



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes

City Council

*Mayor Erik Halvorson
Mayor Pro Tem Keith Young
Council Member Chris Bryant
Council Member Mike Claxton
Council Member Ruth Kendall
Council Member Kalei LaFave
Council Member Wayne Nichols*

Tuesday, July 7, 2026

6:00 PM

2nd Floor, City Hall

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the City Council of the City of Longview, Washington, will conduct a special meeting/workshop in the Longview City Hall Training Room, 1525 Broadway, Longview, on Tuesday, July 7, 2026 p.m. The topics of discussion follow. Final disposition shall be taken on no other matter. The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Office at 360.442.5004 at least 48 hours in advance if you require special accommodations to attend the meeting.

If you are participating virtually, you may submit written comments to the City Clerk's Office with the subject line "Public Comment for Disbursement to City Council."

Virtual attendees may comment verbally during public hearings only and is only permitted for registered attendees. To participate, please contact the Clerk's Office in advance. Use the "raise hand" feature during the hearing, and the Clerk will unmute participants in the order received. If calling in by phone, dial star - 9 to raise your hand.

<https://us02web.zoom.us/j/82394132374>

Telephone options (dial any of the following numbers):

1-253-215-8782 or 1-346-248-7799 or 1-408-638-0968 or 1-669-900-6833

Webinar ID: 823 9413 2374

1. **CALL TO ORDER**

Mayor Halvorson called the meeting to order at 6:00 p.m.

2. **FLAG SALUTE**

The flag salute was recited.

3. **ROLL CALL**

Present: Mayor Halvorson, Mayor Pro Tem Young, Councilmember Bryant, Councilmember Claxton, Councilmember Kendall, Councilmember LaFave, Councilmember Nichols

Staff Present: City Manager Jennifer Wills, Public Works Director/Assistant City Manager Chris Collins, Community & Economic Development Director Nick Little, Parks & Recreation Director Justin Brown, Police Chief Robert Huhta, Human Resources Director Sabrina Fraidenburg, Fire Chief Brad Hannig, Information Technology Director Mike Sullivan, Finance Director Aaron Hill, City Clerk Tiffany Ostreim

4. **WORKSHOP**

26-00483 2027-2028 BASELINE BUDGET & BUDGET STAGES

City Manager Wills and Finance Director Hill lead the discussion. Public Works Director/Assistant City Manager Collins and Human Resources Director Fraidenburg answered questions. The workshop covered the community budget survey, how the budget is built, the historic budget stages, General Fund expenditures and revenues, and the current and projected stage of the city. Council agreed on continuing to target a minimum General Fund reserve of 15%, a longer budget forecast, budget variance analysis, audit of B & O taxes, 3% inflation assumption, looking at other revenue options and financial sources, and an update on active bonds. The council will hold the next dedicated budget workshop on Monday, August 3, 2026 at 6:00 p.m. in the City Hall Conference Room.

5. ADJOURNMENT

The meeting was adjourned at 7:36 p.m.

*Tiffany Ostreim
City Clerk*

*Approved: _____
Mayor*

NEXT REGULAR COUNCIL MEETINGS:

TUESDAY, JULY 14, 2026 – 6:00 P.M.

TUESDAY, JULY 28, 2026 – 6:00 P.M.