



## Agenda

### Cowlitz Transit Authority

*Lisa Alexander (Chair), MaryAlice Wallis (Co-Chair), Kennan Harvey,  
Erik Halvorson, Anthony Harris (Nonvoting), Steven Ferrell, Spencer Boudreau (Alternate),  
Mike Karnofski (Alternate), Richard Dahl (Alternate)*

Wednesday, November 12, 2025

4:00 PM

Hybrid Meeting  
Longview Council Chambers  
1525 Broadway St, Longview

**NOTICE IS HEREBY GIVEN**, in accordance with RCW Chapter 42.30, the Cowlitz Transit Authority will conduct a **Regular Board Meeting** on **Wednesday, November 12, 2025, at 4:00 p.m.** in the Longview City Hall Council Chambers, Longview, Washington. This meeting is also available by Zoom.

**AND,**

**NOTICE IS HEREBY GIVEN**, in accordance with RCW Chapter 42.30, the Cowlitz Transit Authority will conduct a **Public Hearing** on **Wednesday, November 12, 2025, at 4:00 p.m.** in the Longview City Hall Council Chambers, Longview, Washington. This meeting is also available by Zoom.

The purpose of the hearing is to receive any comments concerning the adoption of the 2026 CTA Budget.

Agendas are made available the Friday before the meeting at [www.mylongview.com](http://www.mylongview.com) under “Agendas & Minutes.”

Zoom meeting link: <https://us02web.zoom.us/j/89844443333>

Telephone options (dial any of the following numbers):

1 253 215 8782

1 408 638 0968

1 669 900 6833

1 346 248 7799

1 312 626 6799

1 646 876 9923

1 301 715 8592

Webinar ID: 898 4444 3333

Longview City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the Board Clerk’s Office at (360) 442-5664 at least forty-eight (48) hours in advance if you require special accommodations to attend the meeting.

Written comments may be submitted up to forty-eight (48) hours in advance via email at [customerservice@rctransit.org](mailto:customerservice@rctransit.org).

#### **Next meeting**

Wednesday, December 10, 2025

4:00 p.m. – Regular Board Meeting

1. **CALL TO ORDER**
2. **FLAG SALUTE**
3. **ROLL CALL**
4. **PUBLIC COMMENTS**
5. **CONSIDERATION OF MINUTES FOR OCTOBER 8, 2025**  
25-00955 2025 10 08 CTA Board Minutes
6. **CONSENT CALENDAR**  
25-00956 2025 September CTA Treasurer's Report  
25-00957 2025 September CTA Fund Balance Report  
25-00958 Invoice #2025-12 - City of Longview \$521,128.00  
25-001035 Invoice #E69B1C00-0010 - TDN \$376.33
7. **REPORTS**  
25-00959 2025 Annual Fixed Route Ridership  
25-00960 2025 October Daily Fixed Route Ridership  
25-00961 2025 October Daily Fixed Route Ridership by Hour  
25-00962 2025 October Fixed Route Average Passengers per Trip  
25-00963 2025 October LIFT Monthly Ridership  
25-00964 Five Year Ridership Graph  
25-00965 PTBA Sales Tax Data 2025 vs. 2024
8. **AGENDA SUMMARY - RENEWAL OF CTA LEGAL COUNSEL SERVICE AGREEMENT**  
25-00966 **SUMMARY OF STATEMENT:**  
The Cowlitz Transit Authority relies on legal services occasionally for review of contracts, interlocal agreements, and legal interpretation of state and federal laws.  
  
**RECOMMENDED ACTION:**  
Review the amendment to the contract for legal services.  
  
**THEN:**  
Motion to approve the Contract Amendment For Legal Services between the Cowlitz Transit Authority and the Law Offices of Erin H. Winkles, P.S.
9. **AGENDA SUMMARY - PUBLIC HEARING ON 2026 CTA BUDGET**  
25-00968 **SUMMARY OF STATEMENT:**  
Each year, the Cowlitz Transit Authority must approve its annual budget for the following year. Funds paid to the City of Longview to operate RiverCities Transit make up approximately 58.1% of the Transit Authority's annual budget, while matching and

direct funds paid for capital projects account for 3.3% of the CTA budget.

**RECOMMENDED ACTION:**

Hold public hearing on the 2026 Cowlitz Transit Authority budget.

**THEN:**

Motion to adopt Resolution 2025-04, the 2026 Cowlitz Transit Authority Budget.

10. **MANAGER'S REPORT**
11. **MISCELLANEOUS**
12. **ADJOURNMENT**