



Monday, December 15, 2025

5:00 PM

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the Parks and Recreation Advisory Board of the City of Longview, Washington, will be holding a meeting on December 15 at 5:00 p.m. in the Training Room, on the 2nd floor of City Hall 1525 Broadway St., Longview. The meeting is also available online and/or via telephone.

Microsoft Teams meeting

Join on your computer, mobile app or room device

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Meeting ID: 229 956 634 565

Passcode: gSusnf

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Phone Conference ID: 525 776 909#

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. CALL TO ORDER
2. FLAG SALUTE
3. ROLL CALL
4. APPROVAL OF MINUTES
25-001005 PRAB Draft Minutes 10.20.2025
5. CHANGES TO THE AGENDA
6. CONSTITUENT/BOARD MEMBER COMMENTS
7. OLD BUSINESS

25-001096 A. E-BIKE RULES**SUMMARY:**

City staff have reviewed current Washington State laws regarding the operation of electric-assisted bicycles (e-bikes) and determined that local ordinance changes are not necessary at this time. State law clearly defines e-bike classifications, allowable operating locations, and required safety standards, and these regulations already apply within Longview city limits, including Lake Sacajawea.

Instead of creating new rules, staff recommend focusing on improved education and awareness to help reduce conflicts on shared-use paths and ensure compliance with existing state regulations. Staff will update the Parks & Recreation website with clear, user-friendly e-bike guidance modeled after resources used by other Washington jurisdictions, including Mercer Island. In addition, signage will be installed at key points around Lake Sacajawea; particularly areas with sharp turns, limited visibility, or higher potential for trail conflicts, to remind users to slow down, yield appropriately, and follow state-mandated rules for e-bike operation.

Potential signage language:

- Two-Way Traffic - Expect Oncoming Users
- Control Your Speed - Others Can't See You Around The Bend
- Slow Down. Stay Right. Pass with Care (This approach supports safety, consistency, and clarity without introducing additional layers of regulation).

RECOMMENDED ACTION:

Move that the Parks & Recreation Advisory Board endorse staff's recommendation to maintain alignment with existing Washington State e-bike laws and support the department's education-first approach, including website updates and targeted safety signage around Lake Sacajawea.

Resources:

Mercer Island Website <https://www.mercerisland.gov/publicworks/page/e-bike-e-motorcycle-safety>

[RCW 46.04.169](#)

[RCW 46.04.071](#)

[RCW 46.37.690](#)

[RCW 46.61.710](#)

[RCW 46.20.500](#)

[RCW 46.61.261](#)

[RCW 46.37.530](#)

[WAC 478-116-221](#)

[WAC 478-116-232](#)

8. NEW BUSINESS**25-001097 A. MARTIN'S DOCK REDEVELOPMENT CONCEPT PRESENTATION FROM LOCAL RESIDENT****SUMMARY:**

A local resident has prepared a draft conceptual drawing for a rebuilt Martin's Dock area at Lake Sacajawea. The concept is preliminary and intended to help determine

whether Parks & Recreation would be supportive of exploring a future improvement project in this location. At this stage, no formal design, cost estimate, permitting review, or funding strategy has been submitted. Staff recommend providing high-level guidance only, acknowledging the community interest while clarifying that additional review; including feasibility, environmental considerations, accessibility, historical context, and long-term maintenance impacts, would be required before any project could be considered for advancement. Direction from the Parks & Recreation Advisory Board will help determine whether the resident should continue refining the concept for potential future review.

RECOMMENDATION:

Move that the Parks & Recreation Advisory Board express general support for continued exploration of conceptual improvements to the Martin's Dock area, with the understanding that any future proposal would require full staff review, public engagement, and identification of funding and feasibility considerations before formal consideration or approval.

25-001098 B. YOUTH BOARD POSITION

SUMMARY:

Longview Parks & Recreation is proposing a Student Advisory Board Member Program that would bring 1–3 high school students (grades 9–12) onto the Advisory Board in a non-voting role. The goal is to help students learn how local government works while providing valuable youth perspectives on parks and recreation planning and programs. Terms would run September through June, with an option to continue through the summer. Students would attend monthly meetings, participate in projects, and serve as liaisons to the student community. Selection would occur through an application process, with staff providing orientation and ongoing support.

RECOMMENDATION:

Approve, with positions opening this summer for applications and starting concurrently with the 2026/2027 school year.

- 25-001095 A. Parks Maintenance/Urban Forestry Division Report
B. Recreation Division Report
C. Director's Report**

10. ADJOURNMENT