



Agenda

Cowlitz Transit Authority

*Lisa Alexander (Chair), Steven Ferrell (Co-Chair), Erik Halvorson,
Jackie Collins, Michael Claxton, Anthony Harris (Nonvoting),
Kennan Harvey (Alternate), Chris Bryant (Alternate), Richard Dahl (Alternate)*

Wednesday, April 8, 2026

4:00 PM

Hybrid Meeting
Longview Council Chambers
1525 Broadway St, Longview

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, the Cowlitz Transit Authority will conduct a Regular Board Meeting on Wednesday, April 8, 2026, at 4:00 p.m. in the Longview City Hall Council Chamber, 1525 Broadway St, Longview, WA. This meeting is also available by Zoom.

Agendas are made available the Friday before the meeting at www.mylongview.com under "Agendas & Minutes."

Zoom meeting link: <https://us02web.zoom.us/j/89844443333>

Telephone options (dial any of the following numbers):

1 253 215 8782
1 408 638 0968
1 669 900 6833
1 346 248 7799
1 312 626 6799
1 646 876 9923
1 301 715 8592

Webinar ID: 898 4444 3333

Longview City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the Board Clerk's Office at (360) 442-5664 at least forty-eight (48) hours in advance if you require special accommodations to attend the meeting.

Written comments may be submitted up to forty-eight (48) hours in advance via email at customerservice@rctransit.org.

Next meeting

Wednesday, May 13, 2026

4:00 p.m. – Regular Board Meeting

1. **CALL TO ORDER**
2. **FLAG SALUTE**
3. **ROLL CALL**
4. **PUBLIC COMMENTS**
5. **CONSIDERATION OF MINUTES: MARCH 11, 2026**
26-00237 2026 03 11 CTA Board Minutes
6. **CONSENT CALENDAR**
26-00238 2026 February CTA Treasurer's Report
26-00239 2026 February CTA Fund Balance Report
26-00240 Invoice #2026-05 City of Longview \$510,043.37
7. **REPORTS**
26-00241 2026 Annual Fixed Route Ridership
26-00242 2026 March Daily Fixed Route Ridership
26-00243 2026 March Fixed Route Ridership by Hour
26-00244 2026 March Fixed Route Average Passengers per Trip
26-00245 2026 March LIFT Monthly Ridership
26-00246 Five Year Ridership Graph
26-00247 PTBA Sales Tax Data 2026 vs. 2025
8. **SUMMARY STATEMENT: APPROVAL OF LOCAL MATCH FOR 2023 AND 2024 FTA 5339(a) CAPITAL GRANTS**
26-00302 **SUMMARY OF STATEMENT:**
The City of Longview is the Designated Federal Recipient of public transit funds. The City of Longview, on behalf of Cowlitz Transit Authority, is applying for the FY 2023 and FY 2024 Section 5339(a) Federal Transit Administration Bus and Bus Facilities Grants to purchase one (1) transit facility truck and one (1) ADA cutaway to replace vehicles that are both well past their useful life of 8 years.

This action will rescind CTA Resolution 2025-03, which approved the local match for the facility truck above as well as a replacement staff car with the FY 2023 funding. However, in addition to replacing the truck, the next greatest need is to replace a 14-year old cutaway in the fixed route fleet. The combined 2023 and 2024 grant allocations will support the expense of the replacement ADA cutaway as well as the facility truck.

RECOMMENDED ACTION:
Motion to rescind CTA Resolution 2025-03 and approve Resolution Number 2602-02, providing local matching funds for FTA capital grants.

**ATTACHMENTS:
CTA Resolution 25-03
CTA Resolution 26-02**

- 9. **MANAGER'S REPORT**
- 10. **MISCELLANEOUS**
- 11. **ADJOURNMENT**



Minutes

Agenda

Cowlitz Transit Authority

*Lisa Alexander (Chair), Steven Ferrell (Co-Chair), Erik Halvorson, Jackie Collins,
Michael Claxton, Anthony Harris (Nonvoting), Kennan Harvey (Alternate),
Chris Bryant (Alternate), Richard Dahl (Alternate)*

Wednesday, March 11, 2026

4:00 PM

**Hybrid Meeting
Longview Council Chambers
1525 Broadway St, Longview**

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, the Cowlitz Transit Authority will conduct a **Regular Board Meeting** on **Wednesday, March 11, 2026, at 4:00 p.m.** in the Longview City Hall Council Chambers, Longview, Washington. This meeting is also available by Zoom.

AND,

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, the Cowlitz Transit Authority will conduct a **Public Hearing** on **Wednesday, March 11, 2026, at 4:00 p.m.** in the Longview City Hall Council Chambers, Longview, Washington. This meeting is also available by Zoom.

The purpose of the hearing is to receive any comments concerning the adoption of the proposed service changes to Routes 33, 44, 411, 433 and 511. The proposed change will be published on RiverCities Transit’s website for public comment at www.rctransit.org, on Facebook, and in paper copy at the Longview Transit Center, and in the City Info Weekly.

Agendas are made available the Friday before the meeting at www.mylongview.com under “Agendas & Minutes.”

Zoom meeting link: <https://us02web.zoom.us/j/89844443333>

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Written comments may be submitted up to forty-eight (48) hours in advance via email at customerservice@rctransit.org.

Next meeting

Wednesday, April 8, 2026

4:00 p.m. – Board Meeting @ Longview City Hall

1. CALL TO ORDER

Chair Alexander called the meeting to order at 4:00 pm.

2. FLAG SALUTE

The flag salute was recited.

3. ROLL CALL

Present: Chair Lisa Alexander; Member Erik Halvorson; Member Anthony Harris; Member Jackie Collins; Member Michael Claxton

Absent: Member Steven Ferrell; Member Keenan Harvey (Alternate); Member Richard Dahl (Alternate); Chris Bryant (Alternate)

Staff Present: Chris Collins, Public Works Director; Steve Hansen, Asst. Public Works Director; Jim Seeks, Transit Manager; Doreen Daggett, Transit Supervisor; Tara Hargrave, Clerk of the Board

Others Present: Betsy DeSpain, Paratransit Regional Manager; Sheila Harmon, Paratransit Manager; Teri Bird, Paratransit Supervisor; Megan Wirtz, CWCOG; CTA Legal Counsel David Nelson (arrived late)

4. PUBLIC COMMENTS

None.

5. CONSIDERATION OF MINUTES FOR FEBRUARY 11, 2026

A motion was made by Member Halvorson, seconded by Member Claxton to approve the February 11, 2026 Cowlitz Transit Authority Regular Board Meeting Minutes. The motion carried unanimously.

26-00235 2026 02 11 CTA MINUTES

6. CONSENT CALENDAR

A motion was made by Member Halvorson, seconded by Member Claxton to approve the Consent Calendar in its entirety as presented. The motion carried unanimously.

