



Minutes

Public Works SubCommittee

Wednesday, August 20, 2025

3:00 PM

Training Room,
2nd Floor, City Hall

1. **HYBRID MEETING DETAILS**

25-00659 To Join the Webinar: <https://us02web.zoom.us/j/85191031903>
Webinar ID: 851 9103 1903
Or Telephone: (253) 215 8782 or (253) 205 0468

2. **CALL TO ORDER**

The meeting was called to order at 3:02 pm.

3. **ROLL CALL**

*Present: Councilmember Keith Young; Councilmember Ruth Kendall; Mayor Spencer Boudreau; Public Works Director/Assistant City Manager Chris Collins
Excused: Councilmember Erik Halvorson;
Staff: Steve Hansen, Assistant Public Works Director; Mike Ward, PW Maintenance Supervisor; Sam Barham, City Engineer; Nancy Vandehey, Admin*

4. **APPROVAL OF MINUTES**

25-00660 **MINUTES FROM JUNE 18, 2025
MEETING ON JULY 16, 2025 WAS CANCELLED.**

The minutes were approved as presented. This passed unanimously.

5. **NEW BUSINESS**

25-00661 **SIDEWALK POLICY**

*Chris Collins reviewed the current sidewalk policy and proposed changes. The board was in concurrence with the proposed changes, stating that this may be a great way to make headway on the existing list.
Sam Barham shared a pilot program to remove centerlines on few selected streets. Discussion included safety concerns on removing the centerlines on streets without a fog line and the timeline for the centerline to actually fade away. The board reviewed the list and provided direction on which roads to begin the pilot program.
Chris Collins asked the board for direction on how to allocation funds in our Capital Improvement Program. Direction was provided to present LPD Structure \$60k, LFD Chief vehicle \$60k, Archie Anderson Restroom \$30k and Golf Clubhouse furniture \$20k (total \$440k with 10k for overrun) to Council for approval.*

There was a short discussion on our EMS alert system.

25-00746 TRAFFIC SAFETY PILOT PROGRAM: CENTERLINE REMOVAL

Chris Collins shared a presentation on Sidewalk policy. After a short discussion, the board provided concurrence to move forward with a policy change to work with Urban Forestry to identify locations for tree removal/replacement areas for grinding. This should make a significant difference in the existing outstanding sidewalk repair list.

Sam Barham shared the pilot program for centerline removal. There was a discussion about some areas up in hill where there is no fog lines and safety concerns.

The recommendation on the CIP discussion focused on LPD Garage (band aid) 60K, LFD Chief vehicle 60k, Archie Anderson restroom 30k and golf clubhouse 20k and leaving 10k for buffer.

There was a discussion on the EMS alerting system.

25-00763 CIP DISCUSSION/RECOMMENDATION

6. UNFINISHED BUSINESS

7. CURRENT PROJECT UPDATES

8. PUBLIC COMMENT

9. ADJOURNMENT

The meeting was adjourned at 3:47 pm.