



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Agenda

City Council

*Mayor Spencer Boudreau
Mayor Pro Tem Kalei LaFave
Council Member Ruth Kendall
Council Member Angie Wean
Council Member MaryAlice Wallis
Council Member Keith Young
Council Member Erik Halvorson*

Thursday, November 20, 2025

6:00 PM

2nd Floor, City Hall

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the City Council of the City of Longview, Washington, will conduct a special meeting in the Longview City Hall Council Chambers, 1525 Broadway, Longview, on Thursday, November 20, 2025 at 6:00 p.m. The topics of discussion follow. Final disposition shall be taken on no other matter.

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Office at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

If you are participating virtually, you may submit written comments to the City Clerk's Office with the subject line "Public Comment for Disbursement to City Council".

Virtual attendees may comment verbally during public hearings only and is only permitted for registered attendees. To participate, please contact the Clerk's Office in advance. Use the "raise hand" feature during the hearing, and the Clerk will unmute participants in the order received. If calling in by phone, dial star - 9 to raise your hand.

<https://us02web.zoom.us/j/82394132374>

Telephone options (dial any of the following numbers):

1-253-215-8782 or 1-346-248-7799 or 1-408-638-0968 or 1-669-900-6833

Webinar ID: 823 9413 2374

1. CALL TO ORDER
2. INVOCATION*/FLAG SALUTE
25-00938 JERRY CHAPMAN, DRUMSPEAKER MINISTRIES
3. ROLL CALL
4. WORKSHOP
5. APPROVAL OF MINUTES
25-00622 NOVEMBER 13, 2025 REGULAR MEETING

6. CHANGES TO THE AGENDA
7. PRESENTATIONS & AWARDS
8. CONSTITUENTS' COMMENTS - NON-AGENDA ITEMS (Thirty Minutes)
9. PUBLIC HEARINGS
10. CONSTITUENTS' COMMENTS - AGENDA ITEMS (Thirty Minutes)
11. BOARD & COMMISSION RECOMMENDATIONS
12. ORDINANCES & RESOLUTIONS
13. MAYOR'S REPORT
14. COUNCILMEMBERS' REPORTS
15. CONSENT CALENDAR

25-00623 APPROVAL OF CLAIMS

25-001048 2026 LEGISLATIVE POLICIES AND PROJECTS

RECOMMENDED ACTION:

MOTION TO ADOPT THE 2026 LEGISLATIVE PRIORITIES AND PROJECT REQUESTS AS PRESENTED, AUTHORIZING STAFF AND THE CITY'S LOBBYISTS TO ADVOCATE FOR THESE ITEMS DURING THE 2026 LEGISLATIVE SHORT SESSION

25-001054 RESOLUTION NO. 2591 - INTERLOCAL AGREEMENT WITH THE CITY OF KELSO FOR ENGINEERING AND BIDDING SERVICES FOR CHEMICAL PURCHASE

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2591

25-001055 BID REVIEW – NEW SENNEBOGEN TREE HANDLER OR EQUIVALENT

RECOMMENDED ACTION:

MOTION TO ACCEPT THE QUOTE AND AUTHORIZE THE PURCHASE OF A SENNEBOGEN 728 M "E SERIES" TREE HANDLER FROM SENNEBOGEN IN THE AMOUNT OF \$819,615, INCLUDING FREIGHT AND USE TAX.

25-001058 RESOLUTION NO. 2584 - SETTING RATES AND MINIMUM CHARGES FOR STORMWATER UTILITY SERVICES AND REPEALING RESOLUTION NO. 2515

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2584

16. CITY MANAGER'S REPORT

25-001041 REALLOCATION OF MINT VALLEY GOLF COURSE FUEL TANK CIP FUNDS TOWARDS THE PURCHASE OF A REPLACEMENT GREENS MOWER

RECOMMENDED ACTION:

MOTION TO APPROVE REALLOCATION OF MINT VALLEY GOLF COURSE FUEL TANK CIP FUNDS TOWARDS THE PURCHASE OF A REPLACEMENT GREENS MOWER

- 17. **MISCELLANEOUS**
- 18. **EXECUTIVE SESSION**
- 19. **ADJOURNMENT**

*** Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.**

NEXT REGULAR COUNCIL MEETING:

THURSDAY, DECEMBER 11, 2025 – 6:00 P.M.

NEXT SPECIAL COUNCIL MEETING:

THURSDAY, DECEMBER 18, 2025 – 6:00 P.M. – (NO MEETING DECEMBER 25, 2025 CHRISTMAS DAY)



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Minutes

City Council

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Webinar ID: 823 9413 2374

1. **CALL TO ORDER**

Mayor Boudreau called the meeting to order at 6:00 p.m.

2. **INVOCATION*/FLAG SALUTE**

25-00937 MARK SCHMUTZ, NORTHLAKE CHURCH

After the invocation provided by Mark Schmutz of Northlake Church, the flag salute was recited.

3. **ROLL CALL**

Present: Mayor Boudreau, Mayor Pro Tem LaFave, Councilmember Kendall (on-line), Councilmember Wean, Councilmember Wallis, Councilmember Young, Councilmember Halvorson

Staff Present: City Manager Jennifer Wills, Interim City Attorney Charlotte Archer, City Clerk Tiffany Ostreim, City Engineer Sam Barham, Community & Economic Development Director Nick Little, Parks & Recreation Director Justin Brown, Police Chief Robert Huhta, Fire Chief Brad Hannig, Public Information

Officer Angela Abel, Information Technology Director Mike Sullivan, Finance Director Lisa Wolff, Human Resources Director Sabrina Fraidenburg

4. **WORKSHOP**

5. **APPROVAL OF MINUTES**

25-00624 OCTOBER 23, 2025 REGULAR MEETING

25-001016 NOVEMBER 6, 2025 SPECIAL MEETING/WORKSHOP

A motion was made by Councilmember Wallis, seconded by Councilmember Wean, to approve the October 23, 2025 Regular Meeting Minutes and November 6, 2025 Special Meeting/Workshop Minutes

Councilmember Wean noted Councilmember Young and Councilmember Wallis stepped out of the October 23, 2025 meeting at various times.

The motion carried unanimously.

6. **CHANGES TO THE AGENDA**

7. **PRESENTATIONS & AWARDS**

8. **CONSTITUENTS' COMMENTS - NON-AGENDA ITEMS (Thirty Minutes)**

Jason Still provided public comment.

Derek Fine provided public comment.

9. **PUBLIC HEARINGS**

25-001015 RESOLUTION NO. 2589 - AUTHORIZING THE AD VALOREM TAX LEVY FOR 2026

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2589

Mayor Boudreau opened the public hearing at 6:16 p.m.

Finance Director Lisa Wolff presented.

Council discussed the presentation.

Jason Still provided public comment.

Mike, last name not provided, provided public comment.

Mayor Boudreau closed the public hearing at 6:43 p.m.

A motion was made by Councilmember LaFave, seconded by Councilmember Wean, to adopt Resolution No. 2589, Option 3, 1% and banked capacity.

Council discussed the motion.

The motion carried by the following vote:

Ayes: Councilmember LaFave, Councilmember Wean, Councilmember Wallis, Councilmember Kendall

Nays: Councilmember Halvorson, Councilmember Young, Mayor Boudreau

10. **CONSTITUENTS' COMMENTS - AGENDA ITEMS (Thirty Minutes)**

Tom Samuels provided public comment.
Tim Randall provided public comment.
Katie Bonus provided public comment.
Marchelle Knapp provided public comment.
Robert Mumford provided public comment.
Jason Still provided public comment.
Michael O'Neill provided public comment.
Randy Knox provided public comment.
Angela Day provided public comment.
Mike, last name not given, provided public comment.
Beth Fox provided public comment.
Mary Lyons provided public comment.
Anne Bennett provided public comment.
Darryl VanDinter provided public comment.

11. BOARD & COMMISSION RECOMMENDATIONS

12. ORDINANCES & RESOLUTIONS

25-001020 RESOLUTION NO. 2590 - APPROVING PROFESSIONAL SERVICES AGREEMENT WITH LOVE OVERWHELMING FOR THE OPERATION OF THE LONGVIEW SEVERE WEATHER SHELTER

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION 2590 APPROVING THE PROFESSIONAL SERVICES AGREEMENT WITH LOVE OVERWHELMING

City Manager Jennifer Wills presented.

Council discussed the presentation.

Love Overwhelming Executive Director Chuck Hendrickson provided clarification and information.

Council discussed further.

