



# City of Longview

1525 Broadway  
Longview, WA 98632  
www.ci.longview.wa.us

## Agenda

### Mint Valley Golf Advisory Board

Wednesday, October 22,  
2025

4:00 PM

Parks & Recreation Board Room  
2920 Douglas Street

**NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the Mint Valley Golf Advisory Board of the City of Longview, Washington, will be holding a meeting on Wednesday, October 22, 2025 at 4:00 p.m. in the Conference Room, at the Recreation Office, 2920 Douglas Street, Longview. The meeting is also available online. NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the Mint Valley Golf Advisory Board of the City of Longview, Washington, will be holding a meeting on Wednesday, January 18, 2023 at 4:00 p.m. in the Conference Room, at the Recreation Office, 2920 Douglas Street, Longview. You may also join the meeting online with the details below.**

[Click here to join the meeting](#)

Meeting ID: 280 177 959 282

Passcode: LwwuUM

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 213-631-2692,,373459110#](#) United States, Los Angeles

[+1 347-973-4395,,373459110#](#) United States, New York City

Phone Conference ID: 373 459 110#

The Recreation Office is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the Office at 360.442.5400 48 hours in advance if you require special accommodations to attend the meeting.

1. ROLL CALL
2. APPROVAL OF MINUTES  
25-00914 MVGAB Draft Minutes 07.15.2025
3. CONSTITUENT COMMENTS
4. BOARD MEMBER COMMENTS
5. REPORTS
  - 25-00976 A. Directors Report
    1. Q3 Play & Revenue Report
    2. Winter Rates 2025-2026
  - B. Golf Course Superintendent Report
  - C. Golf Course Pro Shop Manager Report

6. **OLD BUSINESS**
7. **NEW BUSINESS**
8. **ADJOURNMENT**



Minutes

Mint Valley Golf Advisory Board

Wednesday, July 16, 2025

4:00 PM

Recreation Office, 2920 Douglas

1. **ROLL CALL**

*Members Present: Member Kenneth Pence, Board Member Jordan Burns, Board Member Jordan Slach, Board Member Ken Hash*

*Members Absent: Kami Dexter*

*Constituents Present: Dave Grumbois*

*Staff Present: Justin Brown, Melissa Harbour, Jim Nickerson, Mark McKeirnan, Max McDaniel*

*Council Member Present: None*

2. **APPROVAL OF MINUTES**

**25-00393 DRAFT Meeting Minutes 04.16.2025**

*A motion was made by Hash and seconded by Board Member Jordan Burns to adopt the minutes as provided. The motion passed with the following vote: Ayes: Kenneth Pence, Jordan Burns, Jordan Slach, Ken Hash Nays: None Abstain: None Yes 4, No 0, Abstained 0*

3. **CONSTITUENT COMMENTS**

*N/A*

4. **BOARD MEMBER COMMENTS**

*N/A*

5. **REPORTS**

**25-00682 A. Pro Shop Operations Report**

**B. Director's Report**

*Jim Nickerson, General Manager, provided a verbal report for maintenance.*

*Mark McKeirnan, Golf Manager, provided a verbal report for the pro shop.*

*Justin Brown, Director, discussed the attached Play & Revenue report for Quarter 2, 2025.*

6. **OLD BUSINESS**

**25-00684 A. Golf Course Reorganization/New Employee (Update/Info & Discussion Only)**

*Information/Discussion Only*

7. **NEW BUSINESS**

*N/A*

8. **ADJOURNMENT**

*The meeting was adjourned at 04:32 PM. Next meeting scheduled for October 15, 2025 at 4:00 PM.*



