



# City of Longview

1525 Broadway  
Longview, WA 98632  
www.ci.longview.wa.us

## Agenda

### Revenue Committee

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Monday, April 13, 2026

3:00 PM

Training Room  
2<sup>nd</sup> Floor, City Hall

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1. **HYBRID MEETING DETAILS**

26-00313 Please click the link to join the webinar: <https://us02web.zoom.us/j/84732007844>  
Webinar ID: 847 3200 7844  
Or Telephone: (253) 205 0468; or (253) 215 8782; or (669) 444-9171

2. **CALL TO ORDER**

3. **ROLL CALL**

4. **APPROVAL OF MINUTES**

26-00314 MINUTES FROM MARCH 9, 2026

5. **NEW BUSINESS**

26-00315 GRANTS & FOUNDATIONS

- HOME & CDBG
- PARKS & RECREATION
- LIBRARY

26-00342 DISCUSSION ON HB 2015

6. **UNFINISHED BUSINESS**

7. **CURRENT PROJECT UPDATES**

8. **PUBLIC COMMENT**

9. **ADJOURNMENT**



Minutes

Revenue Committee

Monday, March 9, 2026

3:00 PM

Training Room,  
2<sup>nd</sup> Floor, City Hall

1. HYBRID MEETING DETAILS

26-00118 Please click the link to join the webinar: <https://us02web.zoom.us/j/84732007844>  
Webinar ID: 847 3200 7844  
Or Telephone: (253) 205 0468; or (253) 215 8782; or (669) 444-9171

2. CALL TO ORDER

*The meeting was called to order at 3:05 pm.*

3. ROLL CALL

*Present: Councilmember Chris Bryant, Councilmember Mike Claxton, Councilmember Kalei LaFave, Assistant City Manager/PWD Chris Collins  
Staff: Nick Little, Jen Wills, Chief Hannig, Chief Huhta, Sabrina Fraidenburg, Mike Sullivan, James Goodman, Angela Abel, Nancy Vandehey*

4. APPROVAL OF MINUTES

26-00119 **MINUTES FROM FEBRUARY 9, 2026**  
*The minutes were approved as presented. This passed unanimously.*

5. NEW BUSINESS

26-00120 **CED PERMIT FEES DISCUSSION**  
*Nick Little shared a presentation detailing the process behind permit fees for building and planning within Community Development.  
Discussion included moving towards cost recovery is desired, a special revenue model, and making the model work as a balancing act to keep fees within reason to entice development to continue. Jen Wills will bring the topic of fees to the Council retreat and when we should bring these to Council. Should that be all together at the end of the year or by department at different times of the year?*

