



City of Longview



Minutes

Longview Public Library Board of Trustees

Monday, May 11, 2026

4:00pm

Council Chambers, City Hall

1. **CALL TO ORDER**

Board Chair Tina Smith called the meeting to order at 4:20pm. A quorum is present.

2. **PLEDGE OF ALLEGIANCE**

The flag salute was recited.

3. **ROLL CALL**

Present: Chair Tina Smith, Vice-Chair Paula Stepankowsky, Board Member Linda King, Board Member Jerame Moore, City Council Liaison Mike Claxton, Library Director Jacob Cole, Library Administrative Assistant James Newkirk

Absent: n/a

4. **APPROVAL OF AGENDA**

Discussion about taking a vacation or break period one month added to "Other Business"

5. **APPROVAL OF APRIL 9, 2026 MINUTES – Action Item**

Change to the minutes: In Constituent Comments, the name of Constituent Kamil Han was corrected to Kamil Khan.

Action: Linda King motioned to approve the amended minutes, Paula Stepankowsky seconded. The Minutes were approved as amended.

6. **APPROVAL OF CLAIMS – Action Item**

Action: Jerame Moore motioned to approve the Claims Report; Paula Stepankowsky seconded. The Claims Report was approved unanimously.

7. **SURPLUS MATERIALS – Action Item**

Action: Paula Stepankowsky motioned to approve the Surplus Materials Report; Linda King seconded. The Surplus Materials Report was approved unanimously.

8. **CONSTITUENT COMMENTS**

No Constituent Comments.

9. **CHAIR AND BOARD REPORTS**

Chair Tina Smith provided a report.

Vice-Chair Paula Stepankowsky provided a report.

Boardmember Linda King provided a report.

Boardmember Jerame Moore provided a report.

10. **DIRECTOR'S REPORT**

Director's Report –

Library Director Jacob Cole provided a report.

Board Questions –

The Board led a question-and-answer session with Library Staff.

11. **OTHER BUSINESS**

Possible Meeting Schedule Changes

Discussion was held about adjusting the date for October meeting.

Action: *Jerame Moore motioned to cancel the meeting in October 2026; Paula Stepankowsky seconded. The board voted unanimously to cancel the meeting in October 2026.*

12. **NEXT REGULAR MEETING**

Monday, June 8, 2026 at 4:00 P.M. in the Council Chambers of City Hall.

13. **EXECUTIVE SESSION**

No Executive Session

14. **ADJOURNMENT**

The meeting was adjourned by Chair Tina Smith at 4:33pm

James Newkirk

Library Administrative Assistant

Approved: *Tina Smith*
Chair