



# City of Longview

1525 Broadway  
Longview, WA 98632  
www.ci.longview.wa.us

## Minutes

### City Council

*Mayor Erik Halvorson  
Mayor Pro Tem Keith Young  
Council Member Chris Bryant  
Council Member Mike Claxton  
Council Member Ruth Kendall  
Council Member Kalei LaFave  
Council Member Wayne Nichols*

Thursday, February 26,  
2026

6:00 PM

2nd Floor, City Hall

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If you are participating virtually, you may submit written comments to the City Clerk’s Office with the subject line “Public Comment for Disbursement to City Council.”

Virtual attendees may comment verbally during public hearings only and is only permitted for registered attendees. To participate, please contact the Clerk’s Office in advance. Use the “raise hand” feature during the hearing, and the Clerk will unmute participants in the order received. If calling in by phone, dial star - 9 to raise your hand.

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1-253-215-8782 or 1-346-248-7799 or 1-408-638-0968 or 1-669-900-6833

Webinar ID: 823 9413 2374

1. CALL TO ORDER

*Mayor Halvorson called the meeting to order at 6:00 p.m.*

2. INVOCATION\*/FLAG SALUTE

26-00169 LARRY RUSSELL, KELSO/LONGVIEW MINISTERIAL ASSOCIATION PRESIDENT

*After the invocation provided by Larry Russell, Kelso/Longview Ministerial Association President, the flag salute was recited.*

3. ROLL CALL

*Present: Mayor Halvorson, Mayor Pro Tem Young, Councilmember Bryant, Councilmember Claxton, Councilmember Kendall, Councilmember LaFave, Councilmember Nichols*

*Staff Present: City Manager Jennifer Wills, Interim City Attorney Charlotte Archer, Public Works Director/Assistant City Manager Chris Collins, Community & Economic Development Director Nick Little, Parks & Recreation Director Justin Brown, Police Chief Robert Huhta, Human Resources Director Sabrina*

*Fraidenburg, Fire Chief Brad Hannig, Public Information Officer Angela Abel, Information Technology Director Mike Sullivan, City Clerk Tiffany Ostreim*

4. **WORKSHOP**

5. **APPROVAL OF MINUTES**

26-0054 **FEBRUARY 12, 2026 REGULAR MEETING MINUTES**

*A motion was made by Councilmember Bryant, seconded by Councilmember Kendall, to approve the February 12, 2026 Regular Meeting Minutes. The motion carried unanimously.*

6. **CHANGES TO THE AGENDA**

7. **PRESENTATIONS & AWARDS**

26-00151 **THREE RIVERS REGIONAL WASTEWATER AUTHORITY (TRRWA) DISCHARGE PRETREATMENT POLICY**

**RECOMMENDED ACTION:**  
**INFORMATION ONLY. NO ACTION REQUESTED.**

*Joe Jordan, TRRWA General Manager, presented.  
Council discussed the presentation.*

26-00153 **2025 WRAP UP / 2026 COMMUNITY DEVELOPMENT LEGISLATIVE PLAN**

**RECOMMENDED ACTION:**  
**PROVIDE DIRECTION ON PRIORITY OF ACTIVITIES**

*Community Development Director Nick Little presented.  
Council discussed the presentation.*

26-00175 **ROTARY CLUB OF LONGVIEW MARTIN DOCK PROJECT**

*Rotarian Brian Magnuson presented.  
Council discussed the presentation and gave support for the Rotary Club to move forward.*

8. **CONSTITUENTS' COMMENTS - NON-AGENDA ITEMS (Thirty Minutes)**

*Tom Spain provided public comment.  
Anne Bennett provided public comment.  
Jason Still provided public comment.  
Clint Hash provided public comment.  
Misha Freestead provided public comment.  
Derek Fine provided public comment.*

9. **PUBLIC HEARINGS**

10. **CONSTITUENTS' COMMENTS - AGENDA ITEMS (Thirty Minutes)**

*Jason Still provided public comment.  
Strojan Kennison provided public comment.  
Tayler Bigley provided public comment.*

11. **BOARD & COMMISSION RECOMMENDATIONS**

**26-00167 LODGING TAX ADVISORY COMMITTEE RECOMMENDATION ON CHANGE OF SCOPE FOR USAGE OF 2026 TOURISM FUND AWARD**

**RECOMMENDED ACTION:**

**MOTION TO APPROVE THE RECOMMENDATIONS OF THE LODGING TAX ADVISORY COMMITTEE TO AMEND THE SCOPE OF THE LADIES OF THE LAKE QUILT GUILD LODGING TAX TOURISM FUNDING AWARD, ALLOWING A CHANGE IN SCOPE FROM A QUILT SHOW TO A FABRIC AND SEWING SUPPLIES SALE AS EXPLAINED ABOVE AND AS RECOMMENDED BY THE LODGING TAX ADVISORY COMMITTEE**