6. UNFINISHED BUSINESS

7. CURRENT PROJECT UPDATES

8. PUBLIC COMMENT

*None.*

**9. ADJOURNMENT**

*The meeting was adjourned at 4:01 pm.*



# City of Longview

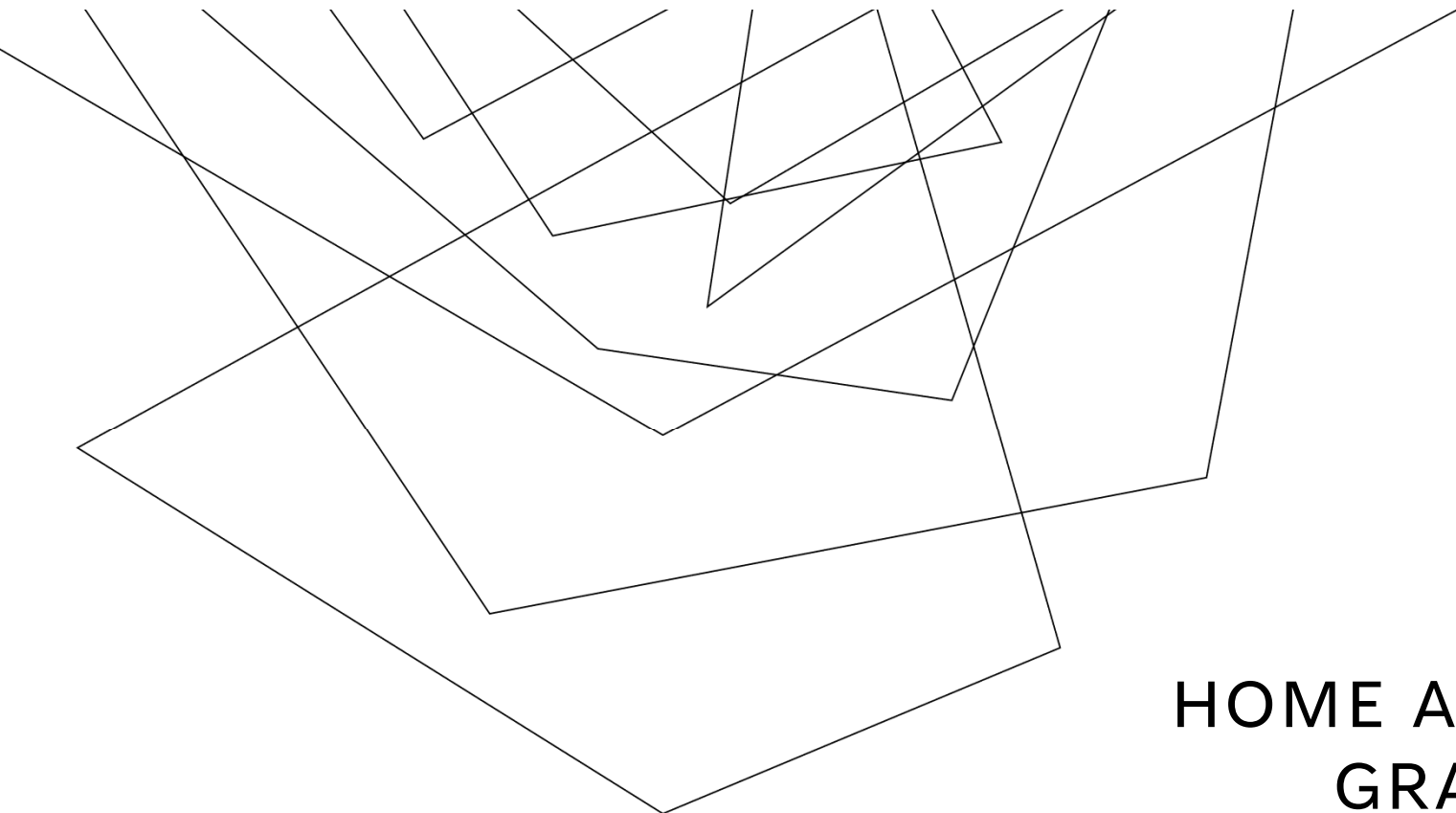
## Agenda Summary

### GRANTS & FOUNDATIONS

- HOME & CDBG
- PARKS & RECREATION
- LIBRARY

#### Attachments:

1. HOME-CDBG Overview
2. Parks & Rec Foundation and Grants
3. Library presentation



# HOME AND CDBG GRANTS

KENNY ROBINSON  
PROGRAM COORDINATION SPECIALIST

# OVERVIEW

Formula grants

Awarded by US Dept. of Housing and Urban Development (HUD)

Reimbursement grants

Between \$200,000-\$300,000 per year.

Must be used to help low-to-moderate income individuals/households

## HOME GRANT

- HOME Investment Partnerships Program
- Consortium with Kelso, Longview is the lead agency
- 70/30 revenue split
- Eligible Activities
  - New construction
  - Homeowner rehabilitation
  - Conversion
  - Tenant Based Rental Assistance

## CDBG GRANT

- Community Development Block Grant

Must meet one of the following national objectives

- Low/Mod area benefit
- Low/Mod limited clientele
- Low/Mod Housing
- Elimination of Slum/Blight
- Urgent Needs

# CDBG GRANT

## Eligible Activities

- Housing
- Public services
- Planning and administration
- Public facilities improvements
- Microenterprise development
- Infrastructure improvements
- And more....