A motion was made by Councilmember Wean, seconded by Councilmember Young, to adopt Resolution 2590 approving the Professional Services Agreement with Love Overwhelming. The motion carried by the following vote:

Ayes: Councilmember Wean, Councilmember Young, Councilmember LaFave, Councilmember Wallis, Councilmember Kendall

Nays: Councilmember Halvorson, Mayor Boudreau

25-00992 RESOLUTION NO. 2584 - SETTING RATES AND MINIMUM CHARGES FOR STORMWATER UTILITY SERVICES AND REPEALING RESOLUTION NO. 2515

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2584

Parks and Recreation Director Justin Brown started the presentation.

Engineering Coordinator Steve Haubner presented the Stormwater Utility Program.

Council discussed the presentation.

A motion was made by Councilmember Wallis, seconded by Councilmember LaFave, to adopt Resolution No. 2584.

Council discussed the motion.

An amendment was made by Councilmember Halvorson, to change the effective date from January 1, 2026, to effective upon the city changing every other month billing to monthly billing.

The amendment failed for lack of a second.

The main motion carried by the following vote:

Ayes: Councilmember Wallis, Councilmember LaFave, Councilmember Wean, Councilmember

Kendall

Nays: Councilmember Young, Councilmember Halvorson

Abstain: Mayor Boudreau

25-001033 RESOLUTION NO. 2592 - INTERLOCAL AGREEMENT WITH COWLITZ COUNTY FOR JAIL SPACE AT COWLITZ COUNTY JAIL

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2592

City Manager Jennifer Wills explained the contract.

A motion was made by Councilmember Young, seconded by Councilmember Wallis, to adopt Resolution No. 2592.

Council discussed the motion.

The motion carried unanimously.

25-001037 RESOLUTION 2594 - APPROVING AN ADJUSTMENT TO THE COMPENSATION PAID TO WASTE CONTROL, INC. FOR SOLID WASTE AND RECYCLING COLLECTION SERVICES PURSUANT TO THE EXISTING SOLID WASTE SERVICES CONTRACT

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION 2594

Community Development Director Nick Little explained the rate adjustment to the compensation paid to Waste Control, Inc. under the Solid Waste and Recycling Collection Services Agreement to reflect the increase in the State of Washington Business and Occupation tax from 1.75% to 2.1% effective December 1, 2025.

A motion was made by Councilmember Kendall, seconded by Councilmember Halvorson, to adopt Resolution No. 2594. The motion carried by the following vote:

Ayes: Councilmember Kendall, Councilmember Halvorson, Councilmember LaFave, Councilmember Wean, Councilmember Wallis

Nays: Councilmember Young, Mayor Boudreau

13. MAYOR'S REPORT

25-001039 REPEALING ORDINANCE NO. 3474 - ADDITIONAL SALES AND USE TAX OF 1/10TH OF ONE PERCENT FOR HOUSING AND RELATED SERVICES

RECOMMENDED ACTION:

MOTION TO DIRECT STAFF TO BRING BACK AN ORDINANCE REPEALING ORDINANCE 3474, ENDING THE INTERLOCAL AGREEMENT WITH LONGVIEW HOUSING AUTHORITY (HOUSING OPPORTUNITIES OF SOUTHWEST WASHINGTON), REPLACE WITH ORDINANCE IMPOSING A SALES AND USE TAX OF UP TO 1/10TH OF 1% FOR PUBLIC SAFETY PURPOSES, AND BRING BACK A SPENDING PLAN IDENTIFYING POTENTIAL PUBLIC SAFETY AND BEHAVIORAL HEALTH INITIATIVES ON OR BEFORE THE DECEMBER 11 REGULAR COUNCIL MEETING

Mayor Boudreau explained his proposal.

A motion was made by Mayor Boudreau, seconded by Councilmember LaFave, to direct staff to bring back an ordinance repealing Ordinance No. 3474, ending the Interlocal Agreement with Longview Housing Authority (Housing Opportunities of Southwest Washington), replace with an ordinance imposing a Sales and Use Tax of up to 1/10th of 1% for public safety purposes, and bring back a spending plan identifying potential public safety and behavioral health initiatives on or before the December 11 Regular Council meetings, to be effective July 1, 2026.

An amendment was made by Councilmember Halvorson, seconded by Mayor Boudreau to change

the effective date to January 1, 2027.

The amendment to the main motion passed unanimously.

Housing Opportunities of SW Washington Chief Executive Officer Jennifer Westerman provided information.

Council discussed the main motion as amended.

A motion was made by Councilmember Young, seconded by Councilmember Wallis, to table the item until December 11, 2025. The motion carried by the following vote:

Ayes: Councilmember Young, Councilmember Wallis, Councilmember Wean, Councilmember Kendall, Mayor Boudreau

Nays: Councilmember Halvorson, Councilmember LaFave

14. COUNCILMEMBERS' REPORTS

15. CONSENT CALENDAR

A motion was made by Councilmember Wallis, seconded by Councilmember Wean, to adopt the Consent Calendar.

Councilmember Halvorson requested Resolution No. 2593 be pulled for separate consideration.

The remainder of the Consent Calendar was approved unanimously.

25-00625 APPROVAL OF CLAIMS

25-001018 BID REVIEW – MINT VALLEY IRRIGATION REPLACEMENT

RECOMMENDED ACTION:

MOTION TO DETERMINE THAT WESTERN UNITED CIVIL GROUP AS NON-RESPONSIBLE BIDDER AND REJECT THEIR BID, AND ACCEPT THE NEXT LOWEST BID AND AWARD A CONTRACT TO COLF CONSTRUCTION LLC IN THE AMOUNT OF \$1,423,695.60

25-001019 ORDINANCE NO. 3568 - NON-EXCLUSIVE TELECOMMUNICATIONS FRANCHISE WITH FORGED FIBER 37, LLC

RECOMMENDED ACTION:

MOTION TO ADOPT ORDINANCE NO. 3568

25-001032 RESOLUTION NO. 2588 - APPROVING PROFESSIONAL SERVICES AGREEMENT WITH J. STOUT AUCTIONS FOR SURPLUS AUCTION SERVICES

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION 2588 APPROVING THE PROFESSIONAL SERVICES AGREEMENT WITH J. STOUT AUCTIONS

25-001036 SET PUBLIC HEARING – CONSIDERATION OF THE 2025-2031 CITY OF LONGVIEW WATER USE EFFICIENCY PROGRAM

RECOMMENDED ACTION:

MOTION TO SET THE CITY COUNCIL MEETING ON DECEMBER 11TH, 2025, AS THE DATE AND TIME FOR A PUBLIC HEARING FOR CONSIDERATION OF THE 2025-2031 CITY OF LONGVIEW WATER USE EFFICIENCY PROGRAM

25-001038 SET PUBLIC HEARING - AMENDMENTS TO LONGVIEW MUNICIPAL CODE CHAPTERS 19.77 SHARED DRIVEWAYS AND 19.09 DEFINITIONS

RECOMMENDED ACTION:

MOTION TO SET A PUBLIC HEARING DECEMBER 11, 2025

25-001034 RESOLUTION NO. 2593 - INTERLOCAL AGREEMENT WITH LONGVIEW SCHOOL DISTRICT FOR COOPERATION AGREEMENT REGARDING ALYSSA'S LAW

RECOMMENDED ACTION:

MOTION TO APPROVE RESOLUTION NO. 2593 AND AUTHORIZE CITY MANAGER TO SIGN THE ATTACHED INTERLOCAL AGREEMENT WITH THE LONGVIEW SCHOOL DISTRICT

City Manager Jennifer Wills explained the agreement.

A motion was made by Councilmember Halvorson, seconded by Mayor Boudreau, to approve Resolution No. 2593.

Police Chief Robert Huhta provided clarification.

Council discussed the agreement.

The motion carried unanimously.

16. CITY MANAGER'S REPORT

City Manager Jennifer Wills provided a verbal report.

17. MISCELLANEOUS

18. EXECUTIVE SESSION

25-00995 REVIEW PERFORMANCE OF A PUBLIC EMPLOYEE PER RCW 42.30.110(1)(g)

25-001017 TO CONSIDER THE SELECTION OF A SITE OR THE ACQUISITION OF REAL ESTATE BY LEASE OR PURCHASE PER RCW 42.30.110(1)(b)

The City Council, City Manager Jennifer Wills (second executive item), Interim City Attorney Charlotte Archer, Human Resources Director Sabrina Fraidenburg (first executive item), City Engineer Sam Barham (second executive item) entered Executive Session at 8:53 p.m. pursuant to RCW 42.30.110(1)(g) to Review Performance of a Public Employee and RCW 42.30.110(1)(b) to Consider the Selection of a Site or the Acquisition of Real Estate by Lease or Purchase for a total period of 37 minutes, until 9:30 a.m. At 9:30 p.m. all parties came out of Executive Session. No action was taken.

