



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Agenda

City Council

*Council Member Chris Bryant
Council Member Mike Claxton
Council Member Erik Halvorson
Council Member Ruth Kendall
Council Member Kalei LaFave
Council Member Wayne Nichols
Council Member Keith Young*

Thursday, January 8, 2026

6:00 PM

2nd Floor, City Hall

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Office at 360.442.5004 at least 48 hours in advance if you require special accommodations to attend the meeting.

If you are participating virtually, you may submit written comments to the City Clerk’s Office with the subject line “Public Comment for Disbursement to City Council.”

Virtual attendees may comment verbally during public hearings only and is only permitted for registered attendees. To participate, please contact the Clerk’s Office in advance. Use the “raise hand” feature during the hearing, and the Clerk will unmute participants in the order received. If calling in by phone, dial star - 9 to raise your hand.

<https://us02web.zoom.us/j/82394132374>

Telephone options (dial any of the following numbers):

1-253-215-8782 or 1-346-248-7799 or 1-408-638-0968 or 1-669-900-6833

Webinar ID: 823 9413 2374

1. CALL TO ORDER

2. INVOCATION*/FLAG SALUTE

26-001145 NICK SIZEMORE, PROMISE CHURCH

3. ROLL CALL

26-001146 CEREMONY - SWEARING IN OF NEWLY ELECTED COUNCIL MEMBERS BY JUDGE IMBODEN, MUNICIPAL COURT JUDGE

26-001147 ELECTION OF MAYOR (CONDUCTED BY CITY CLERK)

26-001148 ELECTION OF MAYOR PRO TEM (CONDUCTED BY MAYOR)

4. WORKSHOP

26-001149 CFM FEDERAL ADVOCACY UPDATE AND PROPOSED FEDERAL LEGISLATIVE AGENDA

RECOMMENDED ACTION:

COUNCIL DISCUSSION AND DIRECTION ARE REQUESTED TO GUIDE REFINEMENT OF THE PROPOSED FEDERAL AGENDA, WHICH WILL BE BROUGHT BACK FOR FORMAL CONSIDERATION AND APPROVAL AT THE JANUARY 22 CITY COUNCIL MEETING.

5. APPROVAL OF MINUTES

26-001150 DECEMBER 18, 2025 SPECIAL MEETING

6. CHANGES TO THE AGENDA

7. PRESENTATIONS & AWARDS

26-003 EMS AND PROPERTY LID LIFT EDUCATION PROPOSAL PRESENTATION

8. CONSTITUENTS' COMMENTS - NON-AGENDA ITEMS (Thirty Minutes)

9. PUBLIC HEARINGS

10. CONSTITUENTS' COMMENTS - AGENDA ITEMS (Thirty Minutes)

11. BOARD & COMMISSION RECOMMENDATIONS

12. ORDINANCES & RESOLUTIONS

13. MAYOR'S REPORT

14. COUNCILMEMBERS' REPORTS

15. CONSENT CALENDAR

26-001151 APPROVAL OF CLAIMS

16. CITY MANAGER'S REPORT

26-001163 BID REVIEW - CLONEY PARK PLAYGROUND CONSTRUCTION

RECOMMENDED ACTION:

MOTION TO ACCEPT THE LOW BID AND AWARD TO BARCOTT CONSTRUCTION LLC IN THE AMOUNT OF \$3,022,014.10

26-001153 CONSULTANT SUPPLEMENT AGREEMENT WITH MIG FOR CLONEY PARK PLAYGROUND CONSTRUCTION SUPPORT SERVICES

RECOMMENDED ACTION:

MOTION AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONSULTANT AGREEMENT WITH MIG

26-001160 RESOLUTION NO. 2583 – AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICE AGREEMENT WITH UNCOMMON BRIDGES FOR PUBLIC EDUCATION CAMPAIGN - EMS LEVY AND PROPERTY LID LIFT

**RECOMMENDED ACTION:
MOTION TO ADOPT RESOLUTION NO. 2583**

- 17. **MISCELLANEOUS**
- 18. **EXECUTIVE SESSION**
26-001164 LEGAL RISK PER RCW 42.30.110(1)(i)
- 19. **ADJOURNMENT**

*** Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.**

NEXT REGULAR COUNCIL MEETINGS:

THURSDAY, JANUARY 22, 2026 – 6:00 P.M.
THURSDAY, FEBRUARY 12, 2026 – 6:00 P.M.

NEXT SPECIAL COUNCIL WORKSHOP:

THURSDAY, JANUARY 15, 2026 - 6:00 P.M. CITY HALL TRAINING ROOM - UTILITY RATES AND STRATEGIC PLANNING



2026 Federal Legislative Agenda - Draft

Congressionally Directed Spending and Grant Requests

<u>Project Title</u>	<u>Request Amount</u>
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Beech Street Corridor Safety Improvement Project (BCSI)	\$12M/\$3M
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The City of Longview is seeking federal investments for its Beech Street Corridor Safety Improvement (BSCSI/Corridor) Project. The goal of the BSCSI is to improve safe access through the Beech Street Corridor by making long overdue safety and mobility investments in an historically economically disadvantaged neighborhood called “The Highlands.” The Beech Street corridor has been identified in the regionally adopted Cowlitz-Wahkiakum Safety Action Plan as a priority for investment due to a pattern of serious and fatal collisions. The multi-lane, higher speed facility has a crash history that is four times the Cowlitz County average and is in desperate need of improvement.

Funds will be used to complete design (\$3 million) and/or construction (\$12 million) of a half mile of Beech Street – a four-lane, one-way couplet with eight cross streets that significantly inhibits mobility and is the most dangerous stretch in the corridor. The proposed improvements include upgraded crossings, speed reduction measures, pedestrian and bicycle safety enhancements, and supporting infrastructure upgrades to stormwater, water, and sewer systems that will improve operational safety and reliability. *Account: DOT Safe Streets for All, DOT Rural and Tribal Pilot Program and DOT HIP CDS*

Public Safety Enhancement Program	\$2 million
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The City of Longview requests \$2 million to hire up to three police officers, up to four public defenders and purchase dual band digital radios to improve public safety and address newly enacted unfunded state mandates. The City of Longview is facing persistent challenges in crime, homelessness, and overall public safety that are stretching its current police resources thin. Longview’s crime rates — particularly property crime — are above national averages, and the department has at times had to limit in-person responses due to capacity constraints. The city has invested in specialized units like a Behavioral Health Unit and outreach coordinators to address homelessness and behavioral health crises, but these efforts require adequate law enforcement support to be effective.

At roughly 1.5 officers per 1,000 residents, Longview’s police staffing levels fall below many peer communities and reflect broader state-wide staffing shortages. Additional federal funding for three police officers would strengthen patrol capacity, improve response times, and support targeted units addressing homelessness and public safety — ultimately enhancing community well-being and stability. State requirements are also forcing the City to hire an additional four public defenders, a cost burden that is simply unaffordable. Federal assistance would help us bridge local budget constraints.





The portable radio is a police officer’s lifeline and Longview’s police department radios are out of warranty. In addition, Cowlitz 911 Public Authority of which the police department is a part, is in the process of updating its communications to digital, making it even more important to upgrade Longview’s as well. Over the last several years, officers have been impacted by the radio problems putting officer safety at risk. *Account: DOJ Byrne CDS*

Beech Street Culvert Replacement **\$4 million**

The City of Longview is seeking \$4 million to replace the aging wooden box culvert in its Beech Street corridor. Originally constructed in 1948, the corridor’s ditch was capped with a wooden box culvert, which has now outlived its useful life. This funding request will enable the city to achieve the 30% design milestone required to begin construction on a modern replacement. The proposed design includes replacing the wooden culvert with a “dry creek bed” that will run down the center of new road that is part of a future larger corridor project. *Account: STAG*

Dedicated Fill Line to Water Reservoir Project **\$2 million**

Ever since the 1980 eruption of Mount St. Helens, the City of Longview has struggled with its water supply. After decades of managing the sand and silt from the eruption continuously eroding its equipment, the city moved its water source from the Cowlitz River inland to the Mint Plant. Since then, the water system has struggled with water quality and consistent pressure. The City is seeking federal funds to address the ongoing water quality and supply issues at the Mint Farm Water Treatment Facility to finally provide safe, reliable drinking water to the city’s residents and businesses.

The project will stabilize water pressure and chlorine dosage, reduce energy costs, and mitigate water contaminants. Funds would go toward design, engineering, and public outreach for the direct fill water main from the Mint Farm Water Treatment Facility to the Main reservoir located on Alexia Court and the Mt. Solo Reservoir. *Account: STAG*

Policy Items

Support Robust Transportation Reauthorization Bill

The City supports a Surface Transportation Reauthorization that fully funds the Better Utilizing Investments to Leverage Development (BUILD), Safe Streets for All (SS4A), Reconnecting Communities, and INFRA (freight) programs. Strategic initiatives in Longview depend on the continuation of federal programs. The continuation of all these programs provides Longview with tools to manage growth effectively, strengthen economic resilience, and ensure our transportation remains safe, efficient and accessible for all users.

Energy Reliability and Economic Development

The City supports policies that expand energy generation and transmission to meet regional demand and attract industry. The NW faces growing shortages of firm power and infrastructure capacity. Pragmatic, transitional solutions are needed to maintain reliability and economic growth.





Mt. St. Helens Sediment

Cowlitz County communities continue to live with the aftermath of the 1980 Mt. St. Helens eruption in the form of sediment that still flows from the volcano. The Army Corps of Engineers (Corps) is mandated by Congress to manage the sediment's flood risk and establish safe flood protection levels for the Cowlitz County communities of Castle Rock, Lexington, Kelso, and Longview. Critical components of the Corps' efforts to mitigate the sediment's impacts are the Sediment Retention Structure (SRS) and the collection of data on the sediment moving through the Cowlitz and Toutle Rivers. These efforts are the fulfillment of a promise made by the federal government in the devastating aftermath of the Mt. St. Helens eruption. While local communities are deeply grateful by recent investments to raise the crest of the SRS to capture more material further upstream, it does not address longstanding concerns that have been expressed regarding large sediment deposits on the Toutle and Cowlitz Rivers that continue to threaten infrastructure, property and homes. Cowlitz County communities believe dredging these areas are critical and while data suggest the Corps is maintaining their authorized Level of Protection (LOP), the realities on the ground would suggest these levels, first established in 1985, need to be modified to ensure the federal government is meeting their obligations.

Request: Support the Water Resource Development Act (WRDA) request to modify the Mt. St. Helens project's Level of Protection (LOP) to better reflect the dynamic landscape and the on-the-ground realities.



A wide-angle photograph of the United States Capitol building in Washington, D.C., taken at dusk. The building's white facade is illuminated from within, and its iconic dome is brightly lit against a dark, cloudy sky. In the foreground, a large equestrian statue stands on a pedestal, and a reflecting pool captures the lights of the building and the sky. The overall scene is serene and majestic.

