



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Agenda

City Council

*Mayor Erik Halvorson
Mayor Pro Tem Keith Young
Council Member Chris Bryant
Council Member Mike Claxton
Council Member Ruth Kendall
Council Member Kalei LaFave
Council Member Wayne Nichols*

Tuesday, July 14, 2026

6:00 PM

2nd Floor, City Hall

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Office at 360.442.5004 at least 48 hours in advance if you require special accommodations to attend the meeting.

If you are participating virtually, you may submit written comments to the City Clerk's Office with the subject line "Public Comment for Disbursement to City Council."

Virtual attendees may comment verbally during public hearings only and is only permitted for registered attendees. To participate, please contact the Clerk's Office in advance. Use the "raise hand" feature during the hearing, and the Clerk will unmute participants in the order received. If calling in by phone, dial star - 9 to raise your hand.

<https://us02web.zoom.us/j/82394132374>

Telephone options (dial any of the following numbers):

1-253-215-8782 or 1-346-248-7799 or 1-408-638-0968 or 1-669-900-6833

Webinar ID: 823 9413 2374

1. CALL TO ORDER

2. INVOCATION*/FLAG SALUTE

26-00456 BRIAN CUMMINGS, EVANGEL CHRISTIAN FELLOWSHIP

3. ROLL CALL

4. CHANGES /REVISIONS TO THE AGENDA

5. AWARDS

26-00497 PROCLAMATION - PARKS AND RECREATION MONTH JULY 2026; RECIPIENT PARKS AND RECREATION DIRECTOR JUSTIN BROWN & PARKS AND RECREATION BOARD CHAIRPERSON OLIVER BLACK

6. CONSTITUENTS' COMMENTS - NON-AGENDA ITEMS (Thirty Minutes)

7. PRESENTATIONS

- 26-00539 DISCUSSION OF PROPOSED CHANGES TO LMC CHAPTER 11 VEHICLES AND TRAFFIC REGARDING PARKING - DOWNTOWN AND CITYWIDE

RECOMMENDED ACTION:

RECEIVE REPORT ON PROPOSED LMC CHAPTER 11 CHANGES REGARDING PARKING; PROVIDE DIRECTION ON PATH FORWARD

- 26-00540 IT STANDARDS, CAPACITY, AND RESILIENCE BRIEFING

RECOMMENDED ACTION:

COUNCIL DIRECTION ON THE DEVELOPMENT OF COSTED REMEDIATION STRATEGY THAT EVALUATES A MIX OF STAFFING, CONTRACTORS, MANAGED SERVICES, REPRIORITIZATION, AND REDUCED SCOPE

8. **PUBLIC HEARINGS**

- 26-00560 PUBLIC HEARING – AMENDMENT TO THE 2026 – 2031 SIX YEAR TRANSPORTATION IMPROVEMENT PLAN (TIP) AND RIVERCITIES TRANSIT PROGRAM OF PROJECTS (POP)

RECOMMENDED ACTION:

CONDUCT THE PUBLIC HEARING AND ADOPT RESOLUTION NO. 2632.

- 26-00557 ORDINANCE NO. 3579 - PERTAINING TO CONTROLLED SUBSTANCE ABUSE; ADOPTING SECTION 9.26.110 TO THE LONGVIEW MUNICIPAL CODE, ESTABLISHING THE OFFENSE OF RECKLESS EXPOSURE OF A CHILD TO CONTROLLED SUBSTANCES; PROVIDING LEGISLATIVE FINDINGS; CLASSIFYING THE OFFENSE; REFERENCING APPLICABLE GENERAL PENALTY AND CULPABILITY PROVISIONS; AND ESTABLISHING AN EFFECTIVE DATE

RECOMMENDED ACTION:

CONDUCT THE PUBLIC HEARING

9. **CONSTITUENTS' COMMENTS - AGENDA ITEMS (Thirty Minutes)**

10. **BOARD & COMMISSION RECOMMENDATIONS**

11. **ORDINANCES & RESOLUTIONS**

- 26-00566 RESOLUTION NO. 2629 - UPDATE TO PUBLIC WORKS FEE SCHEDULE

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2629

- 26-00541 RESOLUTION NO. 2630 – DECLARING CERTAIN CITY PROPERTY SURPLUS AND AUTHORIZING DISPOSAL

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2630

- 26-00558 RESOLUTION NO. 2631 – DECLARING FIFTY (50) PORTABLE AIR CONDITIONING UNITS SURPLUS AND AUTHORIZING THEIR TRANSFER TO FISH OF COWLITZ COUNTY

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2631

12. **CONSENT CALENDAR**

26-00454 APPROVAL OF JUNE 25, 2026 REGULAR MEETING MINUTES AND JULY 7, 2026 SPECIAL MEETING MINUTES

26-00455 APPROVAL OF CLAIMS

26-00567 SET PUBLIC HEARING FOR AMENDMENTS TO LONGVIEW MUNICIPAL CODE CHAPTER 19.22.025 RELATING TO ACCESSORY DWELLING UNITS AND REPEALING CHAPTER 19.12.055 RELATING TO APPEAL BOARD OF ADJUSTMENT REVIEW AUTHORITY FOR ACCESSORY DWELLING UNITS

RECOMMENDED ACTION:

MOTION TO SET A PUBLIC HEARING AUGUST 11, 2026

26-00565 SET PUBLIC HEARING FOR AMENDMENTS TO LONGVIEW MUNICIPAL CODE CHAPTER 19.40, COUNTY EVENT CENTER ZONING DISTRICT, TO ALLOW FOR ANIMAL SHELTERING AS AN ALLOWED USE AND REDUCING ACCESS RESTRICTIONS TO PEARDALE LANE

RECOMMENDED ACTION:

MOTION TO SET A PUBLIC HEARING AUGUST 11, 2026

26-00570 SET PUBLIC HEARING – 2027-2032 SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AND RIVERCITIES TRANSIT PROGRAM OF PROJECTS (POP)

RECOMMENDED ACTION:

MOTION TO SET THE CITY COUNCIL MEETING ON AUGUST 25, 2026, AS THE DATE AND TIME FOR A PUBLIC HEARING ON THE 2027-2032 SIX-YEAR POP AMENDMENT I

26-00585 RESOLUTION NO. 2634 - AUTHORIZING ACCEPTANCE OF UPDATED OPIOID OVERDOSE PREVENTION GRANT AND EXECUTION OF INTERLOCAL AGREEMENT

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2634

13. **MAYOR'S REPORT**

14. **COUNCILMEMBERS' REPORTS**

15. **CITY MANAGER'S REPORT**

26-00584 SETTLEMENT AGREEMENT WALLIN V. CITY OF LONGVIEW, ET AL

RECOMMENDED ACTION:

MOTION TO APPROVE THE PROPOSED SETTLEMENT IN THE WALLIN V. CITY OF LONGVIEW, ET AL. MATTER AND AUTHORIZE THE CITY MANAGER, WITH LEGAL COUNSEL'S ASSISTANCE, TO FINALIZE AND EXECUTE A SETTLEMENT AGREEMENT AND A MUTUAL RELEASE OF CLAIMS, WITH NO ADMISSION OF LIABILITY, PROVIDING THAT (1) THE CITY WILL PAY PLAINTIFFS \$80,000 IN ATTORNEY FEES AND COSTS; (2) THE CITY WILL CONSIDER REVIEWING ITS PUBLIC RECORDS ACT (PRA) POLICY; AND (3) THE CITY WILL DEVELOP A CELL PHONE ISSUANCE POLICY FOR ELECTED OFFICIALS FOR COUNCIL CONSIDERATION

16. **MISCELLANEOUS**

17. **EXECUTIVE SESSION**

26-00542 RISK OF PROPOSED ACTION PER RCW 42.30.110(1)(iii)

18. ADJOURNMENT

* Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.

NEXT REGULAR COUNCIL MEETINGS:

TUESDAY, JULY 28 2026 – 6:00 P.M.

TUESDAY, AUGUST 11, 2026 – 6:00 P.M.

NEXT SPECIAL COUNCIL WORKSHOP:

TUESDAY, JULY 21, 2026 – 6:00 P.M. – WASTE MANAGEMENT

Proclamation

City of Longview, Washington

Park & Recreation Month

July 2026

WHEREAS, parks and recreation is an integral part of communities throughout this country, including the City of Longview; and

WHEREAS, parks and recreation promotes health and wellness, improving the physical and mental health of people who live near parks; and

WHEREAS, parks and recreation promotes time spent in nature, which positively impacts mental health by increasing cognitive performance and well-being; and

WHEREAS, parks and recreation encourages physical activities by providing space for popular sports, trails, and many other activities designed to promote active lifestyles; and

WHEREAS, park and recreation programming and education activities, such as out-of-school time programming, youth sports, and environmental education, are critical to childhood development; and

WHEREAS, parks and recreation increases a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS, parks and recreation is fundamental to the environmental well-being of our community;

WHEREAS, the U.S. House of Representatives has designated July as Park and Recreation Month; and

NOW, THEREFORE, I, Erik Halvorson, Mayor of the City of Longview, do hereby proclaim July as "Park and Recreation Month," in the City of Longview and encourage all to recognize the benefits derived from the city's parks and recreation resources.

In witness whereof, I have hereunto set my hand and caused the seal of the City of Longview to be affixed this 14th day of July 2026.

Erik Halvorson, Mayor



City of Longview

Agenda Summary

DISCUSSION OF PROPOSED CHANGES TO LMC CHAPTER 11 VEHICLES AND TRAFFIC REGARDING PARKING - DOWNTOWN AND CITYWIDE

RECOMMENDED ACTION:

RECEIVE REPORT ON PROPOSED LMC CHAPTER 11 CHANGES REGARDING PARKING; PROVIDE DIRECTION ON PATH FORWARD

DATE: July 14, 2026

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Community Safety
Empowered & Connected Community
Vibrant Neighborhoods & Public Spaces
Growth & Economic Opportunity

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

The proposed amendments would simplify and update parking regulations in the city, including specific emphasis on time limits in the downtown core. Updated parking regulations would include both on-street parking and off-street parking regulations in city-owned or operated public parking lots.

Two options for amendments to LMC will be proposed:

1. Smaller, targeted amendments to LMC Chapter 11.50 only regarding the downtown core. These code amendments are intended to reflect Council's direction on updating parking time limits in the downtown core previously discussed, and do not impact other.
2. Broader updates to LMC regarding parking regulations city-wide. This would eliminate six (6) chapters of LMC and replace with a single chapter that would encompass parking administration enforcement city-wide, both on-street and off-street. This would include a specific section for the downtown core and include the parking time limits per council direction. Existing parking regulations and requirements elsewhere in the city would remain the same, and rely on signage, curb coloring, or other city-placed notifications regarding parking for designation and enforcement.

The discussion will cover both approaches, and staff will be seeking direction on which path forward is preferred for the upcoming ordinance update hearing.

RECOMMENDED ACTION:

Receive report on proposed changes to LMC Chapter 11 changes regarding parking; provide direction on path forward.

STAFF CONTACT:

Community Development Director Nick Little

Attachments:

1. Option 1 - On Street Downtown Only
2. Option 1 - Off-Street Downtown Only
3. Option 2 - New LMC 11.61 - Replaces existing parking codes

CHAPTER 11.50
ON-STREET PARKING REGULATIONS

§ 11.50.010. On-street parking regulations – Purpose.

In addition to other parking, stopping and standing provisions of this title and those contained in the MTO, this chapter is enacted to regulate the parking of motor vehicles in congested areas of the city. The purpose of this chapter is to designate specific areas of public streets in the city where the parking of motor vehicles is limited, prohibited, or regulated as to the time permitted for such parking, and to impose penalties for the violation of such regulations. The limitations, prohibitions and motor vehicle parking time limits provided by this chapter are intended to reduce traffic obstructions, to provide for the orderly flow of traffic and to encourage economic development and business success in the "downtown" area of the city by providing for limited free on-street parking for customers of stores and shops in the "downtown" area of the city in order to achieve a rapid movement of motor vehicles into and out of the "downtown" area.

(Ord. 2508 § 15, 1993; Ord. 3180 § 1, 2011)

§ 11.50.020. Parking prohibited.

No person shall park a motor vehicle upon any of the streets or portions of streets adjacent or next to curbs which are painted yellow, or upon any of the streets or portions of streets hereinafter described:

- (1) 27th Avenue, from Douglas Street to Colorado Street (east side);
 - (2) 15th Avenue, from Broadway Street to Washington Way (east side);
 - (3) Douglas Street, from 27th Avenue to 30th Avenue (north side);
 - (4) 20th Avenue, from Kessler Boulevard to Nichols Boulevard;
 - (5) Washington Way, from Kessler Boulevard to Nichols Boulevard;
 - (6) Louisiana Street, from Kessler Boulevard to Nichols Boulevard.
- (Ord. 2508 § 15, 1993; Ord. 2829 § 1, 2002; Ord. 3180 § 1, 2011; Ord. 3403 § 1, 2019)

§ 11.50.025. Parking prohibited during 9:00 p.m. to 5:00 a.m. on specified streets and avenues.

No person shall park a motor vehicle upon the following designated streets or portions of streets adjacent or next to curbs between 9:00 p.m. and 5:00 a.m.:

- (1) 15th Avenue on the easterly side between Hudson Street and Delaware Street;
 - (2) 15th Avenue on the westerly side between Hudson Street and a point that is 140 feet northerly of Delaware Street.
- (Ord. 2658 § 1, 1997; Ord. 2673 § 1, 1997; Ord. 2719 § 1, 1999; Ord. 2833 § 2, 2002; Ord. 3180 § 1, 2011)

§ 11.50.027. Parking prohibited during 12:00 midnight to 5:00 a.m. on specified streets and avenues.

No person shall park a motor vehicle upon the following designated streets or portions of streets adjacent or next to curbs between the hours of 12:00 midnight and 5:00 a.m.:

- (1) Washington Way between 15th Avenue and Vandercook Way;
 - (2) 15th Avenue between Washington Way and Hudson Street.
- (Ord. 2834 § 1, 2002; Ord. 3180 § 1, 2011)

§ 11.50.030. Designation of on-street parking spaces – Preparation and maintenance of maps.

- (1) The city engineer shall prepare maps of that portion of the city bounded by 16th Avenue, 11th Avenue, Washington Way and Fir Street. Each block within said area shall be separately mapped and shall bear the block number assigned by existing plats. All on-street parking spaces abutting each such block shall be shown thereon and shall be numbered. The numbering of said parking spaces shall, as to each block, begin with the parking space located nearest the west southwest corner and proceed in a clockwise fashion until all parking spaces lying adjacent to the curbs have been numbered.
 - (2) Parking spaces so mapped and numbered may be referred to by ~~a combination of~~ the block number ~~and~~ and/or the parking space number. Such maps shall contain a "key" that describes the parking limitations that are applicable to each parking space or block, and, ~~by block and space number, each parking space shall be identified as to identify the~~ limitations applicable to such block or parking space. Such maps shall be maintained in a current condition at all times so that by an examination of such a map, a person making the examination can readily determine the location ~~of all on-street parking spaces within a mapped area and the~~ limitations which are applicable to such spaces. ~~All modifications of the city manager pursuant to LMC § 11.50.060 shall be shown on such maps.~~
- (Ord. 2508 § 15, 1993; Ord. 3180 § 1, 2011)

§ 11.50.040. Basic time limitations applicable to on-street parking.