19. ADJOURNMENT

The meeting was adjourned at 9:31 p.m.

*Tiffany Ostreim
City Clerk*

*Approved: _____
Mayor*

NEXT REGULAR COUNCIL MEETING:

THURSDAY, DECEMBER 11, 2025 – 6:00 P.M.

NEXT SPECIAL COUNCIL MEETING:

THURSDAY, NOVEMBER 20, 2025 – 6:00 P.M. (NO MEETING NOVEMBER 27, 2025 — THANKSGIVING HOLIDAY)

THURSDAY, DECEMBER 18, 2025 – 6:00 P.M. (NO MEETING DECEMBER 25, 2025 — CHRISTMAS DAY)



City of Longview

Agenda Summary

APPROVAL OF CLAIMS

Based upon the authentication and certification of claims and demands against the city, prepared and signed by the City's auditing officer, and in full reliance thereon, it is moved and seconded as shown in the minutes of this meeting that the following vouchers/warrants are approved for payment:

FIRST HALF NOVEMBER 2025 ACCOUNTS PAYABLE: \$2,292,783.18

FIRST HALF NOVEMBER 2025 PAYROLL:

\$14,867.95, checks
\$1,075,449.50, direct deposits
\$678,431.38, wire transfers
\$1,768,748.83 Total

STAFF CONTACT:

Lindy Kennedy, Accountant
Sara Rios, Payroll Specialist

Attachments: None



City of Longview

Agenda Summary

2026 LEGISLATIVE POLICIES AND PROJECTS

RECOMMENDED ACTION:

MOTION TO ADOPT THE 2026 LEGISLATIVE PRIORITIES AND PROJECT REQUESTS AS PRESENTED, AUTHORIZING STAFF AND THE CITY'S LOBBYISTS TO ADVOCATE FOR THESE ITEMS DURING THE 2026 LEGISLATIVE SHORT SESSION

DATE: 11.20.2025

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Improve streets and roads
Enhance public safety & emergency response
Preserve and enhance neighborhoods
Improve transportation systems
Address quality of place issues
Strengthen economic conditions & create new opportunities
Continue effective financial management

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

In preparation for the 2026 legislative short session, the City of Longview has developed an updated package of legislative priorities and project requests. These documents reflect Council direction, staff analysis, and current regional needs across public safety, infrastructure, housing, homelessness coordination, transparency, and economic development.

- In August 2025, staff met with the 19th District legislative delegation to review Longview's priorities and potential capital and policy requests. These conversations helped shape the initial draft documents and ensured alignment with district-level interests and statewide policy trends.
- On September 25 and November 6, Council held two workshops with Gordon Thomas Honeywell's government affairs team. During these sessions, Council provided feedback, proposed additions, and confirmed support for the legislative priorities and capital project submissions.
- The updated legislative priorities and associated project requests have been incorporated into the 2026 Legislative Policy Document and the 2026 Legislative Project Requests.
- The City is coordinating with neighboring jurisdictions and regional partners to help ensure a unified, collaborative voice for the Legislature. This regional alignment strengthens advocacy efforts and supports shared outcomes for the Cowlitz County area.

RECOMMENDED ACTION:

Motion to adopt the 2026 Legislative Priorities and Project Requests as presented, authorizing staff and the City's lobbyists to advocate for these items during the 2026 legislative short session.

STAFF CONTACT:

Jennifer Wills, City Manager

Attachments:

1. 2026 City of Longview Legislative Policy Document
2. 2026 City of Longview Legislative Projects

PUBLIC SAFETY & JUSTICE

- **PUBLIC DEFENSE/PROSECUTION BURDEN**

Washington's reduced caseload standards for public defenders (RCW 10.101) create an unfunded mandate on cities. A statewide solution is needed as limits continue to drop and hiring shortages worsen.

- **PUBLIC SAFETY FUNDING & CRIME REDUCTION**

Provide dedicated funding to support police, fire, and prevention programs. Cities are legally responsible (RCW Title 10; RCW Title 35) but lack sustainable revenue to meet growing needs.

- **ALTERNATIVE RESPONSE & BEHAVIORAL HEALTH SERVICES**

Increase support for non-police response programs tied to behavioral health (RCW 71.24). These programs reduce pressure on jails, ERs, and traditional law enforcement.

- **PRESERVE & EXPAND GROUND EMERGENCY MEDICAL TRANSPORT (GEMT) FUNDS**

Protect GEMT Medicaid reimbursement (RCW 74.09.5223; WAC 182-546) and provide stable EMS funding. Without this support, ambulance and compliance costs strain city budgets.

- **FIRE PROTECTION DISTRICT FUNDING AUTHORITY**

Supports amending RCW Title 52 (which #) to allow municipalities forming a fire protection district to establish an independent levy rate above the city's highest lawful levy. Current statute limits taxing authority to the city's existing rate, which restricts the ability to adequately fund both general government services and fire protection. A legislative change would create a more sustainable funding structure, similar to a metropolitan park district, reducing pressure on the general fund while maintaining dedicated funding for essential emergency response capacity.

- **PRESERVATION OF LEOFF RETIREMENT FUNDS**

Supports maintaining the integrity and independence of the Law Enforcement Officers' and Firefighters' Retirement Systems. Contributions should remain within their respective plans and not be redirected or merged with other state systems, ensuring fiscal accountability and long-term security for members.

GOVERNANCE & LIABILITY

- **PUBLIC RECORDS REFORM & BURDEN REDUCTION**

Update the Public Records Act (RCW 42.56) to allow reasonable cost recovery and tools to manage excessive or vexatious requests. Publicly funded agencies are footing the bill, diverting resources away from services. Cities need relief while maintaining transparency for Washington residents.

- **PRIVACY & RECORDS RETENTION FOR PUBLIC SAFETY CAMERAS**

Clarify requirements under the PRA (RCW 42.56) and retention rules (RCW 40.14) for police body and fixed cameras. Ambiguity creates liability and rising costs.

- **REDUCE CITY LIABILITY & VEXATIOUS LITIGATION**

Reform RCW 4.96 to limit frivolous lawsuits that divert resources away from community services.

INFRASTRUCTURE & FISCAL POLICY

- **LOCAL INFRASTRUCTURE INVESTMENT**
Preserve state funding programs like the Public Works Assistance Account (RCW 43.155). Cities depend on these investments to maintain essential infrastructure and leverage grants.
- **PUBLIC WORKS SELF-PERFORMANCE AUTHORITY**
Raise the cap on project size that city crews can complete without competitive bidding (RCW 35.23.352). Current limits are outdated and inefficient.
- **PRIVATE BUSINESS CONTRIBUTIONS TO PUBLIC PROJECTS**
Revise laws such as prevailing wage (RCW 39.12) and nonprofit exemptions (RCW 82.04.3651) to allow private businesses to invest directly in public projects when no city funds are used. This would unlock private support for community facilities.
- **IMPROVE CONTRACTING, BIDDING & PROCUREMENT**
Modernize RCW 39.04 to reflect today's costs and simplify processes. Higher thresholds will reduce delays and administrative burden.
- **ENERGY RELIABILITY & ECONOMIC DEVELOPMENT**
Support policies that expand energy generation and transmission to meet regional demand and attract industry. The Northwest faces growing shortages of firm power and infrastructure capacity; pragmatic, transitional solutions are needed to maintain reliability and economic growth. Remain open to emerging technologies, including small modular reactors, as part of an innovative and diversified future energy mix.
- **SEDIMENT REDUCTION & FLOOD PROTECTION – COWLITZ AND COLUMBIA RIVERS**
Advocate for federal and state investment to address severe sediment buildup threatening levees, infrastructure, and navigation. Support dredging, spillway improvements, and upstream stabilization to protect communities and restore river health.

HOMELESSNESS & TRANSPARENCY

- **TRANSPARENCY & ACCOUNTABILITY FOR HOMELESSNESS FUNDING**
Require providers receiving state funds to notify local governments and share outcome metrics. Standardized reporting (RCW 43.185C; RCW 43.330) would improve transparency and alignment with local strategies.

