



Agenda

Cowlitz Transit Authority

*Lisa Alexander (Chair), MaryAlice Wallis (Co-Chair), Kennan Harvey,
Erik Halvorson, Anthony Harris (Nonvoting), Steven Ferrell, Spencer Boudreau (Alternate),
Mike Karnofski (Alternate), Richard Dahl (Alternate)*

Wednesday, October 8, 2025	4:00 PM	Hybrid Meeting Longview Council Chambers 1525 Broadway St, Longview
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NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, the Cowlitz Transit Authority will conduct a Regular Board Meeting on Wednesday, October 8, 2025, at 4:00 p.m. in the Longview City Hall Council Chamber, 1525 Broadway St, Longview, WA. This meeting is also available by Zoom.

Agendas are made available the Friday before the meeting at www.mylongview.com under "Agendas & Minutes."

Zoom meeting link: <https://us02web.zoom.us/j/89844443333>

Telephone options (dial any of the following numbers):

1 253 215 8782
1 408 638 0968
1 669 900 6833
1 346 248 7799
1 312 626 6799
1 646 876 9923
1 301 715 8592

Webinar ID: 898 4444 3333

Longview City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the Board Clerk's Office at (360) 442-5664 at least forty-eight (48) hours in advance if you require special accommodations to attend the meeting.

Written comments may be submitted up to forty-eight (48) hours in advance via email at customerservice@rctransit.org.

Next meeting

Wednesday, November 12, 2025

4:00 p.m. – Regular Board Meeting & Public Hearing

1. **CALL TO ORDER**
2. **FLAG SALUTE**
3. **ROLL CALL**
4. **PUBLIC COMMENTS**
5. **CONSIDERATION OF MINUTES FOR SEPTEMBER 10, 2025**
25-00873 2025 09 10 CTA Board Minutes
6. **CONSENT CALENDAR**
25-00874 2025 August CTA Treasurer's Report
25-00875 2025 August CTA Fund Balance Report
25-00876 Invoice #2025-11 - City of Longview \$521,128.00
7. **REPORTS**
25-00877 2025 Annual Fixed Route Ridership
25-00878 2025 September Daily Fixed Route Ridership
25-00879 2025 September Daily Fixed Route Ridership by Hour
25-00880 2025 September Fixed Route Average Passengers per Trip
25-00881 2025 September LIFT Monthly Ridership
25-00882 Five Year Ridership Graph
25-00883 PTBA Sales Tax Data 2025 vs. 2024
8. **AGENDA SUMMARY - AUTHORIZING LOCAL MATCH FOR FTA OPERATING GRANT APPLICATIONS**
25-00926 **SUMMARY OF STATEMENT:**
The City of Longview is the Designated Federal Recipient of public transit funds. The City of Longview, on behalf of Cowlitz Transit Authority, is applying for two FY 2021 Section 5307 Federal Transit Administration Formula Grants. One grant will use the direct allocation to City of Longview of \$1,272,547 for the operation of transit service in Cowlitz County in 2026. The second grant represents the \$48,522 transferred from Oregon Department of Transportation to provide our service to Rainier, Oregon during 2026.

Staff is requesting the CTA adopt a resolution allocating local matching funds for the grant.

RECOMMENDED ACTION:
Motion to approve Resolution Number 2025-02.

9. AGENDA SUMMARY - AUTHORIZING LOCAL MATCH FOR FTA CAPITAL GRANT APPLICATIONS**25-00925 SUMMARY OF STATEMENT:**

The City of Longview is the Designated Federal Recipient of public transit funds. The City of Longview, on behalf of Cowlitz Transit Authority, is applying for the FY 2023 Section 5339(a) Federal Transit Administration Bus and Bus Facilities Grant to purchase one (1) replacement transit facility truck and one (1) transit staff vehicle to replace vehicles that are well past their useful life of 8 years.

This project supports the goals of the Transit Enhancement Plan and is supported in the regional long range transportation plan. To demonstrate local support for the project, the application requires documentation of local financial commitment and support. Staff is requesting the CTA adopt a resolution allocating local matching funds for the grant.

RECOMMENDED ACTION:

Motion to approve Resolution Number 2025-03.

10. AGENDA SUMMARY - ESTABLISH PUBLIC HEARING FOR 2026 CTA BUDGET**25-00920 SUMMARY STATEMENT:**

The Cowlitz Transit Authority bylaws state that the CTA is to hold a public hearing to specifically solicit public comment on the annual budget.

RECOMMENDED ACTION:

Establish a public hearing to be held at the November 12, 2025 CTA Board Meeting to receive comments on the 2026 annual budget.

11. AGENDA SUMMARY - CAPACITY ISSUES ON LONGVIEW-VANCOUVER ROUTE**25-00924 SUMMARY OF STATEMENT:**

The ridership on certain trips of Route 511 has exceeded the capacity of the current 12-passenger cutaway vehicle to accommodate. This has been compounded by an increase in riders with bicycles wishing to board that exceeds the bike rack.

As the larger cutaways designed to accommodate more riders will not be delivered until next year, staff will discuss the steps being taken now to help mitigate these concerns.

RECOMMENDED ACTION:

No action. Information only.

12. MANAGER'S REPORT**13. MISCELLANEOUS****14. ADJOURNMENT**