## PREVIOUS PROJECTS

### HOME

- Sunrise Village
- Blue Thistle Villa (Kelso)
- Foundation for the Challenged
- Tenant Based Rental Assistance

### CDBG

- Highlands lighting & speed humps
- Highlands alley address signs
- Soundview Apartments re-roofing
- Firefighting equipment for Station 81

## OTHER GRANTS

- Rural Public Facilities Grant-Cowlitz County
  - Mint Valley Pro Shop
- T-Mobile Hometown Grant
  - Fencing for the downtown raingardens
- Local Records Digital Imaging Grant-WA Secretary of State
  - Scanning of all permit files in the CED office



THANK YOU

Questions....

# Parks and Recreation Grant & Foundation Impact

A Playful Community is a Healthy  
Community





# LONGVIEW PARKS & RECREATION FOUNDATION

PEOPLE ○ PARKS ○ PROGRAMS

**History:** The Longview Parks & Recreation Foundation was incorporated in 2017 as a 501(c)(3).

**Mission:** Enhance quality of place in the City of Longview and surrounding areas by proactively seeking multiple avenues of revenue generation to support, improve, enhance, and expand the park system and programs maintained and provided by the Longview Parks and Recreation Department.

**Total Dollars Raised: ~ \$150,000+**

*"Recreation creates memories, builds friendships, and strengthens communities."*

# Projects Supported

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- ***Scholarships***
  - **\$43,500** (from Festival of Trees alone)
  - Youth from low-income families are able to attend otherwise unaffordable Before/After School & Summer Camp programs.
- ***Elks Building Modular Furniture & HVAC***
  - **\$34,846**
  - Air conditioning during the hot summer months & commercial grade, long-lasting seating for youth/teens enrolled in Summer/OOS programs.
- ***Victoria Freeman Community Garden***
  - **\$23,000**
  - Affordable, raised bed gardens for rent in LMI neighborhood for local residents.
- ***Elks Building Kitchen & Life Skills Garden***
  - **\$53,000**
  - Health-promoting gardening & cooking skills follow youth/teens into adulthood, improving health outcomes.

# Grants Overview





# Grant History by Year

**2017** \$25,155

**2018** \$93,016

**2019** \$29,900

- Dept: \$3,100
- LPRF: \$26,800

**2020** \$75,000

**2021** \$121,700

- Dept: \$94,140
- LPRF: \$27,560

**2022** \$470,480

- Dept: \$463,980
- LPRF: \$6,500

**2023** \$3,381,242

- Dept: \$3,372,242
- LPRF: \$9,000

**2024** \$2,574,500

- Dept: \$2,562,500
- LPRF: \$12,000

**2025** \$18,000

- Dept: \$5,000
- LPRF: \$13,000

**2026** \$5,000

- Dept: \$5,000
- To Date

# Super Summers at Archie Anderson Park

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## WHAT:

Free, ½ day summer camp offering supervised activities & outdoor recreation opportunities.

## WHERE:

**Archie Anderson Park**

- Highlands Neighborhood
- HUD Identified Low-Moderate Income Area

## WHO:

**1<sup>st</sup> - 5<sup>th</sup> grade children from qualifying families in the Highlands neighborhood.**

## HOW:

**Community Development Block Grant - administered by HUD**





# Community Impact Highlights

## SUPER SUMMERS AT ARCHIE ANDERSON PARK

- **Increased Program Hours**

- 4 days/week → 5/days/week
- 6 weeks → 8/weeks
- *From 84 hours to 140 hours of quality outdoor recreation time per participant.*

- **Increased Participation in Target Area**

- Shifted from >51% income-qualifying participants → area drop-in model → pre-qualification for income & residency.
- *From 28% Highlands residents to 96%.*

- **Increased Access to Outdoor Activities**

- Program includes weekly field trips to Lake Sacajawea for fishing, kayaking, archery, & more. Field trips off-site to local recreation sites as funding allows.

