



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Agenda

City Council

*Mayor Spencer Boudreau
Mayor Pro Tem Kalei LaFave
Council Member Ruth Kendall
Council Member Angie Wean
Council Member MaryAlice Wallis
Council Member Keith Young
Council Member Erik Halvorson*

Thursday, February 13, 2025

6:00 PM

2nd Floor, City Hall

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1-408-638-0968
1-669-900-6833
1-301-715-8592
1-312-626-6799
1-646-876-9923

Webinar ID: 823 9413 2374

1. CALL TO ORDER
2. INVOCATION*/FLAG SALUTE
25-00124 JOHN SCHMIT, PRESIDENT OF THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS
3. ROLL CALL
4. WORKSHOP

5. APPROVAL OF MINUTES**25-00126 JANUARY 22, 2025 SPECIAL MEETING****25-001221 JANUARY 23, 2025 REGULAR MEETING****25-00127 JANUARY 30, 2025 SPECIAL MEETING****25-001222 JANUARY 30, 2025 SPECIAL MEETING/WORKSHOP - FLUORIDE****6. CHANGES TO THE AGENDA****7. PRESENTATIONS & AWARDS****25-00152 COWLITZ PUBLIC FACILITIES DISTRICT REQUEST FOR SUPPORT FOR HOUSE BILL 1109****8. CONSTITUENTS' COMMENTS (Thirty Minutes)****9. PUBLIC HEARINGS****25-00159 PUBLIC HEARING – AMENDMENT TO THE 2025 - 2030 SIX YEAR TRANSPORTATION IMPROVEMENT PLAN (TIP) AND RIVERCITIES TRANSIT PROGRAM OF PROJECTS (POP)****RECOMMENDED ACTION:****CONDUCT THE PUBLIC HEARING AND ADOPT RESOLUTION NO. 2545.****10. BOARD & COMMISSION RECOMMENDATIONS****11. ORDINANCES & RESOLUTIONS****12. MAYOR'S REPORT****13. COUNCILMEMBERS' REPORTS****14. CONSENT CALENDAR****25-001179 APPROVAL OF CLAIMS****25-00154 RESOLUTION NO. 2547 – UPDATE THE PUBLIC WORKS MASTER FEE SCHEDULE****RECOMMENDED ACTION:****MOTION TO ADOPT RESOLUTION NO. 2547****25-00156 PROJECT COMPLETION – 18TH AVE ADA RAMPS PROJECT****RECOMMENDED ACTION:****MOTION TO ACCEPT AS COMPLETE THE 18TH AVE ADA RAMPS PROJECT****25-00155 SET PUBLIC HEARING FOR AMENDMENTS TO MULTIPLE SECTIONS WITHIN CHAPTERS 16, 17, 18, AND 19 OF LMC TO REMOVE SPECIFIC FEE REFERENCES AND TRANSFER TO COMMUNITY DEVELOPMENT MASTER FEE SCHEDULE****RECOMMENDED ACTION:****MOTION TO SET A PUBLIC HEARING MARCH 13, 2025**

- 25-00160 SET PUBLIC HEARING FOR PROPOSED ANNEXATION – 4511 OCEAN BEACH HWY
AND ASSOCIATED PARCELS

RECOMMENDED ACTION:
MOTION TO SET A PUBLIC HEARING MARCH 13, 2025

15. **CITY MANAGER'S REPORT**

- 25-00157 CONTRACT FOR ANIMAL SHELTER SERVICES WITH THE HUMANE SOCIETY FOR
SOUTHWEST WASHINGTON

RECOMMENDED ACTION:
AUTHORIZE THE CITY MANAGER TO EXECUTE A ONE-YEAR AGREEMENT WITH THE
HUMANE SOCIETY FOR SOUTHWEST WASHINGTON AND DIRECT STAFF TO
COLLABORATE WITH LOCAL JURISDICTIONS IN EXPLORING SUSTAINABLE,
COOPERATIVE SOLUTIONS FOR FUTURE ANIMAL CONTROL/SHELTER SERVICES

- 25-00158 SPIRIT LAKE COLLABORATIVE SUPPORT LETTER - CWCOC

16. **MISCELLANEOUS**

17. **EXECUTIVE SESSION**

18. **ADJOURNMENT**

*** Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.**

NEXT REGULAR COUNCIL MEETINGS:

THURSDAY, FEBRUARY 27, 2025 – 6:00 P.M.

THURSDAY, MARCH 13, 2025 – 6:00 P.M.

CITIZEN SUMMIT:

WEDNESDAY, MARCH 19, 2025 - 6:00 P.M. - WOMEN'S CLUB

SATURDAY, MARCH 22, 2025 – 9:00 A.M. - WOMEN'S CLUB



City of Longview

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Minutes

City Council

*Mayor Spencer Boudreau
Mayor Pro Tem Kalei LaFave
Council Member Ruth Kendall
Council Member Angie Wean
Council Member MaryAlice Wallis
Council Member Keith Young
Council Member Erik Halvorson*

Wednesday, January 22,
2025

6:00 PM

2nd Floor, City Hall

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the City Council of the City of Longview, Washington, will conduct a special meeting in the Longview City Hall Council Chamber, 1525 Broadway, Longview, on Wednesday, January 22, 2025 at 6:00 p.m. The topics of discussion follow. Final disposition shall be taken on no other matter.

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Office at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting. Please note - virtual attendees may comment verbally during public hearings only by contacting the Clerk's Office to register prior to the hearing date. Virtual attendees may also submit written comments to the Clerk's Office with the heading, "Public Comment for disbursement to the City Council".

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Webinar ID: 823 9413 2374

1. CALL TO ORDER
Mayor Boudreau called the meeting to order at 6:01 p.m.
2. FLAG SALUTE
The flag salute was recited.

3. **ROLL CALL**

Present: Mayor Boudreau, Mayor Pro Tem LaFave, Councilmember Kendall, Councilmember Wean, Councilmember Wallis, Councilmember Young (logged on to zoom after roll-call, participated in executive session), Councilmember Halvorson

Staff Present: Interim City Manager Jim Duscha, Interim City Attorney Charlotte Archer, City Clerk Tiffany Ostreim, Public Works Director/Assistant City Manager Chris Collins, Community & Economic Development Director Nick Little, Parks & Recreation Director Jen Wills, Police Chief Robert Huhta, Human Resources Director Sabrina Fraidenburg, Fire Chief Brad Hannig, Information Technology Director Mike Sullivan

4. **CHANGES TO THE AGENDA/APPROVAL OF THE AGENDA**

5. **EXECUTIVE SESSION**

25-0085 **QUALIFICATIONS OF AN APPLICANT FOR PUBLIC EMPLOYMENT PER RCW 42.30.110(1)(g) AND RCW 42.30.110(1)(i), LEGAL RISK OF A PROPOSED ACTION**

The City Council, Interim City Attorney Charlotte Archer, and Human Resources Director Sabrina Fraidenburg entered Executive Session at 6:03 p.m. pursuant to RCW 42.30.110(1)(g) Qualifications of an applicant for public employment and RCW 42.30.110(1)(i) Legal risk of a proposed action for a period of 30 minutes, until 6:33 p.m. At 6:33 p.m. Executive Session was continued for 30 minutes, until 7:03 pm. At 7:03 pm Executive Session was continued for 15 minutes, until 7:18 p.m. At 7:18 p.m. all parties came out of Executive Session. No action was taken.

The Council recessed for 5 minutes, until 7:23 p.m.

6. **ACTION ITEM**

25-0086 **DISCUSSION AND POTENTIAL MOTION ON CITY MANAGER POSITION**

The council returned from recess at 7:23 p.m.

Councilmember Kendall made a motion, seconded by Councilmember Wean, to direct staff to prepare an employment contract for council approval for Jennifer Wills as the City Manager.

Councilmember Halvorson spoke on the motion.

Jason Still provided public comment.

Arlene Hubble provided public comment.

Shaun Higgins provided public comment.

MaryJane Melink provided public comment.

Jennifer Leach provided public comment.

The motion carried by the following vote:

Ayes: Councilmember Kendall, Councilmember Wean, Councilmember Young, Councilmember Wallis, Mayor Boudreau

Nays: Councilmember Halvorson, Councilmember LaFave

Council concurred to schedule a special meeting Thursday, January 30, 2025 at 5:00 p.m. to consider a negotiated contract to authorize the employment of Jennifer Wills as the City Manager with the employment date concurrent with the execution of the agreement.

7. **ADJOURNMENT**

The meeting was adjourned at 7:40 p.m.

**Tiffany Ostreim
City Clerk**

Approved: _____
Mayor

NEXT REGULAR COUNCIL MEETINGS:

THURSDAY, JANUARY 23, 2025 – 6:00 P.M.

THURSDAY, FEBRUARY 13, 2025 – 6:00 P.M.

NEXT SPECIAL COUNCIL WORKSHOPS:

THURSDAY, JANUARY 30, 2025 – 6:00 P.M. - FLUORIDE



City of Longview

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Minutes

City Council

*Mayor Erik Halvorson
Mayor Pro Tem Keith Young
Council Member Chris Bryant
Council Member Mike Claxton
Council Member Ruth Kendall
Council Member Kalei LaFave
Council Member Wayne Nichols*

Thursday, January 23,
2025

6:00 PM

2nd Floor, City Hall

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Webinar ID: 823 9413 2374

1. CALL TO ORDER

Mayor Boudreau called the meeting to order at 6:05 p.m.

2. INVOCATION*/FLAG SALUTE

25-001217 TOM HAAN, COWLITZ CHAPLAINCY

After the invocation provided by Tom Haan of the Cowlitz Chaplaincy, the flag salute was recited.

3. ROLL CALL

Present: Mayor Boudreau, Mayor Pro Tem LaFave, Councilmember Kendall, Councilmember Wean, Councilmember Wallis, Councilmember Halvorson

Absent/Excused: Councilmember Young

Staff Present: Interim City Attorney Charlotte Archer, City Clerk Tiffany Ostreim, Public Works Director/Assistant City Manager Chris Collins, Community & Economic Development Director Nick Little, Parks & Recreation Director Jen Wills, Police Chief Robert Huhta, Human Resources Director Sabrina Fraidenburg, Fire Chief Brad Hannig, Information Technology Director Mike Sullivan

4. **WORKSHOP**

5. **APPROVAL OF MINUTES**

A motion was made by Councilmember Kendall, seconded by Councilmember Halvorson, to approve the January 9, 2025 Regular Meeting Minutes and January 17, 2025 Special Meeting Minutes. The motion carried unanimously.

25-001218 JANUARY 9, 2025 REGULAR MEETING

25-001219 JANUARY 17, 2025 SPECIAL MEETING

6. **CHANGES TO THE AGENDA**

7. **PRESENTATIONS & AWARDS**

25-0047 COWLITZ BLACK BEARS UPDATE - TONY BONNACI

Tony Bonnaci gave an update; 2025 will be the final season of the Black Bears at David Story Field.

25-0074 HOPE VILLAGE ANNUAL REPORT

Salvation Army Major Phil Smith and Site Manager Hollie Hillman presented the annual report. Council discussed the presentation.

Nikayla gave a live testament.

Councilmember Halvorson requested a committee of councilmembers to work with staff and Salvation Army for a competitive bidding package to run Hope Village. Councilmember LaFave and Councilmember Kendall volunteered to be on the committee with Councilmember Halvorson.

25-0091 PROCLAMATION - WEEK OF JANUARY 20, 2025 AS NATIONAL SQUIRREL APPRECIATION WEEK IN LONGVIEW

Mayor Boudreau presented the proclamation to Parks and Recreation Director Jen Wills, who accepted on behalf of the Parks and Recreation Department.

