Session** (If necessary)
14. **Adjournment**



City of Longview



Minutes

Longview Public Library Board of Trustees

Monday, May 12, 2025

4:00pm

2nd Floor, City Hall

1. **CALL TO ORDER**

Board Chair Tina Smith Called the meeting to order at 4:02pm. A Quorum is Present.

2. **PLEDGE OF ALLEGIANCE**

The flag salute was recited.

3. **ROLL CALL**

***Present:** Chair Tina Smith, Vice-Chair Dave Knoyle, Board Member Linda King, Board Member Paula Stepankowsky, Board Member Jerame Moore, City Council Liaison Angie Wean, Library Director Jacob Cole, Library Administrative Assistant James Newkirk*

***Absent:** n/a*

4. **APPROVAL OF AGENDA**

No Changes to the Agenda were made.

5. **APPROVAL OF APRIL 14, 2025 MINUTES – Action Item**

***Action:** Paula Stepankowsky motioned to approve the minutes as presented; Linda King seconded. The minutes were approved unanimously.*

6. **APPROVAL OF CLAIMS – Action Item**

Discussion was held about the Claims Report.

***Action:** Linda King motioned to approve the Claims Report; Jerame Moore seconded. The Claims Report was approved unanimously.*

7. **SURPLUS MATERIALS – Action Item**

***Action:** Paula Stepankowsky motioned to approve the Surplus Materials Report; Linda King seconded. The Surplus Materials Report was approved unanimously.*

8. **CONSTITUENT COMMENTS**

Angie Wean provided a public comment.

9. **CHAIR AND BOARD REPORTS**

Tina – *Chair Tina Smith provided a report.*

Dave – *Vice-Chair Dave Knoyle provided a report.*

Linda – *Boardmember Linda King provided a report.*

Paula – *Boardmember Paula Stepankowsky provided a report.*

Jerame – *Boardmember Jerame Moore provided a report.*

10. **DIRECTOR'S REPORT**

Director's Report –

Library Director Jacob Cole provided a report.

Board Questions –

The board led a question-and-answer session with Library staff.

11. **OTHER BUSINESS**

Election of Officers –

Nominations – *Paula Stepankowsky nominated Tina Smith for Chair and Dave Knoyle for Vice-Chair; Linda King seconded the nominations. Both were elected unanimously.*

Board Schedule – *The Board has elected to not hold a meeting in October 2025.*

Library Staff provided a demonstration of the digital database Reference USA by DataAxle.

12. **NEXT REGULAR MEETING**

Monday, June 9, 2025 at 4:00pm.

13. **EXECUTIVE SESSION**

No Executive Session.

14. **ADJOURNMENT**

The meeting was adjourned by Chair Tina Smith at 4:50pm.



City of Longview

Summary of Claims



Longview Public Library

Summary of Claims include the last claims period of April, the first claims period of May, and the claims of Bank One expenditures from March 25th consisting of seven pages of records for the year 2025.

The attached claims have been audited, charged to the proper account, and are within budget appropriation.

