

To: Board of Trustees of Longview Library
From: Jacob Cole, Library Director
Subject: July 13, 2026 at 4:00 p.m. in person meeting in the Longview City Council Chambers and via zoom

All members of the public are encouraged to listen in to the meeting and participate via a Moderator. For information about Zoom accessibility, please contact 360-442-5310.

Jacob Cole is inviting you to a Zoom webinar.

When: July 13, 2026 04:00 PM Pacific Time (US and Canada)

Topic: Longview Public Library Board of Trustees Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85968210045>

Passcode: 577920

Or One tap mobile:

US: +12532158782,,87029278703#,,, *577920# or +14086380968,,87029278703#,,, *577920#

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 253 215 8782 or +1 408 638 0968 or +1 669 900 6833 or +1 346 248 7799
or +1 312 626 6799 or +1 646 876 9923 or +1 301 715 8592

Webinar ID: 859 6821 0045

Passcode: 577920

International numbers available: <https://us02web.zoom.us/j/85968210045>



City of Longview

Agenda



Longview Public Library Board of Trustees

Monday, July 13, 2026

4:00pm

Council Chambers, City Hall

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
Introduction of Members & Guests
4. **Approval of Agenda**
5. **Approval of June 8, 2026 Minutes – Action Item**
Action: Approve/Amend minutes
6. **Approval of Claims Report – Action Item**
Action: Approve/Disapprove
7. **Approval of Surplus Materials Report – Action Item**
Action: Approve/Disapprove
8. **Constituent Comments**
Limited to 3 minutes each
9. **Chair and Board Reports**
10. **Director's Report –**
Director's Report
Board Questions
11. **Other Business –**
12. **Next Meeting,**
August 10, 2026 – Council Chambers, City Hall
13. **Executive Session (If necessary)**
14. **Adjournment**



City of Longview



Minutes

Longview Public Library Board of Trustees

Monday, June 8, 2026

4:00pm

Council Chambers, City Hall

1. **CALL TO ORDER**

Board Chair Tina Smith called the meeting to order at 4:01pm. A quorum is present.

2. **PLEDGE OF ALLEGIANCE**

The flag salute was recited.

3. **ROLL CALL**

Present: Chair Tina Smith, Vice-Chair Paula Stepankowsky, Board Member Linda King, Board Member Jerame Moore, City Council Liaison Mike Claxton, Library Director Jacob Cole, Library Administrative Assistant James Newkirk

Absent: n/a

4. **APPROVAL OF AGENDA**

No Changes to the Agenda were made.

5. **APPROVAL OF MAY 11, 2026 MINUTES – Action Item**

Action: Paula Stepankowsky motioned to approve the minutes as presented; Linda King seconded. The minutes were approved unanimously.

6. **APPROVAL OF CLAIMS – Action Item**

Discussion was held about the Claims Report.

Action: Linda King motioned to approve the Claims Report; Jerame Moore seconded. The Claims Report was approved unanimously.

7. **SURPLUS MATERIALS – Action Item**

Discussion was held about the Surplus Materials Report.

Action: Jerame Moore motioned to approve the Surplus Materials Report; Paula Stepankowsky seconded. The Surplus Materials Report was approved unanimously.

8. **CONSTITUENT COMMENTS**

No Constituent Comments.

9. CHAIR AND BOARD REPORTS

Chair Tina Smith provided a report.

Vice-Chair Paula Stepankowsky provided a report.

Boardmember Linda King provided a report.

Boardmember Jerame Moore provided a report.

10. DIRECTOR'S REPORT

Director's Report –

Library Director Jacob Cole provided a report.

Board Questions –

The Board led a question-and-answer session with Library Staff.

11. OTHER BUSINESS

No Other Business.

12. NEXT REGULAR MEETING

Monday, July 13, 2026 at 4:00pm in the Council Chambers of City Hall.

13. EXECUTIVE SESSION

No Executive Session

14. ADJOURNMENT

The meeting was adjourned by Chair Tina Smith at 4:43pm

James Newkirk

Library Administrative Assistant

Approved: _____

Chair



City of Longview

Summary of Claims



Longview Public Library

Summary of Claims include the first and second claims periods of June consisting of eleven pages of records for the year 2026.

The attached claims have been audited, charged to the proper account, and are within budget appropriation.