8. **CONSTITUENTS' COMMENTS (Thirty Minutes)**

Joseph Hobson provided public comment.

Shannon Gilman provided public comment.

Jason Still provided public comment.

Derek Fine provided public comment.

Michael Pederson provided public comment.

Karen Jones provided public comment.

A citizen, name unstated, provided public comment.

Clint Hash provided public comment.

Shaun Higgins provided public comment.

Vickie Echert provided public comment.

9. PUBLIC HEARINGS**25-001170 CLOSED RECORD PUBLIC HEARING ON PLANNING COMMISSION RECOMMENDATION FOR THE WALLIN 401K SOLO TRUST COMPREHENSIVE PLAN AND ZONING AMENDMENT**

THE COUNCIL WILL ENTER A CLOSED SESSION PURSUANT TO RCW 42.30.140(2), TO PROVIDE FOR A DELIBERATION OF A QUASI-JUDICIAL BODY RELATING TO THE QUASI-JUDICIAL MATTER PENDING BEFORE THE CITY COUNCIL

RECOMMENDED ACTION:**GRANT APPROVAL OF PLANNING COMMISSION RECOMMENDATION OF THE WALLIN 401K SOLO TRUST AND ORDINANCE NO. 3553 - COMPREHENSIVE PLAN AND ZONING AMENDMENT**

Mayor Boudreau introduced the closed record public hearing and opened the public hearing at 7:28 p.m. Interim City Attorney Archer read a script explaining the rules of the closed record hearing.

Interim City Attorney Archer asked each council member questions pursuant to any conflicts of interest and the appearance of fairness doctrine.

Councilmember LaFave recused herself from the hearing and exited the council chambers.

Councilmember Halvorson recused himself from the hearing and exited the council chambers.

Community Development Planner Irene Rutikanga presented. Staff recommends approval of the Planning Commission approval recommendation of the Wallin 401K Solo Trust Comprehensive Plan and zoning Amendment, Case No. PC2024-3.

The City Council (Councilmember Wean, Councilmember Wallis, Councilmember Kendall and Mayor Boudreau) and Interim City Attorney Archer entered a Closed Session pursuant to RCW 42.30.140(2) to deliberate on the quasi-judicial matter for a period of 10 minutes, starting at 7:52 p.m. until 8:02 p.m. All parties came out of the Closed Session at 8:02 p.m.

The closed record public hearing was closed at 8:02 p.m.

A motion was made by Councilmember Wallis, seconded by Councilmember Wean, to grant approval of Planning Commission recommendation of the Wallin 401K Solo Trust and Ordinance No. 3553 - Comprehensive Plan and Zoning Amendment. The motion carried unanimously.

Councilmember LaFave and Councilmember Halvorson re-entered the council chambers.

25-001175 PUBLIC HEARING FOR INTERIM ZONING REGULATION – HIGHLANDS AREA ORDINANCE. 3552 -EXTENDING INTERIM ZONING REGULATION**RECOMMENDED ACTION:****HOLD PUBLIC HEARING; THEN MOTION TO APPROVE ORDINANCE. 3552.**

Community Development Director Nick Little presented.

The public hearing was opened at 8:17 p.m.

Mike Pederson provided public comment.

Clint Hash provided public comment.

Shannon Gilman provided public comment.

Carlos Fernandez provided public comment.

Jason Still provided public comment.

The public hearing was closed at 8:28 p.m.

A motion was made by Councilmember Wallis, seconded by Councilmember Wean, to approve Ordinance 3552. The motion carried by the following vote:

Ayes: Councilmember Wallis, Councilmember Wean, Councilmember Kendall, Mayor Boudreau

Nays: Councilmember Halvorson, Councilmember LaFave

10. BOARD & COMMISSION RECOMMENDATIONS**11. ORDINANCES & RESOLUTIONS**

25-0073 RESOLUTION 2543 – REPEALING RESOLUTION 1938 AND AFFIRMING THE CITY OF LONGVIEW'S COMMITMENT TO APPRENTICESHIP UTILIZATION AND COMPLIANCE WITH WASHINGTON STATE RCW 39.04.320

RECOMMENDED ACTION:**MOTION TO APPROVE RESOLUTION NO 2543**

Public Works Director/Assistant City Manager Chris Collins presented.

A motion was made by Councilmember Kendall, seconded by Councilmember Wean, to approve Resolution No. 2543. The motion carried unanimously.

12. MAYOR'S REPORT

Mayor Boudreau provided a report.

13. COUNCILMEMBERS' REPORTS

Councilmember LaFave provided a report.

Councilmember Halvorson provided a report.

Councilmember Kendall provided a report.

Councilmember Wallis provided a report.

14. CONSENT CALENDAR

A motion was made by Councilmember Kendall, seconded by Councilmember Wallis, to approve the Consent Calendar. The motion carried unanimously.

25-001174 APPROVAL OF CLAIMS

25-0070 SET PUBLIC HEARING FOR PLANNING COMMISSION RECOMMENDED AMENDMENT TO LMC CHAPTER 19.58 REGARDING PERMITTED USES FOR DATA CENTERS AND CRYPTOCURRENCY MINING FACILITIES AND LMC 19.09 DEFINITIONS CHAPTER.

RECOMMENDED ACTION:

MOTION TO SET PUBLIC HEARING ON MARCH 13TH, 2025.

25-0071 SUPPLEMENT AGREEMENT NO. 1 WITH GIBBS AND OLSON FOR COLUMBIA HEIGHTS ROAD SAFETY IMPROVEMENTS

RECOMMENDED ACTION:

MOTION AUTHORIZING THE CITY MANAGER TO EXECUTE THE SUPPLEMENT AGREEMENT NO. 1 WITH GIBBS AND OLSON

25-0084 RESOLUTION 2544 AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH TERESA D. JOHNSON CPA, INC. FOR TECHNICAL ACCOUNTING ASSISTANCE AND PREPARATION OF ANNUAL FINANCIAL STATEMENTS

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION 2544.

15. CITY MANAGER'S REPORT**25-0050 BUDGET REQUEST DIRECTING THE CITY MANAGER TO INCREASE THE FIRE DEPARTMENT BUDGET BASED ON NEW REVENUES FROM NEW CONTRACT SERVICE AREA AGREEMENTS****RECOMMENDED ACTION:
COUNCIL CONCURRENCE**

*Assistant City Manager Chris Collins explained the new revenues.
Fire Chief Brad Hannig explained the uses for the revenues.*

Council unanimously concurred to direct the City Manager to increase the Fire Department budget based on new revenues from new contract service area agreements.

25-0081 REVIEW OF 2025 COMMUNITY DEVELOPMENT LEGISLATIVE PLAN**RECOMMENDED ACTION:
PROVIDE DIRECTION ON PRIORITY OF ACTIVITIES**

Community Development Director Nick Little presented housekeeping code updates, major code updates, and ongoing department activities.

Council discussed the presentation and thanked Director Little.

Council unanimously concurred on the list of housekeeping code updates. Council unanimously concurred on the list of major code updates and to move short subdivision ordinance and mobile vendor to the top of the list and to move establishment of excavation/grading permit and review process to the end of the list.

25-0069 CITY COUNCIL REVIEW OF PROPOSED COMMUNITY DEVELOPMENT MASTER FEE SCHEDULE AND RELATED CODE UPDATES**RECOMMENDED ACTION:
CITY COUNCIL DIRECTION TO FINALIZE PROPOSED UPDATES AND RESOLUTION**

Community Development Director Nick Little presented.

Council discussed the presentation.

Council unanimously concurred for Director Little to disseminate the information and receive comments.

25-0083 DRAFT FEDERAL LEGISLATIVE AGENDA

Public Works Director/Assistant City Manager Chris Collins recommended Police Radios be placed as Priority #1 and Hope Village funding as Priority #2.

Council discussed the prioritization and process.

Council concurred on the priorities as presented.

16. MISCELLANEOUS**17. EXECUTIVE SESSION****25-0049 QUALIFICATIONS OF AN APPLICANT FOR PUBLIC EMPLOYMENT PER RCW 42.30.110(1)(g)**

The Executive Session was not needed.

18. ADJOURNMENT

The meeting was adjourned at 9:40 p.m.

Tiffany Ostreim
City Clerk

Approved: _____
Mayor

NEXT REGULAR COUNCIL MEETINGS:

THURSDAY, FEBRUARY 13, 2025 – 6:00 P.M.

THURSDAY, FEBRUARY 27, 2025 – 6:00 P.M.

NEXT SPECIAL COUNCIL WORKSHOP:

THURSDAY, JANUARY 30, 2025 - 6:00 P.M. - FLUORIDE



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Thursday, January 30,
2025

5:00 PM

2nd Floor, City Hall

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Webinar ID: 823 9413 2374

1. **CALL TO ORDER**

Mayor Boudreau called the special meeting to order at 5:02 p.m.

2. **FLAG SALUTE**

The flag salute was recited.

3. ROLL CALL

Present: Mayor Boudreau, Mayor Pro Tem LaFave, Councilmember Kendall, Councilmember Wean, Councilmember Wallis, Councilmember Young, Councilmember Halvorson

Staff Present: Interim City Attorney Charlotte Archer, City Clerk Tiffany Ostreim, Public Works Director/Assistant City Manager Chris Collins, Community & Economic Development Director Nick Little, Parks & Recreation Director Jen Wills, Police Chief Robert Huhta, Human Resources Director Sabrina Fraidenburg, Public Information Officer Angela Abel, Information Technology Director Mike Sullivan

4. DISCUSSION AND POTENTIAL ACTION**25-00107 EMPLOYMENT AGREEMENT - CITY MANAGER JENNIFER WILLS****RECOMMENDED ACTION:****MOTION TO APPROVE THE EMPLOYMENT AGREEMENT - CITY MANAGER JENNIFER WILLS**

A motion was made by Councilmember Wean, seconded by Councilmember Wallis, to approve the Employment Agreement for City Manager Jennifer Wills.

An amendment was made by Councilmember Halvorson, seconded by Mayor Boudreau, to Section 3(B) adding "However, any such cost of living adjustment shall be subject to review and approval by the City Council before taking effect".

The amendment passed by the following vote:

Ayes: Councilmember Halvorson, Councilmember Boudreau, Councilmember Young, Councilmember LaFave.

Nays: Councilmember Wean, Councilmember Wallis, Councilmember Kendall.

An Amendment was made by Councilmember Halvorson, seconded by Councilmember LaFave, to revise Section 6(D) - severance would be three (3) months of base salary and strike out six (6). The amendment failed by the following vote.

Ayes: Councilmember Halvorson, Councilmember LaFave, Councilmember Young

Nays: Councilmember Wean, Councilmember Wallis, Councilmember Kendall, Mayor Boudreau.

The main motion to approve the Employment Agreement for City Manager Jennifer Wills as amended to include the cost-of-living adjust shall be subject to review and approval by the City Council before taking effect passed unanimously.

City Manager Wills made an acceptance speech.

City Manager Wills and Mayor Boudreau signed the Employment Agreement.

The Oath of Office was administered after the special meeting was adjourned.

5. ADJOURNMENT

The special meeting was adjourned at 5:18 p.m.

*Tiffany Ostreim
City Clerk*

*Approved: _____
Mayor*

NEXT REGULAR COUNCIL MEETINGS:

THURSDAY, FEBRUARY 13, 2025 – 6:00 P.M.

THURSDAY, FEBRUARY 27, 2025 – 6:00 P.M.