Motor vehicles may be parked on the public streets of the city without charge; provided, however, that between the hours of 8:00 a.m. and 6:00 p.m. on all days except Sundays and legal holidays, except as provided in LMC § 11.50.045, except as provided in 11.50.025, and except as provided in Chapter 11.65 LMC, no person shall park a motor vehicle for more than specified time limitations in the following locations: two hours in any of the parking spaces in the area of the city bounded by the following description:

~~1. Commencing at the intersection of the southerly side of Florida Street to its intersection with the westerly side of 16th Avenue; thence northerly along the westerly side of 16th Avenue to its intersection with the southeasterly side of Washington Way; thence northeasterly along the southeasterly side of Washington Way to its intersection with the easterly side of 11th Avenue; thence southerly along the easterly side of 11th Avenue to its intersection with the southerly side of Michigan Street; thence westerly along the southerly side of Michigan Street to its intersection with the easterly side of 12th Avenue; thence southerly along the easterly side of 12th Avenue to its intersection with the northerly side of Broadway; thence easterly along the northerly side of Broadway to its intersection with the easterly side of 11th Avenue; thence southerly along the easterly side of 11th Avenue to its intersection with the southerly side of Hudson Street; thence westerly along the southerly side of Hudson Street to its intersection with the easterly side of 12th Avenue; thence southerly along the easterly side of 12th Avenue to its intersection with the southerly side of Florida Street; thence westerly along the easterly projection of the southerly side of Florida Street to the centerline of 12th Avenue and the point of beginning of this description, all of which are situated within Plats of Longview number 2, 10, 11, Cowlitz County, Washington.~~

~~2. Block 76 westerly of 12th Avenue to its intersection with Fir Street on the northerly end and Delaware Street on the southerly end.~~

~~Notwithstanding the provisions set forth above in this section, the parking time limits described below shall be applicable to the following specified parking spaces located within said area:~~

~~(1) Fifteen minutes in the following parking spaces:~~

- ~~(a) Block 52, space 1;~~
- ~~(b) Block 69, space 21;~~
- ~~(c) Block 81, space 16;~~
- ~~(d) Block 82, spaces 9 and 10;~~
- ~~(e) Block 85, space 37;~~
- ~~(f) Block 86, space 42;~~
- ~~(g) Block 87, spaces 5 through 9, and space 49;~~
- ~~(h) Block 96, space 10;~~
- ~~(i) Block 98, space 5;~~
- ~~(j) Block 113, spaces 14 and 18.~~

~~(2) Thirty minutes in the following parking spaces:~~

- ~~(a) Block 66, space 2;~~

- ~~(b) Block 69, spaces 11 and 12;~~
- ~~(c) Block 82, spaces 5 through 8;~~
- ~~(d) Block 87, spaces 21 through 24;~~
- ~~(e) Block 97, spaces 1 through 3.~~
- ~~(3) One hour in the following parking spaces:~~
 - ~~(a) Block 54, space 2;~~
 - ~~(b) Block 78, spaces 10 and 11;~~
 - ~~(c) Block 79, spaces 53 through 55;~~
 - ~~(d) Block 81, spaces 13 through 15, and 31 through 33;~~
 - ~~(e) Block 82, spaces 35 through 38;~~
 - ~~(f) Block 85, spaces 3 through 7, 16 through 19, 38 and 39;~~
 - ~~(g) Block 87, spaces 50 through 56;~~
 - ~~(h) Block 88, spaces 4, 5, and 15 through 18;~~
 - ~~(i) Block 99, spaces 6, 7, and 8;~~
 - ~~(j) Block 113, space 16.~~
- ~~(4) Four hours in the following parking spaces:~~
 - ~~(a) Block 112, spaces 16 through 25.~~
- ~~(5) Ten hours in the following parking spaces:~~
 - ~~(a) Block 69, spaces 22 through 28;~~
 - ~~(b) Block 78, spaces 12 through 24, and space 29;~~
 - ~~(c) Block 79, spaces 32 through 52;~~
 - ~~(d) Block 81, spaces 17 through 30;~~
 - ~~(e) Block 82, spaces 15 through 34 and 39 through 42;~~
 - ~~(f) Block 83, spaces 13 through 16;~~
 - ~~(g) Block 84, spaces 1 and 12 through 17;~~
 - ~~(h) Block 85, spaces 12 through 15;~~
 - ~~(i) Block 88, spaces 6 through 14;~~
 - ~~(j) Block 95, spaces 15 through 19;~~

- ~~(k) Block 98, spaces 1 through 4, and 12 through 15;~~
- ~~(l) Block 99, spaces 1 through 5;~~
- ~~(m) Block 125, spaces 1 through 6;~~
- ~~(n) Block 68, spaces 19 through 22;~~
- ~~(o) Block 89, all spaces;~~
- ~~(p) Block 66, spaces 16 through 22;~~
- ~~(q) Block 67, spaces 14 through 18;~~
- ~~(r) Block 65, spaces 1 and 2;~~
- ~~(s) Block 83, spaces 1 and 2;~~
- ~~(t) Block 77, all spaces;~~
- ~~(u) Block 70, spaces 14 and 15;~~
- ~~(v) Block 96, spaces 16, 17, 18 and 19.~~
- ~~(6) Parking prohibited except for business conducted at Longview police department:~~
 - ~~(a) Block 87, spaces 10 through 16.~~
- (1) Two hours in the following locations:
 - (a) 1100, 1200, and 1300 blocks of 15th Avenue;
 - (b); 1100, 1300, and 1400 blocks of 16th Avenue;
 - (b) Southeasterly side of the 1100, 1200, 1300, 1400, and 1500 blocks of Washington Way between the intersection with the civic circle and 11th Ave;
 - (c) The westerly side of the 1600 and 1700 blocks of 11th Avenue between Washington Way and Michigan Street;
 - (d) The 1100 block of Michigan Street between 11th and 12th Avenue;
 - (f) 900 block of Commerce Avenue between Fir Street and Delaware Street.
- (1) Three hours in the following locations:
 - (a) 1100, 1200, 1300, 1400, 1500, and 1600 blocks of Commerce Avenue between Florida Street and Washington Way;
 - (b) 1100, 1200, 1300, and 1400 blocks of 14th Avenue between Florida Street and Maple Street;
 - (c) 1200 and 1300 blocks of Maple Street between 12th and 14th Avenues;
 - (d) 1200 and 1300 blocks of Broadway Street between 12th and 14th Avenues;

(e) 1200 and 1300 blocks of Hudson Street between 12th and 14th Avenues;

(f) 1200 and 1300 blocks of Hemlock Street between 12th and 14th Avenues.

(2) Ten hours in the following locations:

(a) 1000, 1100, 1200, 1300, 1400, 1500, and 1600 blocks of 12th Avenue between Fir Street and Washington Way;

(b) 1000 block of Commerce Avenue between Fir Street and Florida Street;

(c) 1000 block of 14th Avenue between Fir Street and Florida Street;

(d) 1100, 1200, and 1300 block of Vandercook Way between 11th Avenue and Maple Street;

(e) 1100 block of Maple Street between 11th Avenue and 12th Avenue; and the 1400 block of Maple Street between 14th Avenue and 15th Avenue;

(f) 1100 block of Broadway Street between 11th Avenue and 12th Avenue; and the 1400 block of Broadway Street between 14th Avenue and 15th Avenue

(g) 1100 block of Hudson Street between 11th Avenue and 12th Avenue; and the 1400 block of Hudson Street between 14th Avenue and 15th Avenue

(h) 1100 block of Hemlock Street between 11th Avenue and 12th Avenue; and the 1400 block of Hemlock Street between 14th Avenue and 15th Avenue

(i) 1100, 1200, 1300, and 1400 block of Florida Street between 11th Avenue and 15th Avenue Street;

(Ord. 2508 § 15, 1993; Ord. 2782 § 1, 2000; Ord. 2819 § 1, 2001; Ord. 2867 § 1, 2003; Ord. 3117 § 2, 2010; Ord. 3134 § 1, 2010; Ord. 3180 § 1, 2011; Ord. 3206 § 1, 2012; Ord. 3286 § 1, 2014; Ord. 3296 § 1, 2015; Ord. 3299 § 1, 2015; Ord. 3303 § 1, 2015; Ord. 3317 § 1, 2016; Ord. 3354 § 1, 2017; Ord. 3462 § 1, 2022)

§ 11.50.045. Time limits for parking in spaces reserved for disabled persons – Spaces designated.

- (1) It is a parking infraction for motor vehicles that are lawfully parked in parking spaces designated for handicapped persons to be parked in such spaces for more than ~~four successive hours~~the time period specified in 11.50.040 between the hours of 8:00 a.m. and 6:00 p.m. except Sundays and legal holidays.
- (2) Parking spaces, designated for motor vehicles permitted to be parked in handicapped spaces, are the following parking spaces, all of which are situated within Plats of Longview number 2, 10, 11, Cowlitz County, Washington:
 - (a) Block 52, space 4;
 - (b) Block 54, space 1;
 - (c) Block 78, space 3;

(d) Block 79, spaces 7 and 24;

(e) Block 80, space 7;

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- (f) Block 81, space 7;
- (g) Block 82, space 11;
- (h) Block 87, space 13;
- (i) Block 113, space 15;
- (j) Block 115, space 9;
- (k) Block 125, space 11.

(Ord. 2688 § 3, 1998; Ord. 2819 § 2, 2001; Ord. 3180 § 1, 2011; Ord. 3299 § 2, 2015)

§ 11.50.070. Overtime parking – Civil infraction – Penalty.

The parking of a motor vehicle in an on-street parking space in excess of the time limits set forth in this chapter as applicable to such parking space is a parking infraction. The penalty for parking a motor vehicle for a period of time in excess of the time permitted in this chapter, during any calendar quarter period of time, is \$30.00 for the first violation, \$50.00 for the second violation, \$75.00 for the third violation and \$100.00 for the fourth and all subsequent violations.

(Ord. 2508 § 15, 1993; Ord. 2688 § 1, 1998; Ord. 2782 § 3, 2000; Ord. 2819 § 3, 2001; Ord. 2930 § 1, 2005; Ord. 3180 § 1, 2011; Ord. 3462 § 2, 2022)

§ 11.50.080. Additional penalty for failure to pay penalty for parking infraction.

In the event that the penalty imposed for a parking infraction is not paid within 15 calendar days following the date of issuance thereof, an additional penalty of \$40.00 shall be imposed.

(Ord. 2508 § 15, 1993; Ord. 2755 § 4, 1999; Ord. 2819 § 4, 2001; Ord. 3180 § 1, 2011)

§ 11.50.090. Chain parking.

When a motor vehicle is moved out of one parking space anywhere in the 1100, 1200, 1300 or 1400 blocks of Commerce Avenue, or anywhere in the 1200 or 1300 blocks of Broadway, the 1400 block of Fifteenth Avenue or the 900 block of Twelfth Avenue and into another parking space on either side of the street within the same block, on the same calendar day, the two or more continuous parkings of such motor vehicle shall be considered as one continuous parking. For the purposes of this section, "block" means that portion of a street including both sides thereof, lying between two intersections. It is the intent of this section to limit the parking of a motor vehicle to ~~a maximum of two hours' parking time in any one block~~ the maximum time allowed in that block as specified in 11.50.040. The time begins when the motor vehicle is first parked in the block; thereafter, the motor vehicle has a total ~~time of two hours~~ as specified in 11.50.040 in which it may be parked in the block, regardless of how many times the motor vehicle may leave the block during the maximum ~~two-hour~~ period of time.

(Ord. 2782 § 4, 2000; Ord. 3117 § 3, 2010; Ord. 3180 § 1, 2011; Ord. 3462 § 3, 2022)

CHAPTER 11.62
OFF-STREET PARKING REGULATIONS

§ 11.62.010. Classifications of off-street facilities.

In order to reduce congestion, to regulate the orderly flow of traffic, and to provide for public safety, the city has acquired the ownership or control of certain real property which it maintains and/or operates for the off-street parking of motor vehicles. Said off-street parking facilities are hereby designated as Class A, Class B, Class A/B, Class C, Class D and Class E off-street parking facilities as follows:

- (1) Class A. A Class A off-street parking facility is a motor vehicle parking area which parking spaces are ~~limited to a total of three hours per day or are leased for daily contractual parking of motor vehicles. Except for Sundays and legal holidays, between the hours of 8:00 a.m. and 6:00 p.m., available for up to 72 hours.~~ Only motor vehicles displaying a current residential parking permit issued by the Longview police Community and Economic Development Department shall be permitted to park motor vehicles in excess of the ~~three-72~~-hour time limit within Class A off-street parking facilities.
- (2) Class B. A Class B off-street parking facility is a motor vehicle parking area in which certain parking spaces therein are designated and designed for the daily parking of motor vehicles on a leased contractual basis only. Except for Saturdays, Sundays and legal holidays, only motor vehicles displaying a current parking permit issued by the Longview police department shall be permitted to park motor vehicles in such parking spaces between the hours of 8:00 a.m. and 6:00 p.m.
- (3) Class A/B. A Class A/B off-street parking facility is a motor vehicle parking area in which certain designated parking spaces are limited to a total of three hours per day while the remaining unmarked spaces are available for parking by vehicles for up to 72 hours.
- (4) Class C. A Class C off-street parking facility is a motor vehicle parking area which is designated for use only in conjunction with a particular building to which it is adjacent or which is nearby. Parking in Class C off-street parking facilities is prohibited except for motor vehicles, the operators of which are inside or otherwise using the building to which such off-street parking facility is adjacent or nearby.
- (5) Class D. A Class D off-street parking facility is a motor vehicle parking area which is designated for use only in connection with a city park or similar recreational facility. Parking of motor vehicles in Class D off-street parking facilities is permitted only during such times as such park or recreational facility is open for public use plus one-half hour and at a time when the operator of such parked motor vehicle is using such park or recreational facility, or is a spectator at such park or recreational facility; the operator of a motor vehicle which is connected with a boat trailer shall be deemed to be using the park or recreational facility at times when he or she has left the park or recreational facility by boat.
- (6) Class E. A Class E off-street parking facility is a parking area which is adjacent to or nearby a governmental building, in which the parking spaces are designated for

very short-term parking, "visitor parking" or not designated. Undesignated parking spaces within Class E off-street parking facilities may be used for the parking of motor vehicles by employees who are employed in the governmental building which is adjacent to or nearby the off-street parking facility, or by others who have business within such governmental building. Such employees shall not park motor vehicles within spaces marked "for visitors."

- (7) Class C (Administrative). A Class C (administrative) off-street parking facility is a motor vehicle parking area located within a Class A/B off-street parking facility, which is designated by the city manager, or his designee, for use only in conjunction with a particular building to which it is adjacent or which is nearby. Parking in Class C (administrative) parking facilities is prohibited except for motor vehicles, the operators of which are inside or otherwise using the building to which such off-street parking facility is adjacent or nearby. All parking spaces which are so designated shall be clearly marked by signs and significant markings stating that parking therein is limited to those using the particular building to which it is adjacent or nearby.

(Ord. 2508 § 16, 1993; Ord. 2720 § 1, 1999; Ord. 2819 § 9, 2001; Ord. 2990 § 1, 2007; Ord. 3169 § 1, 2011; Ord. 3181 § 1, 2011; Ord. 3249 § 1, 2013)

§ 11.62.020. Signs.

Signs shall be posted at all entrances to off-street parking facilities of the city stating the following:

- (1) The class of the off-street parking facility;
- (2) The parking limitations within the facility;
- (3) That parking in violation of the limitations is a parking infraction;
- (4) That motor vehicles parked in excess of the time limits, or parked when parking is not allowed, may be impounded, and setting forth the requirements of RCW 46.55.070;
- (5) In the case of Class C facilities, such signs shall identify the building to be served by such parking facility.

(Ord. 2508 § 16, 1993; Ord. 3181 § 1, 2011)

§ 11.62.030. Off-street parking regulations and penalties.

- (1) Class A Off-Street Parking Facilities. Between the hours of 8:00 a.m. and 6:00 p.m., except for Sundays and legal holidays, it is a parking infraction to park a motor vehicle in a parking space in a Class A parking facility for a total of more than three hours unless such motor vehicle displays a current parking permit issued by the city of Longview. The penalty for violation of such time limits is \$30.00 for the first violation, \$50.00 for the second violation, \$75.00 for the third violation and \$100.00 for the fourth and all subsequent violations during any calendar quarter.
- (2) Class B Off-Street Parking Facilities. Except for Saturdays, Sundays and legal

holidays, it is a parking infraction to park a motor vehicle in a Class B off-street parking facility of the city unless the motor vehicle so parked displays a current parking permit issued by the city of Longview. If the permit specifies a designated parking space, it is a parking infraction to park such vehicle in any other parking space within such off-street parking facility unless the assigned parking space is occupied by another vehicle. The penalty for violation of this subsection is the sum of \$30.00 for the first violation, \$50.00 for the second violation, \$75.00 for the third violation and \$100.00 for the fourth and all subsequent violations during a calendar quarter. In addition, a motor vehicle parked in violation of this section is subject to impoundment.