Total Amount Paid: \$68,134.43

Dates Paid: 06/15/2026, and 07/01/20263

**Deparmental Expenditure Report
City of Longview**

General

Library

Account #	Description	Amount	Check #	Invoice	Line	Vendor
001.570.LIB.ADMN.5722031.0000.572217.	Books - YS Friends (Storywalk)	114.55	10639	95459174	1	12297 - INGRAM LIBRARY SERVI
001.570.LIB.ADMN.5722031.0000.572217.	Books - YS Friends (Storywalk)	29.95	10641	96357688	1	12297 - INGRAM LIBRARY SERVI
001.570.LIB.ADMN.5722048.0000.572240.	5610 LIBRARY 557B ELEV 5/18-6/17	49.59	10621	333890994 MAY 2026	1	11559 - CENTURY LINK
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	12.38	10643	85417263	1	12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	22.06	10641	94282717	1	12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	9.76	10644	94313731	1	12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	25.36	10641	94462111	1	12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	28.19	10641	94519912	1	12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	4.06	10644	94628924	1	12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	30.28	10641	94811841	1	12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	23.26	10641	94811842	1	12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	59.75	10640	94956941	1	12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	18.80	10642	94956942	1	12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	15.70	10643	94956943	1	12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	19.72	10642	94956944	1	12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	12.47	10643	94956945	1	12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	168.89	10639	94956947	1	12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	29.22	10641	94990890	1	12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	349.25	10639	95162627	1	12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	18.86	10642	95290333	1	12297 - INGRAM LIBRARY SERVI

001.594.LIB.ADMN.5947264.0000.594711.	Books - City	18.86	10642 95290334	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	1,390.46	10639 95290335	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	87.70	10639 95290336	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	19.49	10642 95290337	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	34.41	10640 95290339	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	18.27	10642 95290340	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	19.58	10642 95290341	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	477.04	10639 95290342	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	2,450.45	10639 95429042	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	25.96	10641 95459175	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	17.84	10642 95486555	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	25.97	10641 95486556	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	22.06	10641 95556354	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	45.17	10640 95612033	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	14.30	10643 95612034	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	20.85	10642 95612035	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	18.39	10642 95641608	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	4.90	10644 95641609	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	15.72	10643 95641610	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	64.83	10639 95641611	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	50.02	10640 95641612	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	13.21	10643 95641614	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	13.21	10643 95641615	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	36.82	10640 95641616	1 12297 - INGRAM LIBRARY SERVI

001.594.LIB.ADMN.5947264.0000.594711.	Books - City	29.22	10641 96113079	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	22.06	10641 96131466	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	13.07	10643 96180181	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	12.41	10643 96180182	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	392.72	10639 96180184	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	20.87	10642 96180185	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	317.39	10639 96180186	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	16.66	10642 96180188	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	15.03	10643 96180189	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	66.37	10639 96180190	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	40.98	10640 96180191	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	4.87	10644 96180192	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	20.12	10642 96180193	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	17.54	10642 96180194	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	19.52	10642 96180195	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	40.34	10640 96180196	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	655.09	10639 96180198	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	31.25	10640 96180199	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	1,181.45	10639 96180200	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	134.99	10639 96180201	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	767.63	10639 96180202	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	776.58	10639 96180203	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	17.02	10642 96180204	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	28.75	10641 96180205	1 12297 - INGRAM LIBRARY SERVI

001.594.LIB.ADMN.5947264.0000.594711.	Books - City	15.30	10643 96180206	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	16.54	10642 96180207	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	25.25	10641 96180208	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	13.14	10643 96180209	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	16.34	10642 96180211	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	42.93	10640 96180212	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	15.74	10643 96180213	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	8.19	10644 96180214	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	9.97	10644 96180215	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	43.98	10640 96180216	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	14.49	10643 96180217	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	58.21	10640 96180218	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	25.15	10641 96180219	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	11.73	10643 96206101	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	11.12	10643 96206102	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	24.55	10641 96206103	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	84.51	10639 96206106	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	52.51	10640 96206107	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	63.69	10640 96206108	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	17.64	10642 96206109	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	16.57	10642 96206110	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	11.83	10643 96206111	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	45.13	10640 96206113	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	92.82	10639 96357675	1 12297 - INGRAM LIBRARY SERVI

001.594.LIB.ADMN.5947264.0000.594711.	Books - City	15.64	10643 96357676	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	5.68	10644 96357677	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	52.51	10640 96357678	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	22.84	10641 96357679	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	29.68	10641 96357681	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	24.75	10641 96357682	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	37.76	10640 96357683	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	40.07	10640 96357685	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	67.12	10639 96357686	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	35.13	10640 96357689	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	15.14	10643 96391131	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	40.64	10640 96391132	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	5.70	10644 96417264	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	36.77	10640 96417266	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	13.19	10643 96417267	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	66.93	10639 96417269	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	27.62	10641 96417270	1 12297 - INGRAM LIBRARY SERVI

