



City of Longview

Minutes

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Parks and Recreation Board

Monday, March 23, 2026

5:00 PM

1. **CALL TO ORDER**

Chairperson Oliver Black called the meeting to order at 5:00 PM

2. **FLAG SALUTE**

3. **ROLL CALL**

Members Present: Board Member Jenny Oskey, Board Member Oliver Black, Board Member Glenda Johnson, Board Member Steven Pond, Board Member Manon Kaufman. Staff Present: Justin Brown, Melissa Harbour, Erin Cranston, Josh Allen, Peter Brickey

4. **APPROVAL OF MINUTES**

26-00176 PRAB Draft Meeting Minutes 02.23.2026

A motion was made by Board Member Pond and seconded by Board Member Johnson to accept the minutes as written. The motion passed with the following vote: Ayes: Jenny Oskey, Oliver Black, Glenda Johnson, Steven Pond, Manon Kaufman

5. **CHANGES TO THE AGENDA**

N/A

6. **CONSTITUENT/BOARD MEMBER COMMENTS**

Board member Steve Pond and Board member Glenda Johnson provided comments.

7. **OLD BUSINESS**

N/A

8. **NEW BUSINESS**

26-00262 A. Recreation Division Annual Report 2025

SUMMARY: Recreation Division staff will present their annual report, highlighting key programs, events, participation levels, and operational accomplishments from the past year. The presentation will provide an overview of services delivered to the community, including youth and adult programming, special events, and partnerships. Staff will also share notable trends, successes, and areas of growth within the division.

RECOMMENDED ACTION: This item is for information only. No action is required.

STAFF CONTACT: Justin Brown, Parks & Recreation Director

Erin Cranston, Recreation Manager provided a presentation on the department annual report from 2025.

26-00267 B. Parks & Urban Forestry Division Annual Report 2025

SUMMARY: Parks & Urban Forestry Division staff will present their annual report, highlighting maintenance activities, capital improvement projects, and urban forestry efforts completed over the past year. The presentation will provide an overview of park system upkeep, facility improvements, and ongoing tree management programs, as well as notable accomplishments, challenges, and emerging priorities within the division.

RECOMMENDED ACTION: This item is for information only. No action is required.

STAFF CONTACT: Justin Brown, Parks & Recreation Director

Peter Brickey, Parks & Urban Forestry Supervisor, provided a presentation on the department's annual report from 2025.

26-00268 C. Amendment to the Lake Sacajawea H-C (PROS Plan) — Enhancement Addition Attachment

SUMMARY: Staff is requesting a recommendation to amend the Lake Sacajawea section of the Parks, Recreation, and Open Space (PROS) Plan to include additional enhancement language supporting the development of a performance and gathering shelter within the park. This amendment will ensure alignment with current and future community-driven improvement projects and maintain consistency with adopted planning documents.

RECOMMENDED ACTION: Recommend approval of the proposed amendment to the Lake Sacajawea Park H-C page within the PROS Plan.

STAFF CONTACT: Justin Brown, Parks & Recreation Director

A motion was made by Board Member Johnson and seconded by Board Member Black to recommend the addition of "Performance & Gathering Shelter" to the "Enhancements" section on the Lake Sacajawea Page (Hemlock Street to Washington Way) of the PROS Plan, to allow the process to move forward as appropriate. The motion passed with the following vote: Ayes: Jenny Oskey, Oliver Black, Glenda Johnson, Steven Pond, Manon Kaufman

9. REPORTS (10 Minutes)

**26-00269 A. Parks Maintenance/Urban Forestry Division Report (Embedded)
B. Recreation Division Report (Embedded)
C. Director's Report (Verbal)**

The Parks & Urban Forestry Division Report was embedded in the agenda.

The Recreation Division Report was embedded in the agenda.

The Director's Report was provided verbally.

10. ADJOURNMENT

The meeting was adjourned at 05:47 PM.