City of Longview
2026 Legislative Update



Introduction

§ CFM Scope of Services

§ Status of Federal Requests and History of Successes

§ Transportation Reauthorization

§ 2026 Midterm Preview



CFM Federal Affairs Team and Scope of Services



§ Funding

§ Grants

§ Appropriations (Congressionally Directed Funding/Community Project Funding) “earmarks”

§ Legislative initiatives

§ Local, state and federal coordination

§ Relationship building

§ Strategic communications and positioning



Recent Successes

2025 Grant and Earmark Status

	<u>Amount</u>
• Firefighters Turnout Gear	\$487,662
• Dedicated Fill Line to Reservoir (Sen. Cantwell/Rep. Gluesenkamp Perez)	\$1,092,000
• Columbia Heights (Senator Murray)	\$2,000,000
• Beech Street Safety Improvements (Two grant submissions)	\$750,000

Federal Funds Secured Since 2018

• Columbia Heights	\$5,500,000
• De-Escalation Training Simulator	\$210,000
• Beech Street Extension	\$1,900,000
• Downtown Transit Center	\$2,800,000
• Bus Replacement and Expansion	\$3,885,500
• Fire Station and Equipment	\$150,000
• Domestic Violence Prevention	\$500,000
• Hire Three Firefighters	\$580,000
• Downtown Streetscape Project	\$750,000

Policy Successes

COVID Relief - \$11 million to Longview; \$5.8 million to RiverCities Transit

Opportunity Zones -- Lake Sacajawea Flushing -- Protect CDBG and HOME -- Alternative Fuels Tax Credit

2026 Federal Agenda

Policy

- Protect Transportation Competitive Grant Programs – BUILD, Safe Streets, Transportation Enhancements, Federal Lands Access
- Support energy reliability and economic development
- Support WRDA request to modify the Mt. Saint Helens project's Level of Protection

Project Title

Federal Request

- | | |
|---|------------------|
| • Beach Steet Corridor Safety Improvement Project | \$12/\$3 million |
| • Public Safety Enhancement Program | \$2 million |
| • Beech Street Culvert Replacement | \$4 million |
| • Dedicated Fill Line to Water Reservoir | \$2 million |



Transportation Reauthorization Timing

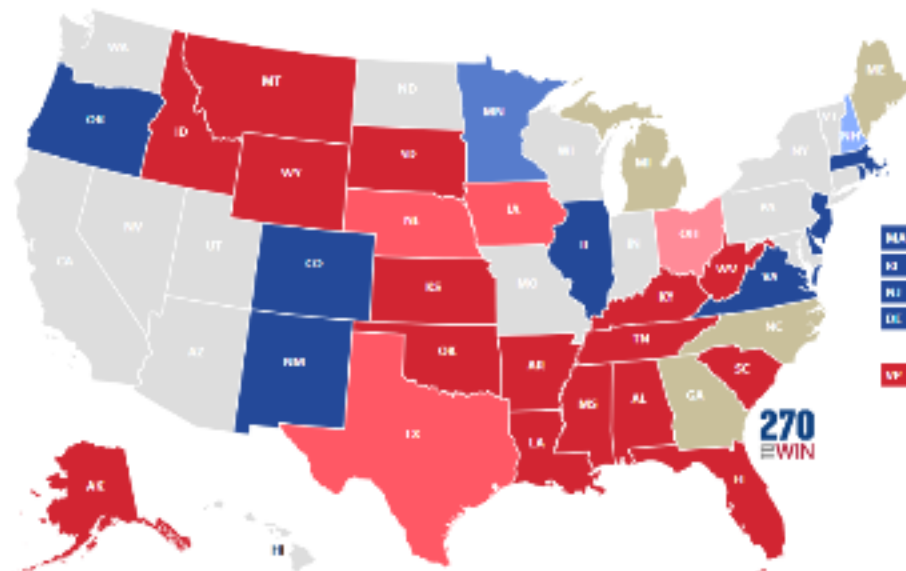


- **Plan A:** House was set to markup bill in November/December
- Delay due to government shutdown
- Some initial language shared with T&I Minority staff
- USDOT recommendations sent to OMB for approval
- **Plan B:** House markup now expected early 2026
- Senate EPW Committee markup set for Spring 2026
- Democratic electoral momentum may lead to further process delays and/or more bipartisan concessions
- Extension possible



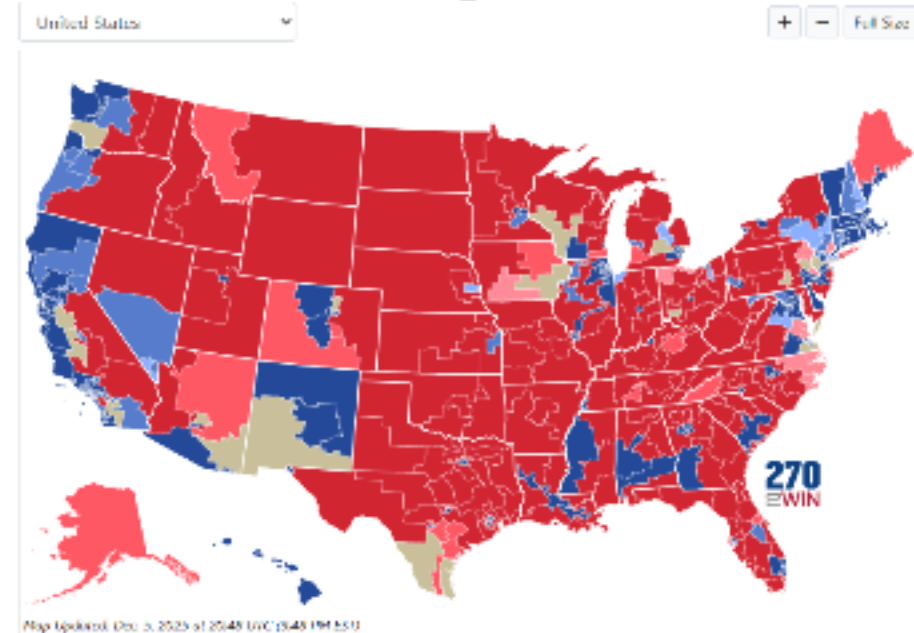
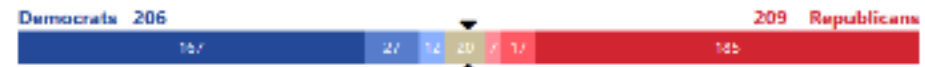
2026 Midterm Election Outlook

Senate



Map updated Dec. 5, 2025 at 20:51 UTC (5:51 AM EST)

House of Representatives



Map updated Dec. 5, 2025 at 20:48 UTC (5:48 PM EST)

A wide-angle photograph of the U.S. Capitol building in Washington, D.C., taken at dusk. The building's white facade is illuminated from within, and its iconic dome is brightly lit. The sky is a deep, dark blue with some light clouds. In the foreground, a body of water reflects the lights from the building. A large, dark equestrian statue stands on a pedestal in the middle ground, flanked by other smaller statues. Trees with green foliage are visible on both sides of the building.

Questions?



City of Longview

1525 Broadway
Longview, WA 98632
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Minutes

City Council

*Mayor Spencer Boudreau
Mayor Pro Tem Kalei LaFave
Council Member Ruth Kendall
Council Member Angie Wean
Council Member MaryAlice Wallis
Council Member Keith Young
Council Member Erik Halvorson*

Thursday, December 18,
2025

6:00 PM

2nd Floor, City Hall

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Webinar ID: 823 9413 2374

1. **CALL TO ORDER**

Mayor Boudreau called the meeting to order at 6:06 p.m.

2. **INVOCATION*/FLAG SALUTE**

25-00940 COLE PRUITT, VALLEY VIEW CHURCH

After the invocation provided by Cole Pruitt of Valley View Church, the flag salute was recited.

3. **ROLL CALL**

Present: Mayor Boudreau, Mayor Pro Tem LaFave, Councilmember Kendall, Councilmember Wean, Councilmember Wallis, Councilmember Young, Councilmember Halvorson

Staff Present: City Manager Jennifer Wills, Interim City Attorney Charlotte Archer, Public Works Director/Assistant City Manager Chris Collins, Community & Economic Development Director Nick Little, Parks & Recreation Director Justin Brown, Police Chief Robert Huhta, Fire Chief Brad Hannig, Public Information Officer Angela Abel, Information Technology Director Mike Sullivan, Deputy City Clerk Sam Van Laer

4. WORKSHOP**5. APPROVAL OF MINUTES****25-00628 DECEMBER 11, 2025 REGULAR MEETING**

A motion was made by Councilmember Wean, seconded by Councilmember Wallis, to approve the December 11, 2025 Regular Meeting Minutes. The motion carried unanimously.

6. CHANGES TO THE AGENDA**7. PRESENTATIONS & AWARDS****8. CONSTITUENTS' COMMENTS - NON-AGENDA ITEMS (Thirty Minutes)**

Jason Still provided public comment.

A citizen, name unstated, provided public comment.

A citizen, name unstated, provided public comment.

9. PUBLIC HEARINGS**10. CONSTITUENTS' COMMENTS - AGENDA ITEMS (Thirty Minutes)**

Jason Still provided public comment.

11. BOARD & COMMISSION RECOMMENDATIONS**12. ORDINANCES & RESOLUTIONS****25-001105 RESOLUTION NO. 2597 - WATER SYSTEM PLAN SUBMITTAL****RECOMMENDED ACTION:****MOTION TO ADOPT RESOLUTION NO. 2597**

Public Works Director/Assistant City Manager Chris Collins presented.

Chris Kelsey with BHC Consultants, and Chris Gonzales with Bowman were present (on-line) to answer any questions.

A motion was made by Councilmember Halvorson, seconded by Councilmember Wallis, to adopt Resolution No. 2597. The motion carried by the following vote:

Ayes: Councilmember Halvorson, Councilmember Wallis, Councilmember LaFave, Councilmember Wean, Councilmember Kendall, Mayor Boudreau

Nays: Councilmember Young

13. MAYOR'S REPORT

Mayor Boudreau provided a verbal report.

14. COUNCILMEMBERS' REPORTS

Councilmember Wallis provided a verbal report.

Councilmember Young provided a verbal report.

Councilmember Wean provided a verbal report.

15. CONSENT CALENDAR

Mayor Boudreau requested to pull Resolution No. 2599 for separate consideration.

25-001120 RESOLUTION NO. 2599 - SURPLUS PROPERTY**RECOMMENDED ACTION:****MOTION TO ADOPT RESOLUTION NO. 2599**

A motion was made by Councilmember Halvorson, seconded by Councilmember Young, to adopt Resolution No. 2599. The motion carried by the following vote:

Ayes: Councilmember Young, Councilmember LaFave, Councilmember Wean, Councilmember Wallis, Councilmember Kendall, Councilmember Halvorson

Nays: Mayor Boudreau

A motion was made by Councilmember Wallis, seconded by Councilmember Kendall, to adopt the remainder of the Consent Calendar. The motion carried by the following vote:

Ayes: Councilmember Young, Councilmember LaFave, Councilmember Wean, Councilmember Wallis, Councilmember Kendall, Mayor Boudreau

Nays: Councilmember Halvorson

25-00629 APPROVAL OF CLAIMS**25-001099 2026 CHEMICAL PURCHASES****RECOMMENDED ACTION:**

MOTION TO AWARD CHEMICAL PURCHASE BIDS TO THE BIDDERS IDENTIFIED IN THE AGENDA SUMMARY

25-001100 CONTRACT AWARD TO ARCHEOLOGICAL MONITORING - CLONEY PARK PLAYGROUND**RECOMMENDED ACTION:**

MOTION TO AWARD A CONTRACT TO ARCHAEOLOGICAL INVESTIGATION NORTHWEST IN THE AMOUNT OF \$37,327.72

25-001101 CONTRACT AWARD TO ROMTEC - CLONEY PARK PLAYGROUND RESTROOM (BUILDING ONLY)**RECOMMENDED ACTION:**

MOTION TO AWARD A CONTRACT TO ROMTEC IN THE AMOUNT OF \$427,562.15.

25-001102 RESOLUTION NO. 2598 - INTERLOCAL AGREEMENT WITH COWLITZ COUNTY FOR DISTRICT COURT SERVICES**RECOMMENDED ACTION:**

MOTION TO ADOPT RESOLUTION NO. 2598

25-001106 RESOLUTION NO. 2600 - APPROVAL OF LEASE AGREEMENT - 1317 AND 1319 15TH AVENUE (SIGNMASTERS AWARDS & MORE LLC)

RECOMMENDED ACTION:
MOTION TO APPROVE RESOLUTION NO. 2600

25-001123 LOAN PROPOSAL REVIEW - URBAN FORESTRY EQUIPMENT PURCHASE

RECOMMENDED ACTION:
MOTION TO ACCEPT THE LOAN PROPOSAL FROM U.S. BANK AND DIRECT STAFF TO PROCEED WITH LOAN APPLICATION

25-001121 RESOLUTION NO. 2601 – DIRECTING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH LONGVIEW BIOENERGY LLC AND COWLITZ 2 FIRE & RESCUE DISTRICT FOR CONTRACTED FIRE AND RESCUE SERVICES

RECOMMENDED ACTION:
MOTION TO ADOPT RESOLUTION NO. 2601

25-001129 AMENDMENT NO. ONE TO CONTRACT FOR ANIMAL SHELTER SERVICES

RECOMMENDED ACTION:
MOTION TO AUTHORIZE THE CITY MANAGER TO EXECUTE AMENDMENT NO. ONE TO CONTRACT FOR ANIMAL SHELTER SERVICES

16. CITY MANAGER'S REPORT

City Manager Wills provided a verbal report.