Library Total

11,864.04

Departmental Expenditure Report
City of Longview

General

Library

Account #	Description	Amount	Check #	Invoice	Line	Vendor
001.570.LIB.ADMN.5722031.0000.572216.	copier/printer maint - may2026	379.67	200876	INV3196773	10 10677 - COPIERS NORTHWEST IN	
Library Total		379.67				

Departmental Expenditure Report
City of Longview

General

Library

Account #	Description	Amount	Check #	Invoice	Line	Vendor
001.594.LIB.ADMN.5947264.0000.594711.	Reissue of ck #10210, never received	80.35	200841	ARL2301701X	1	10639 - LOOKOUT BOOKS
Library Total		80.35				

**Departmental Expenditure Report
City of Longview**

General

Library

Account #	Description	Amount	Check #	Invoice	Line	Vendor
001.570.LIB.ADMN.5722031.0000.572217.	Books - Friends / Altrusa	184.33	10726	96180210	1	12297 - INGRAM LIBRARY SERVI
001.570.LIB.ADMN.5722031.0000.572217.	Books - Friends / Altrusa	352.69	10726	96391133	1	12297 - INGRAM LIBRARY SERVI
001.570.LIB.ADMN.5722035.0000.572220.	Library WIFI and Equipment	1,000.00	10757	3286	1	11640 - SECRETARY OF STATE
001.570.LIB.ADMN.5722035.0000.572220.	Viewscan Microfilm Maintenance Agreement	849.37	10762	396529	1	10188 - TECHNOLOGY UNLIMITED
001.570.LIB.ADMN.5722042.0000.572226.	Library WIFI and Equipment	282.00	10757	3286	2	11640 - SECRETARY OF STATE
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	224.62	10741	0097994	1	11759 - MIDAMERICA BOOKS INC
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	39.98	10741	0098020	1	11759 - MIDAMERICA BOOKS INC
001.594.LIB.ADMN.5947264.0000.594711.	Books - City - CREDIT	-17.53	10726	93808004	1	12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City - CREDIT	-23.37	10726	93808005	1	12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	22.94	10726	94811840	1	12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City - CREDIT	-4.85	10727	95792856	1	12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	201.28	10726	96206104	1	12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	85.97	10726	96206105	1	12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594711.	Books - City - CREDIT	-60.59	10726	96464579	1	12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594712.	Poetry Magazine 1-Year Sub / Keep 1 Year	21.64	10753	LPL 1-year Sub	1	10584 - POETRY FOUNDATION MA
001.594.LIB.ADMN.5947264.0000.594725.	Books - J - Foundation	266.88	10741	0092765	1	11759 - MIDAMERICA BOOKS INC
001.594.LIB.ADMN.5947264.0000.594725.	Books - MJO - Foundation	29.33	10726	96180180	1	12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594725.	Books - Foundation	37.95	10726	96180183	1	12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594725.	Books - MJO - Foundation	267.83	10726	96180187	1	12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594725.	Books - MJO - Foundation	262.10	10726	96180197	1	12297 - INGRAM LIBRARY SERVI

001.594.LIB.ADMN.5947264.0000.594725.	Books - MJO - Foundation	43.82	10726 96180220	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594725.	Books - Foundation	2,089.88	10726 96180221	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594725.	Books - Foundation	257.02	10726 96206112	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594725.	Books - MJO - Foundation	78.22	10726 96206114	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594725.	Books - MJO - Foundation	45.71	10726 96357680	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594725.	Books - Foundation	288.90	10726 96357684	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594725.	Books - MJO - Foundation	81.30	10726 96357687	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594725.	Books - MJO - Foundation	47.22	10726 96417265	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594725.	Books - Foundation	63.71	10726 96417268	1 12297 - INGRAM LIBRARY SERVI
001.594.LIB.ADMN.5947264.0000.594725.	Books - MJO - Foundation	13.18	10727 96417271	1 12297 - INGRAM LIBRARY SERVI
Library Total		7,111.55		