26-00133 2026 January CTA Treasurer's Report

26-00134 2026 January CTA Fund Balance Report

26-00135 Invoice #2026-04 - City of Longview \$510,043.37

26-00136 Invoice #E69B1C00-0011 - The Daily News - \$451.08

26-00231 Invoice #531 - CWCOG - LKRATS Q2 (Oct-Dec 25) - \$4,072.56

7. REPORTS

Transit Manager Seeks reported on lower ridership in February.

26-00137 2026 Annual Fixed Route Ridership

26-00138 2026 February Daily Fixed Route Ridership

26-00141 2026 February LIFT Monthly Ridership

26-00142 Five Year Ridership Graph**26-00143 PTBA Sales Tax Data 2026 vs. 2025****8. SUMMARY STATEMENT: PUBLIC HEARING FOR APRIL SERVICE CHANGES**

Transit Manager Seeks presented the proposed service changes for April.

Chair Alexander opened the public hearing at 4:17 pm and called for public comment, hearing none, the public hearing was closed at 4:18 pm.

A motion was made by Member Halvorson, seconded by Member Claxton to approve the service changes proposed effective April 20, 2026.

26-00234 SUMMARY STATEMENT:

The Cowlitz Transit Authority bylaws Section 5.3 states that the Authority shall hold a public hearing to solicit public comment on any change in transit service routes amounting to a change in excess of 20% of the total distance of any one route. Staff's proposal for modifications to Routes 33, 44, 411, 433 and 511 meets this criterion.

RECOMMENDED ACTION:

Hold public hearing regarding the service proposal.

THEN:

Motion to approve the service change proposal effective April 20, 2026.

9. SUMMARY STATEMENT : COMPOSITION OF THE CTA BOARD

Transit Manager Seeks reported on the Board composition review. Board comments were received.

26-00233 SUMMARY STATEMENT:

The Cowlitz Transit Authority, in accordance with RCW 36.57A.055 and RCW 36.57A.050, is required to conduct a review of the composition of PTBA board every four years. That review will occur in a special meeting to be held before the regular July 8, 2026, CTA Board meeting. Staff believes that special meeting would be the best time to consider a decision on which action to take regarding the change to RCW36.57A.050.

RECOMMENDED ACTION:

Information only; no action required.

ATTACHMENT:

SHB 1418 Session Law

10. SUMMARY STATEMENT: APPROVAL OF LOCAL MATCH FOR 2022 FTA 5307 CAPITAL AND OPERATING GRANT

Transit Manager Seeks reported on the need for local match funds for grants.

A motion was made by Member Collins, seconded by Member Halvorson to approve Resolution #2026-01. The motion passed unanimously.

26-00232 SUMMARY STATEMENT:

The City of Longview is the Designated Federal Recipient of public transit funds. The City of Longview, on behalf of Cowlitz Transit Authority, is applying for a FY 2022 Section 5307 Federal Transit Administration Formula Grants.

The grant will use the direct allocation to City of Longview of \$1,812,446. This allocation will be split into two projects.

FINANCIAL SUMMARY:

Total local match for the capital and operating projects within this FTA Section 5307 grant is \$1,598,696.

These projects were included in the 2025 Transit Development Plan and there are adequate funds available in the Cowlitz Transit Authority Budget and reserves.

RECOMMENDED ACTION:

Motion to approve Resolution Number 2026-01.

11. MANAGER'S REPORT

Transit Manager Seeks reported on Transit operator training, the accessibility committee report re: stop locations, Senate Bill 6253 update re: ATU representative privileges, and gave kudos to Supervisor Daggett for all her dedication and flexibility in helping out during our driver shortage.

Mobility Supervisor Daggett reported on the Kelso High School career event.

Paratransit Manager Sheila Harmon reported on ridership number increases for February and 2026 being up 12% over 2025.

12. MISCELLANEOUS

None.

13. ADJOURNMENT

Chair Alexander adjourned the meeting at 4:37 pm.

Lisa Alexander, Chair

Tara Hargrave, Clerk of the Board

69701 TRANSIT AUTHORITY

930100 TRANSIT AUTHORITY

Account Information	BARS Information	Beg Balance	Debits	Credits	Change	End Balance
1111000 CASH		726,388.25	549,541.15	- 536,786.36	12,754.79	739,143.04
1112000 WARRANTS OUTSTANDING		0.00	3,879.00	- 3,879.00	0.00	0.00
1180000 INVESTMENTS		6,546,654.12	22,723.99	0.00	22,723.99	6,569,378.11
2131020 ACCOUNTS PAYABLE - AP MODULE		0.00	514,062.37	- 514,062.37	0.00	0.00
2880000 UNRESERVED FUND BALANCE		- 7,325,987.64	0.00	0.00	0.00	- 7,325,987.64
3132100 PUBLIC TRANSPORTATION SYSTEM	8900000 DISTRICT ACTIVITIES	- 456,358.10	0.00	- 526,152.95	- 526,152.95	- 982,511.05
3611000 INVESTMENT EARNINGS	8900000 DISTRICT ACTIVITIES	0.00	0.00	- 22,723.99	- 22,723.99	- 22,723.99
3614000 OTHER INTEREST	8900000 DISTRICT ACTIVITIES	- 740.00	0.00	- 664.21	- 664.21	- 1,404.21
5492000 OTHER	8900000 DISTRICT ACTIVITIES	510,043.37	514,062.37	0.00	514,062.37	1,024,105.74
Total		0.00	1,604,268.88	- 1,604,268.88	0.00	0.00

