



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Agenda

Longview Citizens' Commission on Salaries of Elected Officials

Thursday, May 14, 2026

4:00 PM

City Hall

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the Longview Citizens' Commission on the Salaries of Elected Officials of the City of Longview, Washington, will conduct a special meeting in the Longview City Hall Council Chamber, 1525 Broadway, Longview, on Thursday, May 14, 2026 at 4:00 p.m. The topics of discussion follow. Final disposition shall be taken on no other matter.

Zoom Link: <https://us02web.zoom.us/j/84975404714>

Or Telephone: 1-253-205-0468, or 1-253-215-8782 Webinar ID: 84975404714

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES
26-00360 Salary Commission Minutes, April 16, 2026
4. PUBLIC HEARINGS
26-00359 Proposed Salary Schedule for Longview City Council
5. ADJOURNMENT



Minutes

Longview Citizens' Commission on Salaries of Elected Officials

Thursday, April 16, 2026

4:00 PM

City Hall

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the Longview Citizens' Commission on the Salaries of Elected Officials of the City of Longview, Washington, will conduct a special meeting in the Longview City Hall Training Room, 2nd Floor, 1525 Broadway, Longview, on Thursday, April 16, 2026 at 4:00 p.m. The topics of discussion follow. Final disposition shall be taken on no other matter.

Microsoft Teams meeting.

Join: <https://teams.microsoft.com/meet/29296927725357?p=v4mhhzHZJdgVLotKOO>

Meeting ID:292 969 277 253 57

Passcode:CR7Hj637

Dial in by phone

+1 213-631-2692,,729796039# United States, Los Angeles

+1 347-973-4395,,729796039# United States, New York City

[Find a local number](#)

Phone conference ID:729 796 039#

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1. **CALL TO ORDER**

City Clerk Tiffany Ostreim called the meeting to order at 4:00 p.m.

2. **ROLL CALL**

Present: Erik Parrish, Kurt Sacha, Jeri Dalglish, Erika Agren

Absent: Shannon Gilman, Amber Havens

Staff Present: City Clerk Tiffany Ostreim

3. **ELECTION OF CHAIR**

City Clerk Ostreim called for nominations for position of Chairperson. Member Sacha nominated Member Dalglish to position of Chairperson, seconded by Member Parrish. There were no other nominations. Nominations were closed. Member Dalglish was unanimously elected Chair for the year 2026.

4. **APPROVAL OF MINUTES**

26-00291 May 30, 2024

A motion was made by Member Parrish, seconded by Member Sacha, to approve the May 30, 2024 minutes. The motion carried unanimously.

5. **PUBLIC COMMENTS**

None.

6. **OPEN PUBLIC MEETINGS ACT & PUBLIC RECORD ACT BASICS**

**26-00296 For new members review prior to meeting
[Open Government Training - Provided by Washington State](#)
Lesson 3 and Lesson 2**

A link to the Washington State Office of the Attorney General was provided for members' review prior to the meeting for training on the Open Public Meetings Act - RCW 42.30 and Open Public Records Act Basics - RCW 42.56.

7. **REVIEW CURRENT COUNCIL COMPENSATION**

26-00292 Review Current Council Compensation and Comparables

The commission reviewed the current salary for Mayor, Mayor-Pro Tem and Council members; 2026 cost of living adjustment for City of Longview union groups, June to June CPI, comparable cities used for PTA which is a combination of Police and Fire Comps; Department of Retirement Services cost of living adjustment, and Association of Washington Cities 2025 salary survey. Cities similar in size to Longview with the same form of government were reviewed.

Longview is at the upper end of comparables. The commission also discussed serving the public in an elective capacity and an incentive in completing the Association of Washington Cities Certificate of Municipal Leadership.

A motion was made by Member Sacha, seconded by Member Agren, for 2026-2027 a one-time incentive of \$1,000 for those council members who earn or currently hold their Association of Washington Cities Certificate of Municipal Leadership. In year two, if the council member earns their Certificate or currently holds that certificate, the council member would receive a \$1,000 incentive on the year annually thereafter. There is a 2-year window on this motion. The current salary remains the same. Council members must submit their Certificates to the City Clerk to receive the incentive.

8. **PROVIDE STAFF DIRECTION & SCHEDULE NEXT MEETING/HEARING**

26-00294 Schedule second meeting or schedule the required public hearing and prepare a resolution for the Commission's consideration to adopt the proposed salaries.

The commission directed City Clerk Ostreim to schedule a public meeting for May 14, 2026 at 4:00 p.m. to hold the required public hearing and to prepare a resolution for the Commission's consideration to adopt the proposed salaries.

9. **ADJOURNMENT**

With no further business to discuss, the meeting was adjourned at 4:33 p.m.