**MINT VALLEY GOLF COURSE | PLAY & REVENUE REPORT | AUGUST 2025**

PLAYS	2025							2024							2023							2022							2021							2020							2019																																																																																				
	2025	2024	2023	2022	2021	2020	2019	2025	2024	2023	2022	2021	2020	2019	2025	2024	2023	2022	2021	2020	2019	2025	2024	2023	2022	2021	2020	2019	2025	2024	2023	2022	2021	2020	2019	2025	2024	2023	2022	2021	2020	2019																																																																																					
18 HOLE	3332	2,963	3,077	3,256	3,529	3,576	3,311	18 HOLE	\$ 129,128.73	\$ 86,644.38	\$ 73,132.88	\$ 73,633.02	\$ 67,396.15	\$ 65,363.08	\$ 54,867.47	9 HOLE	\$ 17,037.00	\$ 26,460.78	\$ 19,154.40	\$ 20,840.16	\$ 16,152.63	\$ 17,452.11	\$ 10,416.25	PAR 3	\$ 3,344.70	\$ 2,493.80	\$ 2,054.16	\$ 1,989.36	\$ 1,885.68	\$ 2,293.92	\$ 1,778.00	PASS PLAY	\$ -	\$ 1,202.56	\$ 367.84	\$ -	\$ 0.00	\$ 926.66	\$ 0.00	TRAIL & CART FEES	\$ -	\$ -	\$ -	\$ -	\$ 25.92	\$ 208.14	\$ 19.44	DRIVING RANGE	\$ 19,367.78	\$ 13,243.09	\$ 10,098.96	\$ 10,872.84	\$ 9,644.45	\$ 8,770.36	\$ 9,094.75	RENTALS/SERVICES	\$ 36,007.09	\$ 32,412.17	\$ 23,492.12	\$ 24,255.4	\$ 22,446.19	\$ 22,504.61	\$ 15,847.56	CONCESSIONS	\$ 32,470.97	\$ 31,865.11	\$ 26,744.87	\$ 33,611.28	\$ 26,724.78	\$ 18,165.24	\$ 28,119.39	MERCHANDISE	\$ 42,138.06	\$ 41,923.84	\$ 36,508.57	\$ 35,877.08	\$ 32,883.31	\$ 33,734.28	\$ 25,740.05	TOURNAMENTS	\$ 12,707.94	\$ 5,000.00	\$ 4,621.07	\$ -	\$ 0.00	\$ -	\$ -	GIFT CARDS	\$ 6,738.69	\$ 7,657.50	\$ 8,555.14	\$ 6,991	\$ 3,852.00	\$ 4,643.97	\$ 4,635.25	<b>Monthly Totals</b>	<b>5,667</b>	<b>6,454</b>	<b>6,117</b>	<b>6,635</b>	<b>6,628</b>	<b>7,300</b>	<b>5,968</b>	<b>Monthly Totals</b>	<b>\$ 298,940.96</b>	<b>\$ 248,903.23</b>	<b>\$ 204,730.01</b>	<b>\$ 208,070.14</b>	<b>\$ 181,011.11</b>	<b>\$ 174,062.37</b>	<b>\$ 150,518.16</b>	<b>Sales Tax</b>	<b>\$ 23,745.96</b>	<b>\$ 19,383.18</b>	<b>\$ 15,914.17</b>	<b>\$ 16,029.70</b>	<b>\$ 14,064.81</b>	<b>\$ 13,540.76</b>	<b>\$ -</b>	<b>TOTAL</b>	<b>\$ 322,686.92</b>	<b>\$ 268,286.41</b>	<b>\$ 220,644.18</b>	<b>\$ 224,099.84</b>	<b>\$ 195,075.92</b>	<b>\$ 187,603.13</b>	<b>\$ -</b>