HOUSING & GROWTH

- **HOUSING DEVELOPMENT BARRIERS & ENERGY CODE FLEXIBILITY**
Streamline permitting and reduce regulatory costs under the Building Code (RCW 19.27) and SEPA (RCW 43.21C) that deter housing construction. Provide flexibility in the State Energy Code (RCW 19.27A) by allowing smaller and low-income homes to use earlier code standards.
- **INDUSTRIAL PERMITTING REFORM**
Streamline permitting for industrial development by reforming SEPA (RCW 43.21C) and clarifying agency authority, timelines, and scope. Large projects have been stalled by state inaction, while smaller projects would benefit from a simplified SEPA checklist that reflects their scope and impact.

- **PRESERVE MANUFACTURED HOME PARKS & INFILL INCENTIVES**

Protect manufactured housing (RCW 59.20) and create incentives for infill housing on underutilized parking lots. Both strategies expand affordable housing options.

- **ANNEXATION FLEXIBILITY – “ISLANDS”**

Current law (RCW 35.13.182) restricts annexations over 185 acres without a major vote, even when areas are fully surrounded by city limits. Raising this threshold would allow cities to efficiently annex islands, improve service delivery, and reduce jurisdictional confusion.

- **RURAL DESIGNATION UPDATE**

Update the rural density definition from 100 to 125 people per square mile (RCW 36.70A.030). This ensures mid-sized cities like Longview remain eligible for critical rural grant programs.

- **STORMWATER REGULATION FLEXIBILITY**

Adjust stormwater engineering requirements (RCW 90.48; Ecology NPDES) to scale with project size. Current one-size-fits-all standards add significant costs and delays to housing construction. Streamlined and flexible approaches would reduce costs while maintaining water quality.

2026 LEGISLATIVE PROJECT REQUESTS

JOHN NULL PARK RESTROOM RENOVATION -

\$500,000

We are requesting legislative funding to replace the outdated and failing bathrooms at John Null Park, one of the City's busiest parks and home to Longview Youth Baseball and the City's only pickleball courts. The current facilities require constant repairs, are difficult for staff to clean and monitor, and cannot meet the demands of heavy year-round use. A new, modern restroom facility will provide multiple-user capacity, reduce maintenance needs, improve efficiency for staff, and enhance the experience for thousands of park visitors annually. This investment will ensure safe, functional, and reliable amenities that support two of the community's most active recreation programs.

FIRE STATION ALERTING SYSTEM -

\$150,000

The Fire Station's current alerting system is over 20 years old, unreliable, and no longer supported by the communications vendor, leaving staff to attempt makeshift repairs. Coverage is inconsistent, with entire areas of the station, including bathrooms, offices, dorms, upstairs, and exterior workspaces, lacking speakers or visual alerts, while existing tones are permanently set to maximum volume, posing documented health risks. The system also lacks acknowledgment capability for dispatch and does not meet Washington State law or NFPA 1225 standards for redundancy, monitoring, and reliable delivery of emergency information. Replacement with a modern alerting system would provide comprehensive audio and visual coverage, zoned volume control with safer ramping, red dormitory lighting, emergency panic buttons, and full compliance with standards, ensuring firefighter health, operational readiness, and timely public safety response. Without replacement, the City faces risks of delayed or missed calls, heightened firefighter health concerns, liability exposure, and potential system collapse.

FIRE STATION 81 & 82 FENCING & GATES -

\$100,000

During emergency responses, Stations 81 and 82 are often left unstaffed as crews deploy, leaving high-value assets apparatus, trailers, hazmat caches, marine rescue gear, and confined-space equipment parked outside due to limited bay space. Without controlled perimeters, these mission-critical resources are exposed to theft, vandalism, tampering, and accidental public access, any of which could compromise life-safety operations, delay response times, and increase the City's liability. Installing modern fencing and secure, automated gates will create a clear, controlled boundary that protects equipment, preserves emergency egress/ingress routes, and prevents unauthorized entry while crews are away or working on scene. This improvement is a practical, cost-effective risk-reduction measure that safeguards public investments, sustains operational readiness 24/7, and ensures our firefighters return to reliable, immediately deployable equipment ultimately strengthening community safety and resilience.



City of Longview

Agenda Summary

RESOLUTION NO. 2591 - INTERLOCAL AGREEMENT WITH THE CITY OF KELSO FOR ENGINEERING AND BIDDING SERVICES FOR CHEMICAL PURCHASE

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2591

DATE: November 20, 2025

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Continue effective financial management

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

Since 2008, the City of Longview has prepared bid documents for annual chemical purchases that include chemicals for both the City of Longview and the City of Kelso water treatment plants. This cooperative arrangement has existed informally without a formal agreement. During this time, the City of Longview has incurred all costs associated with managing and preparing the bid documents, publishing public notifications, and administering the official bid openings on behalf of both cities.

The proposed interlocal agreement will formalize this long-standing partnership by including the City of Kelso in Longview's annual chemical bidding process. The agreement establishes fair compensation for Longview staff time and requires Kelso to reimburse the City of Longview for 50% of the public notification costs incurred each year. It is estimated that Longview will receive approximately \$3,000 annually for providing these services.

Resolution No. 2591 authorizes the City Manager to enter into an interlocal agreement with the City of Kelso to include Kelso in Longview's annual chemical purchase bidding process. Under this agreement, the City of Kelso will compensate Longview for engineering and bidding services related to these purchases.

RECOMMENDED ACTION:

Motion to adopt Resolution No. 2591.

STAFF CONTACT:

City Engineer Samuel Barham

Attachments:

1. Resolution 2591 - Interlocal Agreement with the Kelso for Chemical Bid Services
2. Interlocal - Kelso Chemical Bids (FINAL)

RESOLUTION NO. 2591

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN INTERLOCAL AGREEMENT WITH THE CITY OF KELSO FOR ENGINEERING & BIDDING SERVICES FOR CHEMICAL PURCHASE

WHEREAS, City of Kelso and Longview are public agencies as defined by Ch. 39.34 of the Revised Code of Washington (“RCW”), and are authorized to enter into interlocal agreements on the basis of mutual advantage and thereby to provide service and facilities in the manner and pursuant to forms of governmental organization that will accord best with the geographic, economic, population, and other factors influencing the needs of local communities; and

WHEREAS, Longview employs an Engineering Division of Public Works, that is responsible for providing engineering services within the City of Longview; and

WHEREAS, The Engineering Division of Public Works has qualified personnel and appropriate tools for performing professional services to prepare documents and publicly bid projects; and

WHEREAS, both Longview & Kelso are required each year to formally bid chemicals needed to run their water treatment plants that provides clean water to all the areas they serve; and

WHEREAS, since 2008 Longview has prepared bid documents for annual chemical purchases that include chemicals for both Longview and Kelso water treatment plants; and

WHEREAS, there has been no formal agreement for shared costs; and

WHEREAS, Kelso and Longview desire to continue cooperative arrangement to share costs in the interest of saving costs for both cities.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Longview as follows:

1. Section 1. The City Manager is authorized to execute the agreement with City of Kelso, Washington to provide engineering & bidding services for Kelso chemical purchase each year, which agreement is provided as ATTACHMENT A, and forming a part of this Resolution.

PASSED by the City Council of the City of Longview, Washington, and approved by its Mayor at a meeting of said City Council held on the 20th day of November 2025.

M A Y O R

ATTEST:

City Clerk

INTERLOCAL AGREEMENT REGARDING CHEMICAL BID DOCUMENTS

This Interlocal Agreement (the Agreement) is entered into between the **City of Kelso**, a Washington municipal corporation ("Kelso") and the **City of Longview**, a Washington municipal corporation ("Longview") pursuant to *The Interlocal Cooperation Act* of the Revised Code of Washington Chapter 39.34.

SECTION 1. RECITALS

- 1.1 Longview employs an Engineering Division of Public Works that is responsible for providing engineering services within the City of Longview.
- 1.2 The Engineering Division of Public Works has qualified personnel and appropriate tools for performing professional services to prepare documents and publicly bid projects.
- 1.3 Both Longview & Kelso are required each year to formally bid chemicals needed to run their water treatment plants that provides clean water to all the areas they serve.
- 1.4 Since 2008 Longview has prepared bid documents for annual chemical purchases that include chemicals for both Longview and Kelso water treatment plants.
- 1.5 There has been no formal agreement for shared costs.
- 1.6 PUD and Longview are authorized by Chapter 39.34 RCW, the Interlocal Cooperation Act, to enter into cooperative agreements.
- 1.7 Kelso and Longview desire to continue cooperative arrangement to share costs in the interest of saving costs for both cities.