**Deparmental Expenditure Report
City of Longview**

General

Library

Account #	Description	Amount	Check #	Invoice	Line	Vendor
001.570.LIB.ADMN.5722031.0000.572215.	Tech Services Supplies	1,494.19	201025	789644	1	11462 - THE LIBRARY STORE IN
001.570.LIB.ADMN.5722031.0000.572219.	Library Equipment - AV Cart	382.52	201030	209224637	1	10557 - ULINE INC
001.570.LIB.ADMN.5722041.0000.572223.	Kanopy Streaming - Foundation	374.00	200979	508191 - PPU	1	10791 - KANOPY INC
001.570.LIB.ADMN.5722048.0000.572239.	Polaris ILS Annual Sub	42,252.21	200971	INV-INC41883	1	10579 - INNOVATIVE INTERFACE
001.570.LIB.ADMN.5722049.0000.572242.	E-Books and E-Audiobooks	493.48	201002	01452CO26134553	1	10293 - OVER DRIVE INC
001.570.LIB.ADMN.5722049.0000.572242.	E-Books and E-Audiobooks	248.53	201002	01452CO26151655	1	10293 - OVER DRIVE INC
001.570.LIB.ADMN.5722049.0000.572247.	Summer Reading Brochures	1,298.34	201009	851-26	1	10089 - REPROGRAPHICS INC
001.594.LIB.ADMN.5947264.0000.594711.	Audiobooks - City	219.05	200916	2230577	1	10463 - BLACKSTONE PUBLISHIN
001.594.LIB.ADMN.5947264.0000.594711.	Audiobooks - City	305.08	200916	2232150	1	10463 - BLACKSTONE PUBLISHIN
001.594.LIB.ADMN.5947264.0000.594711.	Audiobooks - City	250.61	200916	2234659	1	10463 - BLACKSTONE PUBLISHIN
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	66.65	200950	999102647229	1	10266 - GALE GROUP INC
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	236.31	200950	999102674878	1	10266 - GALE GROUP INC
001.594.LIB.ADMN.5947264.0000.594711.	Books - City	35.49	200950	999102679410	1	10266 - GALE GROUP INC
001.594.LIB.ADMN.5947264.0000.594713.	Media - Music - City	13.79	200994	508732689	1	11695 - MIDWEST TAPE LLC
001.594.LIB.ADMN.5947264.0000.594714.	Media - DVDs - City	120.87	200994	508732652	1	11695 - MIDWEST TAPE LLC
001.594.LIB.ADMN.5947264.0000.594714.	Media - DVDs - City	32.45	200994	508732688	1	11695 - MIDWEST TAPE LLC
001.594.LIB.ADMN.5947264.0000.594714.	Media - DVDs - City	455.09	200994	508764847	1	11695 - MIDWEST TAPE LLC
001.594.LIB.ADMN.5947264.0000.594714.	Media - DVDs - City	180.88	200994	508797265	1	11695 - MIDWEST TAPE LLC
001.594.LIB.ADMN.5947264.0000.594714.	Media - DVDs - City	18.65	200994	508820103	1	11695 - MIDWEST TAPE LLC
001.594.LIB.ADMN.5947264.0000.594714.	Media - DVDs - City	74.63	200994	508863297	1	11695 - MIDWEST TAPE LLC

001.594.LIB.ADMN.5947264.0000.594714.	Media - DVDs - City	29.20	200994 508863298	1 11695 - MIDWEST TAPE LLC
001.594.LIB.ADMN.5947264.0000.594714.	Media - DVDs - City	29.20	200994 508863950	1 11695 - MIDWEST TAPE LLC
001.594.LIB.ADMN.5947264.0000.594714.	Media - DVDs - City	167.95	200994 508891023	1 11695 - MIDWEST TAPE LLC
Library Total		48,779.17		



City of Longview



Surplus Materials Report

Longview Public Library

June 2026

Physical Materials:

- Physical materials added to the catalog: 561
- Physical materials withdrawn from catalog: 465

Net physical materials: 96

Digital Materials:

- Digital materials added to the catalog: 1,824
- Digital materials withdrawn from the catalog: 2,079

Net Digital Materials: -255



Longview Public Library

June 2026

Programs & Services

Highlights

- We registered 275 new patrons and answered at least 2,647 questions at services points. The hidden figure was found 621 times in the kid's area!
- For Summer Reading, we are running two challenges, one for ages 3 and older and a BINGO for babies two and younger. During June we had 826 people register for the 3+ program, logging a total of 5,219 days of reading, and 49 register for the baby program, completing 171 activities so far.
- 300 people turned out for the Reptile Man on June 16. He gave a 40-minute presentation and then stayed for about an hour for people to have one-on-one interactions with his reptiles.
- We had 24 teens attend our Pride Party for Rainbow Community. They made hats out of construction paper, decorated flags, and made colorful pom-poms out of yarn. Attendance for Rainbow Community continues to be great!
- As part of our summer reading programming, we had Justin Pinero volunteer to come and give a talk on Fossil Hunting in the PNW. He is a local rockhound and gave a great presentation on different spots in Washington and Oregon to find fossils, tools you might need and brought a wide selection of fossils for people to view. We had fifty people attend. He had a great message about how looking for rocks and fossils is a great activity for enjoying the outdoors, it is relatively low cost and promotes mindfulness.
- We had our first Junk Journaling workshop on June 22. It was a great chance for people to meet and chat while working on a new creative project. It was a nice mix of teens and adults. We have our second one on August 3.
- Our Romance Book Club met and read an archeology themed romance book, *Digging Dr. Jones*, by Olivia Jackson. While the writing of this one was not up to par, we did have a great time discussing what we didn't like about the book. We had our first male person join our discussion and had nine people attending, a record number.
- Our book club, Books & Banter, read *Hamnet* by Maggie O'Farrell for June. We did an extra step where we invited members to come and enjoy some popcorn and watch the film production of *Hamnet* and then we had our discussion of the book. Having this multi-media experience enriched the reading of the book because the movie was able to act out a portion of the play *Hamlet*, which brought further information to the character's actions, and the book brought so much more detail than the movie could give. Our discussion was richer due to this experience. One of our members sent an email the following day,