**YEAR TO DATE COMPARISONS**

	2025							2024							2023							2022							2021							2020							2019																																																																												
	2025	2024	2023	2022	2021	2020	2019	2025	2024	2023	2022	2021	2020	2019	2025	2024	2023	2022	2021	2020	2019	2025	2024	2023	2022	2021	2020	2019	2025	2024	2023	2022	2021	2020	2019	2025	2024	2023	2022	2021	2020	2019																																																																													
18 HOLE	16,773	15,599	15,777	13,507	16,180	12,365	13,694	PLAY REVENUES	\$ 725,224.32	\$ 540,139.46	\$ 486,633.57	\$ 403,090.61	\$ 398,174.10	\$ 295,354.51	\$ 303,025.56	PAR 3 REVENUES	\$ 13,179.30	\$ 10,769.52	\$ 9,836.64	\$ 8,203.68	\$ 10,290.24	\$ 7,905.20	\$ 8,015.00	SEASON PASSES	\$ 128,537.00	\$ 110,429.59	\$ 104,874.28	\$ 99,689.51	\$ 129,205.42	\$ 112,621.44	\$ 118,616.24	TRAIL & CART FEES	\$ 17,799.66	\$ 20,851.60	\$ 16,860.73	\$ 19,669.47	\$ 21,127.05	\$ 21,369.30	\$ 27,055.55	DRIVING RANGE	\$ 93,452.66	\$ 69,879.71	\$ 61,322.50	\$ 54,826.97	\$ 58,170.54	\$ 39,367.25	\$ 45,113.86	RENTALS/SERVICES	\$ 175,997.45	\$ 149,605.45	\$ 123,509.45	\$ 113,250.16	\$ 117,560.69	\$ 81,959.64	\$ 74,207.58	CONCESSIONS	\$ 162,576.69	\$ 145,506.19	\$ 152,992.71	\$ 140,655.92	\$ 128,461.81	\$ 67,573.04	\$ 122,656.11	MERCHANDISE	\$ 196,527.90	\$ 200,611.49	\$ 194,910.68	\$ 177,485.87	\$ 181,557.61	\$ 121,579.32	\$ 115,119.18	TOURNAMENTS	\$ 21,831.16	\$ 14,289.04	\$ 16,815.44	\$ 7,199.08	\$ 666.05	\$ 231.25	\$ 700.00	GIFT CARDS	\$ 47,774.33	\$ 33,397.21	\$ 31,489.54	\$ 28,747.00	\$ 25,753.49	\$ 17,732.97	\$ 15,027.94	<b>Y-T-D PLAYS</b>	<b>33,480</b>	<b>32,638</b>	<b>33,644</b>	<b>31,411</b>	<b>35,882</b>	<b>29,126</b>	<b>27,910</b>	<b>Full YTD Total</b>	<b>\$ 1,582,900.47</b>	<b>\$ 1,295,479.26</b>	<b>\$ 1,199,245.54</b>	<b>\$ 1,045,619.19</b>	<b>\$ 1,070,967.00</b>	<b>\$ 765,693.92</b>	<b>\$ 829,537.02</b>	<b>Sales Tax YTD</b>	<b>\$ 124,264.48</b>	<b>\$ 101,725.20</b>	<b>\$ 94,468.83</b>	<b>\$ 81,855.55</b>	<b>\$ 83,282.86</b>	<b>\$ 59,994.98</b>	<b>\$ -</b>	<b>TOTAL YTD</b>	<b>\$ 1,707,164.95</b>	<b>\$ 1,397,204.46</b>	<b>\$ 1,293,714.37</b>	<b>\$ 1,127,474.74</b>	<b>\$ 1,154,249.86</b>	<b>\$ 825,688.90</b>	<b>\$ -</b>
Rentals/Services = Power/Pull Cart-Club Rentals-Repairs																																																																																																																							