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Thursday, January 30,
2025

6:00 PM

2nd Floor, City Hall

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the City Council of the City of Longview, Washington, will conduct a special meeting/workshop in the Longview City Hall Council Chambers, 1525 Broadway, Longview, on Thursday, January 30, 2025 at 6:00 p.m. The topic of discussion follow. No final action will be taken.

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Webinar ID: 823 9413 2374

1. **CALL TO ORDER**

Mayor Pro Tem LaFave called the special meeting/workshop to order at 6:02 p.m.

2. **FLAG SALUTE**

The flag salute was recited.

3. ROLL CALL

Present: Mayor Pro Tem LaFave, Councilmember Kendall, Councilmember Wean, Councilmember Wallis, Councilmember Young, Councilmember Halvorson

Absent/Excused: Mayor Boudreau

Staff Present: City Manager Jennifer Wills, City Clerk Tiffany Ostreim, Public Works Director/Assistant City Manager Chris Collins, Community & Economic Development Director Nick Little, Police Chief Robert Huhta, Public Information Officer Angela Abel, Information Technology Director Mike Sullivan

4. INTRODUCTION OF MODERATOR**25-0020 DAVID FUTCHER**

Mayor Pro Tem LaFave introduced David Fletcher.

5. TIMELINE OF DECISIONS

**25-0087 AUGUST 27, 2024, COUNCIL PASSED RESOLUTION NO. 2514 DIRECTING STAFF TO HOLD A WORKSHOP AND PUBLIC HEARING
JANUARY 30, 2025, COUNCIL WORKSHOP
FEBRUARY 27, 2025, PUBLIC HEARING
IF COUNCIL DIRECTS STAFF AFTER THE PUBLIC HEARING TO DRAFT AN ORDINANCE REMOVING FLUORIDE, THE FINAL DECISION COULD NOT TAKE PLACE UNTIL 90 DAYS AFTER THE 27TH OF FEBRUARY**

Mayor Pro Tem LaFave read the timeline of decisions.

6. CONSTITUENT COMMENTS (20 MINUTES)**25-0088 LIMITED TO 20 MINUTES TOTAL
1-MINUTE COMMENT PERIOD PER PERSON**

Dr. Ethan Kaufman spoke in favor of fluoride.

Marvin Kallwick spoke against fluoride.

Christine Johnson spoke in favor of fluoride.

Jason Still spoke neither in favor nor against and asked questions.

Emiley McCorkle spoke in favor of fluoride.

Brie Mckelson spoke against fluoride.

Mary Lyons spoke in favor of fluoride.

A citizen, name unstated, spoke neither in favor nor against fluoride.

Dr. James Nakashima spoke in favor of fluoride.

Jennifer Leach spoke in favor of fluoride.

Karen Peterson spoke in favor of fluoride.

Bruce Holloway spoke in favor of fluoride.

Dr. Jeffrey Landon spoke in favor of fluoride.

Carol Zonich spoke in favor of fluoride.

Elizabeth Pebley Dailey spoke in favor of fluoride.

Megan Ritchie spoke in favor of fluoride.

Rick Geier spoke in favor of fluoride.

Carl Torgerson spoke in favor of fluoride.

Piper Nguyen spoke in favor of fluoride.

Dr. Kathryn Peralta spoke in favor of fluoride.

Tracy Wood spoke against fluoride.

7. WORKSHOP OUTLINE

- 25-0089 EACH SIDE WILL HAVE 45 MINUTES TO PROVIDE TESTIMONY BASED ON COUNCIL PROVIDED TOP EXPERTS
EACH SIDE WILL HAVE A 10-MINUTE REBUTTAL PERIOD
20-MINUTE COUNCIL DISCUSSION PERIOD**

David Fatcher summed up the ground rules for the workshop.

8. WORKSHOP

- 25-001176 ANTI-FLUORIDE ARGUMENT (45 MINUTES)
PRO-FLUORIDE ARGUMENT (45 MINUTES)
ANTI-FLUORIDE REBUTTAL (10 MINUTES)
PRO-FLUORIDE REBUTTAL (10 MINUTES)
COUNCIL DISCUSSION (20 MINUTES) ANY QUESTIONS ASKED BY COUNCIL WILL BE ANSWERED BY BOTH SIDES OF THE DISCUSSION**

Dr. Bill Osmunson presented the anti-fluoride argument.

Dr. Erin Harnish, Dr. David Meyers, Dr. Blaine Tolby, Sean Moriarty, and Dr. Ferre' presented the pro-fluoride argument.

Dr. Osmunson provided a rebuttal.

Dr. Erin Harnish, Dr. David Meyers, Dr. Blaine Tolby, Sean Moriarty, and Dr. Ferre' provided a rebuttal.

Council asked questions of the panel of experts.

9. ADJOURNMENT

The meeting was adjourned at 8:41 p.m.

*Tiffany Ostreim
City Clerk*

*Approved: _____
Mayor*

25-0090

Ground Rules for the Fluoride Workshop

For All Participants:

- **Respect Others' Opinions:** Everyone has a right to their opinion. Disagree respectfully without interrupting or personal attacks.
- **Stay on Topic:** Focus on the issue of fluoride removal. Avoid digressions or unrelated topics.
- **Limit Speaking Time:** Keep comments concise to allow time for others to speak.
- **No Disruptions:** Refrain from clapping, shouting, or other disruptive behaviors during the session.

For Citizens:

- **Register to Speak:** Sign up at the door on either the Pro or Against sign-up sheet. Comments will alternate on a first come first serve basis. In advance of your comment please state if you are a Longview Water customer or reside outside of the service area.
- **Fact-Based Input:** Provide evidence-based arguments or clearly state if you are sharing a personal perspective.
- **Follow the Moderator's Guidance:** Stick to your allotted time and follow the established order of speakers.
- **Speak during allotted times:** Citizens will only be allowed to speak during the constituents' comment period. Additional opportunities will be provided during the public hearing.

For Council Members:

- **Be Open to Feedback:** Listen actively and consider all perspectives before making judgments.
- **Clarify, Don't Debate:** Use your time to seek clarity rather than engage in back-and-forth arguments.
- **Transparency is Key:** Clearly explain how decisions will be made and address concerns in a straightforward manner.

For the Moderator:

- **Facilitate Fairly:** Ensure that both citizens and council members adhere to the rules.
- **Timekeeping:** Keep discussions on track and within the allotted time.
- **Maintain Neutrality:** Do not express personal opinions on the topic.

NEXT REGULAR COUNCIL MEETING:
THURSDAY, FEBRUARY 13, 2025 - 6:00 P.M.
THURSDAY, FEBRUARY 27, 2025 - 6:00 P.M.



The Cowlitz Public Facilities District provides strategic and operational oversight for the Cowlitz County Event Center (“CCEC”) and Columbia Theatre for the Performing Arts (“CTPA”)

- Funding for the PFD is provided by:
 - State sales tax rebate of .033 percent for the CCEC and .02 percent for the CTPA; providing \$1 million of local revenue per year that would otherwise go to the state
 - Voter approved 1 percent lodging tax providing \$200,000 local revenue per year
- Provides for the debt service for capital improvements and supports operations & maintenance of CCEC and CTPA

Cowlitz Public Facilities District 2024 Master Plan Key Initiatives

- Improved and expanded Conference Center, adding ~3,000 SF of additional breakout space (anchoring Phase 1)
- New north gateway entrance at SW 5th Street into the CCEC site (Phase 1). A new ~40,000 SF multi-purpose facility (anchoring Phase 2).
- An expanded Indoor Equestrian Arena, to include seating for ~250 spectators, among other improvements (anchoring Phase 3).
- New RV campsites, as currently being implemented by CCEC Management

HB 1109

- Current law provides authority to keep sales tax local through 2042.
- State PFD’s are supporting HB 1109 that would extend that authority for additional 25 years, through 2067.
- Current law will support continued resources for operations and maintenance of existing PFD facilities and proceeding with Phase I
- HB 1109 would provide funding support for additional bonding capacity to proceed with Phase II.

Cowlitz PFD is asking the City of Longview to join Cowlitz PFD to support HB 1109.

Finance Committee

HB 1109

Brief Description: Concerning public facilities districts.

Sponsors: Representatives Ryu, Cortes, Peterson and Volz.

Brief Summary of Bill

- Extends the authorization for two state-shared local sales and use taxes for regional centers from 40 years to 65 years.

Hearing Date: 1/28/25

Staff: Rachelle Harris (786-7137).

Background:

Public Facilities Districts.

A public facilities district (PFD) is a municipal corporation with independent taxing authority and is a taxing district under the state constitution. A PFD may be created by a city, group of cities, county, or a group of cities and a county. PFDs are authorized to acquire, build, own, and operate regional centers. Regional centers include a convention, conference, or special events center, or any combination of facilities, and their related parking facilities. A special events center is a facility, available to the public, used for community events, sporting events, trade shows, and artistic, musical, theatrical, or other cultural exhibitions, presentations, or performances.

A PFD may charge fees for the use of its facilities. A PFD may also impose a variety of taxes to fund its regional center or recreational facility. One of these tax types includes a local sales and use tax of up to 0.033 percent to finance regional centers. Authority to levy the 0.033 percent PFD sales and use tax for regional centers is limited to districts that were created by certain dates

This analysis was prepared by non-partisan legislative staff for the use of legislative members in their deliberations. This analysis is not part of the legislation nor does it constitute a statement of legislative intent.

and commenced the construction, improvement, rehabilitation, or expansion of eligible projects prior to certain dates. A PFD that has experienced an annual net loss of at least 0.5 percent due to streamlined sales tax destination sourcing may increase this rate up to 0.037 percent.

PFDs are authorized to levy an additional local sales and use tax of up to 0.025 percent if they have at least one regional center that is: used for certain performances; has 2,000 or fewer permanent seats; and financing for construction, improvement, rehabilitation, or expansion occurred before certain dates.

These local sales and use taxes are not additional taxes for consumers, and do not change the overall retail sales or use tax rate. Rather, the receipts are credited against the state sales and use tax of 6.5 percent; therefore, the burden is shifted to the State General Fund.

Once imposed, the PFD sales taxes expire when the bonds that finance the construction or improvement of the facility are retired, but in no case may the tax be levied for longer than 40 years.

Summary of Bill:

The maximum timeframes within which the PFDs are authorized to levy two local sales and use taxes, one to finance the construction of regional centers and one to finance the construction of regional theaters, are extended from 40 years to 65 years, provided that bonds have not yet retired.

Appropriation: None.

Fiscal Note: Available.

Effective Date: The bill takes effect 90 days after adjournment of the session in which the bill is passed.



City of Longview

Agenda Summary

PUBLIC HEARING – AMENDMENT TO THE 2025 - 2030 SIX YEAR TRANSPORTATION IMPROVEMENT PLAN (TIP) AND RIVERCITIES TRANSIT PROGRAM OF PROJECTS (POP)

RECOMMENDED ACTION:

CONDUCT THE PUBLIC HEARING AND ADOPT RESOLUTION NO. 2545.

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Improve transportation systems

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

Each year, as required by state law, the City updates and adopts a Six-Year Transportation Improvement Program (TIP). The TIP is a priority listing of federally funded or proposed transportation-related projects within the City. The TIP identifies the year and the funding sources for the various projects, as well as other basic information on the projects. In order to receive federal or state transportation funding, a project must appear on the City's adopted TIP. However, the TIP may be amended by the City Council at any time to add or delete projects or change funding sources and amounts, following a public hearing on the proposed amendment.