*Public Works Director/Assistant City Manager Chris Collins explained the Lodging Tax Advisory Committee recommendation.*

*A motion was made by Councilmember LaFave, seconded by Councilmember Nichols, to approve the recommendations of the Lodging Tax Advisory Committee to amend the scope of the Ladies of the Lake Quilt Guild Lodging Tax Tourism Funding Award, allowing a change in scope from a Quilt Show to a Fabric and Sewing Supplies Sales as recommended by the Lodging Tax Advisory Committee.*

*Council discussed the request.*

*The motion carried unanimously.*

**26-00166 ACCESSIBILITY ADVISORY COMMITTEE RECOMMENDATIONS ON UPGRADES IN RESTROOMS AT CITY HALL, SENIOR CENTER AND MAC AND FUNDING TO THE ADA-SPECIFIC ELEMENTS INCLUDED IN THE FINAL DESIGN OF THE CLONEY PARK INCLUSIVE PLAYGROUND**

**RECOMMENDED ACTION:**

**MOTION TO AUTHORIZE THE ALLOCATION UP TO \$93,500 OF THE ACCESSIBILITY ADVISORY COMMITTEE ADA CAPITAL IMPROVEMENT FUND TOWARDS THE UPGRADES IN THE RESTROOMS AT CITY HALL, SENIOR CENTER AND MAC AND THE ADA-SPECIFIC ELEMENTS INCLUDED IN THE FINAL DESIGN OF THE CLONEY PARK INCLUSIVE PLAYGROUND AS RECOMMENDED BY THE ACCESSIBILITY ADVISORY COMMITTEE**

*Risk Manager Rashelle Douglas presented.*

*Council discussed the presentation.*

*A motion was made by Councilmember Kendall, seconded by Councilmember Bryant, to authorize the allocation up to \$93,500 of the Accessibility Advisory Committee ADA Capital Improvement Fund towards the upgrades in the restrooms at City Hall, Senior Center and Mac and the ADA-specific elements included in the final design of the Cloney Park Inclusive Playground as recommended by the Accessibility Advisory Committee. The motion carried unanimously.*

**12. ORDINANCES & RESOLUTIONS**

**26-00148 RESOLUTION NO. 2606 - ACCEPTANCE OF WASHINGTON STATE DEPARTMENT OF HEALTH OPIOID OVERDOSE PREVENTION GRANT AND ASSOCIATED INTERLOCAL AGREEMENT**

**RECOMMENDED ACTION:**

**MOTION TO ADOPT RESOLUTION NO. 2606 AUTHORIZING THE CITY MANAGER TO ACCEPT THE WASHINGTON STATE DEPARTMENT OF HEALTH OPIOID OVERDOSE PREVENTION GRANT AND EXECUTE AN ASSOCIATED INTERLOCAL AGREEMENT**

*Council discussed the grant.*

*Fire Chief Brad Hannig explained the grant funds.*

**A motion was made by Councilmember Nichols, seconded by Councilmember Bryant, to suspend the rules and allow public comment. The motion carried unanimously.**  
*Strojan Kennison, Division Chief of EMS for Shoreline Fire Department, explained buprenorphine.*

**A motion was made by Councilmember LaFave, seconded by Councilmember Young, to adopt Resolution No. 2606.**

*Council discussed the motion.*

**The motion carried by the following vote:**

**Ayes: Councilmember LaFave, Councilmember Young, Councilmember Nichols, Councilmember Bryant, Councilmember Claxton, Councilmember Kendall**

**Nays: Mayor Halvorson**

### 13. MAYOR'S REPORT

#### 26-00172 RECOGNITION OF VOLUNTEERS SERVING ON BOARDS AND COMMISSIONS FOR TERMS THAT WERE COMPLETED IN 2025

*Mayor Halvorson recognized the volunteers serving on Boards and Commissions for terms that were completed in 2025.*

#### 26-00147 AUTHORIZATION TO APPLY FOR WASHINGTON STATE AMERICA'S 250 OFFICIAL PARTNERSHIP

##### RECOMMENDED ACTION:

**MOTION TO AUTHORIZE THE CITY MANAGER TO SUBMIT THE PARTNERSHIP APPLICATION TO THE WASHINGTON STATE SEMIQUENTCENTENNIAL COMMITTEE TO ENSURE LONGVIEW IS OFFICIALLY REPRESENTED IN THE UPCOMING 2026 CELEBRATIONS**

**A motion was made by Mayor Halvorson, seconded by Councilmember LaFave, to authorize the City Manager to submit the Partnership Application to the Washington State Semiquentcentennial Committee to ensure Longview is officially represented in the upcoming 2026 celebrations.**