**CDBG Program Cost Coverage: 28% (2017) → 100% (Current)**

**CDBG Grant Award: \$8,945 (2017) → \$48,630 (2023)**

**Savings to City: \$20,000 - \$40,000 Annually**



# Windermere Playground Replacement Project



- Age 5-12 Playset "Tangled Web"
  - \$87,418 - **\$43,608 grant discount** = \$47,358
  - *Current Price: \$110,026*
- Age 2-5 Playset "Vortex"
  - \$64,279 - **\$32,064 grant discount** = \$34,824
  - *Current Price: \$73,539*
- 20' x 30' Picnic Shelter
  - \$33,530 - **\$2,181 grant discount** = \$31,349
- 1 ADA Swing - \$706
- Site Furnishings - \$3,566
- Tax & Shipping - \$15,262
- Installation (Supplies, Concrete, Bark Chips, etc.) - \$19,543

**Subtotal: \$224,304**

**Game Time Grant Discount: -\$77,853**

**Total Cost: ~ \$146,451**

**Dept. of Commerce Grant: -\$150,000**

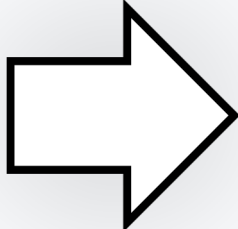
**Savings to City: \$224,304**

# Like-for-Like Playground Replacement Costs

## EXAMPLE: WINDERMERE PARK



**Previous Age 2-5 Playset**



**Similar Playset - \$25,199** *(pre-tax & shipping)*



**Previous 5-12 Playset**



**Similar Playset - \$72,092** *(pre-tax & shipping)*

# Looking Ahead - Future Grants & Projects

- **RCO - Youth Athletic Facilities (YAF)**
  - Field lighting at 7<sup>th</sup> Avenue Park
- **RCO - Planning for Recreation Access (PRA)**
  - Design for Cloney Park - Skatepark & Pump Track
- **CDBG - Public Services**
  - Operational funding for Super Summers at Archie Anderson Park
- **CDBG - Improvement**
  - Additional funding for 7<sup>th</sup> Avenue Park Field Lighting
- **City of Longview Tourism**
  - Marketing funds for R2L Bridge Run & Concerts at the Lake
- **Cowlitz County Tourism**
  - Marketing funds for R2L Bridge Run
- **Festival of Trees (LPRF)**
  - Scholarships for Low-Income children/teens to attend OOS programs



Thank  
You





**Longview**  
**PUBLIC LIBRARY**

An overview of: Grants and Non-profit giving

# Grants

2023				
Longview Public Library - City of Longview	ARPA Grant	\$ 17,205.44	\$ 17,205.44	3/16/2023
Jakob Collins	Professional Development Grant (WLA 2023)	\$ 1,000.00	\$ 817.74	6/7/2023
Joanne Dallas	Professional Development Grant (WLA 2023)	\$ 1,000.00	\$ 900.96	6/7/2023
Heather Palow	Professional Development Grant (Library Marketing & Communications Conference)	\$ 1,000.00	\$ 999.53	3/6/2024
2024				
Jakob Collins	Professional Development Grant (WLA 2024)	\$ 1,000.00	\$ 1,000.00	5/31/2024
Heather McBride	Professional Development Grant (WLA 2024)	\$ 1,000.00	\$ 837.51	7/10/2024
Becky Standal	Professional Development Grant (ALSC National Institute)	\$ 1,000.00	\$ 1,000.00	1/13/2025
Longview Public Library - City of Longview	Online Tracking Systems Grant	\$ 3,000.00	\$ 1,000.00	1/15/2025
Jakob Collins	Table Top Role Playing Games	\$ 400.00	\$ 400.00	2/13/2025
2025				
Jacob Cole	Professional Development Grant (WLA 2025)	\$ 1,000.00	\$ 964.83	6/10/2025
Austin Brigden	Professional Development Grant (WLA 2025)	\$ 1,000.00	\$ 799.88	6/10/2025
Heather McBride	Professional Development Grant (WLA 2025)	\$ 1,000.00	\$ 607.00	5/15/2025
Jenny Madsen	Professional Development Grant (WLA 2025)	\$ 1,000.00	\$ 255.00	7/16/2025
Longview Public Library - City of Longview	Weyerhaeuser Giving Fund 2025	\$ 5,000.00	\$ 5,000.00	12/10/2025
2026				
Heather Palow	Professional Development Grant (LMCC 2025)	\$ 1,000.00	\$ 1,000.00	1/15/2026
Jacob Cole	Professional Development Grant (PLA 2026)	\$ 1,000.00		Pending

