



City of Longview



Minutes

Longview Public Library Board of Trustees

Monday, September 8, 2025

4:00pm

MJO Room, Longview Public Library

1. **CALL TO ORDER**

Board Chair Tina Smith called the meeting to order at 3:59pm. A quorum is present.

2. **PLEDGE OF ALLEGIANCE**

The flag salute was recited.

3. **ROLL CALL**

***Present:** Chair Tina Smith, Vice-Chair Dave Knoyle, Board Member Linda King, Board Member Paula Stepankowsky, Board Member Jerame Moore, City Council Liaison Angie Wean, Library Director Jacob Cole, Library Administrative Assistant James Newkirk*

***Absent:** n/a*

4. **APPROVAL OF AGENDA**

No Changes to the Agenda were made.

5. **APPROVAL OF AUGUST 11, 2025 MINUTES – Action Item**

***Action:** Jerame Moore motioned to approve the minutes as presented; Linda King seconded. The minutes were approved unanimously.*

6. **APPROVAL OF CLAIMS – Action Item**

Discussion was held about the Claims Report.

***Action:** Paula Stepankowsky motioned to approve the Claims Report as presented; David Knoyle seconded. The Claims Report was approved unanimously.*

7. **SURPLUS MATERIALS – Action Item**

Discussion was held about the Surplus Materials Report.

***Action:** Linda King motioned to approve the Surplus Materials Report; Paula Stepankowsky seconded. The Surplus Materials Report was approved unanimously.*

8. **CONSTITUENT COMMENTS**

Council Liaison Angie Wean provided a public comment.

9. CHAIR AND BOARD REPORTS

Chair Tina Smith provided a report.

Vice-Chair Dave Knoyle provided a report.

Boardmember Linda King provided a report.

Boardmember Paula Stepankowsky provided a report.

Boardmember Jerame Moore provided a report.

10. DIRECTOR'S REPORT

Director's Report –

Director Jacob Cole Provided a report.

Board Questions –

The Board led a question-and-answer session with Library Staff.

11. OTHER BUSINESS

Library Board Bylaw Review

Action: *Dave Knoyle motioned to table the Bylaw Review until the November 10, 2025 Board Meeting; Jerame Moore seconded. The Bylaw Review was tabled.*

Expanding Educator Cards to Lower Columbia College Staff and Students

Action: *Paula Stepankowsky motioned to expand the Circulation Policy to include the language of Educator Cards including the faculty and staff of Lower Columbia Community College; Linda King Seconded. The Expansion of the Circulation Policy was approved unanimously.*

12. NEXT REGULAR MEETING

Monday, November 10, 2025 – 4:00 P.M.

In the Council Chambers of City Hall

13. EXECUTIVE SESSION

No Executive Session

14. ADJOURNMENT

The meeting was adjourned by Chair Tina Smith at 5:07pm.