



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

LEOFF-1 Disability Board

Agenda

Wednesday, April 29, 2026

8:30 AM

2nd Floor, City Hall

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Office at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

To attend the meeting virtually use the link or information below:

Click here to join the meeting

Meeting ID: 269 837 824 466

Passcode: 998pKy

Or call in (audio only)

+1 213-631-2692

Phone Conference ID: 315 649 02#

1 CALL TO ORDER

2 ROLL CALL

3 CHANGES TO THE AGENDA

4 PUBLIC COMMENT

5 APPROVAL OF MINUTES

26-00285 March 25, 2026 Regular Meeting

6 MEDICAL REIMBURSEMENT REQUESTS

7 APPROVAL OF BILLS

26-00286 April 2026 Medicare B Reimbursement - Total \$10,380.98

26-00287 April 2026 Medical Bills (Regular) - Total \$13,781.03

8 NEW BUSINESS

26-00355 Appointment of Secretary per Rule 1 - General, Section 9 - Officers

9 ADJOURNMENT

NEXT REGULAR MEETING - Wednesday, May 27, 2026 at 8:30 a.m.



City of Longview

Agenda Summary

March 25, 2026 Regular Meeting

Attachments:

1. March 25, 2026 LEOFF Board Minutes



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

LEOFF-1 Disability Board

Minutes

Wednesday, March 25, 2026

8:30 AM

**2nd Floor, City Hall,
Small Conference Room**

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1 CALL TO ORDER

Chair Nichols called the meeting to order at 8:30 a.m.

2 ROLL CALL

*Present: Don Barnd, Police Retiree Representative
Jim Morkert, Fire Retiree Representative
Chet Makinster, Member-at-Large (8:31 a.m.)
Wayne Nichols, City Council Representative
Chris Bryant, City Council Representative*

*Also Present: Dana Beck, Human Resources Specialist
James Goodman, Senior Assistant City Attorney
Tiffany Ostreim, Board Secretary*

3 CHANGES TO THE AGENDA

4 PUBLIC COMMENT

5 NEW BUSINESS

26-00189 Annual Election of Vice Chairperson per Rule 1 - General, Section 9 - Officers

*Chair Nichols called for nominations for position of Vice Chairperson.
Member Bryant was nominated to the position of Vice Chairperson. There were no other
nominations. Nominations were closed. Member Bryant was unanimously elected Vice Chair for the
period of March 2026 - March 2027.*

6 APPROVAL OF MINUTES

26-00186 February 25, 2026 Regular Meeting

A motion was made by Member Barnd, seconded by Member Morkert, to approve the Minutes of February 25, 2026. The motion carried unanimously.

7 MEDICAL REIMBURSEMENT REQUESTS

8 APPROVAL OF BILLS

Dana Beck, Human Resources Specialist, explained the Medicare B and medical (regular) bills. The Board discussed long term care, insurance, and medical reimbursements.

A motion was made by Member Barnd, seconded by Member Makinster, to approve the March 2026 Medicare B and March 2026 Medical (regular) bills as presented, reasonable, and medically necessary. The motion carried unanimously.

26-00187 March 2026 Medicare B Reimbursement - Total \$9,990.70

26-00188 March 2026 Medical Bills (Regular) - Total \$21,502.13

9 ADJOURNMENT

With no further business to discuss, Chair Nichols adjourned the meeting at 9 a.m.

Next Meeting

The next regular meeting of the LEOFF-1 Board is scheduled for Wednesday, April 29, 2026 at 8:30 a.m.

Wayne Nichols, Chair

Tiffany Ostreim, Board Secretary



City of Longview

Agenda Summary

April 2026 Medicare B Reimbursement - Total \$10,380.98

Attachments:

1. Medicare B 2026 APRIL 2026 voucher list

Medicare Premiums

April 2026

Code	Vendor #	NEW Vendor #	Year		paid
R59	000092	10004	2026	\$202.90	
R02	000122	10007	2026	\$443.30	
R05	000233	10014	2026	\$443.30	
R06	000278	10017	2026	\$202.90	
R34	000447	10031	2026	\$188.90	
R08	000465	10035	2026	\$202.90	
R09	000466	10036	2026	\$202.90	
R11	000632	10042	2026	\$202.90	
R28	000664	10045	2026	\$231.10	\$28.20 for March 2026 \$174.70
R13	000666	10046	2026	\$202.90	
R14	000706	10049	2026	\$202.90	
R39	000740	10052	2026	\$202.90	
R40	000744	10053	2026	\$202.90	
R17	000827	10056	2026	\$202.90	
R64	000883	10058	2024	\$174.70	
R19	000963	10061	2026	\$202.90	
R44	001021	10063	2026	\$201.90	
R51	001106	10065	2026	\$284.10	
R29	001124	10066	2026	\$202.90	
R47	001226	10073	2026	\$202.90	
R21	001245	10075	2024	\$174.70	
R49	001402	10083	2026	\$202.90	
R23	001511	10087	2026	\$220.08	\$17.90 for March 2026 \$185.00
R24	001631	10095	2026	\$202.90	
R25	001644	10097	2025	\$174.70	
R53	001685	10099	2026	\$202.90	
R63	001694	10101	2026	\$202.90	
R55	001714	10102	2026	\$202.90	
R56	001732	10103	2026	\$202.90	
R58	001823	10104	2026	\$202.90	
R26	002066	10124	2026	\$202.90	
R27	210058	11328	2024	\$174.70	
R18	210122	11331	2026	\$202.90	
R42	210489	11336	2026	\$193.90	
R48	211292	11346	2026	\$284.10	
R12	211809	11350	2026	\$732.50	
R43	216727	11383	2026	\$202.90	
R38	217404	11398	2026	\$220.80	\$17.90 for March 2026 \$185.00
R31	218105	11415	2026	\$164.90	
R33	218134	11417	2026	\$202.90	
R46	218350	11424	2026	\$202.90	
R41	223804	11544	2024	\$164.90	
R61	224982	11607	2025	\$220.80	\$17.90 for March 2026 \$185.00
R22	225194	11620	2026	\$412.20	\$113.60 for March 2026 \$185.00
R15	226325	11703	2026	\$202.90	

\$10,380.98



City of Longview

Agenda Summary

April 2026 Medical Bills (Regular) - Total \$13,781.03

Attachments:

1. Reimbursement April 2026 Spreadsheet

April 2026 MEDICAL BILLS (Regular)		
Member	Dental	Regular
R-22		\$4,046.32
R-38		\$8,750.80
R-43		\$200.00
R-59		\$500.00
R-63		\$283.91
TOTAL	\$0.00	\$13,781.03

\$13,781.03



City of Longview

Agenda Summary

Appointment of Secretary per Rule 1 - General, Section 9 - Officers

Attachments:

1. Appointment of Secretary



Memorandum

TO: LEOFF-1 DISABILITY BOARD

FROM: TIFFANY OSTREIM, LEOFF-1 SECRETARY

SUBJECT: APPOINTMENT OF SECRETARY

City of Longview Disability Board Rules and Regulations for Law Enforcement Officers and Firefighters establish the general operating procedures for the City of Longview Disability Board.

Rule 1 - General, Section 9 - Officers states in part:

The Board shall appoint a secretary to the Board at the annual meeting in March. The Secretary shall assist the Board in preparing necessary correspondence and documents related to their official duties and functions. The Secretary shall keep an attendance record of the members of the Board for all regular meetings. The Secretary shall contact and advise members of the Board in advance of all regular and special meetings.

Historically, the City Clerk has taken on the role of secretary and clerk for the LEOFF-1 Board meetings. Legal Counsel has advised that the Secretary is to be appointed and not elected (*elect* is used for officers who must be Board members (Chair, Vice Chair)), the word appoint insinuates that the role may be filled by someone outside the Board. Further, the Secretary's duties are administrative, not governing, therefore this role would be best served by City staff. Also, it is generally the practice of other LEOFF boards to appoint a City staff member to serve as Secretary.

Failing to appoint a Secretary has no immediate legal effect, it does not invalidate actions of the board, there is no penalty specified for failing to appoint one, and there is no prohibition in the manual preventing appointment of the Secretary after the March meeting, despite it being required by the bylaws. All this means is that the board is out of compliance with their bylaws.

Recommend the Board appoint the City Clerk and Deputy City Clerk to the position of Secretary to the LEOFF-1 Board.