Now therefore, in consideration of the terms and conditions contained herein, the parties now agree as follows:

SECTION 2. RESPONSIBILITIES OF THE PARTIES

- 2.1 Kelso will notify Longview by October 15th of each year if Longview should include Kelso's chemicals in Longview's Chemical Bid documents.
- 2.2 The parties will then agree on estimated shared costs, bid schedule, details on chemicals and/or amount changes, and coordinate any changes to the bid document. Estimated

Attachment A

shared cost for each party will be \$3,000 dollars and is assumed to increase each year at the same rate of yearly inflation.

- 2.3 Longview will complete all required PS&E materials and bid chemicals each year following state law.
- 2.4 Longview will tabulate bid results after bid opening and provide results to Kelso. Each agency will be responsible to award and contract separately with selected lowest bidder.
- 2.5 Longview will provide invoice with documentation of costs and Kelso will pay invoice within 30 days of receipt provided the charges are reasonable and within the agreed scope of work.

SECTION 3. GENERAL PROVISIONS

- 3.1 Neither party shall, by virtue of this Agreement, acquire any proprietary or governmental interest in the infrastructure of the other party. The services provided under this Agreement are those of an independent contractor. Employees of Longview are, and will remain, employees of Longview. Employees of the Kelso are and will remain employees of Kelso.
- 3.2 Each Party shall hold harmless, indemnify, and defend the other Party, its officers, officials, employees and agents, solely for third party claims relating to bodily injury, sickness or death, or real or personal property damage or destruction and loss of use thereof, including costs and attorney's fees in defense thereof, to the extent caused by or arising out of its own negligence in the performance of its obligations under this Agreement. Each Party's obligations hereunder shall not extend to bodily injury, sickness or death caused by or arising out of the sole negligence of the other Party, its officers, officials, employees or agents. In the event of the concurrent negligence of the parties, each Party's obligations hereunder shall apply only to the percentage of fault attributable to that Party, its officers, officials, employees or agents. The provisions of this Section 3.2 shall survive the expiration or termination of this Agreement and completion of the request for services. **It is further specifically and expressly understood that the indemnification provided herein constitutes the Parties' waiver of immunity under the Title 51 RCW, concerning industrial insurance, solely for the purposes of indemnification. This waiver has been mutually negotiated by the Parties.**
- 3.3 This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.
- 3.4 This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof and may be modified only by an agreement in writing signed by both parties.

Attachment A

- 3.5 This Agreement shall take effect upon approval by the City Council of Longview and the City Council of Kelso. This Agreement shall continue until cancelled by either Party in writing upon not less than ninety (90) days advance notice.
- 3.6 In the event of a dispute arises under this Agreement, it will be resolved in the following manner: Longview and Kelso will each appoint a person of their choice to meet within a reasonable time and attempt a resolution of the dispute in good faith. If the dispute is not thereafter resolved, the Parties will attempt to agree to the terms of a binding arbitration and appointment of an arbitrator. If the Parties are unable to agree to the terms of a binding arbitration, the matter will be submitted to the Washington Arbitration and Mediation Service (WAMS) in Seattle, with WAMS to appoint an arbitrator. Each Party will bear its own costs and attorney fees, and one half of the arbitration fee. The decision of the arbitrator will be final.
- 3.7 A copy of this Interlocal Agreement shall be filed with the Cowlitz County Auditor's Office.

THE CITY OF KELSO

THE CITY OF LONGVIEW

Andrew O. Hamilton, City Manager

Jennifer Wills, City Manager

Date: _____

Date: _____

Authorized by Resolution No.: _____

Adopted on: _____

Approval as to form:

Approval as to form:

Charlotte Archer, Interim City Attorney



City of Longview

Agenda Summary

BID REVIEW – NEW SENNEBOGEN TREE HANDLER OR EQUIVALENT

RECOMMENDED ACTION:

MOTION TO ACCEPT THE QUOTE AND AUTHORIZE THE PURCHASE OF A SENNEBOGEN 728 M “E SERIES” TREE HANDLER FROM SENNEBOGEN IN THE AMOUNT OF \$819,615, INCLUDING FREIGHT AND USE TAX.

DATE: November 20, 2025

COUNCIL INITIATIVE ADDRESSED:

Preserve and enhance neighborhoods

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

In support of the City’s Urban Forestry Disease Tree Mitigation Plan, staff recommends the purchase of a Sennebogen 728 Tree Handler. The plan outlines proactive measures to address widespread tree health and safety concerns throughout the community. Effective implementation requires specialized equipment capable of safely and efficiently removing diseased or hazardous trees as part of the City’s long-term urban forestry and canopy management strategy.

The Sennebogen 728 Tree Handler provides unique reach, stability, and precision handling, making it particularly well-suited for the City’s disease tree mitigation work.

On Tuesday, November 18, 2025, one quote was received:

\$757,500.00 – Sennebogen, Stanley, NC

The recommended purchase amount of \$819,615 includes applicable use tax.

FINANCIAL SUMMARY:

Funding for this purchase will be provided through the Stormwater Utility Fund.

STAFF CONTACT:

Justin Brown, Parks and Recreation Director

Chris Collins, Public Works Director, Assistant City Manager

Attachments: None



City of Longview

Agenda Summary

RESOLUTION NO. 2584 - SETTING RATES AND MINIMUM CHARGES FOR STORMWATER UTILITY SERVICES AND REPEALING RESOLUTION NO. 2515

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2584

DATE: November 20, 2025

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Address quality of place issues

Continue effective financial management

Provide water quality and environmental infrastructure

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

This resolution was brought before Council October 9, 2025. Council referred the rate increase to the Public Works Subcommittee. The updated resolution was then brought back before Council on November 13, 2025. However, the resolution attached to the November 13, 2025 agenda was not the updated resolution. The base rate increase was correct, but Section 9 regarding delinquent payments was incorrect. Attached is the correct-updated resolution.

This resolution establishes updated rates and minimum charges for stormwater utility services effective January 1, 2026. The recommended rate adjustment for 2026 covers expected inflationary increases, the Cloney Park Emergency Storm Culvert Replacement project undertaken this year and funds the following stormwater capital improvement projects included in the approved 2025-26 City Budget:

- Stormwater Infrastructure Condition Inventory
- Columbia Heights Road Reconstruction (Stormwater portion)

The proposed rate also includes an Urban Forestry program enhancement to fund the City's **diseased tree mitigation plan** developed to address the spread of **Dutch Elm Disease** and **Emerald Ash Borer**, both of which pose significant threats to Longview's urban forest. This enhancement includes:

- The addition of **one (1) Full-Time Equivalent (FTE)** position dedicated to tree treatment, mitigation, and proactive management of affected trees; and
- The **purchase of specialized equipment**, including a tree handler, large-diameter chipper, and tracked skid steer, to efficiently manage large removals and treatment activities associated with diseased trees.

In addition to the rate adjustment, this resolution **modifies the following stormwater utility rate provisions:**

1. **Mobile Home Parks and Trailer Parks** – Individual pads in mobile home parks and trailer parks are currently treated the same as single family residences. The updated rate structure aligns mobile home and trailer parks with similar customer classes such as multi-family residential and commercial properties by basing them on **measured impervious surface area**, ensuring a more equitable rate methodology.
2. **Undeveloped Parcels** – The resolution clarifies that undeveloped parcels without impervious surfaces are not subject to stormwater utilities fees.
3. **Rate Adjustments** – The resolution cleans up language related to rate reductions that may be granted.

4. Delinquent Payments for Stormwater-only Accounts – The penalty charges assessed for delinquent accounts without water/sewer service are modified in the resolution to a flat 5% penalty on the outstanding delinquent balance.

FINANCIAL SUMMARY:

The base rate will increase from **\$18.65 to \$19.96 per Equivalent Residential Unit (ERU)**. This increase will provide the necessary revenue to support 2026 stormwater utility programs and capital projects as well the Urban Forestry enhancement to address diseased tree mitigation.

RECOMMENDED ACTION:

Motion to adopt Resolution No. 2584.