# Friends of the Library



2023	
Library	Budget
Youth Services	\$9,000.00
Adult services	\$4,200.00
Adult Book Club	\$1,800.00
Longview Room	\$500.00
Promotional Items	\$1,500.00
All Staff Training	\$1,000.00
Staff apparel	\$800.00
Sierra Water	\$1,300.00
2023 Total	\$20,100.00

2024	
Line Description	Budget
Youth Services	\$12,000.00
Story Walk	\$1,000.00
Solstice Walk	\$150.00
Adult Services	\$5,000.00
Adult Book Club	\$5,000.00
Longview Room	\$500.00
Promotional Items	\$2,000.00
New Staff Apparel	\$300.00
Library Displays	\$1,000.00
Staff Pick Prizes	\$120.00
All Staff Training	\$1,000.00
Sierra Water	\$1,700.00
Rose Garden	\$1,500.00
2024 Total	\$31,270.00

# Friends of the Library



2025	
Line Description	Budget
Youth Services	\$12,000.00
Story Walk	\$750.00
Solstice Walk	\$150.00
Adult Services	\$6,000.00
Adult Book Club	\$4,000.00
Longview Room	\$500.00
Promotional Items	\$1,500.00
New Staff Apparel	\$300.00
Library Displays	\$750.00
Staff Pick Prizes	\$120.00
All Staff Training	\$1,000.00
Library of Things	\$1,000.00
Sierra Water	\$1,400.00
Rose Garden	\$3,500.00
<b>2025 Total</b>	<b>\$32,970.00</b>

2026	
Line Description	Budget
Youth Services	\$12,000.00
Story Walk	\$750.00
Adult Services	\$5,000.00
Adult Book Club	\$5,000.00
Longview Room	\$500.00
Promotional Items	\$1,500.00
New Staff Apparel	\$300.00
Library Displays	\$750.00
All Staff Training	\$1,000.00
Library Card Sign Up Program	\$500.00
Library of Things	\$1,000.00
Staff pick prizes	\$120.00
Sierra Water	\$1,400.00
Rose Garden	\$2,500.00
<b>2026 Total</b>	<b>\$32,320.00</b>

One Time Special Funding - Extrabudgetary	
J Desk (2026)	\$5,000.00
Mural (2023)	\$500.00
Folding Tables (2023)	\$640.50

# Longview Library Foundation

2023	
Library	Budget
Art	\$1,600.00
Library Catalog	\$28,900.00
MJO Materials	\$1,500.00
Sensory Impaired Materials	\$5,000.00
Molly Altenhof (YA Materials)	\$2,000.00
Jan Hanson Memorial	\$3,000.00
Fuller Economic Development Center	\$2,000.00
DVDs	\$4,000.00
Consumer Reports	\$1,800.00
Washington Anytime Library Subscription	\$36,000.00
Kanopy	\$1,500.00
Presenters	\$3,000.00
Summer Reading	\$3,500.00
Winter Reading	\$2,000.00
Director's Discretion	\$2,500.00
Staff Education and Travel	\$3,000.00
Longview Room	\$1,000.00
Volunteer Recognition	\$1,000.00
Special Project Funding	\$28,750.00
<b>2025 TOTAL</b>	<b>\$132,050.00</b>