COWLITZ TRANSIT AUTHORITY FUND BALANCES
For Period Ending: February 28, 2026

	<u>Current Period</u>	<u>Y-T-D</u>
COWLITZ TRANSIT AUTHORITY		
Beginning Balance: January 1, 2026		\$ 7,325,986.64
CTA Revenue		
Metro Sales Tax	526,152.95	982,511.05
Interest Earnings/Investments	22,723.99	22,723.99
Local Sales Interest	664.21	1,404.21
LCC Ridership Agreement		-
Other Miscellaneous Revenue		-
	<u>Subtotal \$ 549,541.15</u>	\$ 1,006,639.25
CTA Expenditures		
City of Longview	510,043.37	1,020,086.74
City of Longview - Audit Services		-
Legal Counsel/Notices	451.08	451.08
Transit Center Security Services		-
Misc. (election costs, etc)		-
Cowlitz-Wahkiakum Council of Governments Dues	4,072.56	4,072.56
	<u>Subtotal \$ 514,567.01</u>	\$ 1,024,610.38
CTA Ending Balance		\$ 7,308,015.51
<hr/>		
CITY OF LONGVIEW		
Beginning Balance: January 1, 2026		\$ 1,081,506.96
Longview Revenue		
Federal Grant Competitive- 5339 Replacement Buses	\$ 1,091,539.00	\$ 1,626,857.00
Federal Grant - CARES ACT 5307 Formula-Operating		\$ -
Federal Grant - 5307 Formula- Operating		\$ -
Federal Grant Competitive- 5310 Paratransit Operating		\$ -
State Grant - Regional Mobility Operating (PTD0105)		\$ -
WSDOT Transit Support Grant		\$ -
Green Transportation Planning - PTD0567		\$ -
WSTIP Risk Management Grant (RMG)		\$ -
Farebox/Pass Sales	\$ 8,115.81	\$ 25,414.41
Payments from CTA		\$ 510,043.37
State Pool - Interest		\$ -
Paratransit Office Space Rental	\$ 1,008.58	\$ 2,072.10
Bank Returns Fees		\$ -
Other Misc Revenue		\$ -
Bank One Rebates		\$ -
Federal Grant Competitive- 5310 - Replacement Buses		\$ -
Miscellaneous Adjustments/Settlements/AR		\$ -
Due from other Governments		\$ -
Cashier Over-Short / NSF		\$ -
Fixed Assets Sale Proceeds		\$ -
Insurance Recoveries		\$ -
Other Recoveries / Guest Rider		\$ -
Capital Asset Gains (Losses)		\$ -
	<u>Subtotal \$ 1,100,663.39</u>	\$ 2,164,386.88
Longview Expenditures		
	<u>Subtotal</u>	\$597,709.17
		\$921,429.65
Longview Ending Balance		\$ 2,324,464.19
Combined CTA & Longview Ending Balance		\$ 9,632,479.70

INVOICE

Date: 04/08/2026
Invoice # 2026-05

City of Longview Transit
PO Box 128
Longview, WA 98632
360-442-5664

BILL TO Cowlitz Transit Authority
207 North 4th Avenue
Kelso WA 98626

Comments

DESCRIPTION	AMOUNT
Public Transit Services for May, 2026	\$510,043.37
AMOUNT DUE	
	\$510,043.37

REMITTANCE	
Statement #	2026-05
Date	04/08/2026
Amount Due	\$510,043.37
Amount Enclosed	

Please make check payable to City of Longview - Transit

INVOICE



Invoice # 5554
Date: 03/31/2026
Due On: 04/07/2026

Law Office of Erin H. Winkles P.S.

1424 16th Avenue/ PO Box 7
Longview, WA 98632
United States
Phone: 360-578-1392
Email: erin@erinwinkleslaw.com

Cowlitz Transit Authority
RiverCities Transit
PO Box 128
Longview, WA 98632
United States of America

00560-Cowlitz Transit Authority

General File

Date	Time Keeper	Notes	Quantity	Rate	Total
03/11/2026	David Nelson	Review agenda and meeting documents; attend CTA Board Meeting.	0.70	\$350.00	\$245.00
				Subtotal	\$245.00
				Total	\$245.00

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
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5554	04/07/2026	\$245.00	\$0.00	\$245.00
			Outstanding Balance	\$245.00
			Amount in Trust	\$0.00
			Total Amount Outstanding	\$245.00

Within 7 days of the above date, your trust funds will be applied to this bill unless you contact our office. Per your legal services agreement, please keep your trust account replenished to the required minimum balance.

****PAYABLE UPON RECEIPT****

MAKE ALL CHECKS PAYABLE TO LAW OFFICE OF ERIN H. WINKLES P.S.

WE ACCEPT ALL CREDIT AND DEBIT CARDS

RIVERCITIES TRANSIT
RIDERSHIP BY THE YEAR

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2026	30	1,103	1,043	1,170										3,316
	31	3,314	3,224	3,298										9,836
	32	2,721	2,580	2,853										8,154
	33	3,141	2,995	3,181										9,317
	44	1,893	1,818	1,980										5,691
	45	6,377	6,268	6,841										19,486
	46	468	444	575										1,487
	57	3,277	3,313	3,530										10,120
	411	463	394	453										1,310
	433	41	44	38										123
	511	979	1,079	1,043										3,101
TOTAL		23,777	23,202	24,962	0	0	0	0	0	0	0	0	0	71,941

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2025	30	1,413	1,248	1,279	1,356	1,345	1,178	1,429	1,336	1,313	1,413	1,092	1,100	15,502
	31	3,924	3,615	3,872	3,898	3,972	3,665	3,608	3,583	1,254	3,479	3,215	3,408	41,493
	32	2,950	2,785	2,713	3,074	2,803	2,483	2,832	2,746	3,240	3,348	2,827	2,632	34,433
	33	3,182	2,922	3,490	3,382	3,489	3,328	3,066	3,244	3,494	3,930	3,249	3,088	39,864
	44	1,991	1,813	2,037	2,147	2,119	2,191	2,337	2,073	1,952	2,132	1,471	1,727	23,990
	45	7,443	6,975	7,224	7,317	7,343	6,728	6,720	7,056	6,849	7,154	6,014	6,476	83,299
	46	735	677	701	780	762	651	679	747	603	723	378	452	7,888
	57	3,482	3,049	3,423	3,479	3,355	2,838	2,233	2,289	3,236	3,798	2,804	2,790	36,776
	411	446	484	632	645	425	422	524	447	427	426	270	379	5,527
	433							45	44	57	54	24	20	244
	511							1,085	1,235	1,254	1,270	918	941	6,703
TOTAL		25,566	23,568	25,371	26,078	25,613	23,484	24,558	24,800	23,679	27,727	22,262	23,013	295,719

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL	
2024	30	1,099	1,192	1,351	1,534	1,457	1,186	1,403	1,431	1,358	1,505	1,062	1,196	15,774	
	31	3,263	3,617	3,983	3,590	3,929	3,458	3,830	4,017	3,706	4,082	3,347	3,600	44,422	
	32	2,435	2,613	2,689	2,927	2,819	2,590	3,014	2,749	2,550	2,984	2,683	2,382	32,435	
	33	2,166	2,609	2,785	2,789	2,862	2,677	2,776	2,917	2,849	3,235	2,885	2,810	33,360	
	44	1,262	1,421	1,588	1,754	1,879	1,585	1,758	1,924	1,778	2,254	1,919	1,804	20,926	
	45	5,221	5,988	6,293	6,254	6,440	5,909	6,545	6,646	6,573	7,409	7,060	6,986	77,324	
	46	511	531	570	673	616	555	742	608	707	884	712	773	7,882	
	57	2,332	2,859	2,779	2,758	2,850	2,234	2,304	2,648	2,828	3,454	3,194	3,059	33,299	
	411	410	439	483	676	588	478	542	524	458	611	486	393	6,088	
	TOTAL		18,699	21,269	22,521	22,955	23,440	20,672	22,914	23,464	22,807	26,418	23,348	23,003	271,510

