



Minutes

Longview Citizens' Commission on Salaries of Elected Officials

Thursday, April 16, 2026

4:00 PM

City Hall

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the Longview Citizens' Commission on the Salaries of Elected Officials of the City of Longview, Washington, will conduct a special meeting in the Longview City Hall Training Room, 2nd Floor, 1525 Broadway, Longview, on Thursday, April 16, 2026 at 4:00 p.m. The topics of discussion follow. Final disposition shall be taken on no other matter.

Microsoft Teams meeting.

Join: <https://teams.microsoft.com/meet/29296927725357?p=v4mhhzHZJdgVLotKOO>

Meeting ID:292 969 277 253 57

Passcode:CR7Hj637

Dial in by phone

+1 213-631-2692,,729796039# United States, Los Angeles

+1 347-973-4395,,729796039# United States, New York City

[Find a local number](#)

Phone conference ID:729 796 039#

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. **CALL TO ORDER**

City Clerk Tiffany Ostreim called the meeting to order at 4:00 p.m.

2. **ROLL CALL**

Present: Erik Parrish, Kurt Sacha, Jeri Dalglish, Erika Agren

Absent: Shannon Gilman, Amber Havens

Staff Present: City Clerk Tiffany Ostreim

3. **ELECTION OF CHAIR**

City Clerk Ostreim called for nominations for position of Chairperson. Member Sacha nominated Member Dalglish to position of Chairperson, seconded by Member Parrish. There were no other nominations. Nominations were closed. Member Dalglish was unanimously elected Chair for the year 2026.

4. **APPROVAL OF MINUTES**

26-00291 May 30, 2024

A motion was made by Member Parrish, seconded by Member Sacha, to approve the May 30, 2024 minutes. The motion carried unanimously.

5. **PUBLIC COMMENTS**

None.

6. **OPEN PUBLIC MEETINGS ACT & PUBLIC RECORD ACT BASICS**

**26-00296 For new members review prior to meeting
[Open Government Training - Provided by Washington State](#)
Lesson 3 and Lesson 2**

A link to the Washington State Office of the Attorney General was provided for members' review prior to the meeting for training on the Open Public Meetings Act - RCW 42.30 and Open Public Records Act Basics - RCW 42.56.

7. **REVIEW CURRENT COUNCIL COMPENSATION**

26-00292 Review Current Council Compensation and Comparables

The commission reviewed the current salary for Mayor, Mayor-Pro Tem and Council members; 2026 cost of living adjustment for City of Longview union groups, June to June CPI, comparable cities used for PTA which is a combination of Police and Fire Comps; Department of Retirement Services cost of living adjustment, and Association of Washington Cities 2025 salary survey. Cities similar in size to Longview with the same form of government were reviewed.

Longview is at the upper end of comparables. The commission also discussed serving the public in an elective capacity and an incentive in completing the Association of Washington Cities Certificate of Municipal Leadership.

A motion was made by Member Sacha, seconded by Member Agren, for 2026-2027 a one-time incentive of \$1,000 for those council members who earn or currently hold their Association of Washington Cities Certificate of Municipal Leadership. In year two, if the council member earns their Certificate or currently holds that certificate, the council member would receive a \$1,000 incentive on the year annually thereafter. There is a 2-year window on this motion. The current salary remains the same. Council members must submit their Certificates to the City Clerk to receive the incentive.

8. **PROVIDE STAFF DIRECTION & SCHEDULE NEXT MEETING/HEARING**

26-00294 Schedule second meeting or schedule the required public hearing and prepare a resolution for the Commission's consideration to adopt the proposed salaries.

The commission directed City Clerk Ostreim to schedule a public meeting for May 14, 2026 at 4:00 p.m. to hold the required public hearing and to prepare a resolution for the Commission's consideration to adopt the proposed salaries.

9. **ADJOURNMENT**

With no further business to discuss, the meeting was adjourned at 4:33 p.m.

Tiffany Ostreim, City Clerk

Approved: _____, Chair