



City of Longview

Minutes

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Parks and Recreation Board

Monday, October 20, 2025

5:00 PM

Recreation Office,
2920 Douglas Street, Longview WA

1. **CALL TO ORDER**

Board Member Black called the meeting to order at 5:00 p.m.

2. **FLAG SALUTE**

3. **ROLL CALL**

Members Present: Board Member Jenny Oskey, Board Member Oliver Black, Board Member Glenda Johnson, Board Member Steven Pond, Board Member Manon Kaufman

Members Absent: N/A

Constituents Present: Eric Wilson, President, Longview Pickleball Club

Council Members Present: Maryalice Wallis

Staff Present: Justin Brown, Erin Cranston

4. **APPROVAL OF MINUTES**

25-00889 PRAB DRAFT Minutes 09.15.2025

A motion was made by Board Member Oskey and seconded by Board Member Pond to adopt the minutes as written. The motion passed with the following vote:

Ayes: Jenny Oskey, Oliver Black, Glenda Johnson, Steven Pond, Manon Kaufman

Nays: None

Abstain: None

Yes 5, No 0, Abstained 0

5. **CHANGES TO THE AGENDA**

A motion was made by Board Member Oskey and seconded by Board Member Pond to move the pickleball discussion to the beginning of the meeting. The motion passed with the following vote:

Ayes: Jenny Oskey, Oliver Black, Glenda Johnson, Steven Pond, Manon Kaufman

Nays: None

Abstain: None

Yes 5, No 0, Abstained 0

6. **CONSTITUENT/BOARD MEMBER COMMENTS**

N/A

7. **OLD BUSINESS**

- 25-00972 A. Chalk in Parks Update (Discussion Only)**
B. E-bikes Update (Discussion Only)
C. Urban Forest Disease Treatment Plan Update (Discussion Only)
- A. *Chalk Policy*
Discussion regarding freedom of speech concerns and enforcement of chalk cleanup.
Justin Brown recommended maintaining the current policies and procedures.
- B. *E-Bike Policy*
Justin Brown is continuing to work with the City on e-bike regulations.
Future steps include installing signage for speed limits and providing public education on e-bike use.
- C. *Urban Forest Treatment Plan*
The plan was presented to City Council and a Public Works Subcommittee.
The subcommittee chose to maintain the original plan and will present it again to the board on Thursday, October 23.

8. **NEW BUSINESS**

- 25-00971 A. LONGVIEW PICKLEBALL CLUB VANDERCOOK COURT RESURFACING**
SUMMARY: Longview Pickleball Club is requesting permission to, at their expense, refurbish the courts at Vandercook Park. This process would include a pressure wash and sanding down of the high spots on the courts, repairing all cracks and resurfacing, painting and sealing the courts. The project would begin in Spring of 2026.
RECOMMENDED ACTION: Seeking a motion to approve the request to resurface the courts at Vandercook Park by Longview Pickleball Club.
STAFF CONTACT: Justin Brown, Parks & Recreation Director
- A motion was made by Board Member Pond and seconded by Board Member Kaufman to allow the Pickleball Club to proceed with resurfacing the Vandercook Courts, with the recommendation that the surface use a green-on-green color scheme. The motion passed with the following vote:*
Ayes: Jenny Oskey, Oliver Black, Glenda Johnson, Steven Pond, Manon Kaufman
Nays: None
Abstain: None
Yes 5, No 0, Abstained 0

- 25-00973 A. Parks Maintenance/Urban Forestry Division Report (Embedded)**
B. Recreation Division Report (Embedded)
C. Director's Report (Verbal)
- A Parks Maintenance Division Report was embedded in the agenda.*
A Recreation Division Report was embedded in the agenda.
The Director, Justin Brown provided a verbal update.

10. **ADJOURNMENT**

The meeting was adjourned at 06:01 PM. The next meeting is scheduled for November 17, 2025 at 5:00 PM

Parks Maintenance & Urban Forestry Report

Parks Board October 20th, 2025

Parks Maintenance

- The Windemere shelter construction is nearly complete. Remaining tasks include installing trim and setting the picnic tables.
- Bushes along Tennant Way were removed to prepare for new rock in the median islands. The contractor has completed installation of river rock in all center medians.
- No sharps were reported or collected in September.

Urban Forestry

- **Staffing Updates**
 - Erika Dywer has been hired as a full-time staff member after serving 2.5 years in a part-time capacity.
 - Negotiations are underway with a candidate to fill the remaining full-time vacancy.
 - The part-time position previously held by Erika will be reposted soon.
- **Equipment Demonstration**
 - A Sennebogen unit was demonstrated in early October at Archie Anderson Park, where two black poplar trees were removed.
- **Operations**
 - Staffing remains a priority. The division was temporarily operating with only three team members for several weeks, and efforts are underway to restore full staffing levels.

Recreation Division



Memo

To: Justin Brown

From: Erin Cranston

Date: August 15th

Re: September / October Report

DIVISION HIGHLIGHTS

Present

- Adult Basketball League Started on October 6 – 7 Teams Registered
 - We are currently using Mt Solo Mondays and Thursdays from 7:15 to 9:15 p.m.
- Building Reservations for September 2025
 - Paid Facility Rentals – 12 paid facility rentals with and income of \$8,730.00
- Before and After School Attendance Numbers for September
 - Kessler - 181
 - CVG - 317
 - Robert Gray – 346 AM/ 323 PM
 - Northlake – 138 AM/ 303 PM
- September Event Wrap Up
 - Moonlight Golf Tournament (Sept. 27) – 21 Teams (4 per team)
 - Disc Golf Tournament (Sept. 14) – 35 Teams enrolled
 - Sunset Fun Run (Sept. 26) – 54 Enrolled
 - Extreme Machines (Sept. 20) – estimated 2500 participants

Future

- Upcoming Events:
 - Trick or Treat Walk (October 25) – Currently have 56 vendors
 - Pumpkin Pi Run (October 25) – Currently have 40 enrolled
 - Turkey Trot (November 27) – 13 enrolled