- (3) Class A/B Off-Street Parking Facilities. A vehicle may park for up to 72 hours in a Class A/B parking facility except in parking spaces with signage that specifies a lesser time limit which shall be the time limit for that signed space. Only motor vehicles displaying a current residential parking permit issued by the Community and Economic Development Department shall be permitted to park motor vehicles in excess of the 72-hour time limit within Class A/B off-street parking facilities. The penalty for violation of this subsection is \$30.00 for the first violation, \$50.00 for the second violation, \$75.00 for the third violation and \$100.00 for the fourth and subsequent violations in a calendar quarter. In addition, a motor vehicle parked in violation of this section is subject to impoundment.
- (4) Class C Off-Street Parking Facilities. It is a parking infraction to park a motor vehicle in a Class C off-street parking facility of the city during the times when the building which is adjacent to such parking facility is open for public use, and for the two hours immediately preceding the time at which such building is scheduled to open, unless the operator of such motor vehicle is inside or otherwise using the building to which such off-street parking facility is adjacent or nearby. The penalty for violation of this section is the sum of \$25.00. Furthermore, any motor vehicle parked in violation of this section is subject to impoundment.
- (5) Class D Off-Street Parking Facilities. It is a parking infraction to park a motor vehicle in a Class D off-street parking facility of the city in violation of LMC § 11.62.010(5) or to park a motor vehicle in places other than those spaces that are marked for the parking of such motor vehicles. The penalty for violation of this section is the sum of \$20.00. Furthermore, any motor vehicle parked in violation of this section is subject to impoundment.
- (6) Class E Off-Street Parking Facilities. It is a parking infraction to park a motor vehicle in a Class E off-street parking facility of the city in violation of LMC § 11.62.010(6). The penalty for violation of this section is the sum of \$5.00. Furthermore, any motor vehicle parked in violation of this section is subject to impoundment.
- (7) All Classes of Off-Street Parking Facilities. It is a parking infraction to park a motor vehicle in any class of off-street parking facility of the city between the hours of 2:00 a.m. and 6:00 a.m. on those days when such parking is prohibited as stated in signs posted in accordance with LMC § 11.62.020. The penalty for such violation of this section is the sum of \$20.00, and any motor vehicle so parked is subject to impoundment.

(Ord. 2508 § 16, 1993; Ord. 2516 § 1, 1993; Ord. 2688 § 2, 1998; Ord. 2782 § 5, 2000;

Ord. 2819 § 10, 2001; Ord. 2867 § 2, 2003; Ord. 2930 § 2, 2005; Ord. 2990 § 2, 2007; Ord. 3138 § 1, 2010; Ord. 3169 § 2, 2011; Ord. 3181 § 1, 2011; Ord. 3249 § 2, 2013; Ord. 3462 § 4, 2022)

§ 11.62.032. Special exemptions to time limit.

- (1) The ~~three~~⁷²-hour time limit for A and A/B for off-street parking facilities set forth in LMC § 11.62.010~~(1) and~~ (3) shall not apply to motor vehicles parking ~~in the A/B parking lot described in LMC § 11.62.100(3)(g) which display a valid senior citizen center parking permit issued pursuant to LMC § 11.63.040~~ residential parking permit issued pursuant to LMC 11.62.140.
- (2) The city manager, or his/her designee, shall have the authority to authorize the use of temporary parking permits for use of on- or off-street parking for the purpose of attendance or participation in an event or activity that promotes the economic or cultural interests of the citizens. Upon direction of the city manager, or his/her designee, the temporary parking permit shall be issued by the Longview police department, for a time not to exceed eight hours for any day, to occupy any nonleased parking space in the following areas:
 - (a) Block 78S – Consolidated lot;
 - (b) Block 78N – Senior lot;
 - (c) Block 79E – Schneider lot;
 - (d) Block 80 – Commerce Plaza;
 - (e) Block 81 – Kortens;
 - (f) Block 85 – Penny's;
 - (g) Block 86 – Merc;
 - (h) Block 87 – Johnson; and/or
 - (i) Any on-street parking.

(Ord. 2965 § 1, 2006; Ord. 3135 § 1, 2010; Ord. 3181 § 1, 2011; Ord. 3441 § 1, 2021)

§ 11.62.040. Additional penalty for failure to pay penalty for parking violation.

In the event that the penalty imposed for a parking infraction is not paid within 15 calendar days following the date of issuance thereof, an additional penalty of \$40.00 shall be imposed.

(Ord. 2508 § 16, 1993; Ord. 2755 § 7, 1999; Ord. 2819 § 5, 2001; Ord. 3181 § 1, 2011)

§ 11.62.050. Impounding – Class A, B, A/B, and E facilities.

A motor vehicle parked in violation of this chapter and subject to impoundment may be impounded in accordance with the provisions of this code and the provisions of Chapter 46.55 RCW. The police department of the city shall have the authority to request such impounding from off-street parking facilities designated as Class A, B, A/B and E and

§ 11.62.050

§ 11.62.100

to provide a signed authorization to the registered tow truck operator directing such impounding.

(Ord. 2508 § 16, 1993; Ord. 2755 § 8, 1999; Ord. 3181 § 1, 2011)

§ 11.62.060. Impounding – Class C facilities.

A motor vehicle parked in violation of this chapter and subject to impoundment may be impounded in accordance with the provisions of this code and the provisions of Chapter 46.55 RCW. The department head responsible for the operation and supervision of a building served by a Class C off-street parking facility or the person or persons within his department designated by him in writing shall have the authority to request impounding from such Class C facility and to provide a signed authorization to the registered tow truck operator directing such impounding.

(Ord. 2508 § 16, 1993; Ord. 3181 § 1, 2011)

§ 11.62.070. Impounding – Class D facilities.

A motor vehicle parked in violation of this chapter and subject to impoundment may be impounded in accordance with the provisions of this code and the provisions of Chapter 46.55 RCW. The director of parks and recreation or such person or persons within his department that are designated by him in writing shall have the authority to request impounding from Class D facilities and to provide a signed authorization to the registered tow truck operator directing such impounding.

(Ord. 2508 § 16, 1993; Ord. 3181 § 1, 2011)

§ 11.62.080. Impoundment of vehicles with expired tabs on city lots.

In addition to the other provisions of this chapter, a law enforcement officer may impound a vehicle with an expired registration of more than 45 days and provide for its prompt removal to a place of safety, when such vehicle is parked in a city owned public off-street parking facility.

(Ord. 3289 § 1, 2015)

§ 11.62.090. Movement of motor vehicles – Presumption of violation.

It is presumed that if a motor vehicle is parked in a Class A or Class A/B off-street parking facility, and is parked within such facility more than three hours later on the same day, even if located in a different designated parking space, that the parking of such motor vehicle is in violation of the time limits relating to such off-street parking facility, and a notice of parking infraction may be issued for overtime parking by the parking control officer.

(Ord. 2508 § 16, 1993; Ord. 3181 § 1, 2011)

§ 11.62.100. Off-street parking facilities designated.

Off-street parking facilities owned and/or operated by the city are hereby designated by class, as follows:

- (1) Class A:

- (a) Parking lot fronting on 14th Avenue, between Hudson and Hemlock; Plat of Longview No. 2;
 - (b) Parking lot fronting on 14th Avenue, between Maple and Broadway; situated in Block 85, Plat of Longview No. 2;
 - (c) Parking lot fronting on 14th Avenue, between Broadway and Hudson; situated in Block 86, Plat of Longview No. 2.
- (2) Class B:
- (a) Parking lot fronting on Broadway and 15th Avenue; situated on Lots 7 and 8, Block 111, Plat of Longview No. 11;
 - (b) Parking lot fronting on Olympia Way and on Hudson Street; situated on Lot 8, Block 112, Plat of Longview No. 11.
- (3) Class A/B:
- (a) Parking lot fronting on 12th Avenue, between Maple and Broadway; situated in Block 81, Plat of Longview No. 2;
 - (b) Parking lot fronting on 12th Avenue, between Hudson and Hemlock; situated in Block 79, Plat of Longview No. 2;
 - (c) Parking lot fronting on 12th Avenue, between Broadway and Hudson; situated in Block 80, Plat of Longview No. 2;
 - (d) Parking lot fronting on 12th Avenue, between Hemlock Street and Florida Street; situated on Lots 9, 10, 11 and 12, Block 78, Plat of Longview No. 10;
 - (e) Twenty designated spaces, between the hours of 8:00 a.m. and 6:00 p.m., unless special signs are displayed for a special event at the Senior Center, in the parking lot located on the easterly side of Commerce Avenue between Hemlock Street and Florida Street; situated in Block 78, Plat of Longview No. 10;
- (4) Class C and Class C (Administrative):
- (a) Parking lots adjacent to and easterly, northerly and westerly of the Longview Public Library; situated in Blocks 127 and 136, Plat of Longview No. 12;
 - (b) Parking lot adjacent to the Longview Senior Center located on Commerce Avenue between Hemlock Street and Florida Street; situated in Block 88, Plat of Longview No. 2.
- (5) Class D:
- (a) Parking lots situated on the site of public parks in the city of Longview;
 - (b) Parking lots adjacent to and providing parking for recreational and/or cultural buildings of the city of Longview, including but not limited to the McClelland

Arts Center and the Columbia Theater Performing Arts Center.

(6) Class E:

- (a) Parking lots situated northerly and southerly of the Longview City Hall, between Broadway and Hudson; situated in Block 112, Plat of Longview No. 11.
- (b) Bus transfer lot situated northerly of the bus transfer station located on 12th Avenue between Hemlock Street and Florida Street, situated in Lots 2, 3, 4, 5, 6, 7 and 8, Block 78, Plat of Longview No. 10.

(Ord. 2508 § 16, 1993; Ord. 2720 § 2, 1999; Ord. 2819 §§ 11, 13, 2001; Ord. 2991 § 1, 2007; Ord. 3144 § 1, 2010; Ord. 3181 § 1, 2011; Ord. 3249 § 3, 2013; Ord. 3441 § 2, 2021)

§ 11.62.110. Records.

Copies of all notices attached to vehicles pursuant to LMC § 11.60.070 shall be delivered to the Longview police department. The police department shall keep an accurate record of all such notices, together with the location, date and time of all overtime parking within off-street parking facilities of the city, the make and the state license number of vehicles to which such notices have been attached, and any other facts which may contribute to an understanding of the circumstances attending such overtime parking. (Ord. 2508 § 16, 1993; Ord. 2755 § 10, 1999; Ord. 3181 § 1, 2011)

§ 11.62.120. Classification of off-street parking facilities.

- (1) By reason of the changing character of business activities conducted in the area served by the off-street parking facilities of the city, as described in this chapter and in Chapters 11.60 and 11.63 LMC, and the need to accommodate such changes in business activities and the demand for public parking by changing the class of a parking facility or by increasing or decreasing the Class B use of such facilities, the city manager may direct such changes in the class designation of off-street parking facilities as he deems necessary and appropriate.
- (2) Action taken pursuant to this section by the city manager shall be reported to the city council for its approval or disapproval. If not disapproved, any such action shall be deemed ratified by the city council.
- (3) Action taken pursuant to this section and approved or ratified as provided herein shall be reviewed annually, and appropriate amendments to this code shall be presented to the city council. Action taken by the city manager pursuant to this section shall be deemed valid unless and until disapproved by the city council.

(Ord. 2720 § 3, 1999; Ord. 3181 § 1, 2011)

§ 11.62.130. Off-street parking permits.

Off-street parking permits may be sold and issued to the owners or operators of motor vehicles for the parking of motor vehicles in ~~Class A and~~ Class B off-street parking

facilities of the city. The number of permits applicable to each parking facility, the duration of such permits, and the amount to be charged for such permits shall be determined by the city manager subject to the recommendations of the Longview downtown advisory committee. All such permits shall be sold and distributed by the city of Longview, and shall be designed to be affixed to motor vehicles in a manner and in a location that enables effective enforcement of this chapter. Permits issued pursuant to this chapter shall not be transferable, resold or duplicated. The amount paid for a permit issued pursuant to this chapter shall not be refundable. All such permits must be displayed hanging from the rear view mirror of the vehicle to which such permit is issued, or at such other place as is designated by the city of Longview. Such parking permits shall be applicable only to a specific off-street parking facility and no others. (Ord. 2819 § 12, 2001; Ord. 3181 § 1, 2011; Ord. 3249 § 4, 2013; Ord. 3462 § 5, 2022)

11.62.140 Residential Parking Permits

Off-Street residential parking permits may be sold and issued to owners or operators of motor vehicles for the parking of motor vehicles in Class A or Class A/B off-street parking facilities in excess of the 72-hour time limitations.

- (1) Cost for each permit shall be as established on the Community and Economic Development master fee schedule.
- (2) Each permit issued in this manner shall have a duration of one (1) year starting from the date of issuance. Upon expiration, it is the responsibility of the owner or operator to renew the permit, including payment of the yearly residential parking permit fee as established on the Community and Economic Development master fee schedule.
- (3) Permits issued pursuant to this chapter shall not be transferable, resold or duplicated. The amount paid for a permit issued pursuant to this chapter shall not be refundable.
- (4) Residential parking permits shall be issued only to those currently residing in the downtown area of the city. For the purposes of this code section, the downtown area is defined as the area bounded on the north by Maple Street; on the south by Florida Street; on the east by 14th Avenue, and on the west by 12th Avenue.
 - a. Proof of residency shall be provided to the city prior to the issuance of any residential parking permit. Proof of residency may be provided in the form of a current signed lease, utility billing account, or other clear proof of residency as determined by the Director of Community and Economic Development.
- (5) A maximum of two residential parking permits may be issued to a single residential unit.

LMC 11.61 Parking

11.61.010 Purpose

The provisions of this chapter regulate parking, standing and stopping of vehicles upon streets and ways open to the public, and within city owned or operated public parking lots within the city of Longview. Pursuant to Chapter 11.02 LMC, the city has adopted by reference sections of certain state statutes, including sections of the model traffic ordinance, which provide for the regulation of parking, stopping or standing of vehicles in addition to the provisions of this chapter.

The **city manager or their designee** may impose time limits, including but not limited to hours and days of the week, when such time limits shall be effective upon parking in any portion of any street or city-owned or operated off-street parking facility. The **city manager**, in coordination with the **city engineer**, shall provide for the posting of signs giving notice of such time limits and special restrictions. In the absence of signs giving notice of such special restrictions, the general provisions of the traffic code shall govern.

11.61.020 Parking Restricted – General

General parking restrictions are adopted to regulate parking with respect to common concerns found on city streets and ways and are generally applied. General parking restrictions include, but are not limited to, parking setback distances from driveways, intersections, fire hydrants, crosswalks, stop signs, yield signs, signals, and railroad crossings. General parking restrictions also prohibit the parking of any vehicle on a sidewalk, crosswalk, within an intersection, on a bridge, on railroad tracks, or in roadway medians. General parking restrictions are found within the adopted model traffic ordinance, LMC Chapter 11.02.

11.61.030 Parking Restricted – On-Street

(1) Prohibited Parking. It is a civil infraction to park or stand a motor vehicle in violation of the following parking prohibitions:

- (a) Curb is red, which shall mean no parking at any time due to fire lane;
 - (b) Curb is yellow, which shall mean no parking due to delivery lane or other parking restriction;
 - (c) Any area marked by City of Longview placed signs as “No Parking”;
 - (c) Any area marked with City of Longview placed signs that identifies a time limitation or modifies parking provisions otherwise established in LMC.
- (2) In addition to time limits otherwise set forth in this code, whether or not posted upon streets, it is unlawful to park or stand any motor vehicle or trailer in one place upon a city street within the city limits of Longview for a time period exceeding 72 consecutive hours.
- (3) Time limit zones. No person having control over a vehicle may park such vehicle beyond the time limit permitted by official signs.
- (4) Chain Parking. No person having control over a vehicle may park such vehicle beyond the time limit permitted by official signs. Where a time limit is established by official signs, no person having control over a vehicle may re-park that vehicle on either side of the same street in order to extend the vehicle's parking time beyond the time limits established. For purposes of this section, a vehicle shall be deemed to be re-parked and in violation of this section despite any movement of the vehicle unless the vehicle is moved to a different block of the street, or to a street with a different street name than the street the vehicle was originally parked upon.
- (5) Stopping, standing, or parking. In addition to provisions of this section and the Washington Model Traffic Ordinance adopted by Chapters 11.02 LMC, no person may park or leave any vehicle, whether attended or unattended, upon the traveled portion of the roadway in such a manner as to block or obstruct the flow of vehicular traffic.
 - (a) This section does not apply to the driver of any vehicle which is disabled in such a manner and to such extent that it is impossible to avoid stopping and temporarily leaving the vehicle in such a position. The driver shall nonetheless arrange for the prompt removal of the vehicle as required by subsection (c) of this section.
 - (b) this section does not apply to the driver of a public transit vehicle who temporarily stops the vehicle upon the roadway for the purpose of and while actually engaged in receiving or discharging passengers at a marked transit vehicle stop zone, or to the driver of a vehicle when actually engaged in the collection of solid waste, recyclables, or yard waste under authority of the city,

so long as the vehicle is not parked or left for a longer time than reasonably necessary.