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL	
2023	30	1,197	1,140	1,318	1,111	1,374	1,408	1,332	1,408	1,228	1,304	1,168	1,163	15,151	
	31	3,422	3,131	3,732	3,313	3,633	3,660	3,527	4,026	3,606	3,501	3,579	3,652	42,782	
	32	2,632	2,302	2,525	2,350	2,472	2,484	2,704	2,828	2,538	2,533	2,608	2,539	30,515	
	33	2,595	2,495	2,784	2,414	2,663	2,314	2,402	2,477	2,737	2,784	2,350	2,052	30,067	
	44	1,482	1,332	1,652	1,287	1,702	1,607	1,418	1,612	1,483	1,679	1,449	1,392	18,095	
	45	5,332	4,822	5,762	5,829	6,196	5,822	5,267	6,364	5,494	5,842	5,598	5,300	67,628	
	46	299	240	337	356	463	528	458	566	560	533	560	552	5,452	
	57	2,543	2,190	2,471	2,252	2,343	2,387	2,167	2,398	2,389	2,692	2,763	2,126	28,721	
	411	171	225	166	279	363	402	388	425	385	437	402	383	4,026	
	NCC	86	120	72	32										310
	TOTAL		19,759	17,997	20,819	19,223	21,209	20,612	19,663	22,104	20,420	21,305	20,477	19,159	242,747

YEAR	ROUTE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL	
2022	30	754	766	954	894	979	1,089	979	1,209	1,194	1,159	1,004	1,024	12,005	
	31	2,258	2,303	3,065	2,931	2,888	3,142	3,056	3,460	3,204	3,102	3,269	3,328	36,006	
	32	1,861	1,873	2,302	2,128	2,155	2,285	2,528	2,849	2,858	2,943	2,582	2,267	28,631	
	33	1,991	1,986	2,292	2,311	2,111	2,134	1,988	2,336	2,382	2,443	2,344	2,279	26,597	
	44	986	1,022	1,350	1,110	1,242	1,511	1,161	1,530	1,458	1,453	1,221	1,282	15,326	
	45	3,984	4,401	5,169	4,927	4,937	5,142	4,530	5,419	5,359	5,440	4,966	4,948	59,222	
	46	399	353	452	357	402	396	332	471	414	371	301	293	4,541	
	57	1,516	1,592	1,860	1,761	1,768	1,834	1,825	2,054	2,066	2,485	2,024	2,026	22,811	
	411					61	80	72	82	61	92	78	75	601	
	NCC									88	104	160	91	78	521
	TOTAL		13,749	14,296	17,444	16,419	16,543	17,613	16,471	19,498	19,100	19,648	17,880	17,600	206,261

RIVERCITIES TRANSIT DAILY RIDERSHIP REPORT

Mar-26

DATE	ROUTE 30	ROUTE 31	ROUTE 32	ROUTE 33	ROUTE 44	ROUTE 45 A	ROUTE 45 B	ROUTE 46	ROUTE 57	ROUTE 411	ROUTE 433	ROUTE 511	TOTAL
1													
2	58	173	108	138	93	224	143	35	175	26	2	50	1225
3	65	181	135	128	93	228	115	27	165	28	1	65	1231
4	67	120	94	102	106	191	112	29	135	20	3	44	1023
5	44	145	119	147	103	224	139	24	172	23	0	46	1186
6	57	137	101	120	84	178	112	32	163	20	0	51	1055
7 S		113	80	127		172			64				556
8													
9	55	148	105	100	79	196	112	33	147	18	5	57	1055
10	44	135	132	115	61	178	141	25	160	13	1	53	1058
11	51	102	85	98	81	137	92	23	102	20	0	46	837
12	44	129	96	127	96	141	110	34	88	22	3	40	930
13	42	94	102	107	96	128	102	30	93	28	0	55	877
14 S		109	92	159		114			87				561
15													
16	81	137	121	164	108	212	138	40	167	22	3	37	1230
17	49	125	145	113	90	158	93	23	153	16	2	42	1009
18	55	98	111	112	74	177	97	20	144	15	5	42	950
19	48	141	120	126	107	169	105	28	189	21	0	40	1094
20	47	108	101	97	101	149	104	25	134	16	0	55	937
21 S		95	86	122		129			85				517
22													
23	48	141	143	135	107	192	112	43	151	23	4	41	1140
24	51	121	111	121	77	161	101	11	121	22	0	46	943
25	57	107	109	134	90	137	74	15	128	19	1	55	926
26	65	129	113	118	89	181	110	16	147	19	3	42	1032
27	52	116	104	107	97	160	87	20	161	24	2	48	978
28 S		130	96	135		136			95				592
29													
30	37	146	124	109	82	215	104	21	167	18	2	30	1055
31	53	118	120	120	66	166	85	21	137	20	1	58	965
TOTAL (26)	1170	3298	2853	3181	1980	4453	2388	575	3530	453	38	1043	24962
WEEKDAY TOTAL (22)	1170	2851	2499	2638	1980	3902	2388	575	3199	453	38	1043	22736
SATURDAY/REDUCED DAY TOTAL (4)		447	354	543		551			331				2226
DAILY AVERAGE	53	127	110	122	90	171	109	26	136	21	2	47	960
WEEKDAY AVERAGE	53	130	114	120	90	177	109	26	145	21	2	47	1033
SATURDAY/REDUCED DAY AVERAGE		112	89	136		138			83				557

Ridership by Hour
3/1/2026 - 3/31/2026

Weekday - Passengers by Hour

Route	630	700	800	900	1000	1100	1200	1300	1400	1500	1600	1700	1800	TOTAL
31	17	169	218	240	298	290	283	300	279	221	240	196	100	2,851
32	47	124	170	225	153	226	194	271	432	240	190	121	106	2,499
33	8	141	214	210	265	251	259	270	232	291	190	211	96	2,638
Route	630	720	820	920	1020	1120	1220	1320	1420	1520	1620	1720	1820	
44	99	73	132	169	173	186	203	206	207	182	152	125	73	1,980
57	77	205	184	318	182	222	203	335	589	282	248	254	100	3,199
Route					1030	1130	1230	1330	1430	1530	1630			
30					143	214	177	183	163	163	127			1,170
Route					1050	1150	1250	1350	1450	1550				
46					65	96	137	96	108	73				575
Route	630	700	730	800	not shown for brevity					1700	1720	1800	1830	
45	72	79	144	229						193	126	115	80	6,290
Route	630	715	815	915	1115		1215	1415		1515	1615	1715		
411	14	35	39	60	55		75	57		28	27	63		453
Route			820	1120		1420		1620		1820				
433			12	11		7		7		1				38
Route	625	730	1000		1047	1200	1300	1400	1447	1630	1730			
511	109	96	91		33	157	128	76	63	156	134			1,043