Additionally, federal law requires transit agencies receiving Federal Transit Administration (FTA) funding to prepare a Program of Projects (POP) identifying the projects to be funded with FTA funding, and to conduct a public hearing and outreach process prior to adopting the POP. The TIP includes FTA funded projects and meets the requirements of the POP.

The required public hearing calls for receiving public testimony regarding amending the 2025-2030 TIP/POP. This amendment specifically addresses modifying the Columbia Heights Road project and a number of Transit projects that was approved in the 2025-2030 TIP/POP.

Columbia Heights Road project was updated to reflect secured funding from the State. Numerous Transit projects modified to reflect Federal Transit funding and administrative edits.

STAFF CONTACT:

Chris Collins, Public Works Director

Attachments:

1. Res 2545 - Amend 2025-2030 TIP.POP
2. Six Year TIP POP 2025-2030 Amendment 2.13.25

RESOLUTION NO. 2545

A RESOLUTION AMENDING THE SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM (TIP) (2025-2030) AND RIVERCITIES TRANSIT PROGRAM OF PROJECTS (POP) FOR THE CITY OF LONGVIEW, WASHINGTON, AND SUPERSEDING AND REPLACING RESOLUTION NO. 2494. THE PURPOSE OF THIS TIP AND POP AMENDMENT IS TO UPDATE PROJECTS TO REFLECT CURRENT FUNDING LEVELS.

WHEREAS, Resolution No. 2494 was adopted by the Longview City Council on the 23rd day of May, 2024, adopting the Transportation Improvement Program (TIP) and RiverCities Transit Program of Projects (POP) for the six-year period of 2025-2030; and

WHEREAS, it is necessary to amend said Transportation Improvement Program and Program of Projects to provide for amending projects to reflect current funding levels, and to supersede and replace said Resolution No. 2494 with this enactment; and

WHEREAS, pursuant to said requirements the City prepared a amended Transportation Improvement Program (TIP) and RiverCities Transit Program of Projects (POP) for the next ensuing six years (2025-2030) and this plan was presented to the Longview City Council on February 13, 2025; and

WHEREAS, the Longview City Council held the required public hearing thereon at 6:00 p.m. at the City Hall in Longview, Washington on the 13th day of February, 2025; and

WHEREAS, no unresolved written or oral objections to the revised Transportation Improvement Program (TIP) and RiverCities Transit Program of Projects (POP) have been received by the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Longview, that the amended Transportation Improvement Program (TIP) and RiverCities Transit Program of Projects (POP) for the Federal Highway Administration, Transportation Improvement Board, Federal Transit Administration, Motor Vehicle Fuel Excise Tax, and other federal and state funded transportation projects as prepared by the Longview City Public Works Director and submitted to the Longview City Council, a copy of which is hereto attached and marked Exhibit A, is hereby adopted as the Official Transportation Improvement Program (TIP) and RiverCities Transit Program of Projects (POP) for the City for the next ensuing six years through December 31, 2030, as required by RCW 35.77.010.

BE IT FURTHER RESOLVED, that a copy of said Transportation Improvement Program (TIP) and RiverCities Transit Program of Projects (POP), as shown on Exhibit A, attached and made a part of this Resolution, together with a copy of this Resolution, shall be filed with the Secretary of Transportation of the State of Washington not more than thirty (30) days after its adoption.

BE IT FURTHER RESOLVED, that Resolution No. 2545 shall be, and is hereby superseded and replaced by this Resolution.

PASSED by the City Council of the City of Longview in regular session and approved by the Mayor this 13th day of February, 2025.

MAYOR

ATTEST:

City Clerk

EXHIBIT A

CITY OF LONGVIEW
SIX YEAR TRANSPORTATION IMPROVEMENT PLAN
TRANSIT PROGRAM OF PROJECTS (RIVERCITIES TRANSIT)
FROM 2025 TO 2030 (2494)

Functional Class	Priority Number	Project Identification	Improvement Type	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars								Expenditures Schedule				Federally Funded Projects Only	
							Project Phase	Phase Start	Fund Source Information				State Fund Code	State Funds					Local Funds	Total Funds
									Federal Funding		State Fund Code	State Funds			Local Funds	Total Funds				
									Federal Fund Code	Federal Cost by Phase										
00	4	TRANSIT OPERATING ASSISTANCE CTA 21-1 from: to: TOTAL PROJECT \$2,254,000	23	S			ALL	01/01/25	5307	1273			1273	2546	2546				CE	No
							Totals								1273	1273	2546	2546		
00	6	TRANSIT OPERATING ASSISTANCE CTA 22-1 from: to: TOTAL PROJECT \$3,624,292	23	S			ALL	01/01/25	5307	1812			1812	3624	3624				CE	No
							Totals								1812	1812	3624	3624		
00	10	TRANSIT OPERATING ASSISTANCE CTA 23-1 from: to: TOTAL PROJECT \$3,671,288	23	S			ALL	01/01/25	5307	1231			1231	2462	2462				CE	No
							Totals								1231	1231	2462	2462		
00	3	TRANSIT OPERATING ASSISTANCE CTA 20-5 from: to: TOTAL PROJECT \$1,186,000	23	S			ALL	01/01/25	5307	654			654	1308	1308				CE	No
							Totals								654	654	1308	1308		

EXHIBIT A

CITY OF LONGVIEW
SIX YEAR TRANSPORTATION IMPROVEMENT PLAN
TRANSIT PROGRAM OF PROJECTS (RIVERCITIES TRANSIT)
FROM 2025 TO 2030 (2494)

Functional Class	Priority Number	Project Identification	Improvement Type	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars								Expenditures Schedule				Federally Funded Projects Only		
							Project Phase	Phase Start	Fund Source Information				State Fund Code	State Funds					Local Funds	Total Funds	Envir Type
									Federal Funding		State Fund Code	State Funds			Local Funds	Total Funds					
									Federal Fund Code	Federal Cost by Phase											
00	42	TRANSIT OPERATING ASSISTANCE CTA 25-1 from: to: TOTAL PROJECT \$2,600,000	23	S			ALL	01/01/25	5307	1586			1586	3172		3172			CE	No	
							Totals								1586	1586	3172	0			
00	43	ONE TRANSIT COACH CTA 25-2 from: to: Clean diesel transit coach. TOTAL PROJECT \$670,000	23	S			ALL	01/01/25	5307	536			134	670	670				CE	No	
							Totals								536	134	670	670	0		
4	29	DOWNTOWN CROSSWALK UPGRADES Commerce @ Vandercook; 11th @ Delaware & Maple; 8th @ Hudson 18th @ Olympia & Maple; 19th @ Olympia from: to: Upgrade low-risk crosswalks TOTAL PROJECT \$172,000	21	P	.10		PE	01/01/25	HSIP	20			2	22	22		150		CE	No	
							CN	04/01/26	HSIP	150				150		150					
							Totals								170	2	172	22	150		
00	44	TRANSIT OPERATING ASSISTANCE CTA 26-1 from: to: TOTAL PROJECT \$2,600,000	23	S			ALL	01/01/26	5307	1300			1300	2600		2600			CE	No	
							Totals								1300	1300	2600	2600			

EXHIBIT A

CITY OF LONGVIEW
SIX YEAR TRANSPORTATION IMPROVEMENT PLAN
TRANSIT PROGRAM OF PROJECTS (RIVERCITIES TRANSIT)
FROM 2025 TO 2030 (2494)

Functional Class	Priority Number	Project Identification	Improvement Type	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars								Expenditures Schedule				Federally Funded Projects Only	
							Project Phase	Phase Start	Fund Source Information				State Fund Code	State Funds					Local Funds	Total Funds
									Federal Funding		State	Local			Total					
									Federal Fund Code	Federal Cost by Phase						Funds	Funds	Funds		
6	23	COLUMBIA HEIGHTS ROAD Fisher's Lane to Cascade Drive from: Fishers Lane to: Cascade Drive Reconstruct roadway adding drainage, sidewalk, illumination & guard rail Add: Using local funds to replace water line and CIPP existing sewer line TOTAL PROJECT \$10,439,000	4	S S S	1	C G O P S T W	PE RW CN CN	01/01/24 07/01/25 03/01/26 03/02/26	STPUS STPUS MAWA	86 5444 2000	 2000	 2000	 2000	 2000	 2000	 2000	CE	No		
							Totals		5530		1223		6753		2100	8620				
7	30	COMMERCE AVENUE Hemlock St. to Florida Street from: Hemlock St. to: Florida Street Reconst sidewalk, crosswalk, adding streetscape incl stmwtr retrofit TOTAL PROJECT \$1,450,000	4	P	.67	C G O P S T W	PE CN	06/01/25 06/01/26	STPUS 1250	 1250	 200	 200	 200	 200	 1250	 1250	 1250	CE	No	
							Totals		1250		200		1450		1450					
7	31	7TH AVE. & DOUGLAS ROUNDABOUT Intersection from: to: Construct roundabout including sidewalks & bike lanes TOTAL PROJECT \$2,590,000	4	P	.30	C G O P S T W	PE CN	01/01/26 06/01/27	 OTHER	 1800	 430	 430	 430	 2160	 2160	 2160	 2160	CE	No	
							Totals		1800		790		2590		430	2160				
6	32	14TH AVENUE Alabama St. to Beech Street from: Alabama St. to: Beech St. Construct street including drainage, sidewalks & bike lanes TOTAL PROJECT \$3,770,000	1	P	.93	C G O P S T W	PE CN	01/01/26 06/01/27	 OTHER	 2600	 650	 650	 650	 3120	 3120	 3120	 3120	CE	No	
							Totals		2600		1170		3770		0	650				

EXHIBIT A

CITY OF LONGVIEW
SIX YEAR TRANSPORTATION IMPROVEMENT PLAN
TRANSIT PROGRAM OF PROJECTS (RIVERCITIES TRANSIT)
FROM 2025 TO 2030 (2494)

Functional Class	Priority Number	Project Identification	Improvement Type	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars								Expenditures Schedule				Federally Funded Projects Only	
							Project Phase	Phase Start	Fund Source Information				State Fund Code	State Funds					Local Funds	Total Funds
									Federal Funding		Federal Fund Code	Federal Cost by Phase								
									1st	2nd					3rd	4th thru 6th				
00	46	TRANSIT OPERATING ASSISTANCE CTA 27-1 from: NA to: TOTAL PROJECT \$2,600,000	23	S			ALL	07/01/27	5307	1300			1300	2600				2600	CE	No
							Totals				1300		1300	2600	2600					
00	47	TWO TRANSIT COACHES CTA 27-2 from: to: Diesel changed to Hybrid TOTAL PROJECT \$1,400,000	23	S			ALL	07/01/27	5307	1120			280	1400		1400			CE	No
							Totals				1120		280	1400	1400					
3	22	TENNANT WAY CORRIDOR TRAFFIC SIGNAL IMPV. from: 9th Ave. to: 14th Ave. Traffic Signal Improvements @ Five Intersections TOTAL PROJECT \$1,195,580	21	S	0.35		PE	01/01/25	STBGP	225			35	260	260				CE	No
							CN	10/01/25	STBGP	810			126	936	936					
							Totals				1035		161	1196	1196					
3	33	OCEAN BEACH HIGHWAY CORRIDOR Washington Way to Patriot Rail Crossing from: to: Sign'g, strip'g, med. curb, access mgmt, bike lanes, speed limit reduction TOTAL PROJECT \$3,960,000	21	P	2.5		PE	01/01/27	STP(S)	580			80	660			660	3300	CE	No
							CN	07/01/28	STP(S)	3300				3300				3300		
							Totals				3880		80	3960	660 3300					

