



Minutes

Longview Public Library Board of Trustees

Monday, April 13, 2026

4:00pm

Council Chambers, City Hall

1. **CALL TO ORDER**

Board Chair Tina Smith called the meeting to order at 4:07pm. A quorum is present.

2. **PLEDGE OF ALLEGIANCE**

The flag salute was recited.

3. **ROLL CALL**

***Present:** Chair Tina Smith, Board Member Linda King, Vice-Chair Paula Stepankowsky, Board Member Dave Knoyle, Library Director Jacob Cole, Library Administrative Assistant James Newkirk.*

***Excused Absence:** Jerame Moore, Mike Claxton*

4. **APPROVAL OF AGENDA**

No Changes to the Agenda were made.

5. **APPROVAL OF MARCH 9, 2026, MINUTES – Action Item**

***Action:** Paula Stepankowsky motioned to approve the minutes as presented; Linda King seconded. The Minutes were approved unanimously.*

6. **APPROVAL OF CLAIMS – Action Item**

Discussion was held about the Claims Report.

***Action:** Linda King motioned to approve the Claims Report; Paula Stepankowsky seconded. The Claims Report was approved unanimously.*

7. **SURPLUS MATERIALS – Action Item**

***Action:** Paula Stepankowsky motioned to approve the Surplus Materials Report; Linda King seconded. The Surplus Materials Report was approved unanimously.*

8. **CONSTITUENT COMMENTS**

Khamil Khan provided a Public Comment.

9. **CHAIR AND BOARD REPORTS**

Chair Tina Smith provided a report.

Boardmember Dave Knoyle provided a report.

Boardmember Linda King provided a report.

Vice-Chair Paula Stepankowsky provided a report.

10. **DIRECTOR'S REPORT**

Director's Report –

Library Director Jacob Cole provided a report.

Board Questions –

The Board led a question-and-answer session with Library Staff.

11. **OTHER BUSINESS**

Discussion was held about the Location of the September Board Meeting. On September 14, 2026, the Board Meeting will be held at the Longview Public Library in the Rotary Room.

Action: *Tina Smith motioned to move the meeting of September 14, 2026, to the Rotary Room of the Longview Public Library; Paula Stepankowsky Seconded. Moving the location of the September meeting was unanimously approved.*

12. **NEXT REGULAR MEETING**

Monday, May 11, 2026, at 4:00 P.M. in the Council Chambers of City Hall.

13. **EXECUTIVE SESSION**


No Executive Session

14. **ADJOURNMENT**

The meeting was adjourned by Chair Tina Smith at 4:50pm

James Newkirk

Library Administrative Assistant

Approved: 
Chair