Saturday - Passengers by Hour

Route	800	900	1000	1100	1200	1300	1400	1500	1600	1700	TOTAL		
31	24	54	43	44	53	63	51	38	42	35	447		
32	14	28	42	45	39	50	39	31	43	23	354		
33	24	34	52	50	56	75	77	87	45	43	543		
Route	820	920	1020	1120	1220	1320	1420	1520	1620	1720			
57	13	28	27	28	39	39	45	32	47	33	331		
Route	800	830	900	930	not shown for brevity				1600	1630	1700	1730	
45	18	25	27	26					41	32	29	9	551

Total Fixed Route

24,962

Average Passengers per Trip
3/1/2026 - 3/31/2026

Weekday

Route	630	700	800	900	1000	1100	1200	1300	1400	1500	1600	1700	1800	Passengers per Revenue Service Hr	Avg daily boardings	
31	0.8	7.7	9.9	10.9	13.5	13.2	12.9	13.6	12.7	10.0	10.9	8.9	4.5	10.6	130	
32	2.1	5.6	7.7	10.2	7.0	10.3	8.8	12.3	19.6	10.9	8.6	5.5	4.8	9.3	114	
33	0.4	6.4	9.7	9.5	12.0	11.4	11.8	12.3	10.5	13.2	8.6	9.6	4.4	9.8	120	
Route	630	720	820	920	1020	1120	1220	1320	1420	1520	1620	1720	1820			
44	4.5	3.3	6.0	7.7	7.9	8.5	9.2	9.4	9.4	8.3	6.9	5.7	3.3	7.3	90	
57	3.5	9.3	8.4	14.5	8.3	10.1	9.2	15.2	26.8	12.8	11.3	11.5	4.5	11.7	145	
Route					1030	1130	1230	1330	1430	1530	1630					
30					8.4	12.6	10.4	10.8	9.6	9.6	7.5			7.8	53	
Route					1050	1150	1250	1350	1450	1550						
46					3.8	5.6	8.1	5.6	6.4	4.3				5.8	34	
Route	630	700	730	800	not shown for brevity						1700	1720	1800	1830		
45	3.3	3.6	6.5	10.4							8.8	5.7	5.2	3.6	14.3	286
Route	630	715	815	915	1115		1215	1415		1515	1615	1715				
411	0.6	1.6	1.8	2.7	2.5		3.4	2.6		1.3	1.2	2.9		2.4	21	
Route			820	1120		1420		1620		1820						
433			0.5	0.5		0.3		0.3		0.0			0.8	2		
Route	625	730	1000		1047	1200	1300	1400	1447	1630	1730					
511	5.0	4.4	4.1		1.5	7.1	5.8	3.5	2.9	7.1	6.1		5.3	47		

Saturday

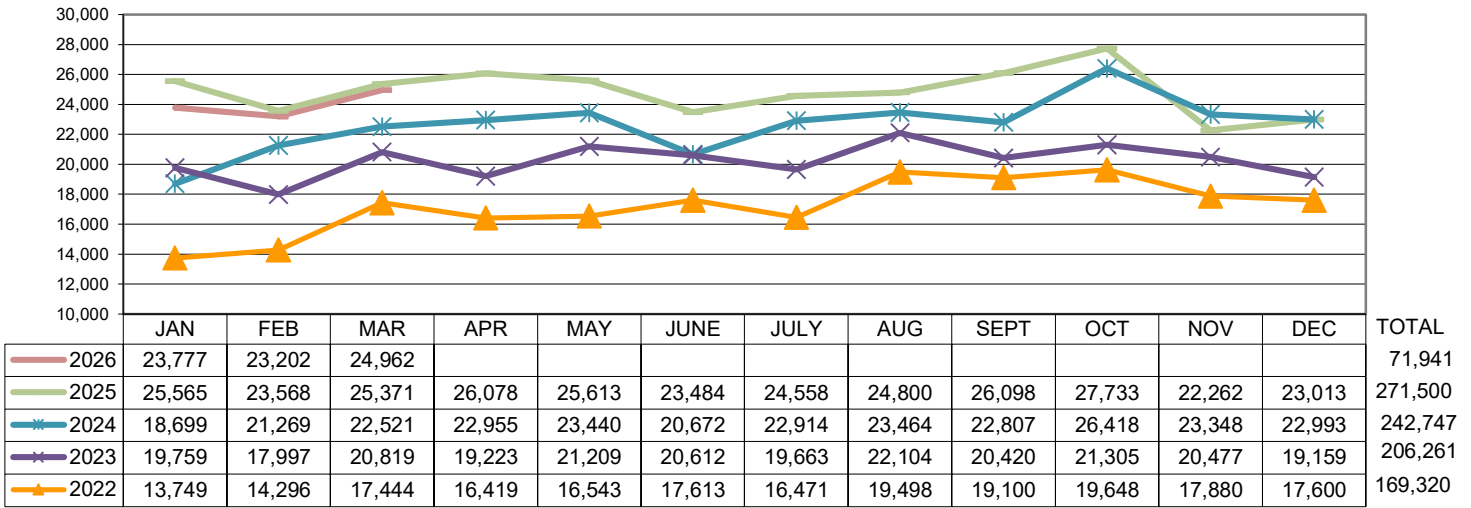
Route	800	900	1000	1100	1200	1300	1400	1500	1600	1700	Passengers per Revenue Service Hr	Avg daily boardings
31	6.0	13.5	10.8	11.0	13.3	15.8	12.8	9.5	10.5	8.8	11.5	112
32	3.5	7.0	10.5	11.3	9.8	12.5	9.8	7.8	10.8	5.8	9.1	89
33	6.0	8.5	13.0	12.5	14.0	18.8	19.3	21.8	11.3	10.8	13.9	136
Route	820	920	1020	1120	1220	1320	1420	1520	1620	1720		
57	3.3	7.0	6.8	7.0	9.8	9.8	11.3	8.0	11.8	8.3	8.5	83
Route	800	830	900	not shown for brevity			1600	1630	1700	1730		
45	4.5	6.3	6.8				10.3	8.0	7.3	2.3	13.9	138