25-001130 EXTENDING DOWNTOWN PARKING MORATORIUM

RECOMMENDED ACTION:
MOTION TO EXTEND THE DOWNTOWN PARKING MORATORIUM UNTIL JUNE 1, 2026

Community Development Director Nick Little explained the need for an extension.

A motion was made by Councilmember Wallis, seconded by Councilmember Wean, to extend the downtown parking moratorium until June 1, 2026.

An amendment to the motion was made by Councilmember Halvorson, seconded by Councilmember Kendall, to strike "June 1, 2026" and replace it with the word "indefinitely." The motion carried unanimously.

The main motion as amended carried unanimously.

17. MISCELLANEOUS

18. EXECUTIVE SESSION

25-001056 PERFORMANCE OF A PUBLIC EMPLOYEE PER RCW 42.30.110(1)(g)

The City Council, City Manager Wills, Interim City Attorney Charlotte Archer, and Public Information Officer Angela Abel entered Executive Session at 7:23 p.m. pursuant to RCW 42.30.110(1)(g) Performance of a Public Employee for a period of 17 minutes. At 7:40 p.m. all parties came out of Executive Session. No action was taken.

19. ADJOURNMENT

The meeting was adjourned at 7:45 p.m.

*Samantha Van Laer
Deputy City Clerk*

*Approved: _____
Mayor*

NEXT REGULAR COUNCIL MEETINGS:

THURSDAY, JANUARY 8, 2026 – 6:00 P.M.

THURSDAY, JANUARY 22, 2026 – 6:00 P.M.

LONGVIEW FIRE



City & Fire Department Revenue Education Proposal

January 8, 2026

Introduction for Uncommon Bridges

- Presentation regarding Education and Public Engagement in preparation for EMS levy and Lid-lift proposals in November 2026
- Recap on why this is necessary for both the city and fire department
- Focus on Educating the public so they can make an informed decision regarding the ballot measures.

**Why this Path is
Critical:
Community
Benefits**



Long-term solution for stability for both the city & Fire Dept



Protects & enhances response times and reliability



Improves firefighter and community safety



Funds new station and training center without cutting other services



Stabilizes city finances and avoids deeper cuts



Enhances WSRB rating and community risk reduction and prevention efforts

**Proposed Dual-
Funding
Strategy:
Two Measures**

Measure 1: EMS Levy

Measure 2: Property Tax Lid Lift

(Both measures permanent, but subject to 1% after year 1).



Fire Department's ROLE in EMS

Primary EMS provider for Emergency Medical Services in Longview City.

Measure 1: EMS Levy (\$.50/1,000 max)

- RCW 84.52.069
- Rate \$0.50 / \$1,000 AV (~\$2.7M annually)
- Requires 60% approval; not subject to \$3.60 aggregate limit
- **Add staffing for Fire/EMS** prevention services and personnel for 4th response unit
- Depreciation funding for EMS related equipment
- Sustainable revenue dedicated to support Fire/EMS department services

Measure 2: Property Lid Lift \$0.65/1,000

- RCW 84.55.050(1)(c)
- Increase \approx \$0.65/ \$1,000 AV (\$3.5 M)
- Requires simple majority approval

- These funds ensure that all current services, aspects of the city and fire department are fully funded, and no additional cuts are needed.
- **Provides revenue to build Fire Station and Training center.**

What We'll Get

Property Tax Lid Lift

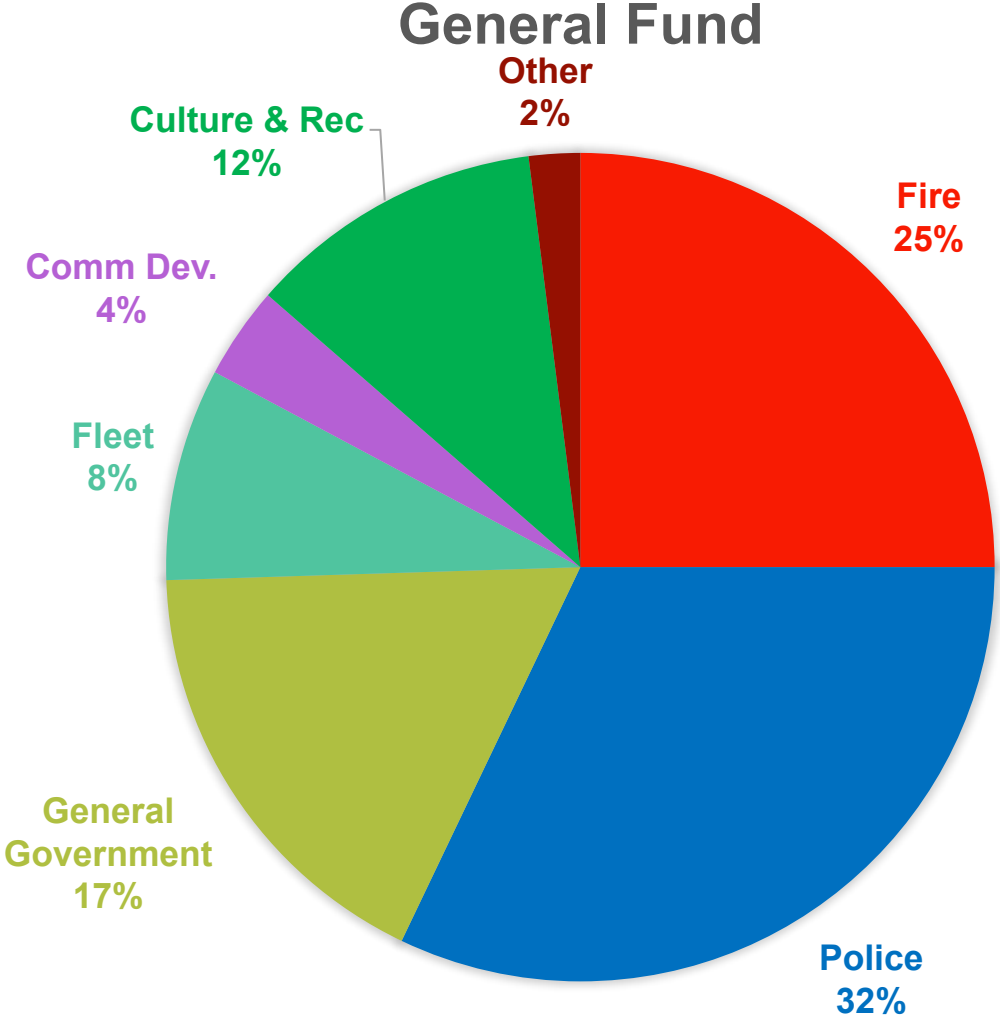
EMS Levy

New Station #83 & Training Facility	Expand capacity, improve coverage, and add a training center	\$26M (debt-financed)
Station Construction Debt Service	Annual payment for \$26M facility bond	\$1.5-7M annually
City Budget Deficit Replacement	Prevent reduction in City Services	≈ \$2 million annually
Depreciation / Replacement Fund	Allocation for apparatus, EMS equipment, and facility lifecycles	\$1M annually
Engine Replacement (portion) and future EMS related equipment	To replace and maintain EMS related equipment	\$1M (approx. 60% paid with EMS Levy)
Staffing & Fire Prevention	Add Firefighters-EMT's and Fire/EMS Prevention Specialist	\$1M annually

Total Annual Funding ≈ \$6.2M

City projecting a \$2million shortfall to pay for current services

Revenue to support current City services



Fire	Police	Gen. Gov	Comm Dev	Fleet	Culture & Rec	Other	=Total
-\$500,000	-\$640,000	-\$340,000	-\$80,000	-\$160,000	-\$240,000	-\$40,000	-\$2,000,000



Uncommon Bridges

Public Affairs and Community Engagement

City of Longview City Council

January 8, 2026



Our Commitment

- Partnering with **local governments, fire departments, and public agencies** across Washington
- Designing strategic plans, engaging communities, and **communicating complex policy changes**
- Handling **strategy, messaging, and public engagement** so leadership can focus on residents.

Our Team

Andrés Mantilla, Partner, Uncommon Bridges – Project Co-Lead; facilitation and policy expert; former Director, Seattle Dept. of Neighborhoods

Erin Schultz, Co-Founder, Rise Consulting – Project Co-Lead; strategic planning, coalition building, issue campaigns

Noel Frame, Managing Partner, Uncommon Bridges – Strategy Advisor; 25 years in public policy, campaign strategy, and facilitation; state legislator since 2016

Lily Wilson-Codega, Strategy Advisor, Rise Consulting – Legislative advocacy specialist; works with WA State Council of Firefighters

Our Experience

Skagit 911 Strategic Plan & Funding Model (2024): Multi-agency strategic planning and funding updates

Seattle Transportation Levy Renewal (2023–2024): Managed equitable engagement for \$1.5B voter-approved package

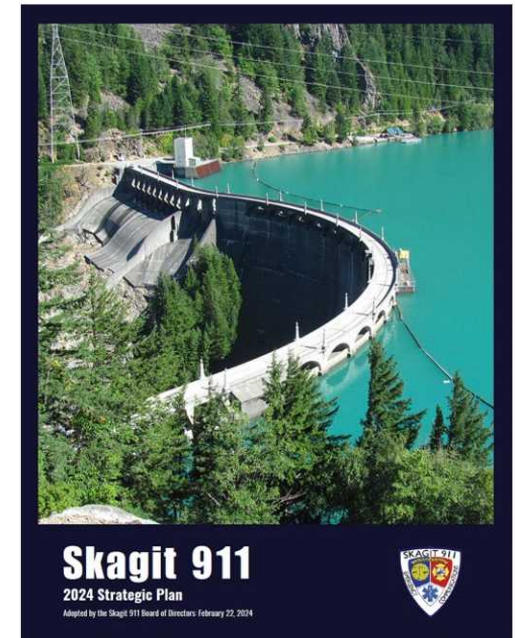
Protecting Tacoma Fire Department Funding (2024): Rapid-response public education campaign to prevent budget cuts

Renton Fire Authority Formation (2016): Planning, research, and a successful ballot measure

A Case Study: Skagit 911 Intro

Skagit County 911 is a regional public safety communications center serving **Skagit County, Washington**. A centralized hub, it receives and manages emergency calls and provides dispatch for **27 fire agencies and 5 law enforcement agencies**.

Broad membership roster includes County, City, police, fire chiefs, Fire Commissioners, and EMS representatives.



A Case Study: Skagit 911 *Timeline*

2015 – Internal report highlights severe understaffing and operational risks leading to an audit.

2019 – APCO review confirms staffing shortages, insufficient continuity and disaster plans, and inadequate facilities to operate.

Early 2022 – An additional 1/10th of 1% local sales tax is proposed for voter approval to fund a new facility and upgrades.

Mid / Late 2022 – Increase in dispatch fees and withdrawal of ballot measure due to lack of consensus and strained relationships.