STAFF CONTACT:

Public Works Director / Ast. City Manager Chris Collins

Attachments:

1. 2026 Stormwater Rates with Tree Plan - 11-13-25 Council
2. Resolution 2584 - 2026 Stormwater Utility Rate with Urban Forestry Enhancement Redline
3. Resolution 2584 - 2026 Stormwater Utility Rate with Urban Forestry Enhancement

2026 Stormwater Rate Adjustment: Urban Forest Disease Response & 2026 Capital and Operating Costs

October 23, 2025



**PARKS &
RECREATION**
CITY OF LONGVIEW



Tonight's Agenda



TREE
PRESERVATI
ON
STRATEGY



PROPOSED
RATE
ADJUSTMENT



EXPENDITUR
E & REVENUE
FORECAST



RECOMMENDE
D ACTION



**PARKS &
RECREATION**
CITY OF LONGVIEW

Tree Preservation Strategy

Option A: Internal

Treatment: \$127,500 (staff & treatment supplies)

Removal & Replacement: ~\$343,000
(tree harvester, large chipper, tracked skid-steer, tree replacement funds)

Yearly Cost: ~\$470,500

Total Cost over 10 Years: ~\$4,765,000

Stormwater Utility Programs

- 💧 Operations and maintenance of City stormwater infrastructure and facilities
- 💧 Regulatory compliance with NPDES municipal stormwater permit
- 💧 Development review and inspection
- 💧 City-wide street sweeping program
- 💧 Leaf pickup (fall months)
- 💧 Urban forestry program
- 💧 Sidewalk repair & replacement program
- 💧 Stormwater capital improvements



Proposed 2026 Stormwater Rate Adjustment

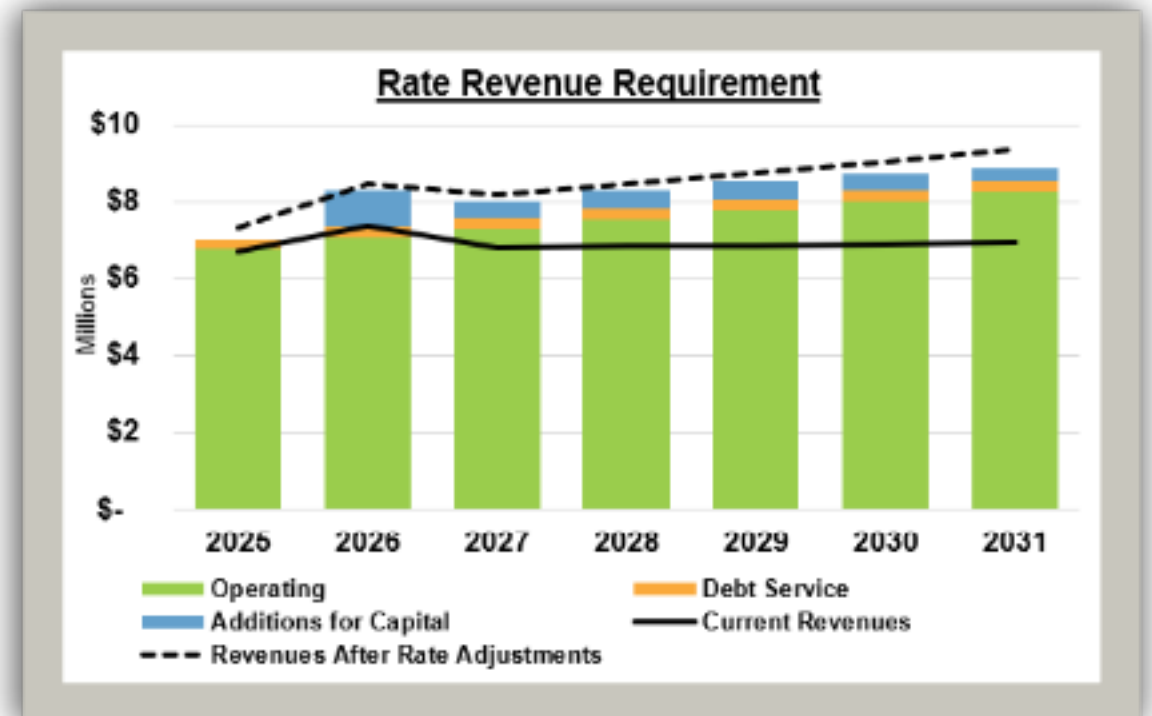
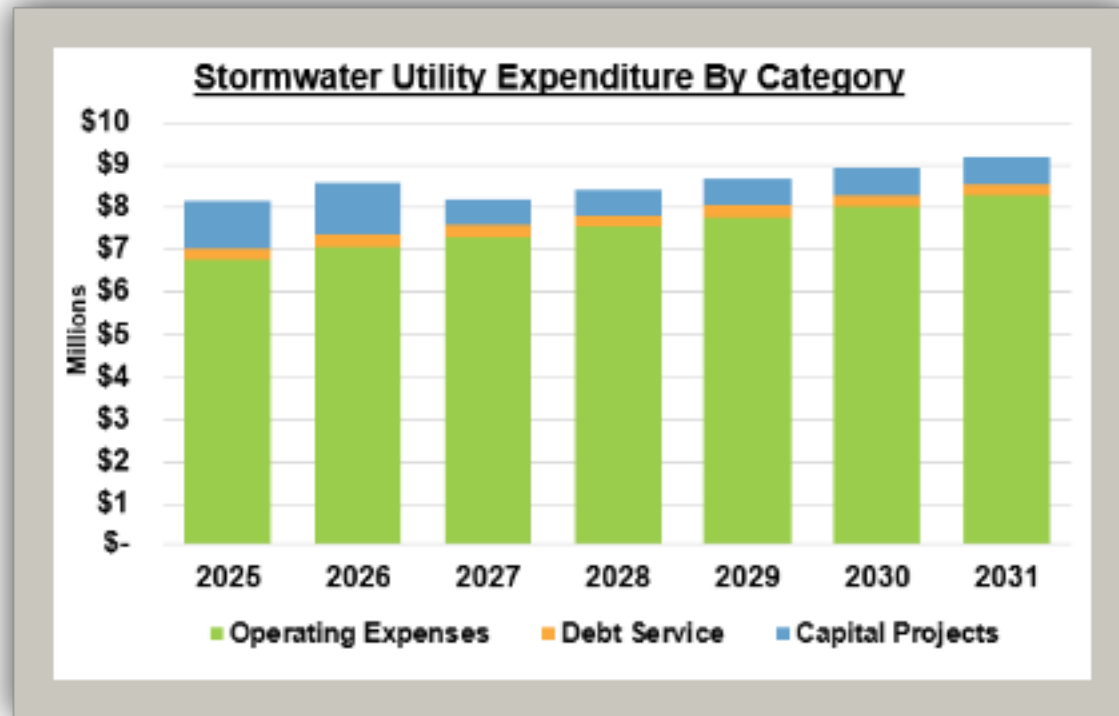
**Monthly increase of
\$1.31 to \$19.96 per ERU**

Rate adjustment includes the following CIPs/enhancements:

- **Cloney Park Emergency Storm Culvert Replacement (\$400,000)**
- **Stormwater Infrastructure Condition Inventory (\$150,000)**
- **Columbia Heights Road Reconstruction (\$500,000)**
- **Urban Forestry DED/EAB Treatment (\$127,500)**
- **Urban Forestry DED/EAB Removal/Replacement (\$343,000)**
- **Inflationary Adjustments to Programmatic Costs**



Future Stormwater Expenditure & Revenue Model Forecast



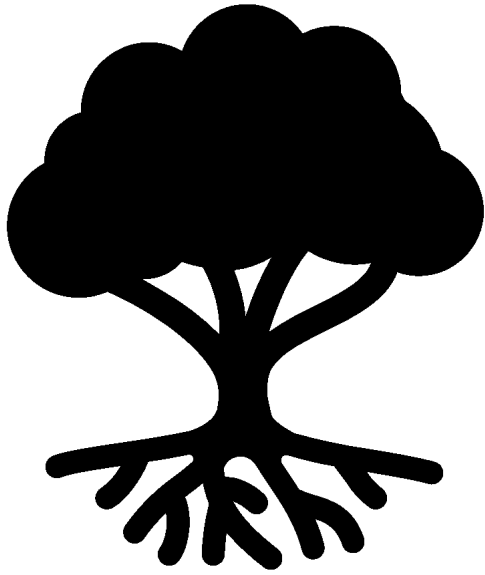
Our Ask: A Forward-Thinking, Preservation-Focused Plan

Recommended Action

- Motion to adopt Resolution No. 2584, setting new Stormwater Utility Rates and updating related provisions.



**PARKS &
RECREATION**
CITY OF LONGVIEW



**PARKS &
RECREATION**

CITY OF LONGVIEW



Questions or Comments?