*Council discussed the motion.*

**The motion carried unanimously (Councilmember Nichols stepped down from the dais momentarily and did not vote).**

### 14. COUNCILMEMBERS' REPORTS

*Councilmember LaFave provided a verbal report.*

*Councilmember Kendall provided a verbal report.*

*Mayor Halvorson provided a verbal report.*

*Councilmember Bryant provided a verbal report.*

### 15. EXECUTIVE SESSION

#### 26-00185 POTENTIAL LITIGATION PER RCW 42.30.110(1)(i)

*The City Council, City Manager Jennifer Wills, Interim City Attorney Charlotte Archer, Public Works Director/Assistant City Manager Chris Collins, Police Chief Robert Huhta entered Executive Session at 8:07 p.m. pursuant to RCW 42.30.110(1)(i) Potential Litigation for a period of 10 minutes, until 8:17 p.m. At 8:17 p.m. Executive Session was continued for 10 minutes, until 8:27 p.m. At 8:27 p.m. all parties came out of Executive Session. No action was taken.*

### 16. CONSENT CALENDAR

*Councilmember Claxton requested to pull the Contract Award - Award of Real Estate Listing Agreement - Sale of Fishers Lane for separate consideration.*

**A motion was made by Councilmember Bryant, seconded by Councilmember Kendall, to approve the remainder of the Consent Calendar. The motion carried unanimously.**

26-0055 APPROVAL OF CLAIMS

26-00150 SET PUBLIC HEARING FOR AMENDMENTS TO LONGVIEW MUNICIPAL CODE CHAPTER 19.12 APPEAL BOARD OF ADJUSTMENT

**RECOMMENDED ACTION:**

**MOTION TO SET A PUBLIC HEARING FOR MARCH 26, 2026, DURING THE REGULAR CITY COUNCIL MEETING**

26-00155 SET PUBLIC HEARING – ORDINANCE NO. 3575 – AMENDING SECTIONS 5.05.040 AND SECTION 5.05.107 OF THE LONGVIEW MUNICIPAL CODE RELATING BUSINESS AND OCCUPATION TAX AND FEES LEVIED; PROVIDING FOR SEVERABILITY AND PUBLICATION; PROVIDING FOR REFERENDUM; AND SETTING AN EFFECTIVE DATE

**RECOMMENDED ACTION:**

**MOTION TO SET A PUBLIC HEARING FOR MARCH 26, 2026, DURING THE REGULAR CITY COUNCIL MEETING, TO CONSIDER ORDINANCE NO. 3575**

26-00156 SET PUBLIC HEARING – ORDINANCE NO. 3574 – AMENDING CHAPTER 5.06 OF THE LONGVIEW MUNICIPAL CODE TO APPLY UTILITY TAX UNIFORMLY TO ALL CITY UTILITY CUSTOMERS.

**RECOMMENDED ACTION:**

**MOTION TO SET A PUBLIC HEARING FOR MARCH 26, 2026, DURING THE REGULAR CITY COUNCIL MEETING, TO CONSIDER ORDINANCE NO. 3574**

26-00158 SET PUBLIC HEARING – 2026-2031 SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AND RIVERCITIES TRANSIT PROGRAM OF PROJECTS (POP)

**RECOMMENDED ACTION:**

**MOTION TO SET THE CITY COUNCIL MEETING ON MARCH 26, 2026, AS THE DATE AND TIME FOR A PUBLIC HEARING ON THE 2026-2031 SIX-YEAR TIP/POP AMENDMENT**

26-00159 PROJECT COMPLETION – 42<sup>nd</sup> AVE SEWER PUMP STATION REPLACEMENT

**RECOMMENDED ACTION:**

**MOTION TO ACCEPT AS COMPLETE THE 42<sup>nd</sup> AVE SEWER PUMP STATION REPLACEMENT PROJECT**

26-00154 CONTRACT AWARD - AWARD OF REAL ESTATE LISTING AGREEMENT - SALE OF FISHERS LANE PROPERTY

**RECOMMENDED ACTION:**

**MOTION TO AUTHORIZE THE CITY MANAGER TO EXECUTE AN EXCLUSIVE AUTHORIZATION TO SELL (LISTING AGREEMENT) WITH PAUL YOUNG, WINDERMERE NORTHWEST LIVING, FOR THE MARKETING AND SALE OF CITY-OWNED PROPERTY LOCATED AT 232 FISHERS LANE**

*Public Works Director/Assistant City Manager Chris Collins explained the agreement amount.*

*A motion was made by Councilmember Kendall, seconded by Councilmember Claxton, to*

*authorize the City Manager to execute an exclusive authorization to sell (Listing Agreement) with*

*Paul Young, Windermere Northwest Living, for the marketing and sale of city-owned property located at 232 Fishers Lane. The motion carried unanimously.*