System Productivity

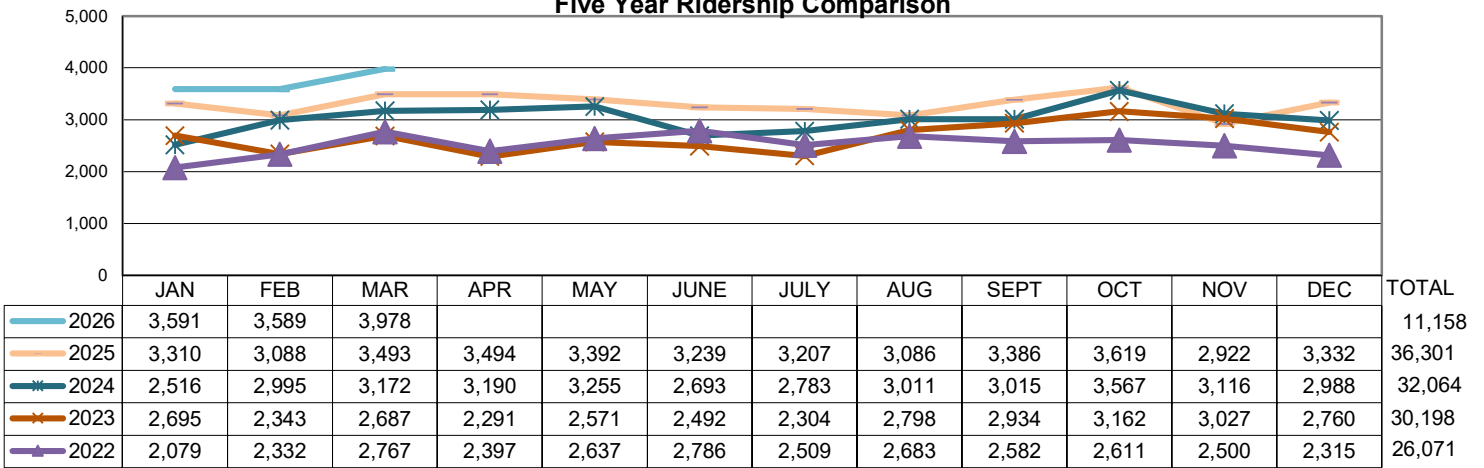
9.2

Date	Total Psgrs	Demand Response Client Trips	Number of Attends	Number of Guests	Delivered AMB Psgrs	Delivered W/C Psgrs	% W/C Psgrs Delivered	Psgs Rev Hour	CXLS	No Shows	Psgs Service Hour
3/2/2026	131	102	29	0	76	26	25.49%	2.79	5	2	2.57
3/3/2026	210	167	41	2	116	51	30.54%	3.31	7	2	3.05
3/4/2026	163	135	28	0	104	31	22.96%	2.90	14	2	2.59
3/5/2026	169	137	32	0	109	28	20.44%	2.84	9	10	2.59
3/6/2026	144	111	33	0	78	33	29.73%	2.50	18	3	2.29
3/7/2026	113	84	29	0	63	21	25.00%	2.87	12	5	2.66
3/9/2026	121	98	23	0	82	16	16.33%	2.53	13	7	2.30
3/10/2026	207	158	47	2	132	26	16.46%	3.41	9	3	3.11
3/11/2026	210	169	39	2	126	43	25.44%	3.17	18	2	2.91
3/12/2026	186	143	43	0	107	36	25.17%	2.79	28	7	2.59
3/13/2026	142	118	24	0	91	27	22.88%	2.51	18	6	2.30
3/14/2026	85	63	22	0	43	20	31.75%	2.75	6	2	2.52
3/16/2026	141	116	25	0	88	28	24.14%	2.60	11	5	2.44
3/17/2026	187	141	44	2	110	31	21.99%	3.22	10	7	2.96
3/18/2026	159	133	26	0	98	35	26.32%	2.64	15	6	2.46
3/19/2026	181	144	37	0	107	37	25.69%	2.79	28	5	2.55
3/20/2026	146	120	26	0	91	29	24.17%	2.92	9	2	2.69
3/21/2026	90	71	19	0	49	22	30.99%	2.88	12	4	2.67
3/23/2026	135	105	27	3	81	24	22.86%	2.62	19	7	2.37
3/24/2026	173	133	38	2	106	27	20.30%	3.04	9	3	2.82
3/25/2026	173	135	36	2	107	28	20.74%	2.66	15	7	2.40
3/26/2026	156	127	29	0	96	31	24.41%	2.64	13	7	2.44
3/27/2026	160	126	32	2	93	33	26.19%	2.70	12	1	2.45
3/28/2026	98	72	26	0	49	23	31.94%	2.75	10	1	2.56
3/30/2026	137	115	22	0	83	32	27.83%	2.69	12	4	2.48
3/31/2026	161	131	27	3	103	28	21.37%	2.79	16	5	2.58
	3978	3154	804	20	2388	766	24.29%	2.83	348	115	2.59

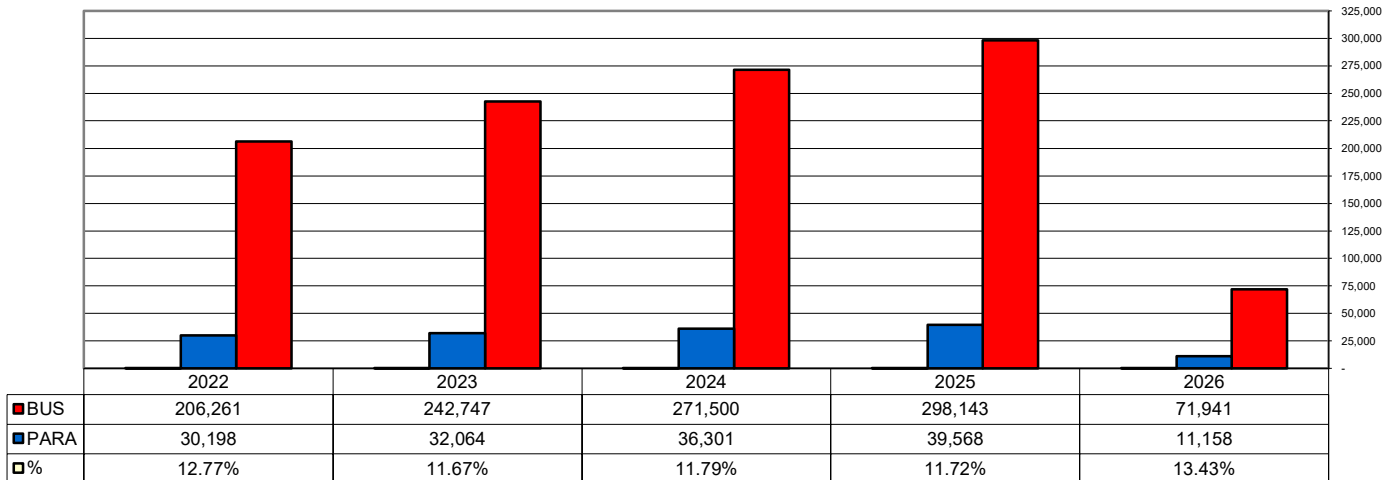
RiverCities Transit Fixed Route Five Year Ridership Comparison