- (c) It is unlawful for the operator of a vehicle to leave the vehicle unattended within the limits of the roadway unless the operator of the vehicle arranges for the prompt removal of the vehicle.

11.61.035 Parking Time Restriction – Downtown Core

In order to provide clarity and certainty regarding parking time limits in the downtown core, the city has identified the following specific time limitations in the downtown core area. For the purposes of this section, the downtown core is defined as those portions of 12th Avenue, Commerce Avenue, and 14th Avenue between Washington Way and Florida Street; and those portions of Vandercook Way, Maple Street, Broadway Street, Hudson Street, Hemlock Street, and Florida Street between 11th Avenue and 15th Avenue. Appropriate signage shall be maintained in these areas reflecting the specific time limitations identified in this section.

Except as provided in LMC 11.65, no person shall park a motor vehicle for more than the following specified time limitation in the following areas:

(1) Three hours in the following locations:

- (a) 1100, 1200, 1300, 1400, 1500, and 1600 blocks of Commerce Avenue between Florida Street and Washington Way;
- (b) 1100, 1200, 1300, and 1400 blocks of 14th Avenue between Florida Street and Maple Street;
- (c) 1200 and 1300 blocks of Maple Street between 12th and 14th Avenues;
- (d) 1200 and 1300 blocks of Broadway Street between 12th and 14th Avenues;
- (e) 1200 and 1300 blocks of Hudson Street between 12th and 14th Avenues;
- (f) 1200 and 1300 blocks of Hemlock Street between 12th and 14th Avenues.

(2) Ten hours in the following locations:

- (a) 1000, 1100, 1200, 1300, 1400, 1500, and 1600 blocks of 12th Avenue between Fir Street and Washington Way;

- (b) 1000 block of Commerce Avenue between Fir Street and Florida Street;
- (c) 1000 block of 14th Avenue between Fir Street and Florida Street;
- (d) 1100, 1200, and 1300 block of Vandercook Way between 11th Avenue and Maple Street;
- (e) 1100 block of Maple Street between 11th Avenue and 12th Avenue; and the 1400 block of Maple Street between 14th Avenue and 15th Avenue;
- (f) 1100 block of Broadway Street between 11th Avenue and 12th Avenue; and the 1400 block of Broadway Street between 14th Avenue and 15th Avenue
- (g) 1100 block of Hudson Street between 11th Avenue and 12th Avenue; and the 1400 block of Hudson Street between 14th Avenue and 15th Avenue
- (h) 1100 block of Hemlock Street between 11th Avenue and 12th Avenue; and the 1400 block of Hemlock Street between 14th Avenue and 15th Avenue
- (i) 1100, 1200, 1300, and 1400 block of Florida Street between 11th Avenue and 15th Avenue Street.

11.61.045 Off-Street Parking on Municipal Property

In order to reduce congestion, to regulate the orderly flow of traffic, and to provide for public safety, the city has acquired the ownership or control of certain real property which it maintains and/or operates for the off-street parking of motor vehicles. The provisions of this section applies to all city-owned and operated off-street parking facilities within the city limits of Longview.

(1) Signs. Appropriate signs shall be posted at all entrances to off-street parking facilities of the city. The signs shall reasonably inform the public of parking time limitations and/or other restrictions or regulations enacted herein. Neither failure of a person to observe any sign nor the nonexistence of a sign in a particular location shall be a defense to any violation of LMC Chapter 11.

(2) Time Limitations. Unless otherwise indicated by City of Longview-placed sign or a valid residential or special parking permit issued pursuant to LMC 11.61.050 or 11.61.055, it is unlawful to park or stand any motor vehicle, recreational vehicle, or trailer in a city owned or operated off-street parking lot for a time period exceeding 72 consecutive hours.

11.61.047 Impoundment

A motor vehicle parked in violation of this chapter and subject to impoundment may be impounded in accordance with the provisions of this code and the provisions of Chapter [46.55](#) RCW. The police department of the city shall have the authority to request such impoundment from on-street and off-street parking facilities and to provide a signed authorization to the registered tow truck operator directing such impounding. In addition to the other provisions of this chapter, a law enforcement officer may impound a vehicle with an expired registration of more than 45 days and provide for its prompt removal to a place of safety, when such vehicle is parked in a city owned public off-street parking facility.

11.61.050 Downtown Core Off-Street Residential Parking Permits

Off-Street residential parking permits may be sold and issued to owners or operators of motor vehicles for the parking of motor vehicles in the off-street parking facilities located within the downtown core area in excess of the 72-hour time limitations. Residential parking permits shall be issued only to those currently residing in the downtown core area of the city, and only for those off-street parking facilities located within the downtown area. For the purposes of this code section, the downtown core is the area defined in LMC 11.61.035.

- (1) Cost for each permit shall be as established on the Community and Economic Development master fee schedule.
- (2) Each permit issued in this manner shall have a duration of one (1) year starting from the date of issuance. Upon expiration, it is the responsibility of the owner or operator to renew the permit, including payment of the yearly residential parking permit fee as established on the Community and Economic Development master fee schedule.
- (3) Permits issued pursuant to this chapter shall not be transferable, resold or duplicated. The amount paid for a permit issued pursuant to this chapter shall not be refundable.
- (4) Proof of residency shall be provided to the city prior to the issuance of any residential parking permit. Proof of residency may be provided in the form of a current signed lease, utility billing account, or other clear proof of residency as determined by the **Director of Community and Economic Development**.
- (5) A maximum of two residential parking permits may be issued to a single residential unit.

11.61.055 Special Parking Permits

11.61.060 Amendment of Parking Regulations

The **city engineer** may, from time to time, provide for different or additional parking restrictions or the installation of different or additional traffic control devices subject always to the provision that any such restriction or regulation be properly posted in the area affected. **The city council retains final authority in all parking matters.**

11.61.070 City Engineer - Authority

The **public works director** or his/her designee is authorized to exercise the powers and duties of traffic engineer as authorized pursuant to RCW 46.90.260 and 46.90.270, and the Model Traffic Ordinance contained in LMC 11.02, all as now or hereafter amended.

11.61.080 Enforcement

Whenever parking time is limited or prohibited on designated streets or off-street parking facilities, it shall be the duty of the **public works director** and/or his/her designee to erect appropriate signs, curb painting or other appropriate markings giving notice thereof, and no such regulations shall be effective and enforceable unless said signs or other such markings are erected and in place at the time of the alleged offense.

In checking for overtime parking, police officers are authorized to use chalk marks on the tires of parked vehicles, or any other identifying mark that does not deface the vehicle, and it is unlawful for any person to erase or obliterate such mark for the purpose of interfering with such checking for overtime parking.

11.61.090 Violation an Infraction

Any violation of the parking prohibitions and restrictions provided in this chapter shall be designated as a traffic infraction and punishable in accordance with state law and/or local

ordinance. The monetary penalty shall be set by the city manager and adopted by resolution by the city council.

11.61.100 Monetary Penalty – Failure to Respond

In the event that the penalty imposed for a parking infraction is not paid within 30 calendar days following the date of issuance thereof, an additional penalty shall be imposed in accordance with the aforementioned parking penalty fine schedule in LMC 11.61.070 as set the city manager and adopted by city council resolution.



City of Longview

Agenda Summary

IT STANDARDS, CAPACITY, AND RESILIENCE BRIEFING

RECOMMENDED ACTION:

COUNCIL DIRECTION ON THE DEVELOPMENT OF COSTED REMEDIATION STRATEGY THAT EVALUATES A MIX OF STAFFING, CONTRACTORS, MANAGED SERVICES, REPRIORITIZATION, AND REDUCED SCOPE

DATE: July 14, 2026

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Future-Ready infrastructure
Responsible & Honest Governance

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

Staff will provide an overview of the City's current information technology service model, including the breadth of services supported, major workload demands, Tyler ERP project impacts, delayed technology initiatives, technology lifecycle and maintenance pressures, and succession and institutional knowledge concerns.

The briefing will also provide independent benchmarking context, outline planned improvements to IT strategic planning and governance, and present potential approaches for addressing identified capacity and service-delivery gaps. Options may include internal staffing, contractors, managed services, reprioritization, or reduced service scope.

RECOMMENDED ACTION:

Staff will seek Council direction on the development of a costed remediation strategy for future budget consideration, including anticipated costs, implementation timing, service impacts, and tradeoffs.

STAFF CONTACT:

IT Director Mike Sullivan

Attachments:

1. Longview IT - Public Session - Capacity Briefing

IT Standards, Capacity, and Resilience

Public briefing: Shortcomings, workload constraints, and options for Council direction

Public Session: IT standards, capacity, and resilience briefing

Purpose of the briefing

Identify the issue first; choose the remedy second.

This briefing is intended to help Council understand where the City's current technology service model is experiencing capacity gaps and where workload is affecting the timely completion of required work.

1 Identify shortcomings

Capacity, governance, standards, lifecycle, documentation, and project delivery gaps.

2 Explain service impact

Delayed projects, competing priorities, and reduced ability to complete required work on time.

3 Review remedy options

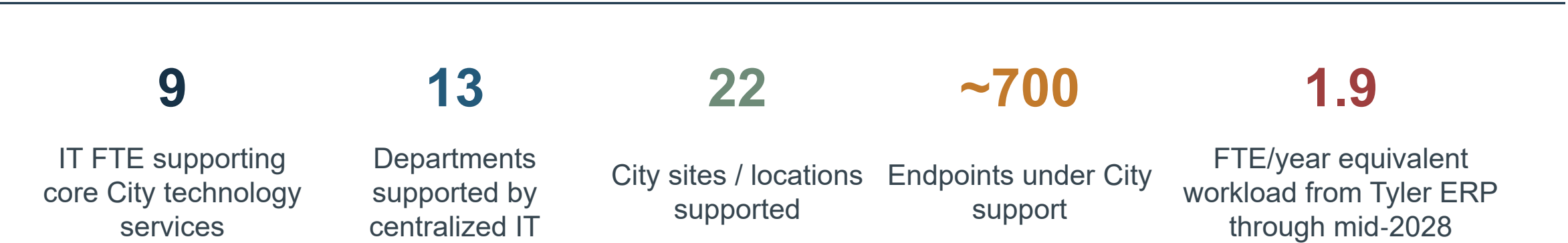
Staffing, contractors, managed services, reprioritization, and reduced scope each have tradeoffs.

4 Ask for direction

Council direction is needed on risk tolerance and the preferred remediation strategy.

Current operating reality

The City’s technology footprint has grown faster than its operating capacity.



The issue is not whether IT is busy. The issue is whether the current model can meet minimum standards while also delivering ERP, infrastructure lifecycle work, governance, data/document management, and daily support.

Source: City IT baseline; Tyler ERP workload estimate; current IT planning materials.

What are nine people responsible for?

The service catalog identifies 19 recurring City technology service areas.

The City's IT team does not support one system or one department. It operates a broad internal-service portfolio across daily support, enterprise applications, infrastructure, compliance, documentation, and emergency-response readiness.

1. Service Desk & End User Support

2. Identity & Access Management

3. Endpoint Lifecycle & Refresh

4. Endpoint Management & Configuration

5. Endpoint Security & Compliance

6. Email & Calendaring

7. Collaboration & Meetings

8. File Storage & Content Collaboration

9. Network Connectivity & Perimeter Security

10. ERP Services / Tyler Transition

11. GIS Services

12. WTP OT/SCADA Technology Support

13. Public Safety Technology Support

14. Workplace Tech: Phones, mobile, print

15. Vendor-Hosted Digital Services

16. Datacenter Operations

17. Backup, Recovery & Disaster Recovery

18. Cybersecurity Incident Response & Security Ops

19. Facilities A/V & Meeting Spaces

The breadth of services matters because daily support, enterprise projects, infrastructure lifecycle, compliance, documentation, and emergency response all draw from the same small team.

Technology standards, requirements, and management expectations

The City is expected to maintain more than basic help desk support.

CIS Controls

Operational cybersecurity framework and maturity benchmark.

CJIS

Security requirements applicable to systems and access involving criminal justice information.

Public records / data governance

Records, retention, searchability, stewardship, and defensible information management.

Vulnerability remediation

Risk-based correction of known weaknesses and documented exception handling.

Cyber insurance

Ability to support underwriting representations with evidence of operating controls.

Municipal IT best practices

Lifecycle, documentation, governance, resilience, and service-management practices.

Current workload creates increasing pressure on the City's ability to complete standards-related, compliance, lifecycle, governance, and documentation work on schedule.

Technology management expectations

Public-safe summary of what a modern municipal IT function must manage.

Supported platforms

Maintain supported, reliable technology platforms and avoid unmanaged lifecycle risk.

Predictable maintenance

Complete required maintenance, restarts, validation, and lifecycle work on schedule.

Policy and documentation

Maintain current policies, procedures, inventories, system records, and evidence.

Regulatory alignment

Support requirements that apply to public safety, records, finance, utility, and City operations.

Major project delivery

Keep ERP and other enterprise projects moving without crowding out core operations.

Managed deferrals

Document what must be delayed, who owns it, and what tradeoffs are being accepted.

Management goal: Required work should have visible priorities, accountable owners, realistic timelines, and documented deferral decisions.

Delayed work: Capacity is now creating a project backlog

Public view: numbers and categories only.

19

Significant initiatives delayed, slowed, or unable to complete on desired timeline

4

Urgent / important initiatives requiring near-term attention

15

Important initiatives delayed behind immediate operational demands

The delayed work spans five broad categories:

Technology controls and compliance work

Core infrastructure lifecycle

Enterprise systems and ERP

Governance, policy, and documentation

Data cleanup and service management

Management focus: Create a visible, prioritized initiative backlog with accountable ownership and realistic delivery timelines.

ERP is a major workload driver

The Tyler ERP project is consuming capacity that would otherwise support standards and project delivery.

1.9 FTE

Annual equivalent workload currently assigned to ERP meetings and project work

Mid-2028

Current expected project horizon before considering additional modules

0

No dedicated additional capacity was added when the ERP workload was assigned

ERP is essential to City operations, but it competes directly with infrastructure upgrades, standards compliance work, service management, documentation, and department support.

If additional ERP scope is added, the capacity impact may extend beyond the current project timeline.

Succession and institutional knowledge risk

Long-tenured technical knowledge is a City asset, but it also creates continuity exposure.

4

Key IT employees
with 22+ years of City
service

2

Key IT employees
with 30+ years of City
service

Management implications

The City must preserve operational knowledge before vacancies, retirements, or extended absences reduce resilience.

Knowledge concentration in a
small number of people

Limited cross-training for complex
systems

Documentation gaps become
operational risk

Vacancies would reduce already
limited project capacity

Succession planning competes
with daily operations and ERP

Maintenance work is not consistently reaching timely closure

The issue is completion capacity, not whether work is being identified.

What is happening

- Required maintenance is identified and worked
- Some work remains incomplete after the normal cycle
- Coordination often depends on maintenance windows, vendor coordination, testing, restarts, and troubleshooting
- Older systems require both current maintenance and lifecycle planning

Why it matters

- Delayed closure increases operational uncertainty
- Deferred work accumulates and competes with ERP and daily support
- Incomplete lifecycle work becomes harder and more expensive over time
- Leadership needs visibility into accepted delay and service tradeoffs

Public takeaway: Technology maintenance is not just “install updates.”
It requires capacity for scheduling, testing, validation, documentation, and follow-through across the City’s systems.

What happens if capacity does not change?

If capacity does not change, priorities must.

Daily Operations + ERP + Required Lifecycle Work + Governance/Documentation + New Projects > Available Capacity

Limit intake of new discretionary technology projects

Extend timelines for noncritical modernization work

Reduce proactive department consulting and process-improvement support

Defer some data cleanup and document-management initiatives

Extend selected technology refresh cycles where operationally acceptable

Concentrate available staff on daily operations, ERP, and highest-priority lifecycle work

“No additional capacity” is still a decision: it means accepting slower delivery, deferred work, or reduced service scope.

Delivery timeline through the 2027–2028 biennium

Major work continues through the next budget cycle.



The planning question is whether the City wants to resource, contract, reprioritize, or reduce scope during this biennium.

Independent benchmarking: Longview is below peer levels

Gartner benchmark indicators show lower IT investment and very low IT staffing intensity.

Readout: Longview is below the 25th percentile on spending per employee and well below peer median staffing intensity.
This does not prescribe a solution; it provides context for a capacity and service-level discussion.

IT spending as % of operating expense



IT spending per employee



IT FTEs as % of employees



Benchmark context: Gartner IT Budget & Efficiency Benchmark for North American local government organizations with revenue < \$250 million.

