



Monday, October 20, 2025

5:00 PM

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the Parks and Recreation Advisory Board of the City of Longview, Washington, will be holding a meeting on October 20, 2025 at 5:00 p.m. in the Training Room, on the 2nd floor of City Hall 1525 Broadway St., Longview. The meeting is also available online and/or via telephone.

Microsoft Teams meeting

Join on your computer, mobile app or room device

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Meeting ID: 229 956 634 565

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Phone Conference ID: 525 776 909#

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. CALL TO ORDER
2. FLAG SALUTE
3. ROLL CALL
4. APPROVAL OF MINUTES
25-00889 PRAB DRAFT Minutes 09.15.2025
5. CHANGES TO THE AGENDA
6. CONSTITUENT/BOARD MEMBER COMMENTS
7. OLD BUSINESS

- 25-00972 A. Chalk in Parks Update (Discussion Only)
- B. E-bikes Update (Discussion Only)
- C. Urban Forest Disease Treatment Plan Update (Discussion Only)

8. **NEW BUSINESS**

- 25-00971 A. LONGVIEW PICKLEBALL CLUB VANDERCOOK COURT RESURFACING
SUMMARY: Longview Pickleball Club is requesting permission to, at their expense, refurbish the courts at Vandercook Park. This process would include a pressure wash and sanding down of the high spots on the courts, repairing all cracks and resurfacing, painting and sealing the courts. The project would begin in Spring of 2026.
RECOMMENDED ACTION: Seeking a motion to approve the request to resurface the courts at Vandercook Park by Longview Pickleball Club.
STAFF CONTACT: Justin Brown, Parks & Recreation Director

- 25-00973 A. Parks Maintenance/Urban Forestry Division Report (Embedded)
B. Recreation Division Report (Embedded)
C. Director's Report (Verbal)

10. **ADJOURNMENT**



City of Longview

Minutes

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Parks and Recreation Board

Monday, September 15, 2025

5:00 PM

Recreation Office,
2920 Douglas Street, Longview WA

1. **CALL TO ORDER**

Members Present: Board Member Jenny Oskey, Board Member Oliver Black, Board Member Glenda Johnson, Board Member Steven Pond, Board Member Manon Kaufman

Members Absent:

Constituents Present: N/A

Council Members Present: Maryalice Wallis, Councilmember

Staff Present: Justin Brown, Melissa Harbour, Josh Allen, Erin Cranston

2. **FLAG SALUTE**

3. **ROLL CALL**

4. **APPROVAL OF MINUTES**

25-00871 PRAB Draft Meeting Minutes 08.18.2025

A motion was made by Board Member Johnson and seconded by Board Member Kaufman to accept the minutes as embedded. The motion passed with the following vote:

Ayes: Oliver Black, Glenda Johnson, Steven Pond, Manon Kaufman

Nays: None

Abstain: None

Yes 4, No 0, Abstained 0

5. **CHANGES TO THE AGENDA**

N/A

6. **CONSTITUENT/BOARD MEMBER COMMENTS**

N/A

7. **OLD BUSINESS**

N/A

8. **NEW BUSINESS**

25-00872 URBAN FOREST DISEASE TREATMENT PLAN

SUMMARY: Staff is presenting an overview of the City's strategy to address current and

emerging threats to our urban forest, with a focus on Dutch Elm Disease (DED) and Emerald Ash Borer (EAB). The plan outlines a proactive approach that balances treatment, phased replacement, and species diversification to ensure long-term canopy health and sustainability.

Dutch Elm Disease (DED):

- Implement a 2-year fungicide treatment cycle for high-value elms
- Use a geographically phased plan for efficiency
- Proactively replace 20–25 elms per year (~40 years for full replacement)

Emerald Ash Borer (EAB):

- Treat only the largest and most significant ash trees on a 2-year cycle
- Replace 40–50 ash trees annually, prioritizing green and white ash most at risk
- Replant with diverse species to strengthen canopy resilience

The combined approach emphasizes proactive management over reactive removals, while maintaining flexibility as conditions evolve. Staff believes time is on our side, but early action will help preserve canopy coverage and manage long-term costs.

RECOMMENDED ACTION: Motion to recommend that City Council approve Option A: Treatment Plan and Option A: Tree Removal & Replacement for managing urban forest disease.

STAFF CONTACT: Justin Brown, Parks & Recreation Director

A motion was made by Board Member Pond and seconded by Board Member Johnson to recommend City Council approve Treatment Plan A Option A and Tree Removal & Replacement Option A as the preferred strategy for managing Dutch Elm Disease and Emerald Ash Borer threats in Longview's Urban Forest. The motion passed with the following vote:

Ayes: Jenny Oskey, Oliver Black, Glenda Johnson, Steven Pond, Manon Kaufman

Nays: None

Abstain: None

Yes 5, No 0, Abstained 0

10. ADJOURNMENT

The meeting was adjourned at 06:12 PM. The next meeting is October 20, 2025 at 5:00 PM.

**Vandercook Park
Longview Pickleball Court Request
Parks & Recreation Advisory Board ~ October 2025**



Parks Maintenance & Urban Forestry Report

Parks Board October 20th, 2025

Parks Maintenance

- The Windemere shelter construction is nearly complete. Remaining tasks include installing trim and setting the picnic tables.
- Bushes along Tennant Way were removed to prepare for new rock in the median islands. The contractor has completed installation of river rock in all center medians.
- No sharps were reported or collected in September.

Urban Forestry

- **Staffing Updates**
 - Erika Dywer has been hired as a full-time staff member after serving 2.5 years in a part-time capacity.
 - Negotiations are underway with a candidate to fill the remaining full-time vacancy.
 - The part-time position previously held by Erika will be reposted soon.
- **Equipment Demonstration**
 - A Sennebogen unit was demonstrated in early October at Archie Anderson Park, where two black poplar trees were removed.
- **Operations**
 - Staffing remains a priority. The division was temporarily operating with only three team members for several weeks, and efforts are underway to restore full staffing levels.

Recreation Division



Memo

To: Justin Brown

From: Erin Cranston

Date: August 15th

Re: September / October Report

DIVISION HIGHLIGHTS

Present

- Adult Basketball League Started on October 6 – 7 Teams Registered
 - We are currently using Mt Solo Mondays and Thursdays from 7:15 to 9:15 p.m.
- Building Reservations for September 2025
 - Paid Facility Rentals – 12 paid facility rentals with and income of \$8,730.00
- Before and After School Attendance Numbers for September
 - Kessler - 181
 - CVG - 317
 - Robert Gray – 346 AM/ 323 PM
 - Northlake – 138 AM/ 303 PM
- September Event Wrap Up
 - Moonlight Golf Tournament (Sept. 27) – 21 Teams (4 per team)
 - Disc Golf Tournament (Sept. 14) – 35 Teams enrolled
 - Sunset Fun Run (Sept. 26) – 54 Enrolled
 - Extreme Machines (Sept. 20) – estimated 2500 participants

Future

- Upcoming Events:
 - Trick or Treat Walk (October 25) – Currently have 56 vendors
 - Pumpkin Pi Run (October 25) – Currently have 40 enrolled
 - Turkey Trot (November 27) – 13 enrolled