



# City of Longview



## Minutes

### Longview Public Library Board of Trustees

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Monday, May 12, 2025

4:00pm

2<sup>nd</sup> Floor, City Hall

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1. **CALL TO ORDER**

*Board Chair Tina Smith Called the meeting to order at 4:02pm. A Quorum is Present.*

2. **PLEDGE OF ALLEGIANCE**

*The flag salute was recited.*

3. **ROLL CALL**

***Present:** Chair Tina Smith, Vice-Chair Dave Knoyle, Board Member Linda King, Board Member Paula Stepankowsky, Board Member Jerame Moore, City Council Liaison Angie Wean, Library Director Jacob Cole, Library Administrative Assistant James Newkirk*

***Absent:** n/a*

4. **APPROVAL OF AGENDA**

*No Changes to the Agenda were made.*

5. **APPROVAL OF APRIL 14, 2025 MINUTES – Action Item**

***Action:** Paula Stepankowsky motioned to approve the minutes as presented; Linda King seconded. The minutes were approved unanimously.*

6. **APPROVAL OF CLAIMS – Action Item**

*Discussion was held about the Claims Report.*

***Action:** Linda King motioned to approve the Claims Report; Jerame Moore seconded. The Claims Report was approved unanimously.*

7. **SURPLUS MATERIALS – Action Item**

***Action:** Paula Stepankowsky motioned to approve the Surplus Materials Report; Linda King seconded. The Surplus Materials Report was approved unanimously.*

8. **CONSTITUENT COMMENTS**

*Angie Wean provided a public comment.*

9. **CHAIR AND BOARD REPORTS**

**Tina** – *Chair Tina Smith provided a report.*

**Dave** – *Vice-Chair Dave Knoyle provided a report.*

**Linda** – *Boardmember Linda King provided a report.*

**Paula** – *Boardmember Paula Stepankowsky provided a report.*

**Jerame** – *Boardmember Jerame Moore provided a report.*

10. **DIRECTOR'S REPORT**

**Director's Report** –

*Library Director Jacob Cole provided a report.*

**Board Questions** –

*The board led a question-and-answer session with Library staff.*

11. **OTHER BUSINESS**

**Election of Officers** –

**Nominations** – *Paula Stepankowsky nominated Tina Smith for Chair and Dave Knoyle for Vice-Chair; Linda King seconded the nominations. Both were elected unanimously.*

**Board Schedule** – *The Board has elected to not hold a meeting in October 2025.*

*Library Staff provided a demonstration of the digital database Reference USA by DataAxle.*

12. **NEXT REGULAR MEETING**

**Monday, June 9, 2025 at 4:00pm.**

13. **EXECUTIVE SESSION**

*No Executive Session.*

14. **ADJOURNMENT**

*The meeting was adjourned by Chair Tina Smith at 4:50pm.*