A Case Study: Skagit 911 *Process*

In 2023, Uncommon Bridges was retained to develop a strategic plan and governance model that could:

- Prioritize investments
- Clarify budget constraints and dispatch fee needs
- List critical actions and propose metrics
- Introduce key organizational changes to better align staff and board

A Case Study: Skagit 911 *Results*

The board unanimously approved the **Strategic Plan** in 2024, focused on:

- Organizational & Decision-making structure
- System-wide Operational Practices & Services
- Long-term Revenue Model & Budgeting Process*
- Workplace Culture & Employee Well-Being

**updated long-term revenue model and revised dispatch fee formula to better position agency for revisiting ballot measure in 2026 with broader consensus.*

Our Approach

**Landscape Analysis & Initial Engagement
(February–March 2026)**

**Research & Message Testing (April–May
2026)**

**Pre-Ballot Measure Referral Public
Education (May–July 2026)**

**Post-Ballot Measure Referral Public
Education (August–November 2026)**

Our Approach

Landscape Analysis & Initial Engagement (February–March 2026)

- Conduct a comprehensive review of funding, plans, and community sentiment
- Interview key stakeholders, including city officials, fire staff, unions, and community groups
- Develop initial messaging, branding, and update the project website with FAQs

Our Approach

Research & Message Testing (April-May 2026)

- Refine messaging based on stakeholder feedback and preliminary research
- Host community forums and listening sessions to gauge understanding and concerns
- Test ballot language with legal counsel and prepare materials for City Council review

Our Approach

Pre-Ballot Measure Referral Public Education (May–July 2026)

- Launch targeted public education campaign across digital and community channels
- Conduct social media outreach and distribute informational materials
- Train spokespeople and prepare media outreach to ensure consistent messaging

Our Approach

Post-Ballot Measure Referral Public Education (August–November 2026)

- Maintain project website updates with educational content and FAQs
- Support spokespeople in responding to media inquiries and public questions
- Monitor community sentiment and adjust communications as needed
- On-call support as needed

Our Services

Strategic public affairs consulting and compliance guidance

Development and implementation of **public education campaigns**

Media management across paid, earned, shared, and owned channels

Stakeholder engagement, public events, and coalition building

Budget

Project cost of \$45,000 for strategic services with a monthly retainer of \$7,800 from Feb. to June (max 42 hours/month) and \$1,200 from July to November (max 6 hours/month). Additional services charged at \$240 per hour.

Additional funds should be allocated for direct costs of public education efforts including, but not limited to, research, outreach materials, and paid media (printing, postage, etc.)

Let's Connect

Andrés Mantilla, Uncommon Bridges
andres@uncommonbridges.com

Erin Schultz, RISE
erin@weareriseco.com



City of Longview

Agenda Summary

APPROVAL OF CLAIMS

Based upon the authentication and certification of claims and demands against the city, prepared and signed by the City's auditing officer, and in full reliance thereon, it is moved and seconded as shown in the minutes of this meeting that the following vouchers/warrants are approved for payment:

SECOND HALF DECEMBER 2025 ACCOUNTS PAYABLE: \$3,772,136.26

SECOND HALF DECEMBER 2025 PAYROLL:

\$476,626.21, checks
\$1,034,271.73, direct deposits
\$929,534.43, wire transfers
\$2,440,432.37 Total

STAFF CONTACT:

Lindy Kennedy, Accountant
Sara Rios, Payroll Specialist

Attachments: None



City of Longview

Agenda Summary

BID REVIEW - CLONEY PARK PLAYGROUND CONSTRUCTION

RECOMMENDED ACTION:

MOTION TO ACCEPT THE LOW BID AND AWARD TO BARCOTT CONSTRUCTION LLC IN THE AMOUNT OF \$3,022,014.10

DATE: January 8, 2026

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Enhance public safety & emergency response

Address quality of place issues

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

This project provides for the demolition of existing site structures, and construction of playground equipment, site furnishings, playground surfacing, parking lot, ADA ramps, picnic pavilion, traffic control, and any other incidentals and other work necessary to complete the specified work, all in accordance with contract plans, contract provisions, and the standard specifications.

On Tuesday, December 16, 2025, eight bids were received as follows:

\$3,022,014.10 – Barcott Construction LLC, Chehalis, WA

\$3,039,701.01 – Tikka WA Inc, Battle Ground, WA

\$3,046,214.65 – Midway Underground LLC, Toledo, WA

\$3,059,896.00 – Daybreak Construction, La Center, WA

\$3,378,303.44 – Nutter Corporation, Vancouver, WA

\$3,440,141.10 – Colf Construction, Vancouver, WA

\$3,917,902.52 – Advanced Excavating Specialists LLC, Kelso WA

\$3,949,527.76 – NW Construction General Contracting Inc., Battle Ground, WA

\$3,000,000 – Engineer’s Estimate

The low bid received was determined to be regular and responsive.

FINANCIAL SUMMARY:

This project is assisted by a RCFB Land and Water Conservation federal grant, State Department of Commerce, Washington Wildlife and Recreation Program, State Community Development Block Grant, local companies including Smurfit WestRock and Weyerhaeuser, and the Longview Centennial Committee.

RECOMMENDED ACTION:

Motion to accept the low bid and award to Barcott Construction LLC in the amount of \$3,022,014.10

STAFF CONTACT:

Ivana Kininmonth, Project Engineer

Attachments:

1. Cloney Playground Presentation - 12.31.2025



CLONEY PARK INCLUSIVE PLAYGROUND



SITE LOCATION:

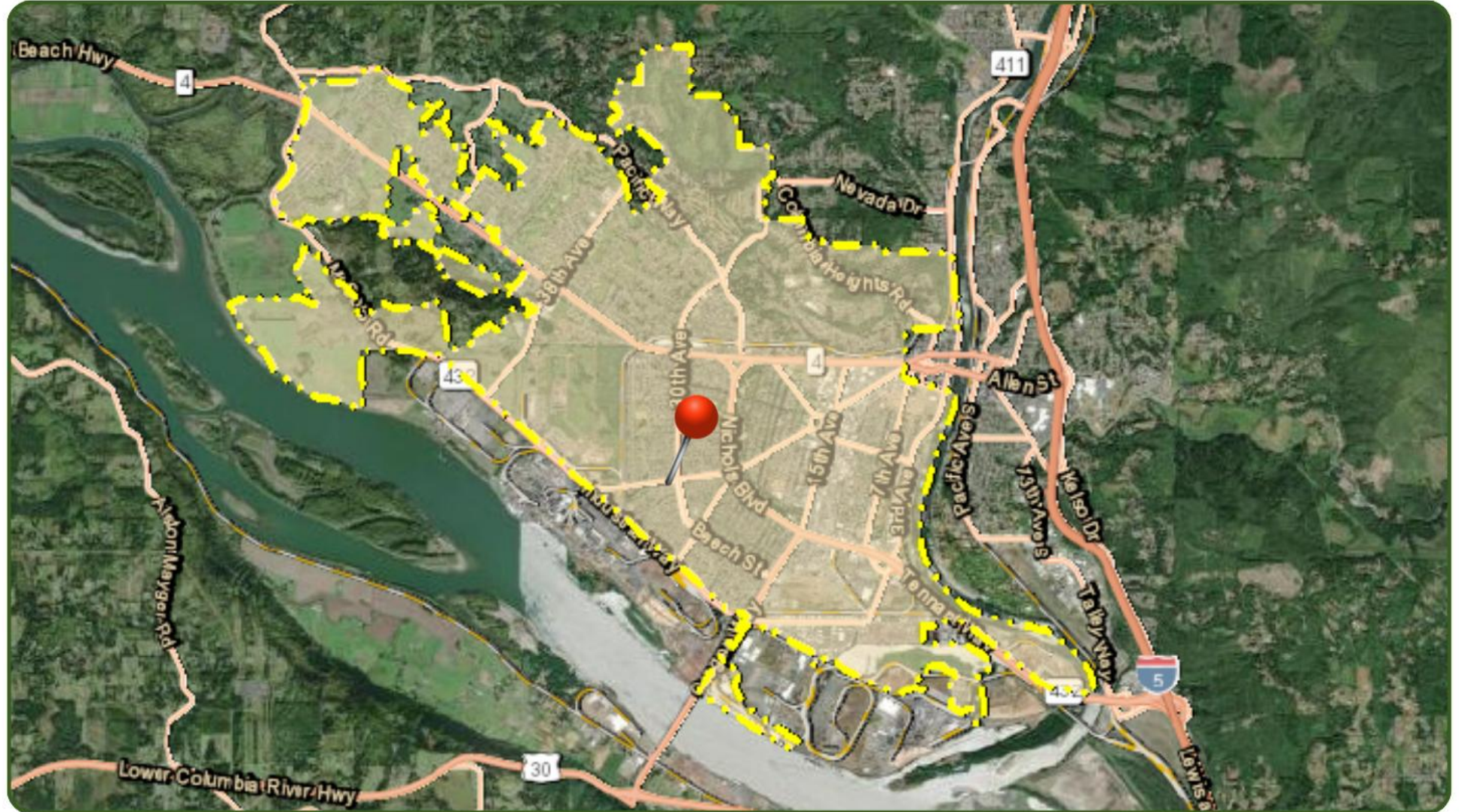


City of Longview

Cloney Park
Inclusive
Playground

Legend

Section 32
Township 08 North
Range 02 West
City of Longview



COMMUNITY NEED:

Cowlitz County

- No Fully Inclusive Playgrounds
- People w/ Disability ~ 19%
- Median Household Income ~20% Less Than State Average

Longview

- Project Site in High-Density Low to Moderate Income Area
- Within 1/2 Mile of 1,834 Homes & 5 Schools



NEED: Local Priorities

- **Be the Leader for Healthy Living by Creating Physical Activity & Play Opportunities for All**
- **Focus on Underserved or Marginalized Areas**
- **Conserve Open Space for Future Generations**
- **Invest in Timely Replacements/Upgrades to Support the Lifespan of Park Facilities**
- **Involve the Community to Review Updates to Cloney Park**



NEED: Local Priorities



Park	Replacement	Year Installed
Cloney Park	2021	1997
Mark Hoehne Park	2024	1998
Elks Memorial Park	2026	1998
Vandercook Park	2028	1998
Rotary Park	2030	1998
17th & Nichols Park	2032	2002
7th Avenue Park	2034	2004
Roy Morse Park	2035	2005
Altrusa Park	2038	2008
John Null Park	2039	2009
Hemlock Plaza Park	2040	2010

Our Most Current Replacement Projects		
Ralph Kellogg Park	2048	2018
Archie Anderson Park	2049	2019
Victoria Freeman Park	2050	2020
Bailey Park	2053	2023

Funded and Ready for Spring Replacement		
Windemere Park	2023	1997

NEED: Site Condition



- Underutilized Space
- 2 Playsets in Significant Disrepair
- Empty Space Where Swingset Removed
- Cracked & Broken Asphalt Pathway
- Small, Aging Picnic Shelter
- No Lighting
- No Restrooms
- Street Parking Only

NEED: Accessibility

- Bark fill difficult or impossible to navigate for users with limited mobility
- Caregiver seating located within curbed bark fill area
- Singular access point to play area limits full use of the space
- Standard playset inaccessible & only allows for “one-route” play



**NOT CURRENTLY
ACCESSIBLE**



NEED: Local Priorities

Current Use - Low

- Poor Condition of Playground & Other Site Amenities
- Lack of Desired Amenities (Restrooms & Parking)

Anticipated Use - High

- Fully-Inclusive Design Fills Gaps in Recreation Access for Disabled Users & Caregivers
- Modern Design & Improved Amenities Attractive to Users of All Abilities & Creates Regional Draw



PROJECT RENOVATION GOALS



FULLY INCLUSIVE

Provide Inclusive & Accessible Recreation to Longview & Surrounding Areas



NATURE BASED

Protect Park Land & Access to Outdoor Recreation Opportunities for All



LOCAL HISTORY

Highlight Cowlitz Tribe, Longview's Centennial, and Timber Industry

PROJECT SCOPE:

Cloney Park - Current

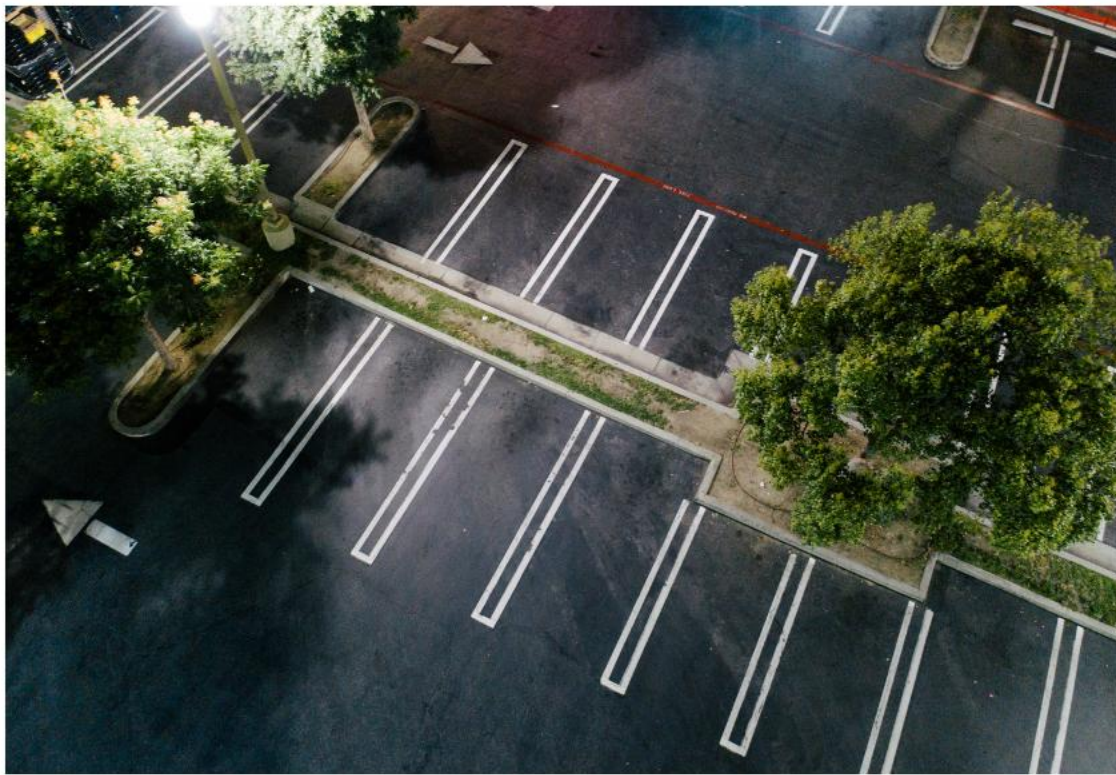


PROJECT SCOPE:



PROJECT DESIGN:

Parking Lot Expansion with
Washington Way Entrance



"Inclusive World" Art Piece

GATEWAY

PROJECT DESIGN:

Large Shelter with ADA Picnic Tables



PICNIC PAVILION

PROJECT DESIGN:



Accessible
Sequoia Log



Cowlitz Tribe Inspired
Nest Basket



Nest Basket
Group Swing

DISCOVERY FOREST

PROJECT DESIGN:



Cowlitz Tribe
Canoe Replica



Water Trough & Pump

Sand & Water Area



SAND BAR

PROJECT DESIGN:

Two Slides with Transfer Platforms



Turf Hill Slide with Accessible Ramp to Top

SLIDE MOUNTAIN

PROJECT DESIGN:

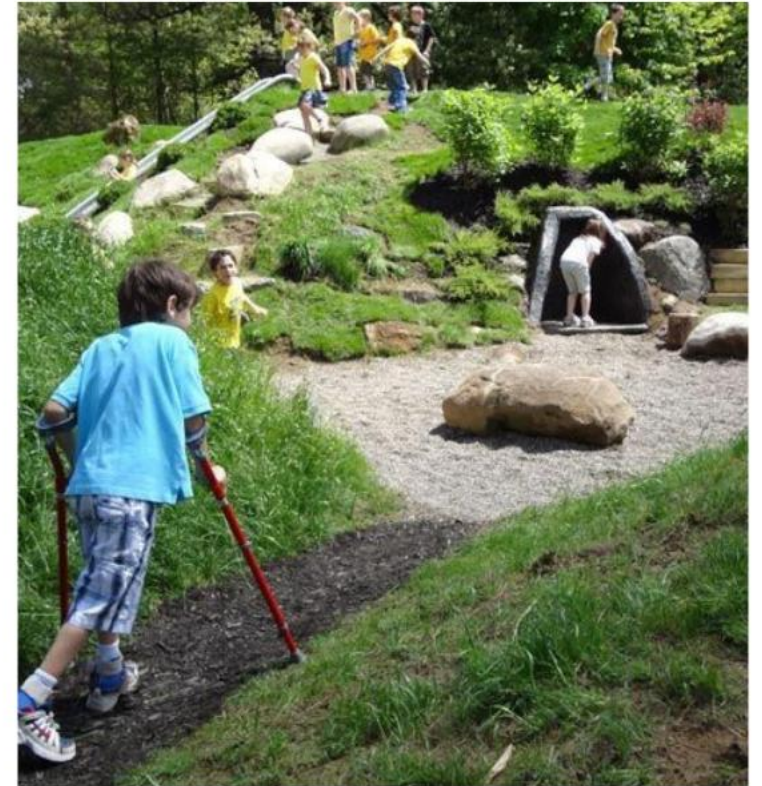


Boulder Trail



Log Scramble

"Bear" Cave



SLIDE MOUNTAIN

PROJECT DESIGN:

Solo Spinner Cozy Retreat



Log Pole Climbers

RIVER RUN

PROJECT DESIGN:



Group Spinner

Log Roller



RIVER RUN

PROJECT DESIGN:

Swings



SWINGS

PROJECT DESIGN:



All User Restroom
w/ Adult Changing Station

Saw Art & Log Stack Seating



HANGOUT LAWN

PROJECT ENGAGEMENT:



- **Local Community**

- *P&R Needs Survey, Council Presentations, Direct Mailings to Park Neighbors, Local Service Groups*

- **Disability/Advocate Community**

- *Collaboration with City Accessibility Advisory Committee, solicit input from local disabled users/families*

- **Cowlitz Indian Tribe**

- *Presented concept design & invited involvement, collaborated with tribal members & representatives for culturally significant design elements, tribal history & traditions, & cultural education opportunities*

SUSTAINABILITY:



Minimizes Stormwater Impact Through Natural Landscaping & Bioretention Areas



Individual Play Elements That Can Be Replaced as Needed to Maximize Lifespan



Increases Nearby Home Values & Tax Base by Attracting New Residents



Supports Local & Renewable Resources with Use of Natural & Timber-Based Materials



Landscape Design Adds 40+ Trees & Highlights Native & Tribal Plantings



Encourages Social Connections & Fosters Community & Sense of Belonging

PROJECT BUDGET:

<u>Phase</u>	<u>Cost</u>	<u>Status</u>
Full Design & CD's	\$357,826	Completed
Construction + Restroom	\$3,450,135	Contractor Bid Amount/Quote
A&E, Cultural Resources, & Environmental	\$265,600	Estimated
Contingency	\$301,034	10%
<u>TOTAL</u>	<u>\$4,374,595</u>	<u>CONSTRUCTION READY BY SPRING 2026!</u>

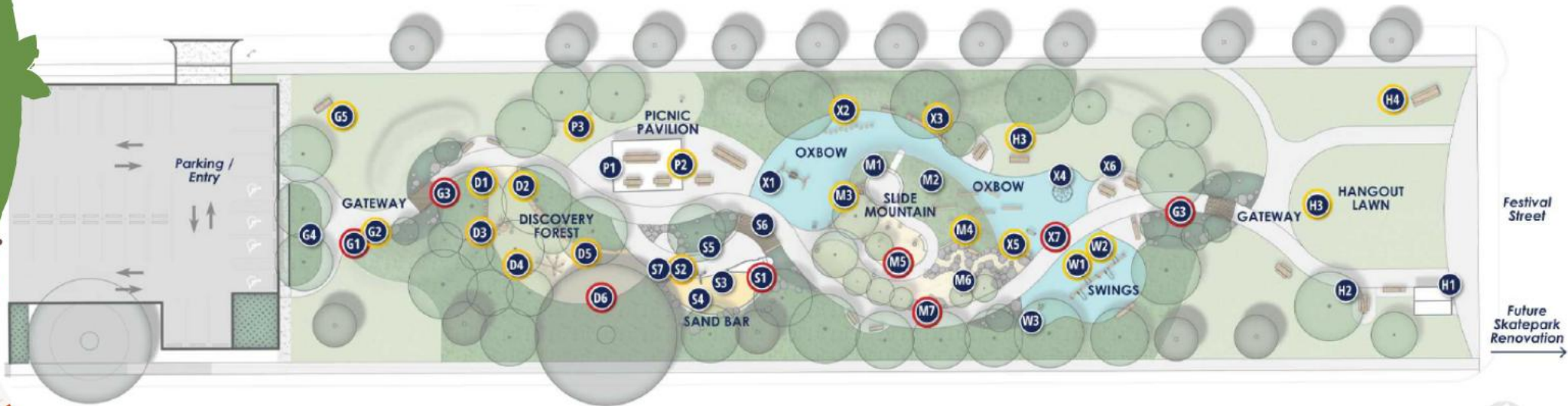
PROJECT FUNDING:

- **\$1,998,278** – RCO: LWCF Grant
- **\$970,000** – WA State Dept. of Commerce
- **\$500,000** – RCO: WWRP Grant
- **\$314,000** – CDBG (HUD)
- **\$250,000** – RCO Planning Grant
- **\$137,314** – City Playground Replacement Fund
- **\$55,000** – Centennial Committee Donation
- **\$50,000** – Smurfit/WestRock Donation
- **\$50,000** – Weyerhaeuser Donation
- **\$50,000** – ADA Funding

TOTAL: \$4,374,595



QUESTIONS?



CLONEY PARK INCLUSIVE PLAYGROUND





City of Longview

Agenda Summary

CONSULTANT SUPPLEMENT AGREEMENT WITH MIG FOR CLONEY PARK PLAYGROUND CONSTRUCTION SUPPORT SERVICES

RECOMMENDED ACTION:

MOTION AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONSULTANT AGREEMENT WITH MIG

DATE: January 8, 2026

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Preserve and enhance neighborhoods
Address quality of place issues

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

The City of Longview hired MIG in 2024 to design re-development of the Cloney Park Playground to include features celebrating Longview's history and heritage by incorporating the Cowlitz Tribe and timber / mill industry-inspired play elements while providing accessible ADA access for the users of the park. The project design was completed in 2025.

The construction project for Cloney Park Playground is scheduled to be awarded January 8, 2026. The proposed supplement agreement with MIG provides for construction support services through the construction phase of the project.

FINANCIAL SUMMARY:

The MIG amount for construction support services is \$75,627. The cost of this contract will be paid using the grant funding allocated for this project.

RECOMMENDED ACTION:

Motion authorizing the City Manager to execute the Consultant Agreement with MIG

STAFF CONTACT:

Ivona Kininmonth, Project Engineer

Attachments:

1. MIG Cloney Park Supplement



Ivona Kininmonth
City of Longview
Engineering Department
1525 Broadway
Longview, WA 98632
ivona.kininmonth@ci.longview.wa.us

RE: Cloney Park Fully Inclusive Playground – ASR #3

Dear Ivona,

We respectfully request the following additional fees to cover completed bidding assistance work and upcoming Construction Administration services.

Scope of Services

Because construction support needs may vary, we have made some assumptions about the anticipated level of support by discipline. Details of subconsultant tasks follow as attachments to this letter. Assumptions for MIG support included in this Additional Services Request are listed below.

- Bid support for Addendums 1-3 (Completed)
 - Updates to plans and specifications
 - Email and phone coordination with Project Team
- Construction Administration Services:
 - Review of 12 Submittals (excluding cast in place concrete submittals to be reviewed by City)
 - Response to RFI's / Clarifications - 6 RFI's
 - Pre-construction meeting on site
 - 16 hrs. of construction support
 - Site visits (6):
 - Shotcrete mockup mock-up – 1 visit
 - Shotcrete finish and detailing – 1 visit
 - Equipment and site furnishing layout – 2 visits
 - Plant material inspection & layout – 2 visits
 - Site visit reports (6)
 - Final Punch List (City to verify completion)

An allowance for construction assistance is provided. This will be invoiced on a time and materials basis. We have outlined anticipated areas of assistance for RFIs, punch lists, etc. but view the construction assistance as a total budget. Time may shift between tasks to meet City requested needs.

We will notify the City Project Manager if we anticipate additional budget will be required to meet a City request, and we can provide additional assistance for additional budget if needed.



Estimated Project Schedule

It is estimated that the additional services for this project will be completed by November 2026.

Additional Services Request Summary

Time and Materials fee not-to-exceed. For the services described above, the City of Longview shall pay MIG the amount set forth below, plus expenses.