Governance work: strategy, prioritization, and risk ownership

The remediation strategy should connect to a broader IT operating model.

IT Strategic Plan

Define the roadmap, service priorities, lifecycle needs, modernization sequence, and budget alignment.

IT Steering Committee

Create cross-department project intake, prioritization, service expectations, and tradeoff visibility.

AI Governance Working Group

Guide safe AI adoption, data readiness, public records considerations, usage boundaries, and value opportunities.

Cybersecurity Working Group

Coordinate security awareness, risk review, control ownership, incident readiness, and department participation.

Purpose: Move from informal prioritization to visible governance so Council, City leadership, departments, and IT can see what is being done, what is delayed, and what tradeoffs are being accepted.

What the City can do about it

There are multiple ways to close the gap; each has a different cost, speed, and control profile.

1	Add staff	Best long-term ownership and continuity.	Slowest to start; creates ongoing cost.
2	Use contractors	Fast targeted surge capacity for defined projects.	Can be expensive; requires City oversight.
3	Managed services	Useful for repeatable operations or monitoring.	Does not replace City ownership of risk and priorities.
4	Reprioritize	Lowest immediate cost; focuses only on essentials.	Delays other important work and services.
5	Reduce scope	Accepts fewer services or slower completion.	Formal risk acceptance; may affect compliance/resilience.

The recommended next step is to build a costed remediation strategy that compares these options rather than assuming a single answer.

What success should look like

Council direction should focus on outcomes, not just positions.

1

Standards-related work is completed on defined timelines

Controls, policies, records, and remediation work have clear owners, measurable timelines, and documented exceptions where necessary.

3

ERP remains supported without crowding out core operations

Project work and daily service delivery are both accounted for.

5

The City has an intentional risk posture

Accepted risks are documented, reviewed, and tied to budget decisions.

2

Required projects move on a defined timeline

Urgent work is not indefinitely delayed behind day-to-day support.

4

Leadership can see status and tradeoffs

Governance, ITSM, reporting, and metrics make capacity decisions visible.

This work supports Council priorities for fiscal responsibility, infrastructure stewardship, community safety, and stronger governance.

Direction requested from Council

Staff needs direction on the acceptable remediation strategy and risk posture.

Staff recommends Council direct the City Manager to develop a costed remediation strategy that evaluates a mix of staffing, contractors, managed services, reprioritization, and reduced scope.

1 What level of delay is acceptable?

Should urgent and important standards-related work be accelerated?

2 What level of risk is acceptable?

Should the City formally accept certain gaps, or fund a faster remediation path?

3 What mix of remedies should be priced?

Internal capacity, contractors, managed services, reprioritization, and reduced scope.

4 What should return for budget consideration?

A practical implementation plan with cost, timing, risk reduction, and service impacts.



City of Longview

Agenda Summary

PUBLIC HEARING – AMENDMENT TO THE 2026 – 2031 SIX YEAR TRANSPORTATION IMPROVEMENT PLAN (TIP) AND RIVERCITIES TRANSIT PROGRAM OF PROJECTS (POP)

RECOMMENDED ACTION:

CONDUCT THE PUBLIC HEARING AND ADOPT RESOLUTION NO. 2632.

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Invest in infrastructure

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

State law requires the City to annually adopt and maintain a Six-Year Transportation Improvement Program (TIP), which identifies federally funded and proposed transportation projects, anticipated funding sources, and project schedules. Projects must be included in the adopted TIP to remain eligible for federal and state transportation funding. The City Council may amend the TIP throughout the year following a public hearing.

The purpose of this public hearing is to receive public testimony regarding a proposed amendment to the 2026–2031 Transportation Improvement Program (TIP). The amendment updates the Columbia Heights Road project to reflect the award of federal Surface Transportation Block Grant (STBG) funding. In addition, the project budget has been revised to include the costs associated with planned water and sewer improvements, increasing the total estimated project cost by approximately \$2.5 million.

STAFF CONTACT:

Chris Collins, Public Works Director

Attachments:

1. Resolution 2632 - Amend 2026-2031 TIP.POP
2. Exhibit A - 6 Yr TIP 2026-31

RESOLUTION NO. 2632

A RESOLUTION AMENDING THE SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM (TIP) (2026-2031) AND RIVERCITIES TRANSIT PROGRAM OF PROJECTS (POP) FOR THE CITY OF LONGVIEW, WASHINGTON, AND SUPERSEDING AND REPLACING RESOLUTION NO. 2612. THE PURPOSE OF THIS TIP AND POP AMENDMENT IS TO UPDATE PROJECTS TO REFLECT CURRENT FUNDING LEVELS.

WHEREAS, Resolution No. 2612 was adopted by the Longview City Council on the 26th day of March, 2026, adopting the Transportation Improvement Program (TIP) and RiverCities Transit Program of Projects (POP) for the six-year period of 2026-2031; and

WHEREAS, it is necessary to amend said Transportation Improvement Program and Program of Projects to provide for amending projects to reflect current funding levels, and to supersede and replace said Resolution No. 2612 with this enactment; and

WHEREAS, pursuant to said requirements the City prepared a amended Transportation Improvement Program (TIP) and RiverCities Transit Program of Projects (POP) for the next ensuing six years (2026-2031) and this plan was presented to the Longview City Council on July 14, 2026; and

WHEREAS, the Longview City Council held the required public hearing thereon at 6:00 p.m. at the City Hall in Longview, Washington on the 14th day of July, 2026; and

WHEREAS, no unresolved written or oral objections to the revised Transportation Improvement Program (TIP) and RiverCities Transit Program of Projects (POP) have been received by the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Longview, that the amended Transportation Improvement Program (TIP) and RiverCities Transit Program of Projects (POP) for the Federal Highway Administration, Transportation Improvement Board, Federal Transit Administration, Motor Vehicle Fuel Excise Tax, and other federal and state funded transportation projects as prepared by the Longview City Public Works Director and submitted to the Longview City Council, a copy of which is hereto attached and marked Exhibit A, is hereby adopted as the Official Transportation Improvement Program (TIP) and RiverCities Transit Program of Projects (POP) for the City for the next ensuing six years through December 31, 2031, as required by RCW 35.77.010.

BE IT FURTHER RESOLVED, that a copy of said Transportation Improvement Program (TIP) shown on Exhibit A and RiverCities Transit Program of Projects (POP), as shown on Exhibit B, both attached and made a part of this Resolution, together with a copy of this Resolution, shall be filed with the Secretary of Transportation of the State of Washington not more than thirty (30) days after its adoption.

BE IT FURTHER RESOLVED, that Resolution No. 2632 shall be, and is hereby superseded and replaced by this Resolution.

PASSED by the City Council of the City of Longview in regular session and approved by the Mayor this 14th day of July, 2026.

MAYOR

ATTEST:

City Clerk

CITY OF LONGVIEW
SIX YEAR TRANSPORTATION IMPROVEMENT PLAN
TRANSIT PROGRAM OF PROJECTS (RIVERCITIES TRANSIT)
FROM 2026 TO 2031 (2494)

Functional Class	Priority Number	Project Identification	Funded	Program	Improvement Type	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars							Expenditures Schedule				Federally Funded Projects Only			
									Project Phase	Phase Start	Fund Source Information				State Fund Code					State Funds	Local Funds	Total Funds	Envir Type
											Federal Funding		State Fund Code	State Funds		Local Funds	Total Funds						
											Federal Fund Code	Federal Cost by Phase						1st	2nd				
4	7	DOWNTOWN CROSSWALK UPGRADES Commerce @ Vandercook; 11th @ Delaware & Maple; 8th @ Hudson 18th @ Olympia & Maple; 19th @ Olympia from: to: Upgrade low-risk crosswalks TOTAL PROJECT \$172,000			21	P	.10		PE	01/01/25	HSIP	20			2	22	22				CE	No	
									CN	04/01/26	HSIP	150				150		150					
									Totals														
												170		2	172	22	150						
6	1	COLUMBIA HEIGHTS ROAD Fisher's Lane to Cascade Drive from: Fishers Lane to: Cascade Drive Reconstruct roadway adding drainage, sidewalk, illumination & guard rail Add: Using local funds to replace water line and CIPP existing sewer line TOTAL PROJECT \$19,430,608			4	S	1	C G O P S T W	CN	10/01/26	DEMO	4894	MAWA	1840	764	7498	100	7398			CE	No	
					S		CN		10/01/26	STBG(UM)	381	TIB	3000	2559	5940		4548	1392					
					S		CN		10/01/26	DEMO	2000			312	2312			2312					
							CN		10/01/26	STBG(UM)	1500			234	1734			1734					
							Totals																
											8775		4840	3869	17484	100	11946	5438					
7	11	COMMERCE AVENUE Hemlock St. to Florida Street from: Hemlock St. to: Florida Street Reconst sidewalk, crosswalk, adding streetscape incl stmwtr retrofit TOTAL PROJECT \$1,450,000			4	P	.67	C G O P S T W	PE	06/01/25					200	200		200			CE	No	
							CN		06/01/26	STPUS	1250					1250		1250					
							Totals																
											1250		200	1450		1450							
7	8	7TH AVE. & DOUGLAS ROUNDABOUT Intersection from: to: Construct roundabout including sidewalks & bike lanes TOTAL PROJECT \$2,590,000			4	P	.30	C G O P S T W	PE	01/01/26					430	430	430			CE	No		
							CN		06/01/27			OTHER	1800	360	2160		2160						
							Totals																
												1800	790	2590	430	2160							

CITY OF LONGVIEW
SIX YEAR TRANSPORTATION IMPROVEMENT PLAN
TRANSIT PROGRAM OF PROJECTS (RIVERCITIES TRANSIT)
FROM 2026 TO 2031 (2494)

Functional Class	Priority Number	Project Identification	Funded	Program	Improvement Type	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars								Expenditures Schedule				Federally Funded Projects Only			
									Project Phase	Phase Start	Fund Source Information				State Fund Code	State Funds					Local Funds	Total Funds	1st	2nd
											Federal Funding													
											Federal Fund Code	Federal Cost by Phase												
6	9	14TH AVENUE Alabama St. to Beech Street from: Alabama St. to: Beech St. Construct street including drainage, sidewalks & bike lanes TOTAL PROJECT \$3,770,000			1	P	.93	C G O P S T W	PE CN	01/01/26 06/01/27			OTHER	2600	650 520	650 3120		650	3120		CE	No		
Totals											2600	1170	3770	0	650									
3	6	OCEAN BEACH HIGHWAY CORRIDOR Washington Way to Patriot Rail Crossing from: to: Sign'g, strip'g, med. curb, access mgmt, bike lanes, speed limit reduction TOTAL PROJECT \$3,960,000			21	P	2.5		PE CN	01/01/27 07/01/28	STP(S) STP(S)	580 3300			80	660 3300			660 3300		CE	No		
Totals											3880	80	3960	660	3300									
4	5	20TH AVE. CORRIDOR Arkansas St. to Nichols Blvd. from: Arkansas St. to: Nichols Blvd. ADA upgds, speed bars & radar speed signs TOTAL PROJECT \$675,000			21	P	0.6		PE CN	01/01/27 07/01/27	STP(S) STP(S)	100 560			15	115 560	115	560			CE	No		
Totals											660	15	675	115	560									
04	2	SYSTEMIC PEDESTRIAN CROSSING IMPROVEMENTS Various Locations from: to: Install RRFB's, Median Island, Radar Speed Signs, Lighting & Crosswalks TOTAL PROJECT \$1,743,000			21	S		C G O P S T W	PE CN	01/01/25 06/01/25	HSIP HSIP	200 1543			0 0	200 1543	200	1543			CE	No		
Totals											1743	0	1743	200	1543									

CITY OF LONGVIEW
SIX YEAR TRANSPORTATION IMPROVEMENT PLAN
TRANSIT PROGRAM OF PROJECTS (RIVERCITIES TRANSIT)
FROM 2026 TO 2031 (2494)

Functional Class	Priority Number	Project Identification	Funded	Program	Improvement Type	Status	Total Length	Utility Codes	Project Costs in Thousands of Dollars								Expenditures Schedule				Federally Funded Projects Only			
									Project Phase	Phase Start	Fund Source Information										Envir Type	R/W Required Date (MM/YY)		
											Federal Funding		State Fund Code	State Funds	Local Funds	Total Funds								
											Federal Fund Code	Federal Cost by Phase												
03	10	WASHINGTON WAY/NICHOLS/26TH ROUNDABOUT from: to: Const. roundabout incl. sdwk & bike lanes TOTAL PROJECT \$7,670,000			04	P	0.1	C G O P S T W	PE	02/01/26			OTHER	1000	200	1200		1200			350		CE	YES
									RW	03/01/27			OTHER	290	60	350				3000	3120			
									CN	10/01/27			OTHER	5100	1020	6120								
									Totals								0	1200	3350	3120				
4	3	Beech Street Corridor Reconnection Improvements (BSCRI) from: Washington Way to: Oregon Way Reconstruction TOTAL PROJECT \$ 49,724,000			4	P	1.2	P S W	PE	07/01/26	RCN	8260			530	8790		8790			500		DCE	Yes
									RW	07/01/27		470			30	500								
									CN	1/1/2029		37994			2440	40434					40434			
									Totals									8790	500	40434				
3	4	Oregon Way Pavement Rehabilitation from: Beech St to: Industrial Way ADA Improvements & Repaving TOTAL PROJECT \$2,774,000			5	P	1.6		PE	07/01/24	NHPP	333				333	333					DCE	No	
									CN	06/01/25	NHPP	2441				2441	2441							
									Totals								2774							
5	12	Glenwood/Virginia Way Repaving from: Columbia Heights to: Pacific Way Repaving TOTAL PROJECT \$1,300,000			5	s	1.22		ALL	05/01/28					1300	1300				1300		DCE	No	
									Totals											1300				

CITY OF LONGVIEW
SIX YEAR TRANSPORTATION IMPROVEMENT PLAN
TRANSIT PROGRAM OF PROJECTS (RIVERCITIES TRANSIT)
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									Project Phase	Phase Start	Fund Source Information									Envir Type	R/W Required Date (MM/YY)		
											Federal Funding		State Fund Code	State Funds	Local Funds	Total Funds							
											Federal Fund Code	Federal Cost by Phase											
4	14	38th Ave from: Industrial Way to: Memorial Park Repaving & Road Diet TOTAL PROJECT \$820,000			5	s	0.57		All	06/01/30					820	820				820	DCE	No	
									Totals							820	820	820					
3	15	Mt Solo Road TOTAL PROJECT \$1,400,000																				DCE	No
									Totals														
3	13	15th Avenue Pavement Rehabilitation from: Delaware Street to: Tennant Way TOTAL PROJECT \$2,080,000			5	P	1.2		PE	07/01/28	NHS	350				350				350	DCE	No	
									CN	06/01/29	NHS	1730				1730				1730			
									Totals							2080	2080	2080					



City of Longview

Agenda Summary

ORDINANCE NO. 3579 - PERTAINING TO CONTROLLED SUBSTANCE ABUSE; ADOPTING SECTION 9.26.110 TO THE LONGVIEW MUNICIPAL CODE, ESTABLISHING THE OFFENSE OF RECKLESS EXPOSURE OF A CHILD TO CONTROLLED SUBSTANCES; PROVIDING LEGISLATIVE FINDINGS; CLASSIFYING THE OFFENSE; REFERENCING APPLICABLE GENERAL PENALTY AND CULPABILITY PROVISIONS; AND ESTABLISHING AN EFFECTIVE DATE

RECOMMENDED ACTION:
CONDUCT THE PUBLIC HEARING

DATE: July 14, 2026

COUNCIL STRATEGIC INITIATIVE ADDRESSED:
Community Safety

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

April 9, 2026 the City Council directed the City Attorney to draft an ordinance for council adoption establishing the crime of "endangerment of a minor with a controlled substance" to address the lethal threat of fentanyl and other synthetic opioids. The City Attorney has drafted an ordinance for council's consideration. July 14, 2026 is the date the public hearing was scheduled to take public comment on the proposed ordinance.

RECOMMENDED ACTION:

Conduct the public hearing and motion to adopt Ordinance No 3579, give further direction to staff on the ordinance and continue the public hearing, or close the public hearing and give staff further direction on the ordinance and bring it back to council on the Consent Agenda.