RESOLUTION NO. ~~2515-2584~~

A RESOLUTION RELATING TO AND SETTING RATES AND MINIMUM CHARGES FOR STORMWATER UTILITY SERVICES, AND PROVIDING FOR AN EFFECTIVE DATE, AND REPEALING RESOLUTION NO. ~~2474-2515~~.

WHEREAS, Pursuant to Chapter 15.02 of the Longview Municipal Code of Longview, Washington, the City Council of the City of Longview, Washington hereby enacts this Resolution to establish the rates and charges for providing stormwater utility services to cover the projected operating and capital costs of the stormwater utility.

BE IT RESOLVED by the City Council of said City that the following rates for stormwater utility service furnished by said City shall be, and are hereby established, as follows:

Section 1. Definitions:

- (1) “Equivalent Residential Unit” (ERU) means 3,000 square feet of impervious surface area, or a major fraction thereof.
- (2) “Major fraction thereof” means 1,501 square feet or more.
- (3) “Base Rate” means the monthly stormwater utility charge per ERU, which shall be ~~\$18.65~~ **\$19.96**.

Section 2. Rates for Single-Family Residential, Duplexes, and Triplexes ~~and Mobile Home Parks~~:

- (1) Single Family Parcels or Single Family Dwellings:
The monthly stormwater utility charge for a single-family parcel or single-family dwelling shall be the Base Rate for one ERU.
- (2) Residential Duplexes and Triplexes:
The monthly stormwater utility charge for duplexes, triplexes and other multiple-family parcels with up to three dwelling units shall be the Base Rate multiplied by the number of dwelling units.
- ~~(3) Mobile Home Parks and Trailer Parks:
The monthly stormwater utility charge for mobile home parks and trailer parks shall be the Base Rate multiplied by the number of pads or spaces designed for temporary or permanent placement of mobile homes, trailers, recreational vehicles, campers, vans or other vehicles designed or used for human occupancy.~~

Section 3. Rates for Other Properties:

The monthly stormwater utility charge for all developed parcels not included in Section 2, including multiple-family dwellings of four or more dwelling units, ~~mobile home parks, trailer parks~~ and mixed-use residential/commercial parcels, shall be determined by dividing the total measured impervious surface area by 3,000 square feet to determine the number of ERUs, and multiplying the resulting number of ERUs by the Base Rate.

Section 4. Streets, Roads and Alleys:

Streets, Roads and Alleys, open to public travel, shall not be subject to stormwater utility fees and charges.

Section 5. Undeveloped Parcels:

Undeveloped parcels ~~without impervious surfaces~~ shall not be subject to stormwater utility fees and charges; ~~provided, however, that such charges shall be applicable to undeveloped parcels at such a time as an application for water or sanitary sewer service to such parcel is approved, or as provided in LMC 15.80.060.~~

Section 6. Rate Adjustments:

A reduction in the Stormwater Utility rates described herein may be granted for the following reasons and purposes:

- (1) Non-residential customers in full compliance with a Washington State NPDES Industrial Stormwater General Permit may receive a twenty-five percent (25%) rate reduction. In order to be eligible for such reduction, the customer must submit an application along with the following documentation to the Stormwater Division of the Public Works Department:
 - (a) A copy of the approved Washington State NPDES Industrial Stormwater General Permit applicable to such ~~parcel~~ customer.
 - (b) Additional permit-related materials such as the facility's stormwater pollution prevention ~~ion~~ plan, discharge monitoring reports, spill response reports, or other similar documentation as requested to demonstrate full compliance with the permit.
- (2) Public and private Schools serving any combination of grades from kindergarten through 12th grade, may receive a twenty-five percent (25%) reduction for developing and administering a water quality education curriculum program. The program must include, but is not limited to, environmental educational instruction on water quality related ~~topics issues, such as safe drinking water, water use reduction, stormwater pollution and general water cycle.~~ To qualify for the rate reduction, the education program is subject to

approval by the Stormwater Division of the Public Works Department ~~as being sufficient to meet the requirements and intents of the Federal Clean Water Act and the City's National Pollutant Discharge Elimination System stormwater discharge permit.~~ The program must be administered annually to all students at the grade levels specified in the approved program to remain eligible for a rate adjustment.

- (3) Non-residential customers may receive a ninety percent (90%) rate reduction for discharging stormwater from the urban watershed.
- (4) The City may periodically request updated documentation to ascertain continued full compliance with the above rate reduction eligibility requirements. Lack of full compliance shall result in restoration of the full stormwater utility charge.

Section 7. Adjustment of Charges and Appeals:

Any customer who believes the charges established for their parcel are in error or is eligible for stormwater rate reductions identified in Section 6 above, may apply in writing using an application form provided by the Stormwater Division of the Public Works Department. Said form shall be completed by the customer and submitted to the Stormwater Division, which shall review said form, shall determine if adjustments are justified or applicable, and shall respond to the customer in writing, setting forth its findings and decision.

Section 8. Exemptions for low income senior citizens and low income disabled citizens:

Low-income senior citizens and low-income disabled citizens, as defined by Resolution of the City Council, shall be exempt from stormwater utility charges.

Section 9. Stormwater-Only Accounts – Delinquent Payments:

For customers with ~~only a~~ stormwater ~~utility account~~ charges without water and sewer service, all ~~money due the City for~~ stormwater utility ~~services fees~~ shall be due and payable within fifteen (15) days of the billing date shown on each bill, and if not paid within fifteen days thereafter, shall be deemed delinquent. In the event that the account remains delinquent beyond the thirtieth (30th) day after the bill date, a penalty charge of 5% of the outstanding delinquent balance shall be assessed ~~in accordance with the following table of delinquent amounts.~~ ~~Thereafter, an additional penalty charge in accordance with the following table of delinquent amounts plus any previous penalty charges assessed.~~ An additional penalty charge of 5% shall be assessed for each successive 30-day period during which such bill, or any portion thereof, remains unpaid.

Delinquent Amount	Penalty Charge
\$1.00 to \$100.00	\$10.00
\$100.01 to \$500.00	\$25.00
\$500.01 and greater	\$50.00

Section 10. Severability:

If any provision of this Resolution or its application to any person or circumstance is found to be invalid, the remainder of this Resolution or the application of the provision to other persons or circumstances is not affected. If Section 10 of this Resolution is found invalid, the effective date of this Resolution and the rates established herein and all the provisions hereof shall be the date of adoption of this Resolution by the City Council of the City of Longview.

BE IT FURTHER RESOLVED that Resolution No. ~~2474-2515~~ passed by the City Council on ~~December 20, 2023~~ ~~August 27, 2024~~, is hereby repealed in its entirety on the date this Resolution becomes effective.

BE IT FURTHER RESOLVED that this Resolution shall take effect on ~~November~~ January 1, ~~2025~~ ~~2026~~.

PASSED by the City Council of the City of Longview, Washington, and approved by its Mayor at a meeting of said City Council held on the ~~27th~~ ~~20th~~ day of ~~August 2024~~ ~~November~~ ~~2025~~.

M A Y O R

ATTEST:

City Clerk

RESOLUTION NO 2584

A RESOLUTION RELATING TO AND SETTING RATES AND MINIMUM CHARGES FOR STORMWATER UTILITY SERVICES, AND PROVIDING FOR AN EFFECTIVE DATE, AND REPEALING RESOLUTION NO. 2515.

WHEREAS, Pursuant to Chapter 15.02 of the Longview Municipal Code of Longview, Washington, the City Council of the City of Longview, Washington hereby enacts this Resolution to establish the rates and charges for providing stormwater utility services to cover the projected operating and capital costs of the stormwater utility.

BE IT RESOLVED by the City Council of said City that the following rates for stormwater utility service furnished by said City shall be, and are hereby established, as follows:

Section 1. Definitions:

- (1) “Equivalent Residential Unit” (ERU) means 3,000 square feet of impervious surface area, or a major fraction thereof.
- (2) “Major fraction thereof” means 1,501 square feet or more.
- (3) “Base Rate” means the monthly stormwater utility charge per ERU, which shall be \$19.96.

Section 2. Rates for Single-Family Residential, Duplexes and Triplexes:

- (1) Single Family Parcels or Single Family Dwellings:
The monthly stormwater utility charge for a single-family parcel or single-family dwelling shall be the Base Rate for one ERU.
- (2) Residential Duplexes and Triplexes:
The monthly stormwater utility charge for duplexes, triplexes and other multiple-family parcels with up to three dwelling units shall be the Base Rate multiplied by the number of dwelling units.