	Description	Fee
Task 1	Bid Support	\$ 8,680
Task 2	Construction Administration	\$ 27,486
	Total MIG Additional Services	\$36,166
	APEX Additional Services	\$33,270
	TFWB Engineers Additional Services	\$2,000
	Structural Nexus Additional Services	\$1,600
	10 % Markup on Subconsultants & Hard Costs	\$3,687
	Additional Services Total	\$75,627

See Attachment A: Apex Consultant Services Change Order #3
 See Attachment B: Structural Nexus Construction Administration Services Proposal
 See Attachment C: TFWB Construction Administration Services Proposal

In the event the City of Longview authorizes MIG to commence services prior to the City of Longview's execution of this Agreement, the City of Longview's authorization to commence services shall constitute an acceptance of the terms and conditions of this Agreement. We look forward to continuing work with you.

Sincerely,

Ida Ottesen, Landscape Architect
 Principal-In-Charge
 MIG

ACCEPTED:

Name: _____

Print Name: _____

Title: _____

Date: _____



City of Longview | Cloney Park Playground
Construction Administration Services

		Ida Ottesen Principal-in-Charge Hrs@ \$195		Renee Wilkinson Project Manager Hrs@ \$150		Chris Frank Play Specialist Hrs@ \$160		Casey Howard Project Associate Hrs@ \$140		Project Admin/Accounting Hrs@ \$170		MIG Labor Totals		Direct Costs	Professional Fees Totals
Phase 600															
6.1	Bid Support	20	\$3,900	30	\$4,500	0	\$0	2	\$280	0	\$0	52	\$8,680		\$8,680
6.2	Construction Administration														
	Submittal Review - 16 submittals	4	\$780	32	\$4,800	0	\$0		\$0	0	\$0	36	\$5,580		\$5,580
	RFI / Clarifications - 6 RFI's	6	\$1,170	12	\$1,800	0	\$0		\$0	0	\$0	18	\$2,970		\$2,970
	Pre-construction meeting	0	\$0	5	\$750	0	\$0		\$0	0	\$0	5	\$750	\$84	\$834
	Miscellaneous questions/support	8	\$1,560	8	\$1,200	0	\$0		\$0	2	\$340	18	\$3,100		\$3,100
	Site visit (1)- Shotcrete mockup mock-up	0	\$0	4	\$600	4	\$640		\$0	0	\$0	8	\$1,240	\$134	\$1,374
	Site visit (1)- Shotcrete finish and detailing	0	\$0	4	\$600	4	\$640		\$0	0	\$0	8	\$1,240	\$134	\$1,374
	Site visit (2)- Play equipment and site furnishing layout	0	\$0	8	\$1,200	8	\$1,280		\$0	0	\$0	16	\$2,480	\$268	\$2,748
	Site visit (2)- plant material inspection & layout	0	\$0	16	\$2,400	0	\$0		\$0		\$0	16	\$2,400	\$168	\$2,568
	Site visit reports (6)	6	\$1,170	18	\$2,700	0	\$0		\$0	0	\$0	24	\$3,870		\$3,870
	Final Punch List (City to verify completion)	8	\$1,560	8	\$1,200	0	\$0		\$0	0	\$0	16	\$2,760	\$308	\$3,068
	Subtotal	52	\$10,140	145	\$21,750	16	\$2,560	2	\$280	2	\$340	217	\$35,070	\$1,096	\$36,166
	Apex Engineering (Civil)													\$33,270	
	TFWB Engineers (Electrical)													\$2,000	
	Structural Nexus (structural)													\$1,600	
	Subtotal Professional Time and Costs	52	\$10,140	145	\$21,750	16	\$2,560	2	\$280	2	\$340	217	\$35,070	\$36,870	\$36,166
	10% Markup (on Direct Costs)													\$3,687	\$3,687
	Total MIG fee														\$39,853



CONSULTANT SERVICES CHANGE ORDER

Project Name: Cloney Park Date: 12/2/2025
 Client: MIG Project No. 78186.000
 Reference Proposal: Cloney Park Change Order No. 3
 Reference Proposal Date: _____

CHANGE ORDER COMMENTS:

This change order reflects the following deviations from our original proposal:

Additional civil engineering services include bidding and construction support. Change order tasks include:

- Bidding Support
 - Coordination with City and Client.
 - Generate updated plans and specifications for bid addendums (assume 2).
- Construction Assistance
 - Coordination with City and Client.
 - Attend up to (1) one on-site pre-construction meeting.
 - Attend up to (4) construction meetings through the construction window (assume 2 virtual and 2 in-person meetings at the project site).
 - Respond to up to (5) five contractor RFIs, change order proposals and review/comment contractor’s change order costs.
 - Review and respond to submittals (assume 5)
 - Assist in the preparation of up to (1) one change order during construction dealing with discipline-related items.
- Project Closeout
 - One site visit to generate contractor punch list.
 - Review as-builts for utilities.
 - Submit sanitary and storm as-builts to City.

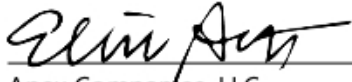
Additional land surveying services include construction support. Change order tasks include:

- Survey As-builts
 - Survey construction as-builts for sanitary sewer and stormwater structures.
 - Assumptions:
 - Prevailing wage included for crews
 - Contractor control required to complete task

Civil Engineering	
Bidding Support	\$ 4,926
Construction Phase	\$ 19,440
Project Closeout	\$ 4,120
Land Surveying	
Survey As-builts	\$ 4,784
Total Change Order Amount	\$ 33,270

Original Contract Amount	\$ 58,449.00
Previous Change Orders	\$ 23,372.00
Contract Sum Prior to the Change Order	\$ 81,821.00
Amount of this Change Order <input checked="" type="checkbox"/> increased <input type="checkbox"/> decreased	\$ 33,270.00
Revised Total Contract Amount	\$ 115,091.00

All other contract provisions remain in full force and effect and shall be undisturbed by this change order.



Apex Companies, LLC
Authorized Signature

Elissa Peters, PE

Name (Print)

Project Manager 12/2/2025

Title Date

Client
Authorized Signature

Name (Print)

Title Date

Phone



1200 Westlake Avenue North, Suite 509
Seattle, WA 98109

December 4, 2025

Renee Wilkinson
MIG
119 Pine Street, Suite 400
Seattle, WA 98101

Re: Cloney Park Playground

Dear Renee:

This proposal is for construction administration services for the Cloney Park Playground project. Per our discussion, CA services will be provided upon request on an hourly basis. An hourly not to exceed fee of \$2000 is proposed. Hourly rates are as follows:

Principal	\$155/hour
Project Manager	\$135/hour
Project Designer	\$120/hour
CAD/Revit Tech	\$105/hour

Please contact me if you have any questions or wish revisions.

Sincerely,

Kevin Wartelle

Kevin Wartelle

December 2, 2025

Renee Wilkinson
MIG
119 Pine St, Suite 400
Seattle, WA 98101

Re: Cloney Park—Construction Administration

Dear Renee,

Thank you for giving us the opportunity to provide you with the following proposal for structural engineering services for the Cloney Park Construction Administration phase.

OUR SCOPE OF SERVICES:

Our scope of services will include the following:

- Consult with you and the owner regarding all structural items related to the new park components.
- Provide structural review of designs submitted by others to ensure conformance with all applicable building codes. This includes a picnic pavilion and small shotcrete design elements.

OUR FEES:

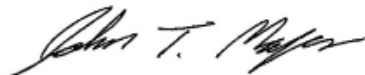
We will provide the scope of services as described in this proposal on a time and material basis not to exceed **\$1,600** without written authorization. We will bill monthly based upon the work completed. The fee amount may be adjusted, with written notice, if there are substantial changes to the project budget, or if the scope of the project changes significantly from the summary noted above.

This proposal does not include any site visits during construction.

Costs and deliverables quoted are firm for 60 days after which Nexus reserves the right to revise this proposal.

Thank you very much for this opportunity. If this proposal meets with your approval, please return a signed copy to us prior to the start of work. Please feel free to contact us with any questions or comments.

Sincerely,



John T. Mayer, P.E.
Structural Nexus LLC
Managing Principal

Accepted By:

Signature: _____ Date: _____

Printed Name: _____ Title: _____
MIG



City of Longview

Agenda Summary

RESOLUTION NO. 2583 – AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICE AGREEMENT WITH UNCOMMON BRIDGES FOR PUBLIC EDUCATION CAMPAIGN - EMS LEVY AND PROPERTY LID LIFT

RECOMMENDED ACTION:
MOTION TO ADOPT RESOLUTION NO. 2583

DATE: January 8, 2026

COUNCIL STRATEGIC INITIATIVE ADDRESSED:
Enhance public safety & emergency response

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

This PSA is for strategic public affairs and compliance guidance (non-advocacy public education). Development of core messaging/branding, frequently asked questions, fact sheets, infographics, videos, web content and levy cost information. Community engagement (listening sessions, open houses, briefings with stakeholders and partner organizations). Media coordination across paid/earned/shared/owned channels is consistent with public agency requirements. Spokesperson preparation and presentation support for Council, community, and media settings.

FINANCIAL SUMMARY:

The total agreement is not to exceed \$45,000.

RECOMMENDED ACTION:

Motion to adopt Resolution No. 2583

STAFF CONTACT:

Brad Hannig, Fire Chief

Attachments:

1. Res 2583 - Uncommon Bridges
2. Longview-UncommonBridges-Prof-Services-Contract-20251231-FINAL (002)
3. LongviewUncommonBridges_January 2026-FINAL

RESOLUTION NO. 2583

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH UNCOMMON BRIDGES FOR PUBLIC EDUCATION AND OUTREACH RELATED TO THE FIRE PROTECTION DISTRICT LEVY

WHEREAS, the City of Longview seeks to provide clear and effective public education to residents regarding the proposed Fire Protection District Levy; and

WHEREAS, Uncommon Bridges has demonstrated expertise in community engagement and levy education campaigns; and

WHEREAS, the City Council finds it in the best interest of the City to enter into a Professional Services Agreement for these services;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Longview as follows:

Section 1. The City Manager is hereby authorized to execute a Professional Services Agreement with Uncommon Bridges in the base amount of \$45,000 for public education and engagement services related to the Fire Protection District Levy.

Section 2. The City Council further authorizes total expenditures, including contingency and media costs, not to exceed \$100,000.

Section 3. This Resolution shall be effective immediately upon passage.

PASSED by the City Council of the City of Longview, Washington, and approved by its Mayor at a meeting of said City Council held on the 8th day of January 2026.

MAYOR

ATTEST:

City Clerk

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT is entered into the date last below written between the CITY OF LONGVIEW, WASHINGTON (“CITY”) AND Uncommon Bridges, Inc., a Washington corporation. (“CONTRACTOR”)

1. SERVICES BY CONTRACTOR

- A. **Performance of Services.** The Contractor shall perform the services described in the scope of work attached hereto as Attachment A. All Services will be rendered to the best of the Contractor’s ability and in a timely and professional manner in compliance with all standards and rules reasonably established by the City.
- B. **Modification.** The City periodically may make changes to the services that are within the general scope of the Agreement by giving the Contractor written notice of such changes. If any change results in an increase or a reduction in the work that was contemplated to be performed by the Contractor as described in Attachment A, the Contractor’s compensation hereunder shall be modified accordingly.
- C. **Subcontracting.** The City permits subcontracts for those items of work as shown in Attachment E to this Agreement. Compensation for this subconsultant work shall be based on the cost shown on Attachment D. The work of the subconsultant shall not exceed its maximum amount payable unless a prior written approval has been issued by the City. All subcontracts exceeding \$10,000 in cost shall contain all applicable provisions of this Agreement.

The Contractor shall not subcontract for the performance of any work under this Agreement without prior written permission of the City. No permission for subcontracting shall create, between the City and subcontractor, any contract or any other relationship.

2. PAYMENT

- A. The City shall pay the Contractor for such services: (Check One)
 - Hourly: ___ per hour, plus actual expenses, but not more than a total of ___.
 - Fixed Sum: A total amount of: _____.
 - Other:

For the five (5) months of February 2026 through June 2026, \$7,800 per month, for no more than 42 total service hours for all roles. And, for the five (5) months of July through November 2026, \$1,200 per month, for no more than six (6) total service hours for all roles.