Tiffany Ostreim, City Clerk

Approved: _____, Chair



City of Longview

Agenda Summary

Proposed Salary Schedule for Longview City Council

PROPOSED SALARY SCHEDULE FOR LONGVIEW CITY COUNCIL

SUMMARY STATEMENT:

Chapter 2.02 of the Longview Municipal Code states that the purpose and duties of the Longview Citizens' Commission on Salaries on Elected Officials shall be to meet not less often than once during each even-numbered year, prior to the first day of June of such year, to study the relationship of salaries to the duties of members of the mayor, mayor pro team and councilmembers, and fix the salaries for each respective position.

On April 16, 2026, the salary commission met to discuss the roles and responsibilities of the mayor, mayor pro team and councilmembers, and to evaluate the salaries of these positions. The current salary schedule (\$1,560 for mayor, \$1,060 for mayor pro team and \$1,010 for councilmembers) was adopted by the salary commission in 2020.

At their meeting on April 16, 2026, the salary commission voted to propose the following salary schedule:

As of July 18, 2026 – July 17, 2027 (based on an official filing date of June 18, 2026):

Mayor: \$1,560.00/month

Mayor Pro-Tem: \$1,060.00/month

Councilmembers: \$1,010.00/month

In addition, a \$1,000 one-time incentive for members who earn or currently hold their Association of Washington Cities Certificate of Municipal Leadership Certificate.

As of July 18, 2027:

Mayor: \$1,560.00/month

Mayor Pro-Tem: \$1,060.00/month

Councilmembers: \$1,010.00/month

In addition, a \$1,000 one-time incentive for members who earn or currently hold their Association of Washington Cities Certificate of Municipal Leadership annually.

The Salary Commission directed Clerk Ostreim to schedule the public hearing for May 14, 2026. Not less than thirty days prior to the filing of any proposed salary schedule with the city clerk, the commission shall conduct a public hearing thereon. At the conclusion of the public hearing, the commission shall adopt the proposed salary schedule together with any amendments thereto or changes therein as determined by the commission.

RECOMMENDED ACTION:

Hold the public hearing and consider adoption of Resolution 2026-001 setting the salaries of the mayor, mayor pro team and councilmembers.

Attachments:

1. Res 2026-001 Setting Salaries 2026

Resolution No. 2026-001

A RESOLUTION OF THE CITIZENS' COMMISSION ON SALARIES FOR ELECTED OFFICIALS SETTING THE SALARIES OF THE MAYOR, MAYOR PRO-TEM AND CITY COUNCILMEMBERS

WHEREAS, Chapter 2.02 of the Longview Municipal Code creates a commission known as the Longview Citizens' Commission on Salaries for Elected Officials; and

WHEREAS, the purpose and duties of the commission shall be to meet not less often than once during each even-numbered year, prior to the first day of June of such year, to study the relationship of salaries to the duties of members of the Longview city council and the mayor of the city of Longview, and fix the salaries for each respective position; and

WHEREAS, the Commission conducted a public meeting on April 16, 2026, at which it considered the duties and responsibilities of the mayor, mayor pro-tem and councilmembers, 2026 cost of living adjustment for City of Longview union groups, June to June CPI, comparable cities used for PTA non-bargaining group which is a combination of Police and Fire Comps, Department of Retirement Services cost of living adjustment, Association of Washington Cities 2025 salary survey, and cities similar in size to Longview with the same form of government; and

WHEREAS, on May 14, 2026, the Commission conducted a public hearing on the proposed salary modifications; following which the Commission voted to approve said modifications as presented in Exhibit A.

NOW, THEREFORE, BE IT RESOLVED by the Citizens' Commission on Salaries for Elected Officials as follows:

Section 1. The salaries of the Mayor, Mayor Pro-Tem and Councilmembers of the City of Longview, shall be as set forth in Exhibit A, attached to this Resolution and by this reference made a part thereof, and shall be effective 30 days after the official filing date.

PASSED by the Citizens' Commission on Salaries for Elected Officials of Longview, Washington, and approved by its Chairman this 14th day of May, 2026.

Chairman

ATTEST:

City Clerk

EXHIBIT A

Salaries of the Mayor, Mayor Pro-Tem and Councilmembers of the City of Longview

As of July 18, 2026 – July 17, 2027 (based on an official filing date of June 18, 2026):

Mayor	\$1,560.00/month
Mayor Pro-Tem	\$1,060.00/month
Councilmembers	\$1,010.00/month

In addition, a \$1,000 one-time incentive for members who earn or currently hold their Association of Washington Cities Certificate of Municipal Leadership or currently hold their certificate.

As of July 18, 2027:

Mayor	\$1,560.00/month
Mayor Pro-Tem	\$1,060.00/month
Councilmembers	\$1,010.00/month

In addition, a \$1,000 one-time incentive for members who earn or currently hold their Association of Washington Cities Certificate of Municipal Leadership on the year annually thereafter.