



Minutes

Public Works SubCommittee

Wednesday, June 18, 2025

3:00 PM

Training Room,
2nd Floor, City Hall

1. **HYBRID MEETING DETAILS**

25-00578 To Join the Webinar: <https://us02web.zoom.us/j/85191031903>
Webinar ID: 851 9103 1903
Or Telephone: (253) 215 8782 or (253) 205 0468

2. **CALL TO ORDER**

The meeting was called to order at 3:01 pm.

3. **ROLL CALL**

*Present: Councilmember Erik Halvorson; Councilmember Keith Young (arrived at 3:06 pm.); Councilmember Ruth Kendall; Public Works Director/Assistant City Manager Chris Collins
Staff: Morgan Palmer, Engineer; Steve Hansen, Assistant Public Works Director; Justin Brown, Parks & Rec Director; Lisa Wolff, Finance Director; Samantha Van Laer, Deputy City Clerk*

4. **APPROVAL OF MINUTES**

25-00579 **MINUTES FROM MAY 21, 2025**
The minutes were approved as presented.

5. **NEW BUSINESS**

25-00580 **SAFE STREETS FOR ALL GRANT**

• **BEECH STREET CORRIDOR SAFETY IMPROVEMENT PROJECT**

Councilmember Keith Young joined the meeting at 3:06 pm.

Morgan Palmer shared a presentation.

Discussion included plans for the corridor to require minimal maintenance once completed, safety of intersections, regulating speed with roundabouts, and the funding strategies.

Chris Collins discussed funding contingencies to reduce the impact of potential inflation.

25-00581 **TREE REMOVAL CHECKLIST**

Justin Brown shared the Tree Removal Checklist.

Justin Brown discussed that the Parks Board was pleased with the checklist but wanted more direction on the removal scoring criteria.

Discussion included gathering input for finalizing the scoring criteria, the role of arborists, the limitations

*on the City due to the current budget, and tree equity.
The next step is to propose a resolution for City Council consideration to encompass the policy.
Chris Collins explained the process for tree removal and sidewalk repair.*

6. **UNFINISHED BUSINESS**

7. **CURRENT PROJECT UPDATES**

8. **PUBLIC COMMENT**

9. **ADJOURNMENT**

The meeting was adjourned at 3:49 pm.