Additional service hours may be requested by the City of Contractor and if mutually agreed by both parties, shall be paid by the City to Contractor at \$240.00 per hour for all roles.

Total:	<u>\$45,000.00</u>
Management Reserved Fund:	_____
Grand Total:	_____

The payment structure detailed above is for all services performed, inclusive of expenses incurred under this Agreement.

- B. The Contractor shall maintain time and expense records and provide them not more frequently than monthly to the City, along with monthly invoices in a format acceptable to the City for work performed to the date of the invoice.
- C. All invoices shall be paid by mailing a City warrant within 30 days of receipt of a proper invoice after approval of the Contractor’s completed tasks/deliverables to the date of the invoice or monthly report, as appropriate.
- D. The Contractor shall keep cost records and accounts pertaining to the Agreement available for inspection by the City’s representatives for three (3) years after final payment. Copies shall be made available on request.
- E. If the services rendered do not meet the requirements of the Agreement, the Contractor will correct or modify the work to comply with the Agreement. The City may withhold payment for such work until the work meets the requirements of the Agreement.
- F. The City may desire to establish a Management Reserve Fund to provide the Agreement Administrator the flexibility of authorizing additional funds to the Agreement for allowable unforeseen costs, or reimbursing the Contractor for additional work beyond that already defined in this Agreement. Such authorization(s) shall be in writing and shall not exceed the lesser of \$50,000 or 10% of the Total Amount Authorized as shown in the Attachment E of this Agreement. The amount included for the Management Reserve Fund is shown in the Attachment E of this agreement. This fund may be replenished in a subsequent supplemental agreement. Any changes requiring additional costs in excess of the Management Reserve Fund shall be made in accordance with Section 1, B Modification.

3. DISCRIMINATION AND COMPLIANCE WITH LAWS

- A. The Contractor agrees not to discriminate against any employee or applicant for employment or any other person in the performance of this Agreement because of race, creed, color, national origin, marital status, sex, age, disability or other circumstance prohibited by federal, state or local law or ordinance, except for a bona fide occupational qualification.
- B. The Contractor shall comply with all federal, state, and local laws and ordinances applicable to the work to be done under this Agreement, including where applicable the Longview Municipal Code.
- C. If Disadvantaged Business Enterprises (DBE) and Women Owned Business Enterprises (WBE) is participant in this agreement, the project participation shall be shown in the Attachment E of this Agreement.
- D. Violation of this Section 3 shall be a material breach of this Agreement and grounds for cancellation, termination, or suspension of the Agreement by the City, in whole or in part, and may result in ineligibility for further work for the City.

4. TERM AND TERMINATION OF AGREEMENT

- A. **Term.** This Agreement shall remain in effect until completion of the services described in Attachment A and final payment therefore unless terminated earlier in accordance with Paragraph 4.B. of this Agreement.
- B. **Rights upon Termination.** This Agreement may be terminated by either party without cause upon thirty days' written notice, in which event all finished or unfinished documents, reports, or other material or work of Contractor pursuant to this Agreement shall be submitted to the City, and the Contractor shall be entitled to just and equitable compensation at the rate set forth in Paragraph 2 for any satisfactory work completed prior to the date of termination.
- C. **Noninterference with business.** During the course of the Contractor's performance of the services for the City and for a period of twelve (12) months after the completion of such services, the Contractor will not interfere with the City's business in any manner, including without limitation, encouraging anyone to leave the City's employ or encouraging any employee or independent contractor to sever that person's relationship with the City.

5. OWNERSHIP OF WORK PRODUCT

All data, materials, reports, memoranda, and other documents developed under this Agreement, whether finished or not, shall become the property of the City, shall be forwarded to the City at its request and may be used by the City as it sees fit. The City agrees that if it uses products prepared by the Contractor for purposes other than those intended in this Agreement, it does so at its sole risk and it agrees to hold the Contractor harmless therefore.

6. GENERAL ADMINISTRATION AND MANAGEMENT

The City Manager of the City, or his/her designee, shall be the City's representative and shall oversee and approve all services to be performed, coordinate all communications, and review and approve all invoices under this Agreement.

7. INDEMNIFICATION AND HOLD HARMLESS

- A. The Contractor shall protect, defend, indemnify, and save harmless the City, its officers, employees, and agents from any and all cost, claims, judgments, or awards of damages, arising out of or in any way resulting from the negligent acts or omission of the Contractor. The Contractor agrees that its obligations under this subparagraph extend to any claim, demand, and/or cause of action brought by, or on behalf of, any of its employees or agent. For this purpose the Contractor, by mutual negotiation, hereby waives, as respects the City only, any immunity that would otherwise be available against such claims under the Industrial Insurance provisions of Title 51 RCW. In the event the City incurs any judgment, award, and/or cost arising therefrom including attorneys' fees to enforce the provisions of this article, all such fees, expenses, and costs shall be recoverable from the Contractor.
- B. The City shall protect, defend, indemnify and save harmless the Contractor, its officers, employees, and agents from any and all costs, claims, judgments, or awards of damages, arising out of or in any way resulting from the negligent acts or omission of the City. The City agrees that its obligations under this subparagraph extend to any claim, demand, and/or cause of action brought by, or on behalf of, any of its employees or agents. For this purpose, the City, by mutual negotiation, hereby waives, as respects the Contractor only, any immunity that would otherwise be available against such claims under the Industrial Insurance provisions of Title 51 RCW. In the event the Contractor incurs any judgment, award, and/or cost arising therefrom including attorneys' fees to enforce the provision of this article, all such fees, expenses, and costs shall be recoverable from the City.
- C. The Contractor will indemnify, defend, and hold the City (and its elected officials, officers, employees, successors, assigns, insurers, licensees, distributors, independent contractors, and agents) harmless from all claims, damages, losses, and expenses (including reasonable attorneys' fees incurred on such claims and in proving the right to indemnification) arising out of or resulting from any claim, action, or other proceeding

that is based upon (a) the Contractor's breach of any obligations, representations, or warranties under the Agreement, (b) the Contractor's outside business activities, or (c) the infringement or misappropriation by the Contractor of any foreign or United States patent, copyright, trade secret, or other proprietary right in results.

8. INSURANCE; RISK OF LOSS

The Contractor shall maintain insurance that is sufficient to protect the Contractor's business against all applicable risks, as set forth in Attachment B. The Contractor will cause the indemnified parties, as described in Section 7 above, to be named as additional insureds on the policy required under the Agreement and shall cause its insurance to be primary to any insurance carried by the indemnified parties. The Contractor will provide the City with certificates of insurance and other supporting materials as City reasonably may request to evidence Contractor's continuing compliance with this Section 8. The Contractor will be liable for all loss or damage, other than ordinary wear and tear, to the City's property in the Contractor's possession or control that is caused by the Contractor. In the event of any such loss or damage, the Contractor will pay the City the full current replacement cost of such equipment or property within thirty (30) days after its loss or damage. The Contractor's maintenance of insurance, its scope of coverage and limits as required herein shall not be construed to limit the liability of the Contractor to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity. Failure on the part of the Contractor to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five business days notice to the Contractor to correct the breach, immediately terminate the Contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Contractor from the City.

9. INDEPENDENT CONTRACTOR

- A. **Nature of Relationship.** The Contractor shall be and act as an independent Contractor (and not as the employee, agent, or representative of the City) in the performance of the services for the City. This Agreement shall not be interpreted or construed as creating or evidencing an association, joint venture, partnership, or franchise relationship among the parties or as imposing any partnership, franchise, obligation, or liability on any party. The Contractor will not represent himself/herself as an employee of the City. The Contractor shall not be entitled to, and shall not attempt to, create or assume any obligation, express or implied, on behalf of the City. So long as the Contractor is able to adequately perform all of the Contractor's obligations under the Agreement in a skilled and workmanlike manner. Since the Contractor will not be an employee of the City, the Contractor will not be entitled to any of the benefits that the City may make available to its employees, such as but not limited to vacation leave, sick leave, or insurance programs, including group health insurance or retirement benefits; nor shall the Contractor permit or cause any of the Contractor's employees, agents, or subcontractors to perform any services under the Agreement in such a way as to cause or enable them to become, or claim to have become, employees, common law or otherwise, of the City. In addition, the Contractor acknowledges that as an

independent contractor, he/she/it and or his/her/its agents, servants, or employees are not eligible to recover worker's compensation benefits from or through the City in the event of injury.

- B. **Contractor Responsible for Business License, Taxes and Records.** The contractor shall obtain a Longview Business License prior to commencing any work under this Agreement. The Contractor will be solely responsible for and will file, on a timely basis, all tax returns and payment required to be filed with or made to any federal, state, or local tax authority with respect to the Contractor's performance of the services and receipt of fees under the Agreement. The Contractor will be solely responsible for and must maintain adequate records of expenses incurred in the course of performing the services under the Agreement. No part of the Contractor's payment will be subject to withholding by the City for the payment of any social security, federal, state or any other employee payroll taxes; nor shall the City be obligated to make any such withholdings and/or payments on behalf of any employee, subcontractor, supplier, or other person working for or engaged by the Contractor to perform the Contractor's obligations under the Agreement. The City will regularly report amounts paid to the Contractor by filing Form 1099-MISC with the Internal Revenue Service as required by law.

10. SUBLETTING OR ASSIGNING AGREEMENT

Neither the City nor the Contractor shall assign, transfer, or encumber any rights, obligations, duties, or interests accruing or arising from this Agreement without the express prior written consent of the other. Subject to the foregoing, the Agreement will be binding upon, enforceable by, and inure to the benefit of, the parties and their successors and assigns.

11. FUTURE SUPPORT

The City makes no commitment and assumes no obligations for the support of the Contractor's activities except as set for in this Agreement.

12. GENERAL PROVISIONS

- A. **Governing Law.** The Agreement will be governed by the laws of the State of Washington and its choice of law rules. The Contractor irrevocably consents to the exclusive personal jurisdiction and venue of the federal and state courts located in Cowlitz County, Washington or the applicable federal court for such County, with respect to any dispute arising out of or in connection with the Agreement, and agrees not to commence or prosecute any action or proceeding arising out of or in connection with the Agreement other than in the aforementioned courts.
- B. **Severability.** If any provision of the Agreement is held to be invalid or unenforceable for any reason, the remaining provisions will continue in full force without being impaired or invalidated in any way. The City and the Contractor agree to replace any invalid provision with a valid provision that most closely approximates the intent and economic effect of the invalid provision.

- C. **Nonwaiver.** Any failure by the City to enforce strict performance of any provision of the Agreement will not constitute a waiver of the City’s right to subsequently enforce such provision or any other provision of the Agreement.
- D. **City Marks.** The Contractor will not use any trade name, trademark, service mark, or logo of the City (or any name, mark, or log confusingly similar thereto) in any advertising, promotions, or otherwise, without the City’s express prior written consent.
- E. **Notices.** All notices and other communications required under the Agreement must be in writing, and must be given by registered or certified mail, postage prepaid, or delivered by hand to the party to whom the communication is to be given, at its address as follows:

CITY: Longview Fire
PO Box 182
Longview, WA 98632

CONTRACTOR: Uncommon Bridges, Inc.
1932 1st Ave, Ste 814
Seattle, WA 98101
Email: operations@uncommonbridges.com

- F. **Legal Fees.** In the event either of the Parties defaults on the performance of any terms of this Agreement or either Party places the enforcement of this Agreement in the hands of an attorney, or files a lawsuit, each Party shall pay all its own attorneys' fees, costs and expenses. The venue for any dispute related to this Agreement shall be Cowlitz County, Washington.
- G. **Counterparts.** The Agreement may be signed in counterparts, each of which shall be deemed an original, and all of which, taken together, shall be deemed one and the same document.
- H. **Captions.** The captions in this Agreement are for convenience only and do not in any way limit or amplify particular provisions.

13. EXTENT OF AGREEMENT/MODIFICATION

This Agreement together with attachments or addenda, represents the entire and integrated Agreement between the parties hereto and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified, or added to only by written instrument properly signed by both parties hereto.