STAFF CONTACT:

Senior Assistant Attorney James Goodman

Attachments:

1. longview-gross-misdemeanor-model-ordinance

CITY OF LONGVIEW, WASHINGTON

ORDINANCE NO. 3579

**AN ORDINANCE OF THE CITY OF LONGVIEW,
WASHINGTON, PERTAINING TO CONTROLLED
SUBSTANCE ABUSE; ADOPTING SECTION 9.26.110
TO THE LONGVIEW MUNICIPAL CODE,
ESTABLISHING THE OFFENSE OF RECKLESS
EXPOSURE OF A CHILD TO CONTROLLED
SUBSTANCES; PROVIDING LEGISLATIVE
FINDINGS; CLASSIFYING THE OFFENSE;
REFERENCING APPLICABLE GENERAL
PENALTY AND CULPABILITY PROVISIONS; AND
ESTABLISHING AN EFFECTIVE DATE**

WHEREAS, the City of Longview has the authority to address and punish activities that threaten public health or safety, to take actions needed to protect public health and maintain peace and order, and to hold people accountable when they break city laws; and

WHEREAS, under RCW 9A.42.100, it is a Class B felony to knowingly or intentionally allow a dependent child or adult to be exposed to, consume, breathe in, or come into contact with methamphetamine or the chemicals used to make it; and

WHEREAS, attempts to update RCW 9A.42.100 so that it also covers intentional or knowing exposure to controlled substances and other synthetic opioids have been proposed multiple times but have not passed the State Legislature; and

WHEREAS, controlled substances have caused a sharp rise in poisoning deaths and life-threatening overdoses locally, across our State, and nationally, including unintentional exposure cases involving children; and

WHEREAS, children are uniquely vulnerable to accidental ingestion, inhalation, or dermal exposure due to developmental characteristics, limited risk awareness, and increased hand-to-mouth behaviors; and

WHEREAS, the presence, storage, use, or disposal of controlled substances in uncontrolled or unsafe conditions creates an acute and preventable risk of severe injury or death to children; and

WHEREAS, the City of Longview has identified a gap in enforceable local offenses available to address reckless exposure of children in situations not fully encompassed by state law; and

WHEREAS, establishing a municipal offense promotes public health, child safety, community welfare, and supports local enforcement efforts consistent with Washington law; and

WHEREAS, the City Council finds and declares that protecting children from reckless exposure to controlled substances is a compelling governmental interest;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LONGVIEW DO ORDAIN AS FOLLOWS:

SECTION 1. Adoption. A new section, to be codified at Longview Municipal Code 9.26.110, is adopted to read as follows:

LMC 9.26.110 Reckless Endangerment by Controlled Substances – Child Exposure.

A. Offense.

A person commits the offense of endangerment by controlled substances if the person, under circumstances not amounting to a violation of RCW 9A.42.100, knowingly or recklessly causes a child, defined for purposes of this section as a person under eighteen years of age, to be exposed to a controlled substance.

For purposes of this section, “exposed” means ingestion, inhalation, absorption, or physical contact, or placing the child in a location or situation creating a substantial risk of such exposure.

B. Nonexclusive Means of Commission.

Conduct constituting a violation of this section includes, but is not limited to, knowingly or recklessly:

1. leaving controlled substance in a place or container readily accessible to a child;
2. using, handling, packaging, or transferring controlled substance in the immediate presence of a child under circumstances creating a substantial risk of child contact or ingestion;
3. storing controlled substance with food, drink, medication, candy, or other items likely to attract or be handled by a child;
4. discarding controlled substance, controlled substance analogue, controlled substance residue, or controlled substance-contaminated materials in a manner likely to result in child contact; or
5. maintaining premises where a child is present and controlled substance is kept or used in a manner creating a substantial risk of exposure to the child.

C. Exceptions.

Administering or providing a controlled substance to a child in the course of delivering health-care services pursuant to and in accordance with a valid prescription is not a violation of this section.

D. Classification and Penalty.

1. A violation of this section is classified as a gross misdemeanor.
2. Penalties, including fines, imprisonment, assessments, and costs, shall be imposed as provided in LMC 9.04.090, including subsection (4) concerning costs.

E. Relationship to Other Law.

Nothing in this section precludes prosecution under another applicable ordinance or state law, except that no person may receive multiple punishments for the same act. This section does not apply to conduct specifically prohibited by RCW 9A.42.100.

F. Preemption Clause.

If the Washington State Legislature enacts a law that overrides this chapter, this chapter will automatically stop being effective on the same day the state law takes effect. Any violation that happened before that date can still be prosecuted and punished under this ordinance.

G. Severability.

If any section, subsection, sentence, clause, or phrase herein is held invalid or unconstitutional, such invalidity does not affect the remainder of the ordinance.

SECTION 2. Publication. The City of Longview City Clerk is hereby ordered and directed to cause Ordinance to be published.

SECTION 3. Codification. The City Clerk and codifier are authorized to codify this ordinance in the Longview Municipal Code, make necessary section numbering changes, and correct clerical errors consistent with the intent of this ordinance.

SECTION 4. Effective Date. This ordinance shall take effect and be in force five days after publication as provided by law.

Passed by the City Council this ___ day of _____ 2026.

Approved by the Mayor the ___ day of _____ 2026.

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

Charlotte Archer
City Attorney



City of Longview

Agenda Summary

RESOLUTION NO. 2629 - UPDATE TO PUBLIC WORKS FEE SCHEDULE

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2629

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Ensure Fiscal Responsibility and Long-Term Financial Stability

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

This resolution updates the Public Works Master Fee Schedule to include fees for the Public Works excavation and grading permit under LMC 17.80 that were not included in the original fee schedule.

The excavation and grading permit addresses the needs of developers seeking to perform preliminary site grading or pre-loading activities for future building and subdivision developments. This supports economic development by reducing unnecessary delays while ensuring that land disturbing activities are appropriately reviewed and permitted. The proposed permit fees are modeled after fee schedules used by peer local agencies.

This repeals Resolution 2547 and the Public Works Master Fee Schedule adopted by Council on February 13th, 2025.

The update to Public Works Master Fee Schedule will go into effect immediately upon passage of the resolution.

STAFF CONTACT:

Sam Barham, City Engineer

Attachments:

1. Res No 2629 Update PW Master fee Schedule
2. Exhibit A 2026

RESOLUTION NO. 2629

**A resolution of the City Council of the City of Longview, Washington,
to update the City's Public Works Master Fee Schedule.**

WHEREAS, it is the general policy of the City to establish fees that are reflective of the cost of services provided by the City; and

WHEREAS, the City desires to have public transparency in establishing and publicizing it's fees; and

WHEREAS, the City has found it necessary to employ the use of a public works master fee schedule for the establishment of fees for Public Works programs, permits, and services; and

WHEREAS, the City The Public Works Master Fee Schedule was established by Resolution No. 2498 by City Council held on the 23rd day of May 2024 and updated by Resolution No. 2547 on the 13th of February 2025;

WHEREAS, the original fee schedule did not include fees for the Public Works excavation and grading permit;

BE IT RESOLVED, by the City Council of said City to provide for these fees within the Public Work's Master Fee Schedule as set forth in the schedules attached hereto as Exhibit A and incorporated by reference;

NOW THEREFORE BE IT RESOLVED THAT Resolution 2547 passed by the City Council on February 13, 2025 is hereby repealed in its entirety on the date this Resolution becomes effective.

NOW THEREFORE BE IT RESOLVED THAT this Resolution 2629 shall take effect immediately.

PASSED by the City Council of the City of Longview, Washington, and approved by its Mayor at a meeting of said City Council held on the _____ day of _____.

ATTEST:

MAYOR

City Clerk

Exhibit A

CITY OF LONGVIEW
PUBLIC WORKS MASTER FEE SCHEDULE

Effective July 15, 2026

Table of Contents

Schedule A – Engineering	2
Schedule B – Water and Sewer	4
Schedule C – Administrative / Finance	7

Exhibit A

Schedule A

Engineering

Engineering Permit Fees	
Right of Way Permits	
Base Application Fee	\$50
Right of Way Permits - additive fees	
Site	
ADA Ramp	\$150 (includes 10' of sidewalk)
Driveway Approach - Commercial	\$250 (includes 25' of sidewalk)
Driveway Approach - Residential	\$150 (includes 25' of sidewalk)
Sidewalk New / Repair / Replacement	\$25 for first 25', \$25 per 50' thereafter)
Private Utility (Gas, Power, Telephone, Cable, etc...)	
Overhead ROW Work - Franchise	\$25 per each 1000'
Overhead ROW Work	\$50 per each 1000'
Open Cut ROW Ground Work - Franchise	\$50 per each 100'
Open Cut ROW Ground Work	\$100 per each 100'
Trenchless ROW Ground Work - Franchise	\$25 for 1st 25', \$25 per 100' thereafter
Trenchless ROW Ground Work	\$50 for 1st 25', \$50 per 100' thereafter
Other	
ROW Obstruction / Traffic Control Plan	\$25
ROW Waste Container / Drop Box	\$25
One-time 6 month Renewal of Permit	\$25
Permit renewals after 1 year must repay initial fees for an additional 6 months	
Penalty for 4th Submittal of Plans for a single Application	25% of original permit fees
Working without a Permit	Fees Doubled
Street or Alley Vacation (application fee)	

Public Improvement Project - Permits	
Application Fee - Will be applied to the fee if permit is obtained within one year of design approval	\$1,000
Fee	6% of the total cost of the improvement
Other	
Working without a Permit	Fees Doubled

Exhibit A

Land Disturbance - Permits

Excavation & Grading Permit	
10 to 50 cubic yards	\$75
50 to 100 cubic yards	\$150
100 to 1,000 cubic yards (base fee)	\$150
Additional fee per 100 cubic yards	\$15
1,000 to 10,000 cubic yards (base fee)	\$300
Additional fee per 1,000 cubic yards	\$30
10,000 to 100,000 cubic yards (base fee)	\$600
Additional fee per 10,000 cubic yards	\$60

Banners

Reserved display	\$25
Nonreserved display	\$25

Exhibit A

Schedule B

Water / Sewer

Water

Meter set-in fee*	
Meter set 3/4"	\$200
Meter set 1"	\$280
Meter set 1-1/2"	\$650
Meter set 2"	\$875

* For services greater than 2", the developer, owner or contractor shall furnish new, City-approved meters.

Water Capital Recovery Fee	
Meter size	
0.75"	\$2,031
1"	\$5,078
1.5"	\$10,155
2"	\$16,248
3"	\$32,496
4"	\$50,775
6"	\$101,550
8"	\$162,480
10"	\$233,564
12"	\$335,115
Other Fees	
Service call for water reconnection after water is turned off for non-payment	\$50
Service call for water reconnection after water is turned off for non-payment - after regular hours	\$100
Service call for water reconnection after water is turned off for non-payment - to re-install meter	\$150
Service call for water reconnection after water is voluntary turned off - regular work hours	\$50
Service call for water reconnection after water is voluntary turned off - after regular work hours	\$200
Water / sewer account deposit	\$100
Penalty for late payment	\$25
Water tap inspection fee	\$150
Monthly charges for private fire sprinkler systems and hydrants installed on private property - inside City	\$17

Exhibit A

Monthly charges for private fire sprinkler systems and hydrants installed on private property - outside City	\$28
Fire hydrant use permit (requires meter rental)	\$1,500 deposit** / \$5 per daily meter rental charge. \$150 installation and removal fee. Plus water consumption charges. Outside of city limits, consumptive charges are bill at standard rate plus 65%.
Fire hydrant use permit (without meter rental)	\$100 deposit. Plus water consumption charges. Outside of city limits, consumptive charges are bill at standard rate plus 65%.
Water Shortage Fees. Fees assessed for installation and removal of flow restrictor devices on individual water services, or for disconnecting or shutting off services.	3/4 to 1-1/2-inch meters \$150. Larger than 1-1/2-inch meters, actual costs for time, material and equipment
Other	
Meter testing deposit	\$50
Working without a Permit	Fees Doubled

** Should damage or theft occur, renter will forfeit deposit and reimburse the City the current replacement cost difference.

Sewer

Sewer Capital Recovery Fee	
Connection size	
0.75"	\$2,314
1"	\$5,785
1.5"	\$11,570
2"	\$18,512
3"	\$37,024
4"	\$57,850
6"	\$115,700
8"	\$185,120
10"	\$266,110
12"	\$381,810
Other Fees	
Sewer tap inspection fee	\$150

Exhibit A

Sewer Treatment System Development Charge	
Fee per Equivalent Residential Unit (ERU)	\$1,691
Fee per ERU for very low strength industrial	\$604
Residential	ERUs per dwelling unit (DU)
Single Family	1
Duplex, 3-plex, 4-plex	0.86
Apartment (5 or more)	0.67
Commercial	
Water meter size	ERUs by meter size
0.75"	1
1"	3
1.5"	5
2"	8
3"	16
4"	25
6"	50
8"	80
10"	115
12"	165
Industrial	
Regular strength - 1 ERU per each two hundred fifty (250) gallons per day flow.	
very low strength - 1 ERU per each three hundred (300) gallons per day flow.	
TRRWA Discharge permits	
Permit Category	Fee
Commercial User	\$225
Industrial User	\$225
Potential Significant Commercial User	\$340
Potential Significant Industrial User	\$340
Significant Commercial User	\$450
Significant Industrial User	\$450
Other	
Working without a Permit	Fees Doubled

Exhibit A

Schedule C

Administrative/Finance

NSF Check fees	
NSF Check Fees	\$25

Utility Services - Deposits	
Residential	\$100
Commercial	The average of one (1) month of billings within a twelve (12) month period as determined by the Finance Department, based upon the size and type of business, as well as the previous billings for service to that address.
Additional Deposit	If within a twelve (12) month period there are two (2) or more disconnects of a utility service to an address or account, residential or commercial, then before any utility service is resumed to that address or on that account the required deposit shall be twice the amount of the deposits set forth above.



City of Longview

Agenda Summary

RESOLUTION NO. 2630 – DECLARING CERTAIN CITY PROPERTY SURPLUS AND AUTHORIZING DISPOSAL

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2630

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Ensure Fiscal Responsibility and Long-Term Financial Stability.

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

The City has determined that several structures previously used to support temporary emergency housing operations are no longer needed for municipal purposes. Following the closure of the program, these assets have become surplus to the City's foreseeable operational needs.

The property proposed for surplus includes:

- Fifty (50) 64-square-foot Pallet shelters
- Three (3) Pallet administrative buildings
- Two (2) Pallet restroom/shower facilities
- One (1) Pallet laundry building

Declaring these assets surplus allows the City to pursue their disposal in accordance with City policy and applicable state law. Disposal may include sale, transfer, or other means determined to provide the greatest benefit to the City.

Resolution No. 2630 formally declares the property surplus and authorizes the City Manager to dispose of the items in a manner that is in the best interest of the City.

FISCAL IMPACT:

The disposal of the surplus property may generate revenue for the City and will eliminate future storage, maintenance, and security costs associated with these unused assets. The exact fiscal impact will depend on the method of disposal and market conditions.

STAFF CONTACT:

Chris Collins, Asst. City Manager/ Public Works Director

Attachments:

1. Resolution 2630 - Surplus City Property (1)
2. Surplus Request Form 1
3. Surplus Request Form 2
4. 20221128 Camp Layout As Built Partial

A RESOLUTION PROVIDING FOR THE DISPOSAL OF
CERTAIN PROPERTY DEEMED TO BE SURPLUS TO THE
REASONABLE FORESEEABLE NEEDS OF THE CITY OF
LONGVIEW.

WHEREAS, certain items of equipment, purchased during a declared emergency and set out on Exhibit A hereto belonging to the City of Longview are obsolete for the City's needs and no longer used by the City; and

WHEREAS, the value, obsolescence, and condition of these items of inventory make it impractical to trade the same in on future purchases of new inventory items from the list of assets of the City, and to obtain the maximum return for said inventory items, it would be in the best interest of the City to dispose of the same in a manner that will be to the best advantage to the City of Longview;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Longview as follows:

1. **Findings Adopted.** The recitals above are adopted as findings of the City Council and are incorporated into this Resolution.

2. Based upon the finding and recommendations of the City Manager of said City, the items of inventory belonging to said City as shown on "Exhibit A" (surplus request forms), attached hereto and incorporated herein by this reference, are declared to be surplus to the foreseeable needs of the City.

3. It is deemed to be for the common benefit of the residents of said City to dispose of said items of inventory consistent with City policy and applicable laws.

4. The City Manager is authorized to dispose of items listed on "Exhibit A" (surplus request forms), attached hereto, in a manner that will be to the best advantage to the City of Longview.

PASSED by the City Council of Longview, Washington, and approved by its

Mayor this ____ day of _____, 2026.