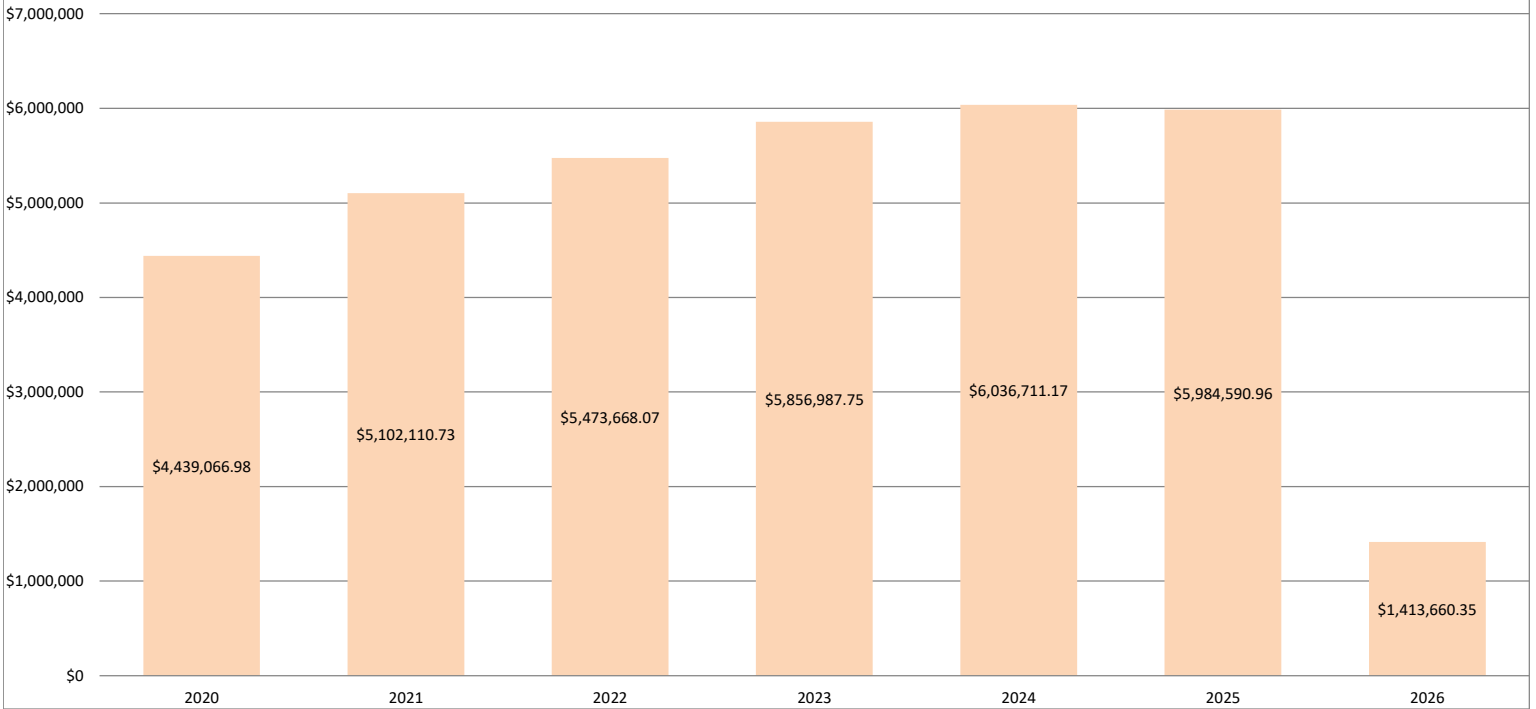
RiverCities Transit Paratransit Five Year Ridership Comparison



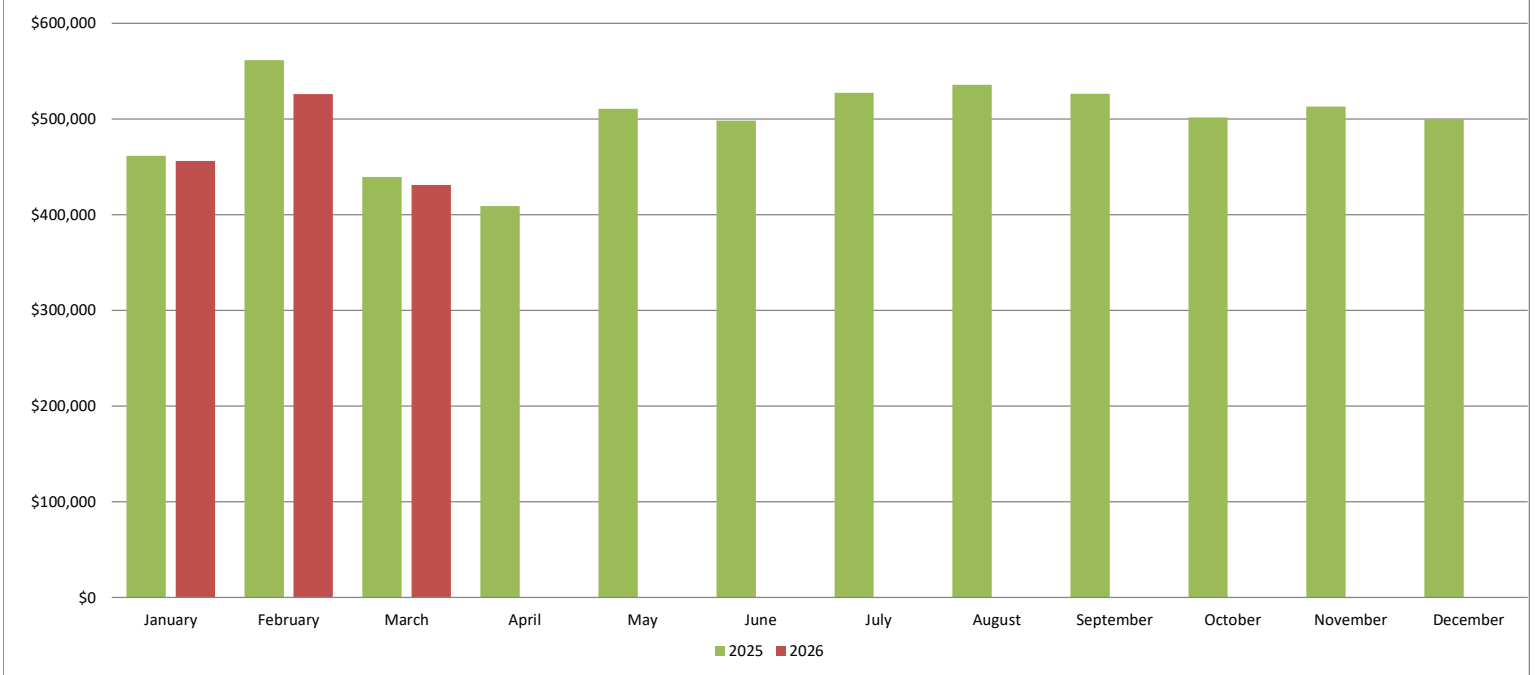
Comparison of Ridership Bus and Paratransit Ridership



Cowlitz Public Transit Benefit Area Sales Tax Revenue



Cowlitz PTBA Sales Tax Revenue 2026 vs 2025





Cowlitz Transit Authority Agenda Summary

LOCAL MATCHING FUNDS FOR FY 2023 AND FY 2024 FEDERAL TRANSIT ADMINISTRATION BUS AND BUS FACILITIES GRANTS

SUMMARY STATEMENT:

The City of Longview is the Designated Federal Recipient of public transit funds. The City of Longview, on behalf of Cowlitz Transit Authority, is applying for the FY 2023 and FY 2024 Section 5339(a) Federal Transit Administration Bus and Bus Facilities Grants to purchase one (1) transit facility truck and one (1) ADA cutaway to replace vehicles that are both well past their useful life of 8 years.