EXHIBIT A

CITY OF LONGVIEW
SIX YEAR TRANSPORTATION IMPROVEMENT PLAN
TRANSIT PROGRAM OF PROJECTS (RIVERCITIES TRANSIT)
FROM 2025 TO 2030 (2494)

Functional Class	Priority Number	Project Identification	Improvement Type	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars								Expenditures Schedule				Federally Funded Projects Only	
							Project Phase	Phase Start	Fund Source Information				State Fund Code	State Funds					Local Funds	Total Funds
									Federal Funding		State Fund Code	State Funds			Local Funds	Total Funds				
									Federal Fund Code	Federal Cost by Phase										
4	35	20TH AVE. CORRIDOR Arkansas St. to Nichols Blvd. from:																		

EXHIBIT A

CITY OF LONGVIEW
SIX YEAR TRANSPORTATION IMPROVEMENT PLAN
TRANSIT PROGRAM OF PROJECTS (RIVERCITIES TRANSIT)
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Functional Class	Priority Number	Project Identification	Improvement Type	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars								Expenditures Schedule				Federally Funded Projects Only	
							Project Phase	Phase Start	Fund Source Information				State Fund Code	State Funds					Local Funds	Total Funds
									Federal Funding		State Fund Code	State Funds			Local Funds	Total Funds				
									Federal Fund Code	Federal Cost by Phase										
00	11	BUS STOP AMENITIES CTA 23-4 from: to: Shelters, benches, disposal cans, etc. TOTAL PROJECT \$260,000	23	S			ALL	07/01/25	5339	130			130	260	260				CE	No
							Totals								130	130	260	260		
00	12	TWO ADA CUTAWAY VANS CTA 24-2 from: to: Replacement TOTAL PROJECT \$450,000	23	S			ALL	06/01/24	5339	360			90	450	450				CE	No
							Totals								360	90	450	400		
00	13	ONE ADA LOW-FLOOR CUTAWAY CTA 24-3 from: to: TOTAL PROJECT \$299,823	23	S			ALL	06/01/24	5339	214			54	268	268				CE	No
							Totals								214	54	268	150		
00	24	ONE TRANSIT FACILITIES TRUCK & ONE RELIEF CAR CTA 26-3 from: to: Replacement for 42-15 TOTAL PROJECT \$150,000	23	S			ALL	01/01/26	5339	120			30	150			150		CE	No
							Totals								120	30	150	150		

EXHIBIT A

CITY OF LONGVIEW
SIX YEAR TRANSPORTATION IMPROVEMENT PLAN
TRANSIT PROGRAM OF PROJECTS (RIVERCITIES TRANSIT)
FROM 2025 TO 2030 (2494)

Functional Class	Priority Number	Project Identification	Improvement Type	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars								Expenditures Schedule				Federally Funded Projects Only				
							Project Phase	Phase Start	Fund Source Information				State Fund Code	State Funds					Local Funds	Total Funds	Envir Type	R/W Required Date (MM/YY)	
									Federal Funding		State	State			Local	Total							
									Federal Fund Code	Federal Cost by Phase							Fund Code	Funds					Funds
00	25	THREE ADA CUTAWAY REPLACEMENT VANS CTA 27-3 from: to: Replacements TOTAL PROJECT \$708,100	23	P			ALL	01/01/26	5339	566			142	708			708		CE	No			
							Totals								566	142	708	708					
00	26	TWO ADA CUTAWAY VANS & ONE STAFF CAR CTA 29-3 from: to: Replacements TOTAL PROJECT \$450,000	23	P			ALL	01/01/29	5339	360			90	450				450	CE	No			
							Totals								360	90	450	450					
03	37	WASHINGTON WAY/NICHOLS/26TH ROUNDABOUT from: to: Const. roundabout incl. sdwk & bike lanes TOTAL PROJECT \$7,670,000	04	P	0.1	C G O P S T W	PE	02/01/26			OTHER	1000	200	1200		1200			CE	YES			
							RW	03/01/27			OTHER	290	60	350			350						
							CN	10/01/27			OTHER	5100	1020	6120			3000	3120					
							Totals								6390	1280	7670	0	1200	3350	3120		
00	50	TRANSIT OPERATING ASSISTANCE CTA 29-1 from: to: TOTAL PROJECT \$2,600,000	23	P			ALL	07/01/29	5307	1300			1300	2600				2600	CE	No			
							Totals								1300	1300	2600	2600					

EXHIBIT A

CITY OF LONGVIEW
SIX YEAR TRANSPORTATION IMPROVEMENT PLAN
TRANSIT PROGRAM OF PROJECTS (RIVERCITIES TRANSIT)
FROM 2025 TO 2030 (2494)

Functional Class	Priority Number	Project Identification	Improvement Type	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars								Expenditures Schedule				Federally Funded Projects Only				
							Project Phase	Phase Start	Fund Source Information				State Fund Code	State Funds					Local Funds	Total Funds	Envir Type	R/W Required Date (MM/YY)	
									Federal Funding		State Funds	Local Funds			Total Funds								
									Federal Fund Code	Federal Cost by Phase													
00	51	ONE TRANSIT COACH CTA 29-2 from: to: Replacement TOTAL PROJECT \$900,000	23	P			ALL	01/01/29	5307	720			180	900				900	CE	No			
							Totals								720		180	900	900				
4	52	Beech Street Corridor Reconnection Improvements (BSCRI) from: Washington Way to: Oregon Way Reconstruction TOTAL PROJECT \$ 49,724,000	4	P	1.2	P S W	PE	07/01/26	RCN	8260			530	8790		8790		500		Yes			
							RW	07/01/27		470			30	500			500						
							CN	1/1/2029		37994			2440	40434			40434						
							Totals								46724		3000	49724	8790	500	40434		
3	53	Oregon Way Pavement Rehabilitation from: Beech St to: Industrial Way ADA Improvements & Repaving TOTAL PROJECT \$2,774,000	5	P	1.6		PE	07/01/24	NHPP	333				333	333					No			
							CN	06/01/25	NHPP	2441				2441	2441								
							Totals								2774		2774	2774					
5	54	Glenwood/Virginia Way Repaving from: Columbia Heights to: Pacific Way Repaving TOTAL PROJECT \$1,300,000	5	s	1.22		ALL	05/01/28					1300	1300				1300	DCE	No			
							Totals										1300	1300		1300			

EXHIBIT A

CITY OF LONGVIEW
SIX YEAR TRANSPORTATION IMPROVEMENT PLAN
TRANSIT PROGRAM OF PROJECTS (RIVERCITIES TRANSIT)
FROM 2025 TO 2030 (2494)

Functional Class	Priority Number	Project Identification	Improvement Type	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars								Expenditures Schedule				Federally Funded Projects Only							
							Project Phase	Phase Start	Fund Source Information				State Fund Code	State Funds					Local Funds	Total Funds	Envir Type	R/W Required Date (MM/YY)				
									Federal Funding																	
									Federal Fund Code	Federal Cost by Phase																
4	55	38th Ave from: Industrial Way to: Memorial Park Repaving & Road Diet TOTAL PROJECT \$820,000	5	s	0.57		All	06/01/30						820	820				820	DCE	No					
							Totals															820	820	820		
3	58	15th Avenue Pavement Rehabilitation from: Delaware Street to: Tennant Way TOTAL PROJECT \$2,080,000	5	P	1.2		PE	07/01/28	NHS	350				350				350	DCE	No						
							CN	06/01/29	NHS	1730				1730				1730								
							Totals															2080	2080	2080		
		One Transit Coach Overhaul 27-4 from: NA to: TOTAL PROJECT \$324,000		S			ALL	01/01/27	5339	259			65	324			324	DCE	No							
							Totals															259	324	0		
		I-5 Commuter Bus Operations 26-4 Operations for I-5 Commuter Bus from: NA to: TOTAL PROJECT \$1,442,422		P				06/01/25				435	435	870	870			DCE	No							
							Totals															0	870	0		

EXHIBIT A

CITY OF LONGVIEW
SIX YEAR TRANSPORTATION IMPROVEMENT PLAN
TRANSIT PROGRAM OF PROJECTS (RIVERCITIES TRANSIT)
FROM 2025 TO 2030 (2494)

Functional Class	Priority Number	Project Identification	Improvement Type	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars							Expenditures Schedule				Federally Funded Projects Only				
							Project Phase	Phase Start	Fund Source Information				State Fund Code					State Funds	Local Funds	Total Funds	Envir Type	R/W Required Date (MM/YY)
									Federal Funding		State Fund Code	State Funds		Local Funds	Total Funds							
									Federal Fund Code	Federal Cost by Phase						1st	2nd					
		I-5 Commuter Bus Capital 26-4 Capital for I-5 Commuter Bus from: NA to: 321 TOTAL PROJECT \$1,442,422		P				06/01/25				458	114	572	572				DCE	No		
							Totals							0	572	572	0					
		Rainier Commuter Bus '27 CTA 25-3 Operations for Rainier Commuter Bus from: NA to: 321 TOTAL PROJECT \$472,000; Request \$48,000 - City of Rainier		S				7/1/2025	5307	48		0	48	96	96				DCE	No		
								7/1/2026	5307	49		0	49	98		98						
								7/1/2027	5307	69		0	69	138			138					
								7/1/2028	5307	70			70	140				140				
							Totals							236	236	472	96	98	138	140		



City of Longview

Agenda Summary

APPROVAL OF CLAIMS

Based upon the authentication and certification of claims and demands against the city, prepared and signed by the City's auditing officer, and in full reliance thereon, it is moved and seconded as shown in the minutes of this meeting that the following vouchers/warrants are approved for payment:

SECOND HALF JANUARY 2025 ACCOUNTS PAYABLE: \$ 1,892,174.40

SECOND JANUARY 2025 PAYROLL:

\$422,514.97, checks
\$993,804.65, direct deposits
\$920,401.73, wire transfers
\$2,336,721.35 Total

STAFF CONTACT:

Lindy Kennedy, Accountant
Sara Rios, Payroll Specialist

Attachments: None



City of Longview

Agenda Summary

RESOLUTION NO. 2547 – UPDATE THE PUBLIC WORKS MASTER FEE SCHEDULE

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2547

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Continue effective financial management.

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

Proposed Resolution No. 2547 updates the Public Works Master Fee schedule. Raising the SDC rates from \$1560 to \$1691 per ERU. The increase is related to the large capital investments currently underway at Three Rivers Regional Wastewater Authority (TRRWA). These rates are set by the TRRWA board and are a pass through for the City of Longview.

It is the general policy of the City to establish fees that are reflective of the cost of services provided by the City. The City has found it beneficial to aid in financial transparency by publishing a Public Work Master Fee Schedule.

This repeals Resolution 2498, the original Public Works Master Fee Schedule adopted by council on May 23rd, 2024.

The update to Public Works Master Fee Schedule will go into effect on March 1, 2025.

STAFF CONTACT:

Sam Barham, City Engineer

Attachments:

1. Res No 2547 Update PW Master fee Schedule
2. Exhibit A

RESOLUTION NO. 2547

A resolution of the City Council of the City of Longview, Washington, update the City's Public Works Master Fee Schedule.