I enjoyed the Hamnet discussion last evening! It was so nice being able to hear and share about the questions you posed and the answers - plus tangents - that helped us all understand more about the the time period, and the culture, especially concerning the differences between how people lived in a city versus how they lived on farms.

The author's writing style was a joy to encounter. I don't remember reading anything with her particular way of constructing sentences.

I also enjoyed talking to the women at our end of the table, both before and after the discussion. - and it was nice that Kathy remembered me from times the book group met in the Marion J.O. room.

Thank you, too, for the time and energy you used to arrange for the movie to be shown prior to the discussion. It was probably a long day for you, which I believe all of us at the discussion appreciated.

Next Steps/Coming Soon

- The Summer Picnic is coming up on July 28. Our entertainer this year is Angel Ocasio, and he will be doing a bilingual (English/Spanish) family comedy show.
- Concerts at the Lake start July 9, and we will have the Mobile Library out at every one!

Community Impact

Highlights

- We got a nice email from a story time regular with a photo of a story time we did out at Victoria Freeman Park. She wrote: "Thank you for all you [Becky], Jo, and Jakob do for our community!"

Metrics

Circulation

Libby Checkouts	8038
Kanopy Plays	371
Checkouts	22574
Holds Filled	1033
Drive Thru Visitors	100

The Longview Room had 4 visitors and 25 research questions regarding local history.

Tech Services

Collection Area	New Items Available
Adult Books	125
Youth Books	154
Young Adult	46
Audio/Visual	85
Large Print	25
Mobile Core Collection	77
Other (LOT, Passes, Periodicals)	105
Total	617

Programs & Events

Intended Audience	Number of Programs	Participation
Baby/Preschool	3	140
Kids	9	1190
Teen	5	82
Adult	13	114
All Ages	9	1650
TOTAL	39	3176

Meeting Room Usage

Meeting Room	Total Bookings	Hours of Usage
Testing Office	23	41.5
Board Room	47	88.5
MJO	44	140
Auditorium	23	61
Rotary Room	3	10.5
Other Rooms	6	13
Total	146	354.5

Outreach

Mobile Library	Number of Stops	Patrons Served
Special Event – Abernathy Fish Hatchery	1	78

The Mobile Library was out of service June 2-30 for repairs.

Volunteers

Number of Volunteers	Volunteer Hours
16	94

Financial / Materials

- In June we transitioned away from ADT Security and started using Security Professionals for our burglary and fire alarm monitoring service. In this transition we upgraded a 20+ year old system with new equipment and communication lines at a cost of about \$5100.
- We purchased a new AV cart for our admin team to be able to work remotely around the building.
- We've been granted up to \$4800 by the Secretary of State's office to be able to send Jo and Jakob (\$2400 each) to ALSC in Buffalo this coming fall.

Internal Goals and Strategies

Recent Accomplishments

- We added an intern through the ESD's YES (youth employment services) program. He works 6 hours a week, and his job duties include shelving and working at the registration center for Summer Reading.
- Youth Services staff did a total of 11 school visits in the months of May and June, visiting Mark Morris, Lexington, St. Rose, St. Helens, Olympic, Mint Valley, Columbia Heights, and Mt. Solo and talking to about 2,199 students. Reception was very positive, with many kids excited for this year's theme, Unearth a Story.
- Becky attended the 2026 ALA Annual Conference in Chicago at the end of June. She served on the jury for the 2026 YALSA Excellence in Nonfiction Award and had the rewarding experience of honoring the winners with her fellow jurors. She also attended a number of educational sessions and will have a report out next month.

Next Steps/Coming Soon

- Jakob Collins received a National Games and Libraries Project Fellowship through the Washington State Library is attending a workshop at UW-Madison in July.

Event Photos