Mayor

ATTEST:

_____, City Clerk



Date	
------	--

*Method of Disposal Codes: **A** = auctioneer handled through Fleet Dept., **B** = sealed bid process, **D** = dispose as scrap metal, **E** = ebay or similar, **G** = government transfer, **I** = inter-department transfer **N** = donate to nonprofit, **O** = other, **S** = state surplus program, **T** = trash

Date:

Council Approval Date:

Surplus Request Form

Department: _____

Date	
-------------	--

[illegible]

*Method of Disposal Codes: **A** = auctioneer handled through Fleet Dept., **B** = sealed bid process, **D** = dispose as scrap metal, **E** = ebay or similar, **G** = government transfer, **I** = inter-department transfer **N** = donate to nonprofit, **O** = other, **S** = state surplus program, **T** = trash

Department Signature: _____

Date:

Supervisor Signature: _____

Date:

City Manager Signature: _____

Date:

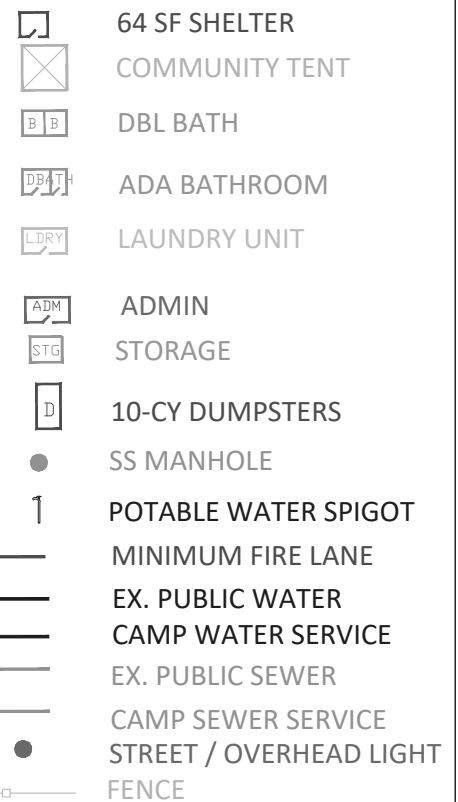
Longview City Council Resolution Number (if needed):

Council Approval Date:

CAMP LAYOUT

Rev. 11-28-2022

LEGEND

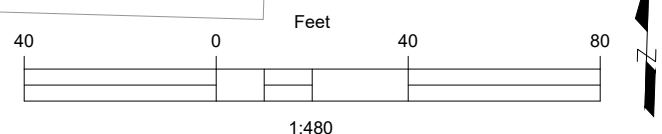


NOTES:
Drawing indicates final shelter and sanitary unit locations, final water/sewer connection locations, fence location, MS4 location as of 28 Nov 2022.

Future Structure Locations

BPA ESMT

NOT YET installed:
Stormwater filter vault





City of Longview

Agenda Summary

RESOLUTION NO. 2631 – DECLARING FIFTY (50) PORTABLE AIR CONDITIONING UNITS SURPLUS AND AUTHORIZING THEIR TRANSFER TO FISH OF COWLITZ COUNTY

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2631

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Ensure Fiscal Responsibility and Long-Term Financial Stability

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

The City of Longview previously received fifty (50) portable air conditioning units donated by FISH of Cowlitz County to support community emergency response and cooling efforts. The units are no longer needed for the City's operational purposes and have been determined to be surplus to the City's foreseeable needs. FISH of Cowlitz County has requested the return of the air conditioning units so they may be distributed to low-income individuals and families who are in need of cooling assistance during periods of extreme heat. Returning the units to FISH will ensure they continue to serve their intended charitable purpose while benefiting vulnerable members of the community. The proposed resolution declares the air conditioning units surplus and authorizes the City Manager to transfer the units to FISH of Cowlitz County.

FISCAL IMPACT:

There is no direct fiscal impact associated with this action. The transfer eliminates the City's responsibility for storing and maintaining the equipment while allowing the donated units to continue providing a public benefit to residents in need.

STAFF CONTACT:

- Chris Collins, Asst. City Manager/ Public Works Director

Attachments:

1. Resolution 2631 - Surplus City Property
2. Surplus Request Form AC units

A RESOLUTION DECLARING CERTAIN CITY PROPERTY TO
BE SURPLUS TO THE FORESEEABLE NEEDS OF THE CITY
OF LONGVIEW AND AUTHORIZING THE TRANSFER OF
SAID PROPERTY TO FISH OF COWLITZ COUNTY FOR DISTRIBUTION TO
LOW-INCOME HOUSEHOLDS.

WHEREAS, the City of Longview received fifty (50) portable air conditioning units donated by FISH of Cowlitz County, a local nonprofit organization that gives temporary emergency help to low-income families and people in need, for use in supporting community emergency response to serve the homeless population in the City, including cooling efforts; and

WHEREAS, the City has determined that these air conditioning units are no longer needed for operational use by the City and are not needed for the City's foreseeable operational needs; and

WHEREAS, FISH of Cowlitz County has requested the return of the donated items from the City so that they can provide the air conditioning units to low-income individuals and families in need of cooling assistance during periods of extreme heat in the community; and

WHEREAS, FISH of Cowlitz County has committed that the donated items will be used, distributed, or otherwise applied for the necessary support of persons who are poor, infirm, or otherwise in need of charitable assistance, consistent with Article VIII, section 7 of the Washington Constitution; and

WHEREAS, the City Council finds that returning the donated air conditioning units to FISH of Cowlitz County for these purposes serves a public benefit by assisting vulnerable members of the community and ensuring the continued use of the equipment for its intended charitable purpose;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Longview as follows:

1. **Findings.** The recitals above are adopted as findings of the City Council and are incorporated into this Resolution.
2. **Declaration of Surplus.** The fifty (50) portable air conditioning units identified on the attached Exhibit A are hereby declared surplus to the foreseeable needs of the City of Longview.
3. **Authorized Transfer for Public Benefit.** The City Council finds that transferring these air conditioning units to FISH of Cowlitz County for distribution to low-income

households is in the best interests of the City and serves a public purpose by providing cooling assistance to residents in need.

4. The City Manager is authorized to transfer the fifty (50) portable air conditioning units to FISH of Cowlitz County and to execute any documents necessary to complete the transfer.

PASSED by the City Council of Longview, Washington, and approved by its Mayor this ____ day of _____, 2026.

Mayor

ATTEST:

City Clerk



Date	
-------------	--

*Method of Disposal Codes: **A** = auctioneer handled through Fleet Dept., **B** = sealed bid process, **D** = dispose as scrap metal, **E** = ebay or similar, **G** = government transfer, **I** = inter-department transfer **N** = donate to nonprofit, **O** = other, **S** = state surplus program, **T** = trash

Date:

Council Approval Date:



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes

City Council

*Mayor Erik Halvorson
Mayor Pro Tem Keith Young
Council Member Chris Bryant
Council Member Mike Claxton
Council Member Ruth Kendall
Council Member Kalei LaFave
Council Member Wayne Nichols*

Thursday, June 25, 2026

6:00 PM

2nd Floor, City Hall

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Office at 360.442.5004 at least 48 hours in advance if you require special accommodations to attend the meeting.

If you are participating virtually, you may submit written comments to the City Clerk's Office with the subject line "Public Comment for Disbursement to City Council."

Virtual attendees may comment verbally during public hearings only and is only permitted for registered attendees. To participate, please contact the Clerk's Office in advance. Use the "raise hand" feature during the hearing, and the Clerk will unmute participants in the order received. If calling in by phone, dial star - 9 to raise your hand.

<https://us02web.zoom.us/j/82394132374>

Telephone options (dial any of the following numbers):

1-253-215-8782 or 1-346-248-7799 or 1-408-638-0968 or 1-669-900-6833

Webinar ID: 823 9413 2374

1. **CALL TO ORDER**

Mayor Pro Tem Young called the meeting to order at 6:00 p.m.

2. **INVOCATION*/FLAG SALUTE**

26-00453 QUINN BROCK, VALLEY VIEW CHURCH

After the invocation provided by Quinn Brock of Valley View Church, the flag salute was recited.

3. **ROLL CALL**

Present: Mayor Halvorson (on-line), Mayor Pro Tem Young, Councilmember Bryant, Councilmember Claxton (on-line), Councilmember Kendall (on-line), Councilmember LaFave, Councilmember Nichols (on-line)

Staff Present: City Manager Jennifer Wills (on-line), Interim City Attorney Maili Barber (on-line), Public Works Director/Assistant City Manager Chris Collins, Community & Economic Development Director Nick Little, Parks & Recreation Director Justin Brown, Police Captain Branden McNew, Information Technology

Director Mike Sullivan, Finance Director Aaron Hill, Senior Engineer Morgan Palmer, City Clerk Tiffany Ostreim

4. **CHANGES /REVISIONS TO THE AGENDA**

5. **AWARDS**

7. **PRESENTATIONS**

26-00506 **AMERICANS WITH DISABILITIES ACT ANNIVERSARY; RECIPIENT ACCESSIBILITY ADVISORY COMMITTEE VICE CHAIR CHERYL CODDINGTON**

Mayor Pro Tem Young presented the proclamation to Cheryl Coddington, who accepted on behalf of the Accessibility Advisory Committee.

26-00525 **STAFF UPDATE: CITYWIDE TRAFFIC REVISIONS**

RECOMMENDED ACTION:

NO FORMAL ACTION AT THIS TIME.

*Senior Engineer Morgan Palmer presented.
Council discussed.*

6. **CONSTITUENTS' COMMENTS - NON-AGENDA ITEMS (Thirty Minutes)**

Kristin provided public comment.

A citizen, name unstated, provided public comment.

A citizen, name unstated, provided public comment.

Derek Fine provided public comment.

Steve Ferrell provided public comment.

8. **PUBLIC HEARINGS**

26-00496 **ORDINANCE NO. 3578 - ANNEXATION OF 4511 OCEAN BEACH HWY AND ASSOCIATED PARCELS AND APPROVAL OF PLANNING COMMISSION COMPREHENSIVE PLAN AMENDMENT AND ZONING DESIGNATION RECOMMENDATION**

RECOMMENDED ACTION:

HOLD THE PUBLIC HEARING AND MOTION TO ADOPT THE ORDINANCE

Mayor Pro Tem Young opened the public hearing at 6:50 p.m.

Community Development Planner Irene Rutikanga, presented.

Mayor Pro Tem Young opened and closed the public comment portion of the hearing as no one present spoke for or against the subject and closed the hearing at 6:56 p.m.

Council discussed the annexation.

A motion was made by Councilmember Kendall, seconded by Councilmember LaFave, to adopt Ordinance No. 3578. Councilmember Kendall clarified the motion to adopt Ordinance No. 3578 - annexation of 4511 Ocean Beach Highway and associated parcels and approval of Planning Commission Comprehensive Plan Amendment and Zoning Designation recommendation.

The motion carried unanimously.

26-00526 **RESOLUTION NO. 2625 - ADOPT 2027-2032 SIX YEAR TRANSPORTATION IMPROVEMENT PLAN & RIVERCITIES TRANSIT PROGRAM OF PROJECTS**

RECOMMENDED ACTION:**HOLD THE PUBLIC HEARING AND MOTION TO ADOPT RESOLUTION NO 2625.**

Mayor Pro Tem Young opened the public hearing at 6:58 p.m.

Public Works Director/Assistant City Manager Chris Collins presented.

Mayor Pro Tem Young opened and closed the public comment portion of the hearing as no one present spoke for or against the subject and closed the hearing at 7:01 p.m.

Council discussed.

A motion was made by Councilmember LaFave, seconded by Councilmember Bryant, to adopt Resolution No. 2625. The motion carried unanimously.

9. CONSTITUENTS' COMMENTS - AGENDA ITEMS (Thirty Minutes)

Sandy Libby provided public comment.

Amanda provided public comment.

10. BOARD & COMMISSION RECOMMENDATIONS**11. ORDINANCES & RESOLUTIONS****12. CONSENT CALENDAR**

Councilmember Kendall requested information on Resolution No. 2628 - Mobile Security Camera Trailer Solution RFP to Industrial Video and Control Co.

Public Works Director/Assistant City Manager Collins provided information on the mobile security camera trailer.

Council discussed.

A motion was made by Councilmember Kendall, seconded by Mayor Halvorson, to adopt the Consent Calendar. The motion carried unanimously.

26-00451 APPROVAL OF JUNE 11, 2026 REGULAR MEETING MINUTES

26-00452 APPROVAL OF CLAIMS

26-00524 RESOLUTION NO. 2626 - SET A PUBLIC HEARING ON JULY 28, 2026, TO VACATE A 45 FEET WIDE ALLEY BETWEEN A PORTION OF BALTIMORE STREET AND BEECH STREET LYING APPROXIMATELY 225 FEET WEST AND PARALLEL OF CALIFORNIA WAY

RECOMMENDED ACTION:

MOTION TO APPROVE RESOLUTION NO. 2626.

26-00522 RESOLUTION NO. 2627 - CITY HALL DATACENTER UPS REPLACEMENT PROJECT

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2627

26-00531 RESOLUTION NO. 2628 - AWARD OF MOBILE SECURITY CAMERA TRAILER SOLUTION RFP TO INDUSTRIAL VIDEO & CONTROL CO.

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2628

- 26-00501 SET PUBLIC HEARING - TO CONSIDER ORDINANCE NO. 3579 - PROTECTING MINORS FROM FENTANYL**

RECOMMENDED ACTION:

MOTION TO SET A PUBLIC HEARING ON JULY 14, 2026

- 26-00532 SET PUBLIC HEARING - AMENDMENTS TO MULTIPLE SECTIONS OF LONGVIEW MUNICIPAL CODE CHAPTER 11 VEHICLES AND TRAFFIC RELATING TO PARKING**

RECOMMENDED ACTION:

MOTION TO SET A PUBLIC HEARING JULY 28, 2026

13. MAYOR'S REPORT

Mayor Halvorson provided a verbal report.

He will remain as the Cowlitz County Solid Waste Advisory Committee member.

Recommended the appointment of Dr. John Lawless to the Library Board fulfilling an unexpired term ending in 2027.

Council concurred.

14. COUNCILMEMBERS' REPORTS

- 26-00521 APPOINTMENT OF MARC ROLAND TO THE DOWNTOWN ADVISORY COMMITTEE**

RECOMMENDED ACTION:

MOTION TO APPOINT MARC ROLAND TO THE DOWNTOWN ADVISORY COMMITTEE TO AN UNFULFILLED TERM THAT WILL BEGIN IMMEDIATELY AND END DECEMBER 31, 2027.

The council was in unanimous agreement in the appointment Marc Roland to the Downtown Advisory Committee to an unfulfilled term that will begin immediately and end December 31, 2027.

Councilmember LaFave provided a verbal report.

Councilmember Bryant provided a verbal report.

Councilmember Nichols provided a verbal report.

15. CITY MANAGER'S REPORT

City Manager Wills provided a verbal report.

Requested council direction on moving to monthly billing for utilities.

A motion was made by Councilmember Bryant, seconded by Councilmember LaFave to direct staff to bring back a resolution to move to monthly billing for utilities.

Public Works Director/Assistant City Manager Collins provided information on the cost of moving to monthly billing for utilities.

Council discussed.

The motion carried by the following vote:

Ayes: Councilmember Bryant, Councilmember LaFave, Councilmember Nichols, Councilmember Claxton, Mayor Pro Tem Young, Mayor Halvorson

Nays: Councilmember Kendall

Public Works Director/Assistant City Manager Collins gave an update on the Fishers Lane property. Receiving good exposure and acknowledged there are property constraints related to setbacks and easements. Would like to utilize the property for lay down space for the Columbia Heights project and market the property with lease back option during the project at 5 cents per square foot.

Council concurred.

Mayor Pro Tem Young opened and closed public comment for moving utility billing from bi monthly to monthly as no one spoke for or against the subject.

*City Manager Wills stated a conversation on e-bikes will be brought forward in the near future.
Reminder of the Mint Valley Golf Course Makeover Ribbon Cutting on Tuesday, June 30th at 12:30 p.m.*

16. MISCELLANEOUS

17. EXECUTIVE SESSION

18. ADJOURNMENT

The meeting was adjourned at 7:47 p.m.

*Tiffany Ostreim
City Clerk*

*Approved: _____
Mayor*

NEXT REGULAR COUNCIL MEETINGS:

TUESDAY, JULY 14, 2026 – 6:00 P.M.

TUESDAY, JULY 28, 2026 – 6:00 P.M.