Total Amount Paid: \$20,330.46

Dates Processed: 03/25/2025, 04/28/2025 and 5/12/2025

Expenditure Accounts

GENERAL
LIBRARY

Account #	Description	Amount	Check #	Invoice	Line	Vendor
E 001.24.572.20.31.001	J. Cole-Magnetic Name badge	18.37	56266	1898	34	700005 US BANK ONE CARD
E 001.24.572.20.31.001	OFFICE SUPPLIES - USB CABLE	9.72	56280	JN 6341	1	700010 US BANK ONE CARD
E 001.24.572.20.31.001	OFFICE SUPPLIES - USB CABLE	17.18	56280	JN 6341	2	700010 US BANK ONE CARD
E 001.24.572.20.31.001	CLEANING SUPPLIES	25.90	56280	JN 6341	4	700010 US BANK ONE CARD
E 001.24.572.20.31.001	OFFICE SUPPLIES - RECEIPT PAPER	20.98	56280	JN 6341	5	700010 US BANK ONE CARD
E 001.24.572.20.31.001	OFFICE SUPPLIES - PENS	10.80	56280	JN 6341	12	700010 US BANK ONE CARD
E 001.24.572.20.31.001	OFFICE SUPPLIES - TAPE	13.30	56280	JN 6341	20	700010 US BANK ONE CARD
E 001.24.572.20.31.091	AS BOOK CLUB REFRESHMENTS (FRIEN	29.25	56280	AB 9693	1	700010 US BANK ONE CARD
E 001.24.572.20.31.091	SEED LIBRARY SUPPLIES (FRIENDS)	88.14	56280	AB 9693	2	700010 US BANK ONE CARD
E 001.24.572.20.31.091	SEED LIBRARY SUPPLIES (FRIENDS)	88.45	56280	AB 9693	3	700010 US BANK ONE CARD
E 001.24.572.20.31.091	SEED LIBRARY SUPPLIES (FRIENDS)	88.45	56280	AB 9693	6	700010 US BANK ONE CARD
E 001.24.572.20.31.091	VOLUNTEER FAIR PRIZES (FRIENDS)	100.00	56280	JC 1440	2	700010 US BANK ONE CARD
E 001.24.572.20.31.091	LIL KIDS BOOK CLUB (FRIENDS)	22.20	56280	JC 7837	1	700010 US BANK ONE CARD
E 001.24.572.20.31.091	COMMUNITY BABY SHOWER (FRIENDS)	38.47	56280	JC 7837	2	700010 US BANK ONE CARD
E 001.24.572.20.31.091	STAFF PICKS PRIZES (FRIENDS)	10.00	56280	JD 2213	1	700010 US BANK ONE CARD
E 001.24.572.20.31.091	ADULT SERVICES REFRESHMENTS (FRIE	37.01	56280	JD 2213	2	700010 US BANK ONE CARD
E 001.24.572.20.31.091	PAPERBACKS GAL - AS BOOK CLUB (FRII	249.06	56280	JD 2213	3	700010 US BANK ONE CARD
E 001.24.572.20.31.091	PAPERBACKS GAL - STORYWALK (FRIEN	181.50	56280	JD 2213	4	700010 US BANK ONE CARD
E 001.24.572.20.31.091	ADULT SERVICES PROGRAMMING (FRIE	108.26	56280	JD 2213	5	700010 US BANK ONE CARD
E 001.24.572.20.31.091	LIBRARY DISPLAYS (FRIENDS)	15.50	56280	JD 2213	6	700010 US BANK ONE CARD
E 001.24.572.20.31.091	LIBRARY DISPLAYS (FRIENDS)	40.71	56280	JD 2213	7	700010 US BANK ONE CARD
E 001.24.572.20.31.091	YOUTH SERVICES SUPPLIES (FRIENDS)	28.88	56280	BS 9546	1	700010 US BANK ONE CARD
E 001.24.572.20.31.091	YOUTH SERVICES REFRESHMENTS (FRI	9.99	56280	BS 9546	2	700010 US BANK ONE CARD
E 001.24.572.20.31.091	ADULT SERVICES REFRESHMENTS (FRIE	62.70	56280	BS 9546	3	700010 US BANK ONE CARD
E 001.24.572.20.31.091	YOUTH SERVICES SUPPLIES (FRIENDS)	53.42	56280	BS 9546	4	700010 US BANK ONE CARD
E 001.24.572.20.31.092	MOBILE LIBRARY SUPPLIES (SR FOUND/	149.90	56280	AB 9693	4	700010 US BANK ONE CARD
E 001.24.572.20.31.092	LIBRARY OF THINGS (FOUNDATION)	41.61	56280	AB 9693	5	700010 US BANK ONE CARD
E 001.24.572.20.31.092	OOUTREACH MEETING (FOUNDATION)	62.80	56280	JC 1440	1	700010 US BANK ONE CARD
E 001.24.572.20.31.092	GOOGLE G-SUITE (FOUNDATION)	7.79	56280	JN 6341	3	700010 US BANK ONE CARD
E 001.24.572.20.31.092	WIX WEBSITE HOST (FOUNDATION)	24.79	56280	JN 6341	14	700010 US BANK ONE CARD
E 001.24.572.20.31.092	FOUNDATION BROCHURES (FOUNDATIO	225.00	56280	HP 0074	1	700010 US BANK ONE CARD
E 001.24.572.20.31.092	MOBILE LIBRARY SUPPLIES (SR FOUND/	43.21	56280	HP 0074	2	700010 US BANK ONE CARD