WHEREAS, it is the general policy of the City to establish fees that are reflective of the cost of services provided by the City; and

WHEREAS, the City desires to have public transparency in establishing and publicizing it's fees; and

WHEREAS, the City has found it necessary to employ the use of a public works master fee schedule for the establishment of fees for Public Works programs, permits, and services; and

WHEREAS, the City The Public Works Master Fee Schedule was established by Resolution No. 2498 by City Council held on the 23rd day of May 2024;

WHEREAS, the TRRWA Operating Board has adopted a resolution changing their SDC rate from \$1560 to \$1691 ERU effective 1/2/2025 which is a pass thru charge to the City;

BE IT RESOLVED, by the City Council of said City that rate changes the Public Work's Master Fee Schedule as set forth in the schedules attached hereto as Exhibit A and incorporated by reference;

NOW THEREFORE BE IT RESOLVED THAT Resolution 2498 passed by the City Council on May 23, 2024, is hereby repealed in its entirety on the date this Resolution becomes effective.

NOW THEREFORE BE IT RESOLVED THAT this Resolution 2547 shall take effect on March 1st, 2025.

PASSED by the City Council of the City of Longview, Washington, and approved by its Mayor at a meeting of said City Council held on the _____ day of _____.

ATTEST:

MAYOR

City Clerk

Exhibit A

CITY OF LONGVIEW
PUBLIC WORKS MASTER FEE SCHEDULE

Table of Contents

Schedule A – Engineering2

Schedule B – Water and Sewer4

Schedule C – Administrative / Finance7

Exhibit A

Schedule A

Engineering

Engineering Permit Fees

Right of Way Permits	
Base Application Fee	\$50
Right of Way Permits - additive fees	
Site	
ADA Ramp	\$150 (includes 10' of sidewalk)
Driveway Approach - Commercial	\$250 (includes 25' of sidewalk)
Driveway Approach - Residential	\$150 (includes 25' of sidewalk)
Sidewalk New / Repair / Replacement	\$25 for first 25', \$25 per 50' thereafter)
Fill and Grade	(see separate worksheet)
Private Utility (Gas, Power, Telephone, Cable, etc...)	
Overhead ROW Work - Franchise	\$25 per each 1000'
Overhead ROW Work	\$50 per each 1000'
Open Cut ROW Ground Work - Franchise	\$50 per each 100'
Open Cut ROW Ground Work	\$100 per each 100'
Trenchless ROW Ground Work - Franchise	\$25 for 1st 25', \$25 per 100' thereafter
Trenchless ROW Ground Work	\$50 for 1st 25', \$50 per 100' thereafter
Other	
ROW Obstruction / Traffic Control Plan	\$25
ROW Waste Container / Drop Box	\$25
One-time 6 month Renewal of Permit	\$25
Permit renewals after 1 year must repay initial fees for an additional 6 months	
Penalty for 4th Submittal of Plans for a single Application	25% of original permit fees
Working without a Permit	Fees Doubled
Street or Alley Vacation (application fee)	

Public Improvement Project - Permits

Application Fee - Will be applied to the fee if permit is obtained within one year of design approval	\$1,000
Fee	6% of the total cost of the improvement
Other	
Working without a Permit	Fees Doubled

Exhibit A

Banners

Reserved display	\$25
Nonreserved display	\$25

Exhibit A

Schedule B

Water / Sewer

Water

Meter set-in fee	
Meter set 3/4"	\$200
Meter set 1"	\$280
Meter set 1-1/2"	\$650
Meter set 2"	\$875

* For services greater than 2", the developer, owner or contractor shall furnish new, City-approved meters.

Water Capital Recovery Fee	
Meter size	
0.75"	\$2,031
1"	\$5,078
1.5"	\$10,155
2"	\$16,248
3"	\$32,496
4"	\$50,775
6"	\$101,550
8"	\$162,480
10"	\$233,564
12"	\$335,115

Other Fees	
Service call for water reconnection after water is turned off for non-payment	\$50
Service call for water reconnection after water is turned off for non-payment - after regular hours	\$100
Service call for water reconnection after water is turned off for non-payment - to re-install meter	\$150
Service call for water reconnection after water is voluntary turned off - regular work hours	\$50
Service call for water reconnection after water is voluntary turned off - after regular work hours	\$200
Water / sewer account deposit	\$100
Penalty for late payment	\$25
Water tap inspection fee	\$150
Monthly charges for private fire sprinkler systems and hydrants installed on private property - inside City	\$17

Exhibit A

Monthly charges for private fire sprinkler systems and hydrants installed on private property - outside City	\$28
Fire hydrant use permit (requires meter rental)	\$1,500 deposit*** / \$5 per daily meter rental charge. \$150 installation and removal fee. Plus water consumption charges. Outside of city limits, consumptive charges are bill at standard rate plus 65%.
Fire hydrant use permit (without meter rental)	\$100 deposit. Plus water consumption charges. Outside of city limits, consumptive charges are bill at standard rate plus 65%.
Water Shortage Fees. Fees assessed for installation and removal of flow restrictor devices on individual water services, or for disconnecting or shutting off services.	3/4 to 1-1/2-inch meters \$150. Larger then 1-1/2-inch meters, actual costs for time, material and equipment
Other	
Meter testing deposit	\$50
Working without a Permit	Fees Doubled

*** Should damage or theft occur, renter will forfeit deposit and reimburse the City the current replacement cost difference.

Sewer

Sewer Capital Recovery Fee	
Connection size	
0.75"	\$2,314
1"	\$5,785
1.5"	\$11,570
2"	\$18,512
3"	\$37,024
4"	\$57,850
6"	\$115,700
8"	\$185,120
10"	\$266,110
12"	\$381,810

Other Fees	
Sewer tap inspection fee	\$150

Sewer Treatment System Development Charge

Exhibit A

Fee per Equivalent Residential Unit (ERU)	\$1,691
Fee per ERU for very low strength industrial	\$604
Residential	ERUs per dwelling unit (DU)
Single Family	1
Duplex, 3-plex, 4-plex	0.86
Apartment (5 or more)	0.67
Commercial	
Water meter size	ERUs by meter size
0.75"	1
1"	3
1.5"	5
2"	8
3"	16
4"	25
6"	50
8"	80
10"	115
12"	165
Industrial	
Regular strength - 1 ERU per each two hundred fifty (250) gallons per day flow.	
very low strength - 1 ERU per each three hundred (300) gallons per day flow.	
TRRWA Discharge permits	
Permit Category	Fee
Commercial User	\$225
Industrial User	\$225
Potential Significant Commercial User	\$340
Potential Significant Industrial User	\$340
Significant Commercial User	\$450
Significant Industrial User	\$450
Other	
Working without a Permit	Fees Doubled

Exhibit A

Schedule C

Administrative/Finance

NSF Check fees	
NSF Check Fees	\$25

Utility Services - Deposits	
Residential	\$100
Commercial	The average of one (1) month of billings within a twelve (12) month period as determined by the Finance Department, based upon the size and type of business, as well as the previous billings for service to that address.
Additional Deposit	If within a twelve (12) month period there are two (2) or more disconnects of a utility service to an address or account, residential or commercial, then before any utility service is resumed to that address or on that account the required deposit shall be twice the amount of the deposits set forth above.



City of Longview

Agenda Summary

PROJECT COMPLETION – 18TH AVE ADA RAMPS PROJECT

RECOMMENDED ACTION:

MOTION TO ACCEPT AS COMPLETE THE 18TH AVE ADA RAMPS PROJECT

COUNCIL INITIATIVE ADDRESSED:

Improve transportation systems

Improve streets and roads

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

The 18TH Ave ADA Ramps Project has been completed in accordance with the plans and specifications under Contract No. 24-2662-R entered into between the City of Longview and Advanced Excavating Specialists LLC. The City Council must accept the project as complete before final contract closeout can be accomplished.

STAFF CONTACT:

Morgan Palmer, Project Engineer

Attachments: None



City of Longview

Agenda Summary

SET PUBLIC HEARING FOR AMENDMENTS TO MULTIPLE SECTIONS WITHIN CHAPTERS 16, 17, 18, AND 19 OF LMC TO REMOVE SPECIFIC FEE REFERENCES AND TRANSFER TO COMMUNITY DEVELOPMENT MASTER FEE SCHEDULE

RECOMMENDED ACTION:

MOTION TO SET A PUBLIC HEARING MARCH 13, 2025

COUNCIL INITIATIVE ADDRESSED:

Continue effective financial management
Strengthen economic conditions and create new opportunities

SUMMARY STATEMENT:

The purpose of this proposed code update package is to remove specific fee amounts from individual sections within the LMC to a master fee schedule, which would contain all the building, land use, environmental, and fire review fees in one location. This approach allows fees to more easily be amended in the future via resolution rather than updating individual ordinances. It also makes for a more transparent, user-friendly approach to locating applicable CED fees and reduces the chances for fees to be changed inappropriately, inconsistently, or fees to be missed in application.

Moving all the fees out of ordinance and into resolution will require minor amendments to 20 Chapters of Longview Municipal Code. Several fees have been restructured and/or updated to better reflect staff effort, the review process, facilitate ease of use, and increase transparency.

STAFF CONTACT:

Nick Little, Community Development Director

Nick.little@ci.longview.wa.us

Attachments: None



City of Longview

Agenda Summary

SET PUBLIC HEARING FOR PROPOSED ANNEXATION – 4511 OCEAN BEACH HWY AND ASSOCIATED PARCELS

RECOMMENDED ACTION:

MOTION TO SET A PUBLIC HEARING MARCH 13, 2025

COUNCIL INITIATIVE ADDRESSED:

Strengthen economic conditions & create new opportunities.

SUMMARY STATEMENT:

The property owner of 4511 Ocean Beach HWY (studio west apartments) submitted a notice of intent to commence annexation proceedings to annex into the City from the County and seeking an R-4 High Density Residential zoning designation.

City council previously advised staff to proceed with the proposed annexation as proposed at the November 14th, 2024 regular meeting.

STAFF CONTACT:

Irene Rutikanga, Planner

Attachments: None



City of Longview

Agenda Summary

CONTRACT FOR ANIMAL SHELTER SERVICES WITH THE HUMANE SOCIETY FOR SOUTHWEST WASHINGTON

RECOMMENDED ACTION:

AUTHORIZE THE CITY MANAGER TO EXECUTE A ONE-YEAR AGREEMENT WITH THE HUMANE SOCIETY FOR SOUTHWEST WASHINGTON AND DIRECT STAFF TO COLLABORATE WITH LOCAL JURISDICTIONS IN EXPLORING SUSTAINABLE, COOPERATIVE SOLUTIONS FOR FUTURE ANIMAL CONTROL/SHELTER SERVICES

DATE: February 13, 2025

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Enhance public safety & emergency response
Preserve and enhance neighborhoods
Address quality of place issues

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

City of Longview had contracted with the Humane Society of Cowlitz County for many years for animal control, licensing and shelter services. Effective January 1, 2024, the City of Longview entered into a one-year contract with the Humane Society of Cowlitz County. Effective January 1, 2025, the Humane Society for Southwest Washington received ownership/control of the Humane Society of Cowlitz County. The City of Longview needs a new contract with the Humane Society for Southwest Washington for animal licensing and shelter services.

RECOMMENDED ACTION:

Authorize the City Manager to execute a one-year agreement with the Humane Society for Southwest Washington and direct staff to collaborate with local jurisdictions in exploring sustainable, cooperative solutions for future animal control/shelter services.

STAFF CONTACT:

Police Chief Robert Huhta

Attachments:

1. Longview Animal Sheltering Contract 2025 - clean copy_finalv3

CONTRACT FOR ANIMAL
SHELTER SERVICES

between

CITY OF LONGVIEW

and

HUMANE SOCIETY FOR SOUTHWEST
WASHINGTON

This is a Contract between the City of Longview, ("City"), a Washington municipal corporation, and the Humane Society for Southwest Washington ("Society"), providing for the Society to operate a shelter to receive and care for animals, as defined by LMC 6.06.010, impounded pursuant to Chapter 16.52 RCW, and Longview Municipal Code (LMC) Chapter 6.06. As used in this Agreement, "City Designated Animal Control Agent" shall mean "Animal Control Officer" as defined at LMC 6.06.010(6) and any designated agent the City may choose during the term of this contract.

