

LONGVIEW SISTER CITY COMMISSION

JUNE 10, 2026 — 5:15 PM

Regular Meeting — City Hall, Small Conference Room

AGENDA

I. Call to Order

Opening remarks and welcome by the Chair.

II. Roll Call

Commission members and guests present or excused.

III. Approval of Minutes

Approval of the May 13, 2026 meeting minutes.

IV. Discussion Items

Wako Kokusai Program Update

- Updates on Summer 2027 planning (tabled at last meeting pending Keiko's return)
- Timeline and key milestones
- Chaperone and student logistics

Host Family Recruitment

- Status of host family outreach efforts
- Review of interest form
<https://forms.gle/NtsqizujeWqUNEmN8>
- Additional recruitment strategies and outreach channels
- Timeline for securing host families
- Stageworks promotion at shows — update

School Outreach and Video Pen Pal Program

- Longview School District follow-up — Erin (dates for outreach, athletic/theater contacts)
- Video Pen-Pal Program one-pager — Lars (committee and September delivery)
- Progress and feedback from initial outreach
- Opportunities for expansion or refinement

Brochure Committee

- Committee update — Steve Moon
- Host Family form QR code dissemination
- Brochure placement and refill planning at City Hall and the Library Wako display case

Community Connections and Support

- City reader board — Tammi (POC). *Message constraints: 3 lines, ~20 characters per line including spaces.*
- Parks and Rec quarterly placement — requirements follow-up
- Rotary Club Early Edition — Russ (confirm August and remaining 2026 presentation dates)
- Grant opportunities and funding pathways
- Clarification of roles between City and community partners

V. Action Items

- Review of assigned tasks and follow-ups
- Confirmation of responsibilities and deadlines before the next meeting

VI. New Business

Open floor for additional discussion items from members.

VII. Adjournment

Confirm date and time for the next meeting.