MINT VALLEY GOLF COURSE   PLAY & REVENUE REPORT   SEPTEMBER 2025																
PLAYS	2025	2024	2023	2022	2021	2020	2019		REVENUES	2025	2024	2023	2022	2021	2020	2019
18 HOLE	2650	2,376	2,393	2,801	2,461	2,738	1,832		18 HOLE	\$ 82,392.35	\$ 62,380.92	\$ 59,228.92	\$ 63,721.53	\$ 47,396.07	\$ 48,619.17	\$ 32,914.80
9 HOLE	1178	906	672	1,062	997	937	455		9 HOLE	\$ 23,471.94	\$ 15,176.03	\$ 10,708.45	\$ 16,028.26	\$ 12,768.99	\$ 11,247.00	\$ 5,597.00
PAR 3	297	178	175	204	180	188	136		PAR 3	\$ 2,197.80	\$ 1,235.80	\$ 1,082.16	\$ 1,224.72	\$ 1,095.12	\$ 1,108.08	\$ 931.00
PASS PLAY	936	1,056	976	1,156	1,222	1,355	1,182		PASS SALES	\$ 450.00	\$ -	\$ 392.79	\$ 1,850.15	\$ 2,220.18		\$ 1,220.00
									TRAIL & CART FEES	\$ -	\$ -				\$ 531.92	\$ 19.44
									DRIVING RANGE	\$ 11,179.65	\$ 8,180.96	\$ 6170.56	\$ 7133.57	\$ 6,045.16	\$ 6400.61	\$ 3883.95
									RENTALS/SERVICES	\$ 24,824.20	\$ 23,219.01	\$ 16881.13	\$ 20019.71	\$ 16,248.54	\$ 16,261.94	\$ 8,094.08
									CONCESSIONS	\$ 22,064.16	\$ 21,888.15	\$ 20311.02	\$ 25333.35	\$ 18,598.43	\$ 13,947.71	\$ 15,034.31
									MERCHANDISE	\$ 29,041.85	\$ 27,568.78	\$ 22385.64	\$ 28671.82	\$ 27,375.10	\$ 25,155.20	\$ 17,223.90
									TOURNAMENTS	\$ 17,519.66	\$ 6,708.25	\$ 0	\$ 4685.47	\$ 0.00		\$ 87.00
									GIFT CARDS	\$ 5,274.63	\$ 5,228.92	\$ 4031	\$ 3396	\$ 2,170.00	\$ 3,749.92	\$ 1,760.00
<b>Monthly Totals</b>	<b>5,061</b>	<b>4,516</b>	<b>4,216</b>	<b>5,223</b>	<b>4,860</b>	<b>5,218</b>	<b>3,605</b>		<b>Monthly Totals</b>	<b>\$ 218,416.24</b>	<b>\$ 171,586.82</b>	<b>\$ 141,191.67</b>	<b>\$ 172,064.58</b>	<b>\$ 133,917.59</b>	<b>\$ 127,021.55</b>	<b>\$ 86,765.48</b>
<b>Cart Rental</b>	<b>2723</b>	<b>2,449</b>	<b>2,304</b>	<b>2,803</b>	<b>2,537</b>	<b>2,670</b>			<b>Sales Tax</b>	<b>\$ 17,300.31</b>	<b>\$ 13,349.60</b>	<b>\$ 15,775.15</b>	<b>\$ 13,740.34</b>	<b>\$ 10,516.09</b>	<b>\$ 9,865.31</b>	
									<b>TOTAL</b>	<b>\$ 184,936.42</b>	<b>\$ 156,966.82</b>	<b>\$ 185,804.92</b>	<b>\$ 144,433.68</b>	<b>\$ 136,886.86</b>		