It is hereby AGREED by the parties as follows:

A. PURPOSE

The purpose of this Contract is to define the scope of services contracted between the City and the Society, set forth the compensation paid by the City for such services, and provide for other requirements of the parties to this Agreement.

B. DEFINITIONS

1. Animals or Stray animals - dogs, cats, domestic birds, domestic rabbits and small mammals, fowl, goats, pot-bellied pigs and small reptiles.
2. Redemption fee - the fee adopted by the City and collected from an animal's owner to redeem the animal.

C. TERM OF AGREEMENT

This Agreement will be effective on February 1, 2025, and expires on December 31, 2025, subject to termination or extension as set forth herein.

D. FACILITY REQUIREMENTS

1. The Society shall:

- a. Operate an animal shelter in full compliance with laws governing animal shelter facilities in the State of Washington, including any regulations promulgated by the Washington Department of Health. Said shelter shall be designed to accommodate receiving, housing and/or distributing animals seized within the jurisdiction of the City.
- b. Provide enclosures to accommodate stray animals brought to the shelter by the City's designated Animal Control Agent and animals from within the City limits brought in by City residents. Exceptions for intake include limitations for healthy stray cats, and disease outbreak. Facility shall include isolation facilities for quarantined animals, veterinary care facilities and refrigeration and/or freezer space for deceased animal storage.
- c. The Society must maintain adequate shelter capacity to accept animals brought to the shelter by the City's designated Animal Control Agent at all times. The society may limit intake for City of Longview residents due to capacity restraints.

E. SHELTER OPERATIONS & SERVICES

1. The Society shall:

- a. maintain and follow a clear set of protocols regarding shelter admission and intake procedures, care and welfare of animals, employee conduct and shelter and adoption operations;
- b. establish and maintain convenient public hours of access, including weekend hours;
- c. strive to comply with the standards set forth in the "Guidelines for Standards of Care in Animal Shelters" published by the Association of Shelter Veterinarians;
- d. employ or contract with a Washington State licensed veterinarian to oversee the health of the shelter animal population seven (7) days a week. ; and
- e. treat animals with care and respect, provided a clean, comfortable, safe and healthy environment with adequate housing, exercise, water and food.

F. ANIMAL INTAKE

1. The Society shall:
 - a. accept animals on behalf of the City of Longview that are brought in by the City Designated Animal Control Agent, City Animal Control, Longview City Police Officers, and members of the public who find stray animals within the Longview city limits;
 - b. provide a procedure whereby animals may be delivered to the shelter by the City Designated Animal Control Agent 24 hours per day, 7 days per week; and
 - c. facilitate an annual training session for all designated animal control agents employed or contracted by the City. The purpose of this training is to comprehensively cover intake procedures, protocols, and Standard Operating Procedures (SOPs) relevant to the shelter's intake operations.
2. The shelter is not required to accept venomous or dangerous reptiles and most exotic animals, except by specific agreement. In addition, horses, cows, alpacas, or large numbers of animals (hoarding cases) will require advanced notification and agreement prior to acceptance.
3. Injured wildlife (wild birds, raccoons, opossum, squirrels, etc.) will be accepted at the shelter for euthanasia purposes only. Society reserves the right to turn away or to refer to other agencies, healthy wildlife, brought to the shelter for nuisance removal purposes.
4. Upon intake, animals will be vaccinated for common illness, treated for fleas and worms, and groomed as necessary for the animal's health and comfort. Any impounded animal that is suspected to be a victim of cruelty or neglect will be immediately reported to the City's Designated Animal Control Agent.
5. Animals will be held for the mandated 72-hour stray hold period in accordance with Longview Municipal Code 6.06.150. All impound periods shall continue to run during those hours when the shelter is not open for business. The City may request additional holding periods at a rate outlined in Addendum A.
6. Underage kittens, puppies and other young animals may be placed in a foster setting prior to the end of the 72 hour stray hold period.

7. All animals shall have an impound record, indicating the identification tag number, if any, species, breed and description of animal by coloring, time and date of impound, name of agent taking in the animal and full address where the animal was found.
8. During the minimum hold period, animals will be provided daily food, water, shelter, and, as appropriate, mental enrichment and daily exercise.
9. Once admitted, veterinary care, including medical stabilization, pain relief, and routine treatment for common illnesses, will be provided by the Society. In the event an animal's condition necessitates emergency veterinary care at an outside clinic, the City will be responsible for covering the costs during the 72-hour stray hold period.
10. Should an animal be suffering from serious injury or disease that would endanger other sheltered animals, or cause the animal to endure unnecessary pain and suffering if left untreated, as determined under the guidance of a licensed veterinarian, the animal may be euthanized prior to the expiration of the required 72 hour stray hold period and documented on the animal custody record.
11. Any animal impounded may be redeemed within the 72-hour stray hold period, upon evidence of rightful ownership or custody and payment of redemption fees. These may include the cost of impound, transportation, and any additional veterinary costs incurred.
12. Animals may be denied redemption if placed on investigative hold by City's Designated Animal Control Agent or the Health Department. In these cases, the Society shall act as directed by the City's Designated Animal Control Agent.
13. The Society will provide disposal (cremation) services for animals deceased upon arrival or during the time of sheltering.

G. DISPOSITION OF UNCLAIMED ANIMALS

1. The Society shall make all reasonable attempts to reunite stray animals with their owners, if identified.
2. No live animals shall be used, sold, or donated for experimental purposes.
3. After minimum hold times have expired, the Society shall assume full rights and responsibility for the final disposition of the animal. This may include adoption, transfer to an approved adoption or rescue agency, or humane euthanasia.

4. The Society will maintain a clear protocol for the use of euthanasia. Euthanasia, using the most modern and human method available, will be carried out by certified euthanasia technicians under the provisions established by Washington State law.
5. The Society must maintain a current Washington Board of Pharmacy license to purchase and dispense appropriate drugs and must comply with all Federal and State regulations concerning the handling of controlled substances for the purpose of animal euthanasia.

H. ADOPTION, PLACEMENT OR TRANSFER OF ANIMALS

1. Every reasonable effort shall be made to return the animal to its owner prior to release of the animal through adoption or transfer to another animal welfare agency.
2. Animals are to be spayed or neutered and microchipped as a condition of adoption, subject to the animal shelter's discretion.

I. ADMINISTRATION

1. The Society shall:
 - a. collect and safeguard redemption fees upon redemption of any stray animal, as established by as required under LMC Chapter 6.06.350. Collection of fees shall be recorded in shelter's data management system;
 - b. post redemption fees at the shelter and on the Shelter's website;
 - c. have the authority to allow limited discounts and/or fee waivers, in the event an owner is unable to pay full redemption fees;
 - d. be responsible for collecting all impound fees due upon redemption of a stray animal, in accordance with LMC 6.06.350;
 - e. have an established protocol for cash handling and record keeping and will issue an itemized receipt for every animal redeemed;
 - f. remit monies due to the City in the form of a credit against monies owed for services provided to the City under the terms of this agreement;
 - g. cooperate with City officials, the City's Designated Animal Control Agent, and/or Cowlitz County Public Health on actions pertaining to animals and quarantine and will assist the City in obtaining and presenting evidence in the civil or criminal prosecution of violations to City code, regulations or laws, at the additional fee outlined in Addendum A;

- h. meet quarterly with City Designated Animal Control Agent to review and resolve any issues or concerns; and
- i. maintain confidentiality related to records and information and use discretion in conversations with the public.

J. CITY'S RESPONSIBILITIES:

1. The City Designated Animal Control Agent will deliver live stray animals to the City Shelter and:
 - a. secure the animal in a designated kennel;
 - b. complete all required information on animal services intake form, including full address, provide any additional information relevant to the animal, and place completed animal services intake form in designated form box;
 - c. inform the Society when an animal is to be held for protective custody, quarantine, or investigative purposes (bite quarantine animals must be secured in the bite quarantine kennel);
 - d. ensure water bowl in kennel is filled if drop-off is after hours;
 - e. assume responsibility for medically needy animals requiring immediate veterinary care after 4:30 pm including payment of care for impounded animals taken by the City to the veterinary clinics by the City Designated Animal Control Agent;
 - f. place a link to the Society's website where each impounded animal will be posted throughout the three-day stray hold period after admission. Such notice shall contain a general description of the impounded animal showing breed, sex, color, and a photo.
2. For all deceased on arrival (DOA) animals, the City Designated Animal Control Agent will:
 - a. take a photo (if a domesticated animal);
 - b. scan animal for a microchip;
 - c. place the animal in a designated DOA bag and label the remains;
 - d. provide detailed information on the animal DOA form provided by the Society and place in appropriate designated DOA form box;
 - e. place the DOA bag in cooler, located in bulk storage room.
3. The City will follow up on potential animal cruelty cases as referred by the Society.

4. The City will engage in cooperative communication with Society's staff and volunteers on a daily basis.
5. The City will provide all available and pertinent information in order to assist in reuniting animals with their owners.
6. The City will meet quarterly with the Society to review and resolve any issues or concerns.
7. The City will maintain confidentiality related to records and information and use discretion in conversations with the public.

K. INSURANCE

1. The Society shall maintain in full force and effect during the term of this Agreement, and until final acceptance of the work, public liability and property damage insurance with companies or sources approved by the state insurance commissioner pursuant to RCW Title 48, as now or hereafter amended. The City, its appointed and elected officials, agents and employees, shall be specifically named as additional insureds in a policy or with a separate carrier approved pursuant to RCW Title 48, as now or hereafter amended, and the following coverages shall be provided:
 - a. Comprehensive General Liability insurance with the following minimum coverage:

\$1,000,000 per occurrence for bodily injury, including death and \$1,000,000 per occurrence for property damage, with a \$2,000,000 aggregate limit
 - b. Errors and Omissions or Professional Liability with an Extended Reporting Period Endorsement (two-year tail) with the following minimum coverage, provided if the Errors and Omissions or Professional Liability insurance obtained is an occurrence policy as opposed to a claims-made policy, the Extended Reporting Period of Endorsement is not required:

\$1,000,000, per occurrence, \$2,000,000 aggregate
 - c. Workers Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
 - d. Automobile: coverage on owned, non-owned, rented and hired vehicles with the following minimum coverage:

\$1,000,000, combined Single limit for bodily injury, liability, including death and property damage liability
2. The City shall be notified by the insurance agent/broker or company not less than

30 days in advance of any policy cancellation or termination of coverage. Such insurance shall be subject to the approval of the City Attorney.

3. The Society shall forward copies of all insurance policies or binders to the City within ten (10) days of the City's request for these documents, if requested.
4. All Society's and Society's subcontractors' insurance policies and additional named insured endorsements shall provide insurance coverage and be non-contributory. Any insurance, self insured retention, deductible, risk retention or insurance pooling maintained or participated by the City shall be excess and not contributory to such insurance policies. All Society's and Society's subcontractors' liability insurance policies must be endorsed to show this primary coverage.
5. The City reserves the right, but not the obligation, to revise any insurance requirement, not limited to limits, coverages, and endorsements, or to reject any insurance policies which fail to meet the requirements of this Contract. Additionally, the City reserves the right, but not the obligation, to review and reject any proposed insurer providing coverage based upon the insurer's financial condition or licensing status in Washington. Any deductibles and/or self-insured retentions exceeding \$10,000 or any stop-loss provisions, the City shall have the right to request and review the Society's most recent annual financial reports and audited financial statements as a condition of approval.
6. Society hereby agrees to waive subrogation with respect to each insurance policy maintained under this Contract. When required by an insurer, or if a policy condition does not permit Society to enter into a pre-loss agreement to waive subrogation without an endorsement, then Society agrees to notify the insurer and obtain such endorsement. This requirement shall not apply to any policy which includes a condition expressly prohibiting waiver of subrogation by the insured or which voids coverage should the Society enter into such a waiver of subrogation on a pre-loss basis.
7. The insurance maintained under the Contract shall not in any manner limit or qualify the liabilities or obligations of the Society under this Contract. All insurance policy deductibles and self-insurance retentions for policies maintained under this Contract shall be paid by the Society.

