



# City of Longview

## Minutes

1525 Broadway  
Longview, WA 98632  
www.ci.longview.wa.us

### Parks and Recreation Board

---

Monday, December 15, 2025

5:00 PM

Recreation Office,  
2920 Douglas Street, Longview WA

---

1. **CALL TO ORDER**

*The meeting was called to order by Chair Oliver Black at 5:01 PM.*

2. **FLAG SALUTE**

3. **ROLL CALL**

*Members Present: Board Member Jenny Oskey, Board Member Oliver Black, Board Member Glenda Johnson, Board Member Steven Pond, Board Member Manon Kaufman*

*Members Absent: N/A*

*Constituents Present: Greg Meyers, Brian Magnuson*

*Council Members Present: Maryalice Wallis*

*Staff Present: Justin Brown, Erin Cranston*

4. **APPROVAL OF MINUTES**

*A motion was made by Board Member Black and seconded by Board Member Johnson to adopt the minutes as presented. The motion passed with the following vote:*

*Ayes: Jenny Oskey, Oliver Black, Glenda Johnson, Steven Pond, Manon Kaufman*

*Nays: None*

*Abstain: None*

*Yes 5, No 0, Abstained 0*

**25-001005 PRAB Draft Minutes 10.20.2025**

5. **CHANGES TO THE AGENDA**

*A motion was made by Board Member Black and seconded by Board Member Oskey to move the Martin's Dock Redevelopment Presentation ahead of the E-Bike discussion. The motion passed with the following vote:*

*Ayes: Jenny Oskey, Oliver Black, Glenda Johnson, Steven Pond, Manon Kaufman*

*Nays: None*

*Abstain: None*

*Yes 5, No 0, Abstained 0*

6. **CONSTITUENT/BOARD MEMBER COMMENTS**

*Member Glenda Johnson provided comments.*

7. **OLD BUSINESS**

**25-001096 A. E-BIKE RULES**

**SUMMARY:**

City staff have reviewed current Washington State laws regarding the operation of electric-assisted bicycles (e-bikes) and determined that local ordinance changes are not necessary at this time. State law clearly defines e-bike classifications, allowable operating locations, and required safety standards, and these regulations already apply within Longview city limits, including Lake Sacajawea.

Instead of creating new rules, staff recommend focusing on improved education and awareness to help reduce conflicts on shared-use paths and ensure compliance with existing state regulations. Staff will update the Parks & Recreation website with clear, user-friendly e-bike guidance modeled after resources used by other Washington jurisdictions, including Mercer Island. In addition, signage will be installed at key points around Lake Sacajawea; particularly areas with sharp turns, limited visibility, or higher potential for trail conflicts, to remind users to slow down, yield appropriately, and follow state-mandated rules for e-bike operation.

**Potential signage language:**

- Two-Way Traffic - Expect Oncoming Users
- Control Your Speed - Others Can't See You Around The Bend
- Slow Down. Stay Right. Pass with Care (This approach supports safety, consistency, and clarity without introducing additional layers of regulation).

**RECOMMENDED ACTION:**

Move that the Parks & Recreation Advisory Board endorse staff's recommendation to maintain alignment with existing Washington State e-bike laws and support the department's education-first approach, including website updates and targeted safety signage around Lake Sacajawea.

**Resources:**

Mercer Island Website <https://www.mercerisland.gov/publicworks/page/e-bike-e-motorcycle-safety>

[RCW 46.04.169](#)

[RCW 46.04.071](#)

[RCW 46.37.690](#)

[RCW 46.61.710](#)

[RCW 46.20.500](#)

[RCW 46.61.261](#)

[RCW 46.37.530](#)

[WAC 478-116-221](#)

[WAC 478-116-232](#)

*A motion was made by Board Member Oskey and seconded by Board Member Johnson to endorse staff's recommendation to maintain alignment with existing Washington State e-bike laws and support an education-first approach, including website updates and targeted safety signage around Lake Sacajawea. The motion passed with the following vote:*

*Ayes: Jenny Oskey, Oliver Black, Glenda Johnson, Steven Pond, Manon Kaufman*

*Nays: None*

*Abstain: None*

*Yes 5, No 0, Abstained 0*

**8. NEW BUSINESS****25-001097 A. MARTIN'S DOCK REDEVELOPMENT CONCEPT PRESENTATION FROM LOCAL RESIDENT****SUMMARY:**

A local resident has prepared a draft conceptual drawing for a rebuilt Martin's Dock area at Lake Sacajawea. The concept is preliminary and intended to help determine whether Parks & Recreation would be supportive of exploring a future improvement project in this location. At this stage, no formal design, cost estimate, permitting review, or funding strategy has been submitted.

Staff recommend providing high-level guidance only, acknowledging the community interest while clarifying that additional review; including feasibility, environmental considerations, accessibility, historical context, and long-term maintenance impacts, would be required before any project could be considered for advancement. Direction from the Parks & Recreation Advisory Board will help determine whether the resident should continue refining the concept for potential future review.

**RECOMMENDATION:**

Move that the Parks & Recreation Advisory Board express general support for continued exploration of conceptual improvements to the Martin's Dock area, with the understanding that any future proposal would require full staff review, public engagement, and identification of funding and feasibility considerations before formal consideration or approval.

*A motion was made by Board Member Pond and seconded by Board Member Kaufman to express general support for continued exploration of conceptual improvements to the Martin's Dock area, with the understanding that any future proposal would require full staff review, public engagement, and identification of funding and feasibility prior to formal consideration or approval. The motion passed with the following vote:*

*Ayes: Jenny Oskey, Oliver Black, Glenda Johnson, Steven Pond, Manon Kaufman*

*Nays: None*

*Abstain: None*

*Yes 5, No 0, Abstained 0*

**25-001098 B. YOUTH BOARD POSITION****SUMMARY:**

Longview Parks & Recreation is proposing a Student Advisory Board Member Program that would bring 1–3 high school students (grades 9–12) onto the Advisory Board in a non-voting role. The goal is to help students learn how local government works while providing valuable youth perspectives on parks and recreation planning and programs. Terms would run September through June, with an option to continue through the summer. Students would attend monthly meetings, participate in projects, and serve as liaisons to the student community. Selection would occur through an application process, with staff providing orientation and ongoing support.

**RECOMMENDATION:**

Approve, with positions opening this summer for applications and starting

**concurrently with the 2026/2027 school year.**

*A motion was made by Board Member Oskey and seconded by Board Member Kaufman to recommend Recreation staff revise the proposed program and explore a bylaw change to accommodate three youth positions, including the possibility of one position being held by an LLC student. The motion passed with the following vote:*

*Ayes: Jenny Oskey, Oliver Black, Glenda Johnson, Steven Pond, Manon Kaufman*

*Nays: None*

*Abstain: None*

*Yes 5, No 0, Abstained 0*

**25-001095 A. Parks Maintenance/Urban Forestry Division Report****B. Recreation Division Report****C. Director's Report**

*A Parks Division Report was embedded in the agenda.*

*A Recreation Division Report was embedded in the agenda.*

**10. ADJOURNMENT**

*The meeting was adjourned at 06:08 PM.*