**17. CITY MANAGER'S REPORT**

**26-00144 MANAGEMENT AGREEMENT FOR THE ROY MORSE SOFTBALL COMPLEX**

**RECOMMENDED ACTION:**

**MOTION TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH THE UNITED STATES SPECIALTY SPORTS ASSOCIATION (USSSA)**

*Parks and Recreation Director Justin Brown explained the agreement.*

*Council discussed the agreement.*

***A motion was made by Councilmember LaFave, seconded by Councilmember Nichols, to authorize the City Manager to enter into a contract with the United States Specialty Sports Association (USSSA).***

***An amendment was made by Councilmember Claxton, seconded by Councilmember Young, to modify the agreement and strike the word "student" from the last sentence in Section 6a.***

*City Manager Jennifer Wills clarified contract elements.*

*Council continued to discuss the agreement.*

***The amendment moved unanimously.***

***The main motion as amended carried by the following vote:***

***Ayes: Councilmember LaFave, Councilmember Kendall, Councilmember Claxton, Councilmember Bryant, Councilmember Nichols, Mayor Halvorson***

***Nays: Councilmember Young***

**26-00149 WASHINGTON DC FEDERAL DELEGATION DISCUSSION**

**RECOMMENDED ACTION:**

**COUNCIL CONCURRENCE FOR WHICH TWO COUNCILMEMBER REPRESENTATIVES WILL ACCOMPANY THE CITY MANAGER AND THE ASSISTANT CITY MANAGER TO WASHINGTON DC FOR THE FEDERAL DELEGATION VISIT MARCH 23-25, 2026**

*City Manager Jennifer Wills requested concurrence for which two councilmember representatives to accompany the City Manager and the Assistant City Manager to Washington DC for the Federal Delegation Visit March 23-25 2026.*

*Council concurred for Mayor Halvorson and Mayor Pro Tem Young to attend the Federal Delegation.*

**26-00157 AMENDMENT NO. TWO TO CONTRACT FOR ANIMAL SHELTER SERVICES – HUMANE SOCIETY FOR SOUTHWEST WASHINGTON**

**RECOMMENDED ACTION:**

**MOTION TO AUTHORIZE THE CITY MANAGER TO EXECUTE AMENDMENT NO. TWO TO THE CONTRACT FOR ANIMAL SHELTER SERVICES BETWEEN THE CITY OF LONGVIEW AND THE HUMANE SOCIETY FOR SOUTHWEST WASHINGTON.**

*City Manager Jennifer Wills explained the contract amendment.*

***A motion was made by Councilmember Kendall, seconded by Councilmember Nichols, to authorize the City Manager to execute Amendment No. Two to the Contract for animal shelter services between the City of Longview and the Humane Society for Southwest Washington. The motion carried unanimously.***

**26-00178 LETTERS OF SUPPORT TO SENATOR PATTY MURRAY AND SENATOR MARIA CANTWELL FOR GRANT FUNDING TO THE COWLITZ 911 PUBLIC AUTHORITY TO EXPAND ITS FIRST RESPONDER RADIO COMMUNICATIONS NETWORK**

*City Manager Jennifer Wills explained the letters of support.*

***Council concurred.***

City Manager Jennifer Wills provided a verbal report.

18. **MISCELLANEOUS**

19. **EXECUTIVE SESSION**

**26-00177 POTENTIAL LITIGATION PER RCW 42.30.110(1)(i)**

*The City Council, City Manager Jennifer Wills, Interim City Attorney Charlotte Archer, Assistant City Manager/Public Works Director Chris Collins, Police Chief Robert Huhta entered Executive Session at 8:47 p.m. pursuant to RCW 42.30.110(1)(i) Potential Litigation for a period of 15 minutes, until 9:02 p.m. At 9:02 p.m. Executive Session was continued for 5 minutes, until 9:08 p.m. At 9:09 p.m. all parties came out of Executive Session. No action was taken.*

20. **ADJOURNMENT**

*The meeting was adjourned at 9:09 p.m.*

*Tiffany Ostreim  
City Clerk*

Approved: \_\_\_\_\_  
*Mayor*

**NEXT REGULAR COUNCIL MEETINGS:**

THURSDAY, MARCH 12, 2026 – 6:00 P.M.

THURSDAY, MARCH 26, 2026 – 6:00 P.M.

**COUNCIL SUMMIT :**

FRIDAY, MARCH 13, 2026 – 5:00 P.M. – 8:00 P.M.; COWLITZ 911 PUBLIC AUTHORITY, 2790 OCEAN BEACH HWY

SATURDAY, MARCH 14, 2026 - 9:00 A.M. - 2:00 P.M.; COWLITZ 911 PUBLIC AUTHORITY, 2790 OCEAN BEACH HWY