Expenditure Accounts

GENERAL
LIBRARY

Account #	Description	Amount	Check #	Invoice	Line	Vendor
E 001.24.572.20.31.092	MOBILE LIBRARY SUPPLIES (SR FOUNDA	169.68	56280	HP 0074	3	700010 US BANK ONE CARD
E 001.24.572.20.31.092	MOBILE LIBRARY SUPPLIES (SR FOUNDA	63.03	56280	HP 0074	4	700010 US BANK ONE CARD
E 001.24.572.20.31.092	MOBILE LIBRARY SUPPLIES (SR FOUNDA	14.58	56280	HP 0074	5	700010 US BANK ONE CARD
E 001.24.572.20.31.092	MOBILE LIBRARY SUPPLIES (SR FOUNDA	51.97	56280	HP 0074	10	700010 US BANK ONE CARD
E 001.24.572.20.31.099	BUILDING KEYS	8.00	56280	JN 6341	6	700010 US BANK ONE CARD
E 001.24.572.20.31.099	SUPPLIES - COIN COUNTING TRAY	17.20	56280	JN 6341	8	700010 US BANK ONE CARD
E 001.24.572.20.31.099	TECH SERVICES SUPPLIES - DVD CASES	246.80	56280	JN 6341	16	700010 US BANK ONE CARD
E 001.24.572.20.31.099	SUPPLIES - MOBILE LIBRARY PHONE CA	18.37	56280	JN 6341	19	700010 US BANK ONE CARD
E 001.24.572.20.31.099	MARKETING SUPPLIES	39.97	56280	HP 0074	11	700010 US BANK ONE CARD
E 001.24.572.20.35.012	NEWSPAPER - WALL STREET JOURNAL 1	843.05	56280	DS 8988	2	700010 US BANK ONE CARD
E 001.24.572.20.41.091	PROMOTIONAL MARKETING (FRIENDS)	54.02	56280	HP 0074	6	700010 US BANK ONE CARD
E 001.24.572.20.41.091	PROMOTIONAL MARKETING (FRIENDS)	100.00	56280	HP 0074	9	700010 US BANK ONE CARD
E 001.24.572.20.41.091	PROMOTIONAL MARKETING (FRIENDS)	90.11	56280	HP 0074	13	700010 US BANK ONE CARD
E 001.24.572.20.41.091	PROMOTIONAL MARKETING (FRIENDS)	263.10	56280	HP 0074	14	700010 US BANK ONE CARD
E 001.24.572.20.42.001	LIBRARY PHONE LINE	50.17	56280	JN 6341	9	700010 US BANK ONE CARD
E 001.24.572.20.42.001	LIBRARY MODEM	50.17	56280	JN 6341	10	700010 US BANK ONE CARD
E 001.24.572.20.42.001	LIBRARY CELL PHONES	128.37	56280	JN 6341	11	700010 US BANK ONE CARD
E 001.24.572.20.43.003	PROFESSIONAL DEVELOPMENT (FOUND	25.00	56280	JN 6341	17	700010 US BANK ONE CARD
E 001.24.572.20.43.003	PROFESSIONAL DEVELOPMENT (FOUND	255.00	56280	JN 6341	18	700010 US BANK ONE CARD
E 001.24.572.20.43.003	PROFESSIONAL DEVELOPMENT (FOUND	50.00	56280	HM 6382	1	700010 US BANK ONE CARD
E 001.24.572.20.43.003	PROFESSIONAL DEVELOPMENT (FOUND	255.00	56280	HM 6382	2	700010 US BANK ONE CARD
E 001.24.572.20.44.001	EMMA EMAIL MARKETING	153.50	56280	JN 6341	7	700010 US BANK ONE CARD
E 001.24.572.20.44.001	MARKETING & ADVERTISING (FRIENDS)	205.50	56280	HP 0074	8	700010 US BANK ONE CARD
E 001.24.572.20.47.001	COWLITZ PUD - ELECTRICITY	3,841.40	56280	JN 6341	15	700010 US BANK ONE CARD
E 001.24.572.20.48.099	GASOLINE - MOBILE LIBRARY	175.16	56280	HP 0074	7	700010 US BANK ONE CARD
E 001.24.572.20.49.005	CRICUT SOFTWARE	102.11	56280	HP 0074	12	700010 US BANK ONE CARD
	Libraries	Total :				9,194.60
E 001.24.594.72.64.012	PERIODICALS - WATERCOLOR ARTIST 1Y	39.95	56280	JN 6341	13	700010 US BANK ONE CARD
E 001.24.594.72.64.012	PERIODICALS - HIGHLIGHTS KIDS 1YR/1\	43.20	56280	DS 8988	1	700010 US BANK ONE CARD
	Capital Expenditures/Expenses	Total :				83.15