L. HOLD HARMLESS/INDEMNIFICATION

The Society does release, indemnify and promise to defend and save harmless the City, its elected officials, officers, employees and agents from and against any and all liability, loss, damages, expense, action, and claims, including costs and reasonable attorney's fees incurred by the City, its elected officials, officers, employees and agents in defense thereof, asserting or arising directly or indirectly on account of or out of the performance of service pursuant to this Contract. In making such assurances, the Society specifically agrees to indemnify and hold harmless the City

from any and all bodily injury claims brought by employees of the Society, and expressly waives its immunity under the Industrial Insurance Act as to those claims which are brought against the City. Provided, however, this paragraph does not purport to indemnify the City against the liability for damages arising out of bodily injuries to person or damages caused by or resulting from the sole negligence of the City its elected officials, officers, employees and agents.

M. ACCOUNTABILITY

1. The City shall retain the right to inspect Shelter Buddy records involving the care of stray animals impounded from the City jurisdiction.
2. Society agrees that a City Auditor, may at any time audit the records and accounts pertaining to the license fees collected by the Society or any charges set forth in this agreement. Upon 24 hours' notice, the Society shall make available for City inspection at any reasonable time all records relating to the services provided under this Agreement.
3. Notwithstanding the provisions of this agreement to the contrary, to the extent any record, including any electronic, audio, paper or other media, is required to be retained as a public record in accordance with the Washington Public Records Act, RCW Chapter 42.56, and Chapter 40.14 RCW, Preservation and Destruction of Public Records, as may hereafter be amended, the Society agrees to maintain all records constituting public records and to produce or assist the City in producing such records, within the time frames and parameters set forth in state law. The Society further agrees that upon receipt of any public record request from the public to the Society, Society shall, within two business days, notify the City of receipt of the request by providing a copy of the request to the City's Public Records Officer.
4. The Society shall maintain its ability to be properly licensed to operate as a business during the life of this contract and provide to the City a copy of its bylaws, articles of incorporation, applicable business licenses and nonprofit tax-exempt designation. The Society shall inform the City within thirty (30) days of any changes in any of the above.

N. CONSIDERATION

1. For the services provided to the City per this Contract, the City agrees to pay the Society according to the schedule outlined in ADDENDUM A.
2. The Society shall prepare and deliver an invoice by the fifteenth (15th) of each month for services provided to the City on a monthly basis and will provide an accounting of all animals impounded, reclaimed, and the associated impound fees collected on the City's behalf. Each invoice will reflect credit for any redemption fees and/or civil penalties collected within the invoice period. The City shall pay the invoices within 30 days of receipt. If payment is not received within 30days, unpaid balances will be assessed a late fee of 1.5% per month. Service fees will be

reviewed and may be revised with each contract extension.

O. TERMINATION

1. The following provisions apply regarding termination:

- a. This contract may be terminated at will by any party by giving six (6) months written notice of intent to terminate to the City Manager on the part of the City, and to the President of the Humane Society for Southwest Washington on part of the Society. No cause for such termination need be shown.
- b. This contract may be terminated by any non-defaulting party for material breach or non-performance of contract requirements by the other party upon sixty (60) days written notice.
- c. If insufficient funds for payment under this Agreement are not appropriated or allocated or are withdrawn, reduced, or otherwise limited, the City may terminate this contract upon thirty (30) days written notice to the Society. No penalty or expense shall accrue to the City in the event this provision applies.

2. In the event of termination of this contract, the termination shall not relieve the City of any obligation for the payment of any amounts due and owing as of the effective date of termination, provided the Society shall provide the City with an accounting of authorized services provided through the effective date of termination. Termination of this agreement shall not extinguish or impair any right or remedy of the non-terminating party with respect to any pre-existing breach or default by the other party.

P. GENERAL PROVISIONS

1. Independent Capacity: The parties intend that an independent contractor relationship between the Society and the City will be created by this Contract. No agent, employee, or representative of the Society shall be deemed to be an employee, agent, or representative of the City for any purpose, and the employees of the Society are not entitled to any of the benefits the City provides for City employees. The Society will be solely responsible for its acts and for the acts of its agents, employees, servants, or otherwise during the performance of this Contract. The Society is responsible for all taxes applicable to this Contract.
2. Governing Laws and Disputes: This contract shall be governed by the laws of the State of Washington. Before instituting any legal action hereunder, the parties, through the City Manager (for the City) and the President (for the Society), shall meet with each other in an attempt in good faith to resolve the disagreement. The

venue for any action hereunder shall be in the Superior County of Cowlitz County, Washington.

3. Amendment: Any Amendment to this contract shall be in writing and approved by the City and by the Society's Executive Director or designee on the part of the Society. In the event either party shall desire to renegotiate any provision of this Contract, the party shall provide 90 days' written notice to the other party. The notice shall identify the provision or provisions to be renegotiated, the requested changes, and shall state the reasons for the request. The party receiving the request shall respond in writing in or before the end of the 90-day period.
4. No Third-Party Beneficiary: No third-party beneficiary is intended to be created under the terms of this Agreement.
5. Waiver: The failure by one party to require performance of any provision shall not affect that party's right to require performance at any time thereafter, nor shall a waiver of any breach or default of this Contract constitutes a waiver of any subsequent breach or default or waiver of the provision itself.
6. Notices: Any notice or communication permitted or required by this Agreement shall be deemed effective when personally delivered or deposited, postage prepaid, by first-class regular mail, addressed to:

To the City:

City Manager

City of Longview

1525 Broadway St

Longview, WA 98632

To the Society:

Executive Director

Humane Society for Southwest Washington

909 Columbia Blvd

Longview, WA 98632

7. Severability: If any provision of this Contract is held unenforceable, then such provision will be modified to reflect the parties' intention. All remaining provisions of this Agreement shall remain in full force and effect.
8. Nondiscrimination: No Party will discriminate against any person on the basis of race, color, creed, religion, national origin, age, sex, marital status, sexual orientation, veteran status, disability, or other circumstance prohibited by federal, state, or local law, and shall comply with Title VI of the Civil Rights Act of 1964, P.L. 88-354 and Americans with Disabilities Act of 1990 in the performance of this Agreement.

9. Compliance With Laws. The parties shall at all times exercise their rights and perform their respective obligations under this Agreement in full compliance with all applicable laws, ordinances, rules, and regulations of any public authority having jurisdiction.
10. Entire Agreement: This instrument constitutes the entire Contract between the parties and supersedes all prior agreements.
11. Ratification: Acts taken pursuant to this Agreement, but prior to its execution are hereby ratified and affirmed.

DATED this _____ day of _____, 2025

CITY OF LONGVIEW

Humane Society for Southwest Washington

By: _____

By: _____

City Manager

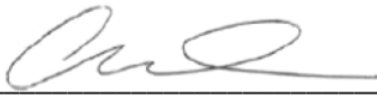
Andrea Bruno, President

Dated: _____

Dated: _____

APPROVED AS TO FORM:

APPROVED AS TO FORM:

By:  _____

By: _____

City Attorney

Legal Counsel for the Humane Society for
Southwest Washington

ADDENDUM A

- Accepted animals include dogs, cats, domestic rabbits, small mammals, fowl, goats, pot-bellied pigs, and small reptiles. Large, hoofed animals may be accepted by specific, advanced agreement.
- Injured wildlife will be accepted for euthanasia and disposal purposes only. The Society reserves the right to turn away, or accept for transfer to another agency, healthy wildlife.

For the services provided to the City per this Contract, the City agrees to pay the Society a flat fee intended to cover these basic contract services:

- Intake and sheltering for animal control and strays from community
- Medical care, vaccinations, and spay/neuter prior to adoption
- Redemption services for lost/found pets
- Daily cleaning, feeding and care
- Minimum 3–5-day stray hold
- Behavior support and enrichment
- Pathways for each animal, including adoption services, transfer to rescue or euthanasia

YEAR	ANNUAL FEE
1/1/2025 – 12/31/2025	\$160,000

Compensation and Credits

The total cost for the services provided under this agreement shall be \$160,000. The jurisdiction is expected to receive a credit of \$45,000, derived from redemption and licensing fees collected by Humane Society for Southwest Washington during the term of the agreement. This credit will be applied to reduce the total payment obligation of the jurisdiction, resulting in a maximum payout of \$115,000.

Additional services available upon request and provided at an itemized fee rate:

Animals requested to be held beyond 10-day grace period	\$30/day
Expert witness testimony and expert witness	\$75/hour

case review	
Exam or necropsy with full veterinary report	\$250/animal
Forensic necropsy with medical notes	\$150/animal
Live forensic exam with medical notes	\$50/animal
Large-scale seizures or impounds	Cases with 15 or greater animals will have an additional per-animal fee of \$35.
Evidence collection	Invoiced quarterly as HSSW is charged
Veterinary costs incurred during stray period, above and beyond basic stabilization and routine care	Invoiced quarterly as HSSW is charged



February 13, 2025

Bill Fashing
Executive Director
Cowlitz-Wahkiakum Council of Governments
PO Box 128, Kelso WA 98626

Re: State Funding to Continue the Work to Address Flooding Concerns

Dear Bill

We are writing to express support for the ongoing work of the CWCOG in building the Spirit Lake - Toutle / Cowlitz River Collaborative. The City of Longview is concerned with the periodic and catastrophic flooding risks associated with Spirit Lake and the continuous risk of sediment damage to downstream communities' infrastructure. We support the request for long-term funding to provide for a stable approach to addressing the challenges faced by our community.

The ask of \$250,000/year for two years for a total of \$500,000 for the SLTCRC work to protect downstream communities and the regional economy is an important investment in our state.

The Why:

- Promotion of life safety due to periodic and potentially catastrophic flooding
- Continue inter-agency collaboration and cooperation on finding new solutions to the Spirit Lake Outflow
- Promote regional economic and ecological recovery efforts by working to increase tourism, recreation, salmon, and job creation
- Protect 40,000 regional jobs dependent on a Mount St Helens sediment-free Columbia River

The How:

- Promote continued dialog between over 20 local, state, and federal agencies working on MSH issues
- **New** podcast launching on the 45th anniversary of the MSH eruption to promote regional tourism. A collaboration between CWCOG, Lower Columbia College, and Cowlitz Co. Historical Museum

- **New** Rivers Need Room working group to foster collaboration and address periodic flooding in the lower Cowlitz and Toutle Rivers
- **New** sediment transportation study is underway on the North Fork of the Toutle River
- Potential EPA Rural Economy and Recreation Development grant pending approval
- **New** UW- Evan Schools of Public Policy Partnership to Study of Recreation Economy and Long-Term Sustainability of the SLTCRC process.
- **Provided** tangible input into the pre NEPA work for the Spirit Lake Outflow project to develop additional options for consideration.

Sincerely,

Spencer Boudreau

Mayor