



Monday, July 21, 2025

5:00 PM

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the Parks and Recreation Advisory Board of the City of Longview, Washington, will be holding a meeting on Monday, July 21, 2025 at 5:00 p.m. in the Training Room, on the 2nd floor of City Hall 1525 Broadway St., Longview. The meeting is also available online and/or via telephone.

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 229 956 634 565

Passcode: gSusnf

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Or call in (audio only)

[+1 213-631-2692,,525776909#](#) United States, Los Angeles

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Phone Conference ID: 525 776 909#

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. CALL TO ORDER
2. FLAG SALUTE
3. ROLL CALL
4. APPROVAL OF MINUTES
25-00689 PRAB DRAFT Minutes 06.16.2025
5. CHANGES TO THE AGENDA
6. CONSTITUENT/BOARD MEMBER COMMENTS
7. OLD BUSINESS

8. NEW BUSINESS**25-00691 A. Parks & Recreation Advisory Board Meeting Format**

SUMMARY: Review and consider modifying the format of future board meetings based on board discussion

RECOMMENDED ACTION: Motion to adopt a revised meeting format per board discussion

STAFF CONTACT: Justin Brown, Parks & Recreation Director

25-00692 B. Facility Use Contract Requirements

SUMMARY: Consider requiring all sports leagues requesting field use contracts to have affiliation with a national governing body for oversight and insurance compliance.

RECOMMENDED ACTION: Seeking a motion to require national affiliation and insurance verification as a condition for facility use contracts.

STAFF CONTACT: Justin Brown, Parks & Recreation Director

25-00693 C. Electric Bikes in Parks – Regulatory Clarification

SUMMARY: Review current park use regulations under Longview Municipal Code (LMC) Chapter 13.01 as they relate to the use of electric bikes (e-bikes) and similar motor-assisted vehicles in public parks. Discuss the need for clearer definitions and permitted use areas.

Link #1 [LMC CHAPTER 13.01](#) Link #2 [PARK REGULATIONS](#)

RECOMMEND ACTION: Seeking a motion to direct staff to draft an update to Longview Municipal Code Chapter 13.01 to clarify regulations related to electric bike (e-bike) use in city parks.

STAFF CONTACT: Justin Brown, Parks & Recreation Director

9. REPORTS**25-00694 A. Directors Report (Verbal)****10. ADJOURNMENT**