This action will rescind CTA Resolution 2025-03, which approved the local match for the facility truck above as well as a replacement staff car with the FY 2023 funding. However, in addition to replacing the truck, the next greatest need is to replace a 14-year old cutaway in the fixed route fleet. The combined 2023 and 2024 grant allocations will support the expense of the replacement ADA cutaway as well as the facility truck.

This project supports the goals of the Transit Enhancement Plan and is supported in the regional long range transportation plan. To demonstrate local support for the project, the application requires documentation of local financial commitment and support. Staff is requesting the CTA adopt a resolution allocating local matching funds for the grant. Staff anticipates that the vehicles will be delivered and paid for in 2026.

The replacement staff car will be reprogrammed as a project within an upcoming grant application.

FINANCIAL SUMMARY:

The estimated cost of the facilities truck is \$87,045 and the estimated cost of the ADA cutaway is \$184,550, a total expense of \$271,595. The combined Section 5339(a) grant allocations total \$226,503 and require a 20% local match for the facility truck and a 15% local match for the ADA cutaway; therefore, the estimated match funds requested of the CTA is \$45,092. These projects are included in the 2025 Transit Development Plan and adequate funds are available in the Cowlitz Transit Authority Budget and reserves.

RECOMMENDED ACTION:

Motion to rescind CTA Resolution 2025-03 and approve Resolution Number 2602-02, providing local matching funds for FTA capital grants.

ATTACHMENTS:

CTA Resolution 25-03
CTA Resolution 26-02

RESOLUTION NO. 2025-03

A RESOLUTION OF THE COWLITZ TRANSIT AUTHORITY TO APPROVE MATCHING FUNDS FOR A FY 2023 FEDERAL TRANSIT ADMINISTRATION SECTION 5339 GRANT FOR THE REPLACEMENT OF ONE TRANSIT FACILITY TRUCK AND ONE STAFF VEHICLE

WHEREAS, the City of Longview is the Designated Federal Recipient of public transit funds, and

WHEREAS, the City of Longview; in cooperation with the Cowlitz Transit Authority, intends to apply for \$107,791 from the Federal Transit Administration FY 2023 Section 5339(a) Bus & Bus Facilities Grant program for the replacement of one (1) transit facility truck and one (1) transit staff vehicle; and

WHEREAS, the award for the Section 5339 Grant has an estimated local matching funds requirement of \$26,948; and

WHEREAS, the Interlocal Agreement for Public Transportation Services states “[t]he City of Longview shall provide public transportation services within the area of the Cowlitz Transit Authority including, but not with limitation, the providing of vehicles, vehicle maintenance, vehicle operation, public liability and property damage insurance, supervision, and all labor and services in connection therewith, all in accordance with said Comprehensive Transit Plan and in accordance with public transportation schedules as determined by the Cowlitz Transit Authority”; and

WHEREAS, the Interlocal Agreement for Public Transportation Services states in part “The Cowlitz Transit Authority shall pay to the City of Longview all costs and expenses incurred by it, in consideration for all of the services to be provided by the City of Longview pursuant to this agreement ...”

NOW, THEREFORE, BE IT RESOLVED by the Cowlitz Transit Authority that it authorizes expenditure of an estimated \$26,948 to match the FY 2023 Federal Transit Administration Section 5339(a) Bus & Bus Facility Grant, if awarded, to be used by the City of Longview to procure one (1) replacement transit facility truck and one (1) replacement transit staff vehicle.

PASSED by the Cowlitz Transit Authority in regular session and approved this 8th day of October, 2025.

SIGNED:



Lisa Alexander, Chair

ATTEST:



Tara Hargrave, Clerk of the Board

RESOLUTION NO. 2026-02

A RESOLUTION OF THE COWLITZ TRANSIT AUTHORITY TO APPROVE MATCHING FUNDS FOR A FY 2023 AND FY 2024 FEDERAL TRANSIT ADMINISTRATION SECTION 5339 GRANTS FOR THE REPLACEMENT OF ONE TRANSIT FACILITY TRUCK AND ONE ADA CUTAWAY

WHEREAS, the City of Longview is the Designated Federal Recipient of public transit funds, and

WHEREAS, the City of Longview; in cooperation with the Cowlitz Transit Authority, intends to apply for \$107,503 from the FY 2023 Federal Transit Administration (FTA) Section 5339(a) Bus & Bus Facilities Grant program and \$118,712 from the FY 2024 FTA Section 5339(a) Bus & Bus Facilities Grant program for the replacement of one (1) transit facility truck and one (1) ADA cutaway; and

WHEREAS, the awards for the Section 5339 Grants have a combined estimated local matching funds requirement of \$45,842; and

WHEREAS, the Interlocal Agreement for Public Transportation Services states “[t]he City of Longview shall provide public transportation services within the area of the Cowlitz Transit Authority including, but not with limitation, the providing of vehicles, vehicle maintenance, vehicle operation, public liability and property damage insurance, supervision, and all labor and services in connection therewith, all in accordance with said Comprehensive Transit Plan and in accordance with public transportation schedules as determined by the Cowlitz Transit Authority”; and

WHEREAS, the Interlocal Agreement for Public Transportation Services states in part “The Cowlitz Transit Authority shall pay to the City of Longview all costs and expenses incurred by it, in consideration for all of the services to be provided by the City of Longview pursuant to this agreement ...”

NOW, THEREFORE, BE IT RESOLVED by the Cowlitz Transit Authority that it authorizes expenditure of an estimated \$45,942 to match the FY 2023 and FY 2024 Federal Transit Administration Section 5339(a) Bus & Bus Facility Grants, if awarded, to be used by the City of Longview to procure one (1) replacement transit facility truck and one (1) replacement ADA cutaway.

PASSED by the Cowlitz Transit Authority in regular session and approved this 8th day of April, 2026.

SIGNED:

ATTEST:

Lisa Alexander, Chair

Tara Hargrave, Clerk of the Board