Expenditure Accounts

GENERAL
LIBRARY

<u>Account #</u>	<u>Description</u>	<u>Amount</u>	<u>Check #</u>	<u>Invoice</u>	<u>Line</u>	<u>Vendor</u>
LIBRARY	Total :	9,277.75				

Expenditure Accounts

GENERAL
LIBRARY

Account #	Description	Amount	Check #	Invoice	Line	Vendor
E 001.24.572.20.43.003	ADV. TRAVEL REIMBURSEMENT - CHECK	243.00	56289	25-041	1	000020 ADVANCE TRAVEL EXPENSE
E 001.24.572.20.48.561	5610 LIBRARY 577-0728 557B ELEV 04-05	50.26	56310	333890994	1	224034 CENTURY LINK
E 001.24.572.20.49.004	E-BOOKS & E-AUDIOBOOKS	173.94	56406	01452CO2511505	1	003617 OVER DRIVE INC
E 001.24.572.20.49.004	BEANSTACK SUMMER READING DATABA	2,310.00	56471	35612	1	004702 ZOOBEAN
E 001.24.572.20.49.005	BTCAT SUBSCRIPTION	4,917.27	56298	NS24100240	1	224529 BAKER & TAYLOR BOOKS
Libraries		Total :				7,694.47
E 001.24.589.90.00.095	TAXES	-5.21	56302	2194954	2	004633 BLACKSTONE PUBLISHING
Other Nonexpenditures		Total :				-5.21
E 001.24.594.72.64.011	BOOK PROCESSING	2.33	56298	2039003723	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	2.33	56298	2039003733	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	2.33	56298	2039003737	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	4.65	56298	2039003741	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	2.33	56298	2039003743	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	6.98	56298	2039003745	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	2.33	56298	2039003747	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	9.31	56298	2039003749	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	2.33	56298	2039003753	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	4.65	56298	2039003755	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	2.33	56298	2038988803	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	2.33	56298	2039013750	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	2.33	56298	2039013754	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	2.33	56298	2039013760	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	2.33	56298	2039013762	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	2.33	56298	2039013764	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOK PROCESSING	2.33	56298	2039013766	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	391.15	56298	2038953964	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	7.99	56298	2038968773	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	10.56	56298	2038968775	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	13.35	56298	2038968777	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	30.63	56298	2038968779	1	224529 BAKER & TAYLOR BOOKS

