



# City of Longview

1525 Broadway  
Longview, WA 98632  
www.ci.longview.wa.us

## LEOFF-1 Disability Board

### Minutes

**Wednesday, December 3, 2025**

**8:30 AM**

**2nd Floor, City Hall,  
Small Conference Room**

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Office at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

In observance of the Thanksgiving holiday, the November 26, 2025 Regular Meeting was canceled. December 3, 2025 is a Special LEOFF-1 Board Meeting.

To attend the meeting virtually use the link or information below:

Click here to join the meeting  
Meeting ID: 269 837 824 466  
Passcode: 998pKy

Or call in (audio only)  
+1 213-631-2692  
Phone Conference ID: 315 649 02#

**1      CALL TO ORDER**

*Vice-Chair Halvorson called the meeting to order at 8:30 a.m.*

**2      ROLL CALL**

*Present: Don Barnd, Police Retiree Representative  
Jim Morkert, Fire Retiree Representative (on-line)  
Chet Makinster, Member-at-Large  
Erik Halvorson, City Council Representative*

*Absent/Excused: MaryAlice Wallis, City Council Representative*

*Also Present: Tiffany Ostreim, Board Secretary  
Dana Beck, Human Resources Specialist*

**3      CHANGES TO THE AGENDA**

**4      PUBLIC COMMENT**

**5      APPROVAL OF MINUTES**

**25-001051 October 29, 2025 Regular Meeting**

*A motion was made by Member Barnd, seconded by Member Makinster to approve the minutes of October 29, 2025 Regular Meeting. The motion carried unanimously.*

**6      MEDICAL REIMBURSEMENT REQUESTS**

**25-001070 Request Pre-Approval of Hearing Aid Expenses - Total \$6,600.00**

*The board discussed the Reasonable and Medically Necessary Services Form.*

*A motion was made by Member Morkert, seconded by Member Barnd to approve the request for pre-approval of hearing aid expenses in the total amount of \$6,600. The motion carried unanimously.*

**25-001073 Request Pre-Approval of Hearing Aid Expenses - Total \$7,890.00**

*A motion was made by Member Makinster, seconded by Member Barnd to approve the request for pre-approval of hearing aid expenses in the total amount of \$7,890. The motion carried unanimously.*

**7      APPROVAL OF BILLS**

**25-001052 November 2025 Medicare B Reimbursement - Total \$8,625.00**

**25-001053 November 2025 Medical Bills (Regular) - Total \$31,424.36**

*A motion was made by Member Barnd, seconded by Member Makinster to approve the November 2025 Medicare B Reimbursement and November 2025 Medical bills as presented, reasonable, and medically necessary. The motion carried unanimously.*

**8      NEW BUSINESS**

**9      ADJOURNMENT**

*With no further business to discuss, Vice-Chair Halvorson adjourned the meeting at 8:42 a.m.*

**Next Meeting**

*The next regular meeting of Wednesday, December 31, 2025 has been canceled.*

*The next regular meeting of the LEOFF-1 Board is scheduled for Wednesday, January 28, 2026 at 8:30 a.m.*

\_\_\_\_\_  
*Erik Halvorson, Vice-Chair*

\_\_\_\_\_  
*Tiffany Ostreim, Board Secretary*