YEAR TO DATE COMPARISONS																
	2025	2024	2023	2022	2021	2020	2019		2025	2024	2023	2022	2021	2020	2019	
18 HOLE	19,423	17,975	18,170	16,308	18,641	15,103	15,526		PLAY REVENUES	\$ 824,653.67	\$ 617,696.41	\$ 556,570.94	\$ 482,840.40	\$ 458,339.16	\$ 355,220.68	\$ 341,537.36
9 HOLE	8,760	8,227	7,798	7,566	7,985	7,023	5,490		PAR 3 REVENUES	\$ 15,377.10	\$ 12,005.32	\$ 10,918.80	\$ 9,428.40	\$ 11,385.36	\$ 9,013.28	\$ 8,946.00
PAR 3	2,078	1,818	1,841	1,595	2,008	1,611	1,412		SEASON PASSES	\$ 128,987.00	\$ 110,429.59	\$ 105,267.07	\$ 101,539.66	\$ 131,425.60	\$ 112,621.44	\$ 119,836.24
PASS PLAY	8,280	9,134	10,051	11,165	12,108	10,607	9,087		TRAIL & CART FEES	\$ 17,799.66	\$ 20,851.60	\$ 16,860.73	\$ 19,669.47	\$ 21,127.05	\$ 21,901.22	\$ 27,074.99
<b>Y-T-D PLAYS</b>	<b>38,541</b>	<b>37,154</b>	<b>37,860</b>	<b>36,634</b>	<b>40,742</b>	<b>34,344</b>	<b>31,515</b>		DRIVING RANGE	\$ 104,632.31	\$ 78,060.67	\$ 67,493.06	\$ 61,960.54	\$ 64,215.70	\$ 45,767.86	\$ 48,997.81
									RENTALS/SERVICES	\$ 200,821.65	\$ 172,824.46	\$ 140,390.58	\$ 133,269.87	\$ 133,809.23	\$ 98,221.58	\$ 82,301.66
<b>Cart Rental Y-T-D</b>	<b>20,683</b>	<b>18,965</b>	<b>18,774</b>	<b>17,791</b>	<b>19,757</b>	<b>15,419</b>			CONCESSIONS	\$ 184,640.85	\$ 167,394.34	\$ 173,303.73	\$ 165,989.27	\$ 147,060.24	\$ 81,520.75	\$ 137,690.42
									MERCHANDISE	\$ 225,569.75	\$ 228,180.27	\$ 217,296.32	\$ 206,157.69	\$ 208,932.71	\$ 146,734.52	\$ 132,343.08
									TOURNAMENTS	\$ 39,350.82	\$ 20,997.29	\$ 16,815.44	\$ 11,884.55	\$ 666.05	\$ 231.25	\$ 787.00
									GIFT CARDS	\$ 53,048.96	\$ 38,626.13	\$ 35,520.54	\$ 32,143.00	\$ 27,923.49	\$ 21,482.89	\$ 16,787.94
									<b>Full YTD Total</b>	<b>\$ 1,794,881.77</b>	<b>\$ 1,467,066.08</b>	<b>\$ 1,340,437.21</b>	<b>\$ 1,212,998.30</b>	<b>\$ 1,204,884.59</b>	<b>\$ 892,715.47</b>	<b>\$ 916,302.50</b>
									<b>Sales Tax YTD</b>	<b>\$ 141,564.79</b>	<b>\$ 115,074.80</b>	<b>\$ 110,244.36</b>	<b>\$ 95,325.89</b>	<b>\$ 93,798.95</b>	<b>\$ 69,860.29</b>	
									<b>TOTAL YTD</b>	<b>\$ 1,582,140.88</b>	<b>\$ 1,450,681.57</b>	<b>\$ 1,308,324.19</b>	<b>\$ 1,298,683.54</b>	<b>\$ 962,575.76</b>		

Rentals/Services = Power/Pull Cart-Club Rentals-Repairs



# WINTER RATES

RATES ARE 7 DAYS A WEEK AND INCLUDE TAX

TIME OF DAY	HOLES	WALKING
OPEN - 1:00	18 HOLES	\$38.00
OPEN - 1:00	9 HOLES	\$25.00
SENIOR/MILITARY	18 HOLES	\$33.00
AFTER 1:00	18 HOLES	\$31.00
AFTER 1:00	9 HOLES	\$21.00
JUNIORS	9/18	\$10/\$15

RATES FOR OCT 1, 2025 - MARCH 31, 2026

**CARTS**  
(PER RIDER)

**\$9 (9-HOLE) | \$12 (18-HOLE)**