



Minutes

Downtown Advisory Committee

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Tuesday, April 21, 2026

10:00 AM

2<sup>nd</sup> Floor, City Hall

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**HYBRID MEETING DETAILS**

**26-00349** Please click the link to join the webinar: <https://us02web.zoom.us/j/83331274129>  
Webinar ID: 833 3127 4129  
Or by Telephone: (253) 205 0468; (253) 215 8782

**CALL TO ORDER**

*The meeting was called to order at 10:00 am.*

**ROLL CALL**

*Present: Elizabeth Borders, Chair; Kat Cooper; Erin Gabrielle; Bill Hallanger; Rikissa Harrison; Laura Hight; Ariel Large; Dawn Morgan; Karl Salzsieder; Ruth Kendall, Council Liaison;  
Excused: Rachelle (Sanders) Burch; Allan Rudberg;  
Staff present: Nick Little, Irene Rutikanga, Nancy Vandehey  
Guests: Amelia Nesbit, Dntowners; Jennifer Westerman, HOSWWA*

**CHANGES TO THE AGENDA**

**APPROVAL OF MINUTES**

**26-00350 MINUTES FROM MARCH 17, 2026**

*The minutes were approved as presented. This passed unanimously.*

**PUBLIC COMMENTS**

*None.*

**NEW BUSINESS**

**26-00351 JANUARY 20TH COMMUNITY MEETING**

*Nick Little provided a brief overview from the Downtown Summit. He'll take this to Council on May 14th with additional analysis. He will also bring this back again after Council discussion. There is an opportunity to seek out a grant for outside lighting planning that he plans to pursue.*

**UNFINISHED BUSINESS**

**26-00352 DOWNTOWN SIGNAGE - REPORTING BACK**

*The data has been compiled and shared in an application that was shared with the group. Liz thanked the group for all the work on information gathering. It was shocking to see all the signs and how many are outdated or damaged. Discussion included what to do next with this information. One idea was to use the empty poles that are already in place for some signage for informational signage for downtown. Downtowners already have a QR code that could be added. A free wifi zone downtown was suggested. There might be an option of using a color scheme that would designate the downtown area.*

*Next step - focus on way finding (labeling parking lots), usability (spacing for signage), and branding (districts).*

*Nick was asked to come back with a COL branding package if available and standards for how many signs can be per pole or in a general area/location.*

*This will can be used to work on a plan to present to the City for the new parking signs.*

**REPORTS****26-00353 DOWNTOWNERS REPORT**

*Amelia Nesbit shared what is happening with the Downtowners. Planting day - May 17th and Deep Clean Downtown Day. Three new stores are coming in- a restaurant and bar; a second hand store and an insurance business. Fourth Fridays are coming - hoping businesses will be opening a little later. Planning has started for a harvest fest this fall.*

**SHOW & TELL****26-00354 BRING FORTH THE FUN & POSITIVES****BOARD MEMBER COMMENTS****ADJOURNMENT**

*The meeting was adjourned at 11:00 am.*