2024	
Line Description	Budget
Art	\$2,000.00
Library Catalog	\$28,800.00
MJO Materials	\$2,400.00
Sensory Impaired Materials	\$5,000.00
Molly Altenhof (YA Materials)	\$2,000.00
Jan Hanson Memorial	\$3,000.00
Fuller Economic Development Center	\$2,000.00
DVDs	\$4,000.00
Consumer Reports	\$1,800.00
Washington Anytime Library Subscription	\$38,000.00
Kanopy	\$3,000.00
Culture Card	\$1,500.00
Presenters	\$6,000.00
Summer Reading	\$6,500.00
Winter Reading	\$2,500.00
Director's Discretion	\$2,500.00
Staff Education and Travel	\$5,000.00
Longview Room	\$1,000.00
Volunteer Recognition	\$3,000.00
Special Project Funding	\$18,000.00
<b>2025 TOTAL</b>	<b>\$138,000.00</b>



# Longview Library Foundation

One Time Special Funding - Extrabudgetary	
Mobile Library (2024)	\$314,635.34
Shelving Replacement (2024)	\$35,000.00

2025	
Line Description	Budget
Art	\$2,000.00
Library Catalog	\$27,000.00
MJO Materials	\$2,400.00
Sensory Impaired Materials	\$5,000.00
Molly Altenhof (YA Materials)	\$2,000.00
Jan Hanson Memorial	\$3,000.00
Fuller Economic Development Center	\$2,000.00
DVDs	\$4,000.00
Consumer Reports	\$1,800.00
Washington Anytime Library Subscription	\$43,550.00
Kanopy	\$5,000.00
Culture Card	\$1,500.00
Presenters	\$6,000.00
Library of Things	\$2,000.00
Summer Reading	\$7,000.00
Winter Reading	\$2,500.00
Director's Discretion	\$5,000.00
Staff Education and Travel	\$5,000.00
Longview Room	\$1,000.00
Volunteer Recognition	\$3,000.00
Special Project Funding	\$17,000.00
2025 TOTAL	\$147,750.00

2026	
Line Description	Budget
Art	\$2,000.00
Library Catalog	\$27,000.00
MJO Materials	\$2,400.00
Sensory Impaired Materials	\$5,000.00
Molly Altenhof (YA Materials)	\$2,000.00
Jan Hanson Memorial	\$3,000.00
Fuller Economic Development Center	\$2,000.00
DVDs	\$4,000.00
Consumer Reports	\$1,800.00
Washington Anytime Library Subscription	\$51,000.00
Kanopy	\$6,000.00
Culture Card	\$1,500.00
Presenters	\$6,000.00
Library of Things	\$2,000.00
Summer Reading	\$7,000.00
Winter Reading	\$2,000.00
Director's Discretion	\$4,000.00
Staff Education and Travel	\$5,000.00
Longview Room	\$1,000.00
Volunteer Recognition	\$3,350.00
Special Project Funding	\$28,700.00
2026 TOTAL	\$166,750.00

# Other Donations

- JH Kelly – bath tubs (\$10,000) and public restroom remodel (\$130,000)\*
- Longview (Noon) Rotary – Meeting Room remodel (\$32,000)\*

\* = approximate value



# Things to Consider

- The Foundation pays for a part-time office manager not included in the annual giving
- The Foundation has authorized the Library Director to apply for grants and leverage special project funds
- The Friends of the Library giving depends on the success of each year's fundraising efforts
- Staff have been encouraged to find various ways companies and other organizations can give to the Library such as: free services, supplies, and vouchers.





# City of Longview

## Agenda Summary

### **DISCUSSION ON HB 2015**

Attachments: None