IN WITNESS WHEREOF, the parties have executed this Agreement as of January 1, 2026.

CONTRACTOR

CITY OF LONGVIEW

By: _____

By: _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Address: _____

Approved as to form:

City/State/ZIP: _____

By: _____

Tax ID# _____

City Attorney

**ATTACHMENT A
SERVICES & COMPENSATION**

1. The Services

1.1 General Description

Consulting services

The City of Longview is seeking a Public Affairs and Public Education Consultant Services to support the Longview Fire Department in pursuing a sustainable funding model by seeking a voter-approved Emergency Medical Services (EMS) levy under RCW 84.52.069, as well as a voter-approved levy lid lift under RCW 84.55.050. If referred to the ballot by the Longview City Council, the first ballot measure would propose an EMS property tax levy up to \$0.50 per \$1,000 of assessed valuation to provide dedicated funds for increased equipment and staffing at the Longview Fire Department. A second ballot measure would propose a levy lid lift to exceed the 101% levy lid limit for one year for the debt service associated with a bond to build a new fire station, general fund impacts related to increasing fire department staffing, as well as maintaining broader public services. This new structure aims to improve service delivery, ensure financial stability, and increase transparency by separating some fire and EMS funding from the city's general fund, and allowing the construction of new fire service facilities while not impacting other community services.

While these initiatives face challenges, such as potential confusion over multiple ballot measure aimed at solving complex community needs, and public concerns about the levy cost, it also presents opportunities. A separate, dedicated funding stream would protect fire and EMS resources from city budget competition and a voter-approved lift to the city's 1% property tax growth limit cap limitation would allow long-overdue capital projects for fire protection services and prevent further cuts to current levels of community services. It would support modernized services, including enhanced EMS staffing and equipment upgrades, while increasing transparency through a separate dedicated funding source for fire and EMS service.

1. Strategic Public Affairs Consulting

Comprehensive Landscape Analysis: Review materials, budgets, funding challenges, and community sentiment. Interview stakeholders such as city leaders, fire department staff, unions, community groups, and other officials to understand priorities and concerns. Use insights to shape messaging, outreach, and risk strategies.

Collaborative Planning: Work with Longview Fire Department leadership, city officials, unions, and community partners to align goals and ensure messaging consistency. Facilitate regular strategy meetings and updates to maintain momentum and adapt to emerging needs.

Compliance Guidance: Ensure all communications comply with Washington State public agency laws (particularly RCW 42.17A.555), maintaining transparency and non-advocacy posture.

Commented [BH1]: “by separating some EMS Funding from the city’s general fund,

Commented [BH2R1]: Let me know if this makes sense, because it doesn’t separate all fire and EMS funding, just the EMS levy portion

2. Development and Implementation of a Public Education Campaign

Core Messaging and Branding: Develop clear, accessible messaging on key themes. Create a consistent visual brand for all campaign materials to build recognition and trust.

Educational Materials: Create fact sheets, frequently asked questions (FAQs), infographics, videos, and charts to clearly explain the impact of an EMS levy and levy lid lift. Add a levy cost calculator on a city project-specific website for personalized homeowner cost estimates.

Community Engagement Events: Organize listening sessions across neighborhoods and community centers, including senior facilities and faith organizations. These events offer opportunities for two-way dialogue, addressing questions and building rapport.

Targeted Messaging: Tailor outreach to specific audiences such as homeowners, renters, seniors, local businesses, and neighboring jurisdictions to address their unique concerns and priorities.

3. Management of All Media Components

Paid Media: Consider a coordinated advertising campaign across print, radio, and digital platforms. Includes ads in local newspapers, community bulletins, and popular digital channels to maximize reach and recruitment to community engagement events and reinforce messaging.

Earned Media: Issue press releases at key milestones and proactively engage local news outlets for stories, interviews, and editorial support. Some ideas include ride-alongs and media briefings to deepen reporters' understanding of the needs facing the fire department and why a new sustainable funding model is necessary.

Shared Media: Leverage social media channels such as Facebook, [X/Twitter](#), Instagram, and Nextdoor for outreach and engagement. Create shareable content like firefighter profiles, response time visuals, and FAQs. Encourage community reposts and partner amplification to expand reach organically.

Owned Media: Updated city project-specific website featuring up-to-date information, FAQs, event calendars, and resource downloads. Consider digital and in-print information at community centers, libraries, and city offices.

4. Stakeholder Engagement and Public Event Facilitation

Targeted Stakeholder Briefings: Hold one-on-one and small group meetings with City Council members, fire union representatives, community leaders, and key partners to gain support and address concerns promptly.

Facilitation of Public Forums: Design and facilitate engaging community meetings that promote questions and feedback while offering clear, transparent responses.

Coalition Building: Identify and work with local community groups, nonprofits, faith organizations, and business associations to expand the public education campaign’s reach and credibility.

Preparation of Outreach Materials and Presentations

- **Customized Presentations:** Create clear, visually engaging presentations for stakeholder meetings, public forums, and media briefings that explain the rationale, benefits, and details of the need for a sustainable funding model and how an EMS levy and levy lid lift may be viable options to consider.
- **Print and Digital Collateral:** Create flyers, brochures, fact sheets, and digital toolkits for distribution at events and via partner organizations.
- **Spokesperson Training:** Prepare city officials, fire leaders, and union representatives with key talking points and media training to confidently and consistently communicate preferred messaging.

1.2 Schedule and Deliverable Items

Phase 1: Landscape Analysis & Initial Engagement (February–March 2026)

- Conduct a comprehensive review of existing funding, plans, and community sentiment.
- Interview key stakeholders (city leadership, fire staff, unions, community groups).
- Develop initial messaging and branding.
- Update the project website with FAQs and basic educational materials.
- Begin one-on-one briefings with city officials and stakeholders to discuss issues and priorities.

Phase 2: Research & Message Testing (April 2026–May 2026)

- Refine messaging and identify concerns. Consider commissioning a public opinion poll to confirm.
- Hold community forums and listening sessions to deepen engagement.
- Finalize ballot referral language with legal counsel, ensuring compliance with RCW 84.52.069, RCW 84.55.050 and RCW 42.17A.555.
- Prepare ordinances or resolutions for City Council consideration authorizing the EMS levy and levy lid lift.

Phase 3: Pre-Ballot Measure Referral & Public Education (May–July 2026)

- Launch an intensified public education campaign, conduct targeted social media outreach, and hold open houses and Q&A sessions on any potential ballot measure prior to a vote of the City Council.
- Train spokespeople and prepare media outreach to support passage by City Council.
- Update project website with all relevant information prior to a vote of City Council.
- Complete most intensive work of the public education campaign prior to, and including, a City Council vote, ensuring a clear marker of the transition and likely appearance of an outside advocacy campaign.

Phase 4: Public Education Post-Ballot Measure Referral (August–November 2026)

- Limited updates to the project website with educational information to be responsive to emergent inquiries and attacks.
- Support spokespeople in responding to media outreach to provide factual answers to any inquiries or attacks.

Note: Any additional advocacy work to support ballot measures once referred to the ballot would be a separate contract with a separate entity to support the passage of these measures at the ballot.

1.3 Designated Personnel

Prime contractor: Uncommon Bridges personnel, led by Andrés Mantilla

Partner subcontractor: Rise Consulting personnel, led by Erin Schultz

2. Compensation

2.1 Amount and Basis

Refer to section 2.A (Payment) in this Agreement.

Contractor will submit an invoice to the City for services performed and reimbursable expenses. The invoice will be in a form and content reasonably acceptable to City and will describe (a) the services performed; (b) the number of hours expended performing the services; and (c) any reimbursable expenses. Contractor will furnish such receipts, documents, and other supporting materials as City reasonably may request to verify the content of any invoice.

ATTACHMENT “B”

INSURANCE REQUIRMENTS

The Contractor shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the contractor, his agents, representatives, employees, or subcontractors. The cost of such insurance shall be paid by the Contractor. Insurance shall meet or exceed the following unless otherwise approved by the City.

A. Minimum Insurance

1. Commercial General Liability coverage with limits not less than \$2,000,000 per occurrence /\$2,000,000 annual aggregate,
2. Stop/Gap/Employers Liability coverage with limits not less than \$2,000,000 per accident/disease,
3. Business Automobile Liability coverage with limits not less than \$1,000,000 per accident for any auto,
4. Professional liability insurance in an amount no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit,
5. Workers’ Compensation coverage as required by the Industrial Insurance Laws of the State of Washington.

B. Self-Insured Retentions

Self-insured retentions must be declared to and approved by the City.

C. Other Provisions.

Commercial General Liability policies shall be endorsed to:

1. Include the City, its officials, employees, and volunteers as insureds,
2. Provide that such insurance shall be primary as respects any insurance or self-insurance maintained by the City,
3. Each insurance policy shall provide that coverage shall not be canceled without interruption from commencement of the Contractor’s work through the term of the Contract and for thirty (30) days after the Physical Completion date, unless otherwise indicated herein. The Contractor shall provide the City and all Additional Insureds for this work with written notice of any policy cancellation within two business days of their receipt of such notice.

D. Acceptability of Insurers

Insurance shall be placed with insurers with a rating acceptable to the City.

E. Verification of Coverage

Contractor shall furnish the City with certificates of insurance required by this clause. The certificates are to be received and approved by the City before work commences. The City reserves the right to require complete, certified copies of all required insurance policies at any time.

F. Subcontractors

Contractor shall require subcontractors to provide coverage which complies with the requirements stated herein, except the Contractor shall have sole responsibility for determining the limits of coverage required to be obtained by Subcontractors. The Contractor shall ensure that the City is an additional insured on each and every Subcontractor's Commercial General liability insurance policy.

At **Uncommon Bridges** and **Rise Consulting**, we collaborate with local governments, fire departments, and agencies across Washington to build sustainable public safety systems. We design plans, engage communities, and communicate policy changes. With expertise in safety communications, stakeholder engagement, and ballot education, we guide communities through funding and governance changes while maintaining transparency and trust. We handle strategy, messaging, and engagement so Longview's leadership can focus on serving residents.

Our Team and Experience

- **Andrés Mantilla, Partner, Uncommon Bridges** – Project Co-Lead; expert in facilitation, policy development, and community engagement; former Director, City of Seattle Department of Neighborhoods.
- **Erin Schultz, Co-Founder, Rise Consulting** – Project Co-Lead, leads strategic planning, coalition building, and issue campaigns, is an expert in public safety communications.
- **Noel Frame, Managing Partner, Uncommon Bridges** – Strategy Advisor; 25 years in public policy, campaign strategy, and facilitation; state legislator.
- **Lily Wilson-Codega, Strategy Advisor, Rise Consulting** – Government relations and legislative advocacy specialist; works closely with the WA State Council of Firefighters and local jurisdictions.

Our team brings decades of combined experience in public-sector communications, fire and EMS funding initiatives, and community engagement. We have successfully supported multi-agency strategic planning and funding model updates for Skagit 911 (2024), managed equitable community engagement and messaging for Seattle's \$1.5B Transportation Levy Renewal (2023–2024), developed a rapid-response public education campaign to protect Tacoma Fire Department funding (2024), and guided the planning, research, and successful ballot measure establishing the Renton Fire Authority (2016).

Our Approach

Every community is unique, and Longview deserves a communications plan that reflects its residents' priorities. Our approach emphasizes transparency, cultural competency, and community engagement.

We propose a **four-phase strategy**:

1. **Landscape Analysis & Initial Engagement:** Review funding and community sentiment, interview stakeholders, develop initial messaging, update website, and start one-on-one briefings.
2. **Research & Message Testing:** Refine messaging, hold community forums, test ballot language, and prepare City Council materials.
3. **Pre-Ballot Measure Referral Public Education:** Launch education campaign, use social media, hold open houses, and train spokespeople.
4. **Post-Ballot Measure Referral Public Education:** Provide educational updates, assist spokespeople with media outreach, and address emerging questions.

Connect With Us

We are excited to support Longview in building a sustainable, transparent, well-funded fire and EMS system. Please reach out with questions. **Andrés Mantilla:** 949-230-9130 | andres@uncommonbridges.com