Expenditure Accounts

GENERAL
LIBRARY

Account #	Description	Amount	Check #	Invoice	Line	Vendor
E 001.24.594.72.64.011	BOOKS - CITY	19.22	56298	2038984849	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	21.16	56298	2038980725	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	32.06	56298	2038980729	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	5.33	56298	2038980731	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	20.04	56298	2038980733	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	32.94	56298	2038980735	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	15.88	56298	2038980737	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	20.51	56298	2038980739	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	15.35	56298	2038980741	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	12.70	56298	2038980743	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	28.58	56298	2038980745	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	64.24	56298	2038980747	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	163.22	56298	2038980749	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	19.22	56298	2038980751	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	19.21	56298	2038984207	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	4.00	56298	2038984209	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	5.33	56298	2038984211	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	10.57	56298	2038984213	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	10.57	56298	2038984215	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	20.11	56298	2038984217	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	32.03	56298	2038984219	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	22.82	56298	2038984221	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	12.69	56298	2038984223	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	729.93	56298	2038984225	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	14.69	56298	2038987110	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	10.57	56298	2038987112	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	21.15	56298	2038987114	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	12.18	56298	2038987116	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	17.36	56298	2038987118	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	41.38	56298	2038987120	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	17.99	56298	2038987122	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	30.70	56298	2038995857	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	18.67	56298	2038995859	1	224529 BAKER & TAYLOR BOOKS

Expenditure Accounts

GENERAL
LIBRARY

Account #	Description	Amount	Check #	Invoice	Line	Vendor
E 001.24.594.72.64.011	BOOKS - CITY	4.00	56298	2038995861	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	106.03	56298	2038995863	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	4.00	56298	2038995865	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	29.09	56298	2038995867	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	38.22	56298	2038995869	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	8.67	56298	2038995871	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	42.12	56298	2038995875	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	6.00	56298	2038995877	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	6.67	56298	2038995879	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	126.48	56298	2038995881	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	59.37	56298	2038995883	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	31.91	56298	2038995885	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	21.16	56298	2038995887	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	102.97	56298	2038995889	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	22.43	56298	2038995891	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	24.03	56298	2038995893	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	75.95	56298	2038995895	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	17.99	56298	2038995897	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - CITY	77.47	56298	2038995899	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	BOOKS - PIONEER LIONS - LARGE PRINT	36.51	56298	2038995873	1	224529 BAKER & TAYLOR BOOKS
E 001.24.594.72.64.011	AUDIOBOOKS - CITY	68.75	56302	2194954	1	004633 BLACKSTONE PUBLISHING
E 001.24.594.72.64.014	MEDIA - CITY - DVDS	24.31	56396	506943759	1	226280 MIDWEST TAPE LLC
E 001.24.594.72.64.014	MEDIA - CITY - DVDS	27.58	56396	506978432	1	226280 MIDWEST TAPE LLC
E 001.24.594.72.64.092	BOOKS - J - FOUNDATION	16.94	56298	2038980727	1	224529 BAKER & TAYLOR BOOKS

Capital Expenditures/Expenses **Total :** 3,010.61

LIBRARY **Total :** 10,699.87

Expenditure Accounts

GENERAL
LIBRARY

<u>Account #</u>	<u>Description</u>	<u>Amount</u>	<u>Check #</u>	<u>Invoice</u>	<u>Line</u>	<u>Vendor</u>
E 001.24.572.20.31.004	Copier/Printers CNW - lib - apr2025	352.84	56543	INV2997005	10	005460 COPIERS NORTHWEST INC
Libraries	Total :	352.84				
LIBRARY	Total :	352.84				



City of Longview



Surplus Materials Report

Longview Public Library

May 2024

Physical Materials:

- Physical materials added to the catalog: 631
- Physical materials withdrawn from catalog: 381

Net physical materials: 250

Digital Materials:

- Digital materials added to the catalog: 1693
- Digital materials withdrawn from the catalog: 1930

Net Digital Materials: -237



Longview Public Library

May 2025

Educating Minds

Accomplishments

- Twelve people attended our second sewing program, “Understanding Sewing Patterns”. Attendees are looking forward to learning more about sewing.

