



## Agenda

### Cowlitz Transit Authority

*Lisa Alexander (Chair), MaryAlice Wallis (Co-Chair), Kennan Harvey,  
Erik Halvorson, Anthony Harris (Nonvoting), Steven Ferrell, Spencer Boudreau (Alternate),  
Mike Karnofski (Alternate), Richard Dahl (Alternate)*

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<b>Wednesday, September 10, 2025</b>	<b>4:00 PM</b>	<b>Hybrid Meeting Longview Council Chambers 1525 Broadway St, Longview</b>
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**NOTICE IS HEREBY GIVEN**, in accordance with RCW Chapter 42.30, the Cowlitz Transit Authority will conduct a **Regular Board Meeting** on **Wednesday, September 13, 2025, at 4:00 p.m.** in the **Kelso City Hall Council Chambers**, 203 Pacific Ave S, Kelso, WA. This meeting is also available by Zoom.

**AND,**

**NOTICE IS HEREBY GIVEN**, in accordance with RCW Chapter 42.30, the Cowlitz Transit Authority will conduct a **Public Hearing** on **Wednesday, September 13, 2025, at 4:00 p.m.** in the **Kelso City Hall Council Chambers**, 203 Pacific Ave S, Kelso, WA. This meeting is also available by Zoom.

The purpose of the hearing is to receive any comments concerning the continuation, reduction or elimination of transit services to the Lexington-Beacon Hill Community.

Agendas are made available the Friday before the meeting at [www.mylongview.com](http://www.mylongview.com) under “Agendas & Minutes.”

Zoom meeting link: <https://us02web.zoom.us/j/89844443333>

Telephone options (dial any of the following numbers):

1 253 215 8782

1 408 638 0968

1 669 900 6833

1 346 248 7799

1 312 626 6799

1 646 876 9923

1 301 715 8592

Webinar ID: 898 4444 3333

Longview City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the Board Clerk’s Office at (360) 442-5664 at least forty-eight (48) hours in advance if you require special accommodations to attend the meeting.

Written comments may be submitted up to forty-eight (48) hours in advance via email at [customerservice@rctransit.org](mailto:customerservice@rctransit.org).

**Next meeting**

Wednesday, October 8, 2025

4:00 p.m. – Regular Board Meeting @ Longview City Hall

1. **CALL TO ORDER**
2. **FLAG SALUTE**
3. **ROLL CALL**
4. **PUBLIC COMMENTS**
5. **CONSIDERATION OF MINUTES FOR AUGUST 13, 2025**  
25-00842 *August 13, 2025 CTA Board Meeting Minutes*
6. **CONSENT CALENDAR**  
25-00843 2025 July CTA Treasurer's Report  
25-00844 2025 July CTA Fund Balance Report  
25-00845 Invoice #2025-10 - City of Longview \$521,128.00  
25-00860 Invoice #E69B1C00-0009 The Daily News \$451.08
7. **REPORTS**  
25-00846 2025 Annual Fixed Route Ridership  
25-00847 2025 August Daily Fixed Route Ridership  
25-00848 2025 August Daily Fixed Route Ridership by Hour  
25-00849 2025 August Fixed Route Average Passengers per Trip  
25-00850 2025 August LIFT Monthly Ridership  
25-00853 Five Year Ridership Graph  
25-00851 PTBA Sales Tax Data 2025 vs 2024
8. **SUMMARY SHEET - 2025-2026 LCC AGREEMENT**  
25-00852 **SUMMARY OF STATEMENT:**  
RiverCities Transit staff has collaborated with the administration of Lower Columbia College to renew the annual agreement that allows Lower Columbia College students, staff, and faculty access to RiverCities Fixed Route service in exchange for a single lump sum payment based on usage from the prior year. RiverCities staff recommends the renewal agreement for the 2025-2026 school year.  
  
**BUDGET:**  
This agreement will generate \$3,313.80 in fare revenue.  
  
**RECOMMENDED ACTION:**  
Motion to authorize the Cowlitz Transit Authority Board Chair to execute the 2025-2026 Ridership Agreement with Lower Columbia College  
25-00855 2025-2026 RCT LCC Ridership Agreement Draft

9. **AGENDA SUMMARY - PUBLIC HEARING ON TRANSIT SERVICE TO THE LEXINGTON-BEACON HILL COMMUNITY**

**25-00854 SUMMARY OF STATEMENT:**

The Cowlitz Transit Authority bylaws Section 5.3 states that the Authority shall hold a public hearing to solicit public comment on any change in transit service routes amounting to a change in excess of 20% of the total distance of any one route. The Transit Authority Board's decision regarding continuation of Route 411 and LIFT ADA paratransit service to Lexington and Beacon Hill potentially meets this criterion.

Notices of the public hearing were posted on buses, social media, on the RCT website and in the Daily News. A summary of the proposed changes was available on social media, on the RCT website, and available at the lobby of the Transit Center.

The alternatives are to:

1. Continue service as currently scheduled. This is the recommended alternative.
2. Reduce the current scheduled hours of service. While reducing some expenses, staff estimates Route 411 would also see less riders, based on the lower ridership before daily trips were increased in 2023.
3. Discontinue operating the service. There currently are no other transportation options available for Lexington-Beacon Hill residents except what the Cowlitz Tribe Transit Service may be able to provide.

**BUDGET:**

Staff estimates the expense for continuing transit service to Lexington-Beacon Hill through June 30, 2027, to be \$333,445. Funding would be split at 55% (\$183,395) from CTA sales tax revenue collected within the PTBA and 45% (\$150,050) from Special Needs Transportation and Transit Support grants funded by the Climate Commitment Act.

**RECOMMENDED ACTION:**

Hold public hearing regarding the service proposal.

**THEN:**

Motion to approve continuation of transit service between Lexington-Beacon Hill and Longview (Route 411) through June 30, 2027.

**25-00856 Route 411 Rider Survey Results Aug 2025**

**25-00857 Route 411 Survey Comments Aug 2025**

**25-00858 Route 411 Customer Comments Aug 2025**

**25-00859 Route 411 Additional Comments**

10. **MANAGER'S REPORT**

11. **MISCELLANEOUS**

12. **ADJOURNMENT**