Section 3. Rates for Other Properties:

The monthly stormwater utility charge for all developed parcels not included in Section 2, including multiple-family dwellings of four or more dwelling units, mobile home parks, trailer parks and mixed-use residential/commercial parcels, shall be determined by

dividing the total measured impervious surface area by 3,000 square feet to determine the number of ERUs, and multiplying the resulting number of ERUs by the Base Rate.

Section 4. Streets, Roads and Alleys:

Streets, Roads and Alleys, open to public travel, shall not be subject to stormwater utility fees and charges.

Section 5. Undeveloped Parcels:

Undeveloped parcels without impervious surfaces shall not be subject to stormwater utility fees and charges.

Section 6. Rate Adjustments:

A reduction in the Stormwater Utility rates described herein may be granted for the following reasons and purposes:

- (1) Non-residential customers in full compliance with a Washington State NPDES Industrial Stormwater General Permit may receive a twenty-five percent (25%) rate reduction. In order to be eligible for such reduction, the customer must submit an application along with the following documentation to the Stormwater Division of the Public Works Department:
 - (a) A copy of the approved Washington State NPDES Industrial Stormwater General Permit applicable to such customer.
 - (b) Additional permit-related materials such as the facility's stormwater pollution prevention plan, discharge monitoring reports, spill response reports, or other similar documentation as requested to demonstrate full compliance with the permit.
- (2) Public and private Schools serving any combination of grades from kindergarten through 12th grade, may receive a twenty-five percent (25%) reduction for developing and administering a water quality education curriculum program. The program must include, but is not limited to, environmental educational instruction on water quality related topics. To qualify for the rate reduction, the education program is subject to approval by the Stormwater Division of the Public Works Department. The program must be administered annually to all students at the grade levels specified in the approved program to remain eligible for a rate adjustment.
- (3) Non-residential customers may receive a ninety percent (90%) rate reduction for discharging stormwater from the urban watershed.

- (4) The City may periodically request updated documentation to ascertain continued full compliance with the above rate reduction eligibility requirements. Lack of full compliance shall result in restoration of the full stormwater utility charge.

Section 7. Adjustment of Charges and Appeals:

Any customer who believes the charges established for their parcel are in error or is eligible for stormwater rate reductions identified in Section 6 above, may apply in writing using an application form provided by the Stormwater Division of the Public Works Department. Said form shall be completed by the customer and submitted to the Stormwater Division, which shall review said form, shall determine if adjustments are justified or applicable, and shall respond to the customer in writing, setting forth its findings and decision.

Section 8. Exemptions for low income senior citizens and low income disabled citizens:

Low-income senior citizens and low-income disabled citizens, as defined by Resolution of the City Council, shall be exempt from stormwater utility charges.

Section 9. Stormwater-Only Accounts – Delinquent Payments:

For customers with stormwater charges without water and sewer service, all stormwater utility fees shall be due and payable within fifteen (15) days of the billing date shown on each bill, and if not paid within fifteen days thereafter, shall be deemed delinquent. In the event that the account remains delinquent beyond the thirtieth (30th) day after the bill date, a penalty charge of 5% of the outstanding delinquent balance shall be assessed. An additional penalty charge of 5% shall be assessed for each successive 30-day period during which such bill, or any portion thereof, remains unpaid.

Section 10. Severability:

If any provision of this Resolution or its application to any person or circumstance is found to be invalid, the remainder of this Resolution or the application of the provision to other persons or circumstances is not affected. If Section 10 of this Resolution is found invalid, the effective date of this Resolution and the rates established herein and all the provisions hereof shall be the date of adoption of this Resolution by the City Council of the City of Longview.

BE IT FURTHER RESOLVED that Resolution No. 2515 passed by the City Council on August 27, 2024, is hereby repealed in its entirety on the date this Resolution becomes effective.

BE IT FURTHER RESOLVED that this Resolution shall take effect on January 1, 2026.

PASSED by the City Council of the City of Longview, Washington, and approved by its Mayor at a meeting of said City Council held on the 20th day of November 2025.

M A Y O R

ATTEST:

City Clerk



City of Longview Agenda Summary Sheet

1525 Broadway
Longview, WA 98632
www.mylongview.com

AGENDA TITLE: CIP #2191: Reallocation of funding from Fuel Tank to Greens Mower

DATE: 11/12/2025

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Address quality of place issues
Continue effective financial management

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

The original Capital Improvement Project (CIP) for the Mint Valley Golf Course fuel tank was approved for the 2019/2020 Budget Cycle to replace the course's former 400-gallon underground fuel tank. At that time, a temporary fueling solution was implemented using a mobile 80-gallon tank mounted in a city vehicle. While a permanent fueling system would have provided convenience, this project has remained unimplemented due to cost constraints and operational needs at the course have since evolved.

Changed Conditions

1. Improved Fuel Access

We now have a partnership with the Longview School District, enabling staff to fuel at the school district's fleet bus garage, when needed, less than a ten-minute round trip from the golf course. This is in addition to being able to fill the tank at the City of Longview Fuel Station. On average over the year, the 80 gallon tank is refilled every 5-10 days.

2. Shift in Golf Cart Fleet Composition

Our fleet has changed from a mix of 20 electric carts and 30 gas carts to 50 electric carts and only 10 gas carts. This decreases our dependence on gasoline and thus lowers the site-specific fueling need that originally justified the tank.

3. Project Cost Escalation

When originally proposed, the budget (\$50,000) would have covered the fuel tank project. Over time project costs have increased to the point where the original funding now covers only approximately one-third of current estimated cost. Moving forward requires either a significantly larger allocation or a shift in priorities.

4. Equipment Replacement Funds

Equipment replacement funding has been limited in recent years, preventing regular fleet updates. The golf division's vehicle depreciation account has remained in a negative balance since 2012 but is projected to return to a positive position by the third quarter of 2026. This makes it important to strategically utilize existing CIP funds to address our most critical equipment needs.

Current Operational Priority

Reliable, high-quality equipment is essential for maintaining course standards and player experience. Our greens mower has exceeded 4,000 operating hours. General industry discussion suggests that similar triplex/greens mowers often reach a useful life of 1,500–2,000 hours under normal conditions. Given the age and hour-count of our unit, we are in a high-risk period for breakdowns, reliability issues, higher maintenance costs, and reduced turf quality.

Maintaining consistent quality of cut and minimizing downtime are critical to the facility's reputation, member satisfaction, tournament readiness, and overall operational efficiency.

Request

In light of the improved fuel access solution, reduced gasoline dependency, and the critical need to replace our aging greens mower, we respectfully request approval to **reallocate the existing fuel tank CIP funds** toward the purchase of a **new Toro Greensmaster 3150**, or equivalent, for Mint Valley Golf Course.

This reallocation allows us to align CIP investment with current needs, support operational continuity, and ensure the golf course remains a premium recreational asset for the community.

RECOMMENDED ACTION:

Approve reallocation of Mint Valley Golf Course fuel tank CIP funds towards the purchase of a replacement greens mower.

STAFF CONTACT:

Parks and Recreation Director Justin Brown

Attachments:

1. PDF Presentation

CIP #2191 Reallocation Request: Fuel Tank to Greens Mower

November 20th, 2025



Background

- CIP #2191 was approved in 2018 for the 2019-2020 budget. Direct replacement for 400-gallon underground fuel tank, \$50,000
- Temporary 80-gallon mobile tank in use since then
- Project never implemented due to increased costs and changing needs



Changed Conditions

- **Improved Fuel Access:** Staff able to fuel at the Longview School District Garage (10min RT) and City Fuel Station (22min RT)
- **Fleet Shift:** Golf Cart fleet moved from 20 electric / 30 gas to 50 electric / 10 gas carts, lowering daily fuel demand
- **Cost Increase:** \$50k originally budgeted for fuel tank now covers only ~1/3 of project



Current Priority

- Greens mower critical for course quality and playability
- Existing mower > 4,000 hours (typical useful life ~1,500-2,000 hours)
- Replacement cost ~\$57,000 (Remaining CIP funding: \$44,295)
- Cost difference will be covered out of the current golf maintenance budget



Request: Reallocate Fuel Tank CIP funds (\$44,295) to purchase new Greens Mower

Benefits: Aligns funding with current needs – improves efficiency & course quality

Staff Recommended Action:

Approve reallocation of Mint Valley Golf Course Fuel Tank CIP funds towards the purchase of a replacement greens mower.



Comments or Questions?