Empowering People

Accomplishments

- Columbia River Author Festival included pop-up readings, a large book fair, children’s story times and activities, and more. We were thrilled to welcome Emiko Jean, bestselling author of *The Return of Ellie Black* and *Tokyo Ever After*, as our headlining author. Some nice words from participating authors:
 - “HUGE KUDOS to you and your staff! We look forward to seeing you again next year!”
 - “Thank you so much for having us all yesterday to celebrates books and reading! All of the LPL staff are so kind and welcoming. A good time was had by all.”
 - “I know I speak for most, if not all of my fellow authors in thanking you and your staff for hosting a terrific event yesterday. As usual, the Festival was well-planned and exceptionally well run. The Festival provided us with a forum to highlight our books and to network among ourselves. Meeting with the readers of Longview - several of them familiar face - was an added bonus. Fresh donuts and sandwiches kept us going through the day! We appreciate your support and look forward to next year's Festival.”

Enrich Lives

Accomplishments

- The Koth Gallery featured “Friends that Paint” a showcase of artwork by Scott McRae and Julia "Joules" Martin. They are prominent local artists, and their work was well received.
- "Layers of Landscape: Harnessing the Powers of Place" NW Voices presentation by Joe Wilkins.
- The teen Shakespeare Drama Club group presented an adapted presentation of *King Lear*, it was quite entertaining, and Becky had a guest role, lots of smiles throughout!

Encourage Life-long Learning

Accomplishments

- Eight people attended our Understanding Artificial Intelligence program. There was a lively discussion about the uses and limitations of this new technology.
- We started visiting schools to promote our summer reading program. We are generating lots of excitement with the prizes and events we have planned.
- The Seed Library continues to be utilized by our patrons, many are still in full planting mode.

Enhance Connection

Accomplishments

- Our Crone Club met and watched Oprah Winfrey's Menopause Special which generated lots of conversation. We handed out a Menopause Guidebook from the North American Menopause Society.
- Our Adult Book Club met to discuss *The Color of Water* by James McBride. This was a well received memoir about a black man's tribute to his white Jewish mother. His mother was reluctant to tell him her background. This led to fourteen years of research. Many book club members told stories of their own family history.

Next Steps/Coming Soon

- Adult Book Club will read *Astonish Me* by Maggie Shipstead for Summer Reading

Internal Goals and Strategies

Recent Accomplishments

- The state awarded us \$300,000 to replace the mechanical systems of the elevator. We are grateful to the hard work of our State Senator Jeff Wilson for advocating for accessibility in our Library.
- Heather P created a more streamlined newsletter which has already seen better engagement, view the June newsletter, [here](#).
- Four staff members participated in the downtown clean up. We helped make public spaces look fresh, vibrant, and more welcoming to visitors.
- The Library hosted City employees that participated in the City Manager's Roundtable. They learned about the abundant resources and services provided by the Library and that all City employees are eligible for Library cards.

Next Steps/Coming Soon

- We are in the prep stages for Summer Reading which is quickly approaching. Lots of marketing, purchasing prizes, getting displays ready inside and outside of the library and so much more! The theme this year is "Color Our World" which is vibrant and fun!

Limiting Factors/Concerns

- We were not awarded the AARP grant for carpet replacement. We will discuss options with Facilities.
- The Mobile Library schedule has had to be canceled or shortened due to staffing constraints. We are modifying the schedule through the summer as we are starting the hiring process for another mobile library clerk.

Photos



Outdoor Mural to encourage Summer Reading Engagement – don't worry – it's removable! 😊



Library staff supported the City wide clean up day – not pictured: Jacob Cole



Teens (and Becky) in rose garden presenting an adaptation of King Lear.