NEXT SPECIAL COUNCIL MEETING/WORKSHOP:

TUESDAY, JULY 7, 2026 – 6:00 P.M. – 2027-2028 BASELINE BUDGET & BUDGET STAGES



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes

City Council

*Mayor Erik Halvorson
Mayor Pro Tem Keith Young
Council Member Chris Bryant
Council Member Mike Claxton
Council Member Ruth Kendall
Council Member Kalei LaFave
Council Member Wayne Nichols*

Tuesday, July 7, 2026

6:00 PM

2nd Floor, City Hall

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the City Council of the City of Longview, Washington, will conduct a special meeting/workshop in the Longview City Hall Training Room, 1525 Broadway, Longview, on Tuesday, July 7, 2026 p.m. The topics of discussion follow. Final disposition shall be taken on no other matter. The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Office at 360.442.5004 at least 48 hours in advance if you require special accommodations to attend the meeting.

If you are participating virtually, you may submit written comments to the City Clerk's Office with the subject line "Public Comment for Disbursement to City Council."

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<https://us02web.zoom.us/j/82394132374>

Telephone options (dial any of the following numbers):

1-253-215-8782 or 1-346-248-7799 or 1-408-638-0968 or 1-669-900-6833

Webinar ID: 823 9413 2374

1. **CALL TO ORDER**

Mayor Halvorson called the meeting to order at 6:00 p.m.

2. **FLAG SALUTE**

The flag salute was recited.

3. **ROLL CALL**

***Present:** Mayor Halvorson, Mayor Pro Tem Young, Councilmember Bryant, Councilmember Claxton, Councilmember Kendall, Councilmember LaFave, Councilmember Nichols*

***Staff Present:** City Manager Jennifer Wills, Public Works Director/Assistant City Manager Chris Collins, Community & Economic Development Director Nick Little, Parks & Recreation Director Justin Brown, Police Chief Robert Huhta, Human Resources Director Sabrina Fraidenburg, Fire Chief Brad Hannig, Information Technology Director Mike Sullivan, Finance Director Aaron Hill, City Clerk Tiffany Ostreim*

4. **WORKSHOP**

26-00483 2027-2028 BASELINE BUDGET & BUDGET STAGES

City Manager Wills and Finance Director Hill lead the discussion. Public Works Director/Assistant City Manager Collins and Human Resources Director Fraidenburg answered questions. The workshop covered the community budget survey, how the budget is built, the historic budget stages, General Fund expenditures and revenues, and the current and projected stage of the city. Council agreed on continuing to target a minimum General Fund reserve of 15%, a longer budget forecast, budget variance analysis, audit of B & O taxes, 3% inflation assumption, looking at other revenue options and financial sources, and an update on active bonds. The council will hold the next dedicated budget workshop on Monday, August 3, 2026 at 6:00 p.m. in the City Hall Conference Room.

5. ADJOURNMENT

The meeting was adjourned at 7:36 p.m.

*Tiffany Ostreim
City Clerk*

*Approved: _____
Mayor*

NEXT REGULAR COUNCIL MEETINGS:

TUESDAY, JULY 14, 2026 – 6:00 P.M.

TUESDAY, JULY 28, 2026 – 6:00 P.M.



City of Longview

Agenda Summary

APPROVAL OF CLAIMS

Based upon the authentication and certification of claims and demands against the city, prepared and signed by the City's auditing officer, and in full reliance thereon, it is moved and seconded as shown in the minutes of this meeting that the following vouchers/warrants are approved for payment:

SECOND HALF JUNE 2026 ACCOUNTS PAYABLE: \$2,293,914.38

SECOND HALF x 2026 PAYROLL:

\$,493,810.68 checks
\$1,166,541.48, direct deposits
\$1,038,324.17, wire transfers
\$2,621,655.61 Total

STAFF CONTACT:

Lindy Kennedy, Accountant
Sara Rios, Payroll Specialist

Attachments: None



City of Longview

Agenda Summary

SET PUBLIC HEARING FOR AMENDMENTS TO LONGVIEW MUNICIPAL CODE CHAPTER 19.22.025 RELATING TO ACCESSORY DWELLING UNITS AND REPEALING CHAPTER 19.12.055 RELATING TO APPEAL BOARD OF ADJUSTMENT REVIEW AUTHORITY FOR ACCESSORY DWELLING UNITS

RECOMMENDED ACTION:

MOTION TO SET A PUBLIC HEARING AUGUST 11, 2026

DATE: July 14, 2026

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Empowered & Connected Community
Growth & Economic Opportunity

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

The proposed updates are intended to promote affordable housing options by updating the Accessory Dwelling Units (ADU) standards and streamlining the review process. The proposed changes would reduce procedural requirements by removing Appeal Board of Adjustment review for detached ADUs and amending the standards to allow for broader use of ADUs.

The amendments include substantial changes to Chapter 19.22.025 (Accessory Dwelling Units) and repealing of Chapter 19.12.055.

RECOMMENDED ACTION:

Motion to set a Public Hearing August 11, 2026

STAFF CONTACT:

Community Development Director Nick Little

Attachments: None



City of Longview

Agenda Summary

SET PUBLIC HEARING FOR AMENDMENTS TO LONGVIEW MUNICIPAL CODE CHAPTER 19.40, COUNTY EVENT CENTER ZONING DISTRICT, TO ALLOW FOR ANIMAL SHELTERING AS AN ALLOWED USE AND REDUCING ACCESS RESTRICTIONS TO PEARDALE LANE

RECOMMENDED ACTION:

MOTION TO SET A PUBLIC HEARING AUGUST 11, 2026

DATE: July 14, 2026

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Growth & Economic Opportunity
Future-Ready infrastructure

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

The City of Longview is proposing to amend LMC 19.40, the County Event Center (CEC) zoning district to add animal shelters as an allowed use in the CEC zoning district and reduce access restrictions currently in place for Peardale Lane. The access changes would allow for broader access for both County Event Center and County Fair activities and related uses.

RECOMMENDED ACTION:

Motion to set a Public Hearing August 11, 2026

STAFF CONTACT:

Community Development Director Nick Little

Attachments: None



City of Longview

Agenda Summary

SET PUBLIC HEARING – 2027-2032 SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AND RIVERCITIES TRANSIT PROGRAM OF PROJECTS (POP)

RECOMMENDED ACTION:

MOTION TO SET THE CITY COUNCIL MEETING ON AUGUST 25, 2026, AS THE DATE AND TIME FOR A PUBLIC HEARING ON THE 2027-2032 SIX-YEAR POP AMENDMENT I

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Invest in infrastructure.

SUMMARY STATEMENT:

State law requires that each city update its Six-Year Transportation Improvement Program (TIP) annually and file a copy of the adopted program with the Secretary of Transportation.

Federal law also requires transit agencies receiving Federal Transit Administration (FTA) funding to prepare a Program of Projects (POP) identifying the projects to be funded with FTA funding, and to conduct a public hearing and outreach process prior to adopting the POP. The TIP includes FTA funded projects and meets the requirements of the POP.

After adoption, the TIP/POP can be subsequently amended to include new projects and funding sources. Copies of the draft POP will be distributed to the city council at least one week prior to the public hearing.

STAFF CONTACT:

Chris Collins, Public Works Director

Attachments: None



City of Longview

Agenda Summary

RESOLUTION NO. 2634 - AUTHORIZING ACCEPTANCE OF UPDATED OPIOID OVERDOSE PREVENTION GRANT AND EXECUTION OF INTERLOCAL AGREEMENT

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2634

DATE: July 14, 2026

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Support safe, healthy, and livable neighborhoods

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

The City Council previously authorized acceptance of \$39,460 in grant funding from the Washington State Department of Health through the federally funded Overdose Data to Action in States program to support opioid overdose prevention efforts. The Department of Health has now notified the City of an increased grant award totaling \$73,350, allowing for expanded opioid response initiatives by the Longview Fire Department, including alternate destination transport planning, field buprenorphine administration protocols, interagency training, data integration, development of an operational opioid response plan, and coordination with regional partners.

The grant will be administered through an interlocal agreement with the Department of Health. All activities and expenditures must comply with federal and state requirements and reporting standards. The award is fully federally funded, requires no local match, and no ongoing financial obligation is anticipated beyond the grant period, which extends through August 31, 2026.

Adoption of the resolution will authorize the City Manager to accept the updated grant award, execute the interlocal agreement (attached as Exhibit A), and implement its terms. Approval ensures continuity and expansion of essential opioid overdose prevention services and maintains compliance with applicable regulations.

RECOMMENDED ACTION:

Approve Resolution No. 2634 authorizing the City Manager to accept the updated grant award and execute the interlocal agreement with the Washington State Department of Health.

STAFF CONTACT:

James Goodman, Sr. Assistant City Attorney

Attachments:

1. Resolution No. 2634 – Authorizing Acceptance of Updated Opioid Overdose Prevention Grant
2. Exhibit A – Interlocal Agreement

RESOLUTION NO. 2634

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, WASHINGTON, AUTHORIZING THE CITY MANAGER TO ACCEPT THE WASHINGTON STATE DEPARTMENT OF HEALTH OPIOID OVERDOSE PREVENTION GRANT AND EXECUTE AN ASSOCIATED INTERLOCAL AGREEMENT

WHEREAS, on February 26, 2026, the City Council of the City of Longview previously authorized acceptance of grant funding in the amount of \$39,460 from the Washington State Department of Health through the federally funded Overdose Data to Action in States program to support opioid overdose prevention efforts; and

WHEREAS, subsequent to the original approval, the Washington State Department of Health has notified the City of Longview of an increased grant award, now totaling \$73,350, to further expand and enhance opioid overdose prevention initiatives; and

WHEREAS, the purpose of the grant remains to provide funding to support opioid overdose prevention efforts by local emergency medical services and fire departments, and the increased award will allow for additional activities including alternate destination transport planning, field buprenorphine administration protocols, interagency training, data integration, development of an operational opioid response plan, and administrative coordination with regional partners; and

WHEREAS, the grant will be administered through an interlocal agreement between the Washington State Department of Health and the City of Longview, and all activities and expenditures must comply with applicable federal and state funding requirements and Department of Health reporting standards; and

WHEREAS, the total grant award is fully federally funded, requires no local match, and no ongoing financial obligation is anticipated beyond the grant period, which extends through August 31, 2026;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Longview as follows:

Section 1. The City Manager is hereby authorized to accept the Washington State Department of Health Opioid Overdose Prevention Grant in the amount of \$73,350.

Section 2. The City Manager is further authorized to execute the associated interlocal agreement and any necessary documents required to implement the grant and carry out the approved opioid prevention and response activities.

Section 3. The Longview Fire Department is authorized to implement the grant-funded activities in compliance with all federal and state requirements and reporting standards.

Section 4. The agreement is provided as ATTACHMENT A, and forming a part of this Resolution.

Section 5. This Resolution shall take effect immediately upon its adoption.

PASSED by the City Council of the City of Longview, Washington, and approved by its Mayor at a meeting of said City Council held on the 14th day of July 2026.

M A Y O R

ATTEST:

City Clerk



CONTRACT NUMBER:
GLV32310-0

SUBRECIPIENT *
☐ YES ☒ NO

INTERLOCAL AGREEMENT
Between
STATE OF WASHINGTON
DEPARTMENT OF HEALTH
And
City of Longview
Longview Fire Department

THIS AGREEMENT is made by and between the State of Washington Department of Health, hereinafter referred to as DOH, and City of Longview Longview Fire Department, hereinafter referred to as Contractor pursuant to the authority granted by Chapter 39.34 RCW.

PURPOSE: The purpose of this contract is to provide funding for increased support to local emergency medical services and fire departments in their opioid overdose prevention efforts. EMS agencies will use funding to implement promising practices that have demonstrated some impact on the reduction of overdose and associated risk factors.

THEREFORE, IT IS MUTUALLY AGREED THAT:

STATEMENT OF WORK AND BUDGET: The Contractor shall furnish the necessary personnel, equipment, material and/or services and otherwise do all things necessary for or incidental to the performance of the work set forth in Exhibit A, attached hereto and incorporated herein.

PERIOD OF PERFORMANCE: Subject to its other provisions, the period of performance of this Agreement shall commence on **Date of Execution** and be completed on **August 31, 2026**, unless terminated sooner as provided herein. Any work done outside of the period of performance shall be provided at no cost to DOH.

FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA): If federal funds are included in this contract as indicated below, this contract requires compliance with the Federal Funding Accountability and Transparency Act (FFATA or the Transparency Act). The purpose of the Transparency Act is to make information available online so the public can see how federal funds are spent.

To comply with the act and be eligible to enter into this contract, your organization must have a Unique Entity Identifier (UEI) number. A UEI number provides a method to verify data about your organization. If you do not already have one, you may receive a UEI number free of charge by contacting System for Award Management (SAM) at [SAM.GOV](https://sam.gov).

Information about your organization and this contract will be made available on www.USASpending.gov by DOH as required by P.L. 109-282.

PAYMENT: Compensation for the work provided in accordance with this Agreement has been established under the terms of RCW 39.34.130. The parties have estimated that the cost of accomplishing the work herein will not exceed **\$39,460.00** in accordance with Exhibit A, attached hereto and incorporated herein. Compensation includes but is not limited to all taxes, fees, surcharges, etc. Payment will not exceed this amount without a prior written amendment. DOH will authorize payment only upon satisfactory completion and acceptance of deliverables and for allowable costs as outlined in the statement of work and/or budget.

Source of Funds:

Federal: \$39,460.00 State: \$0.00 Other: \$0.00 TOTAL: **\$39,460.00**

Contractor agrees to comply with applicable rules and regulations associated with these funds.

INVOICES AND PAYMENT: Contractor will submit invoices to the DOH Contract Manager for all amounts to be paid within 30 days of the month of service, or the submission date of deliverables with an associated cost, as specified in the Statement of Work (SOW). Refer to the SOW, Exhibit A, for invoice due dates on any budget/funding period(s) that end during the contract period of performance. DOH must receive correct and complete FINAL invoices no later than 45 days after the contract expiration date. Invoices must reference the contract number and provide detailed information as required. All invoices must be approved by DOH prior to payment; approval will not be unreasonably withheld. DOH will authorize payment only upon satisfactory completion and acceptance of deliverables and for allowable costs as outlined in the statement of work and/or budget. DOH will return all incorrect or incomplete invoices and will not pay for services that occur outside the period of performance. The Contractor will not invoice for services if they are entitled to payment, have been, or will be paid, by any other source for that service.

DOH will issue payment within 30 days of receiving a correct and complete invoice and approving the deliverable(s). Late invoices will be paid at the discretion of DOH and are contingent upon the availability of funds. Failure to submit a properly completed IRS form W-9 may result in delayed payments.

AGREEMENT ALTERATIONS AND AMENDMENTS: This Agreement may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

ASSIGNMENT: The work to be provided under this Agreement, and any claim arising thereunder, is not assignable or delegable by either party in whole or in part, without the express prior written consent of the other party, which consent shall not be unreasonably withheld.

CONFIDENTIALITY/SAFEGUARDING OF INFORMATION: The use or disclosure by any party of any information concerning a client obtained in providing service under this Agreement shall be subject to Chapter 42.56 RCW and Chapter 70.02 RCW, as well as any other applicable Federal and State statutes and regulations.

Any unauthorized access or use of confidential information must be reported to the DOH Chief Information Security Officer at security@doh.wa.gov. The notification must be made in the most expedient time possible (usually within one business day) and without unreasonable delay, consistent with the legitimate needs of law enforcement, or any measures necessary to determine the scope of the breach and restore the reasonable integrity of the data system.

CONTRACT MANAGEMENT: The contract manager for each of the parties shall be responsible for and shall be the contact person for all communications and billings regarding the performance of this agreement.

The Contract Manager for DOH is:

The Contract Manager for the Contractor is:

Name:	Dawn Felt
Office:	Prevention and Community Health
Agency:	Department of Health
Address:	PO Box 47853
City, State,	
Zip:	Olympia, WA 98504-7853
Email:	dawn.felt@doh.wa.gov

Name: _____

Title: _____

City of Longview

Agency: _____

Longview Fire Department

Address: _____

PO Box 128

City, State, _____

Zip: _____

Longview, WA 98632

Email: _____

eric.koreis@ci.longview.wa.us

DISPUTES: In the event that a dispute arises under this Agreement, it shall be determined by a Dispute Board in the following manner: Each party to this agreement shall appoint one member to the Dispute Board. The members so appointed shall jointly appoint an additional member to the Dispute Board. The Dispute Board shall review the facts, Agreement terms and applicable statutes and rules and make a determination of the dispute. The determination of the Dispute Board shall be final and binding on the parties hereto. As an alternative to this process, either of the parties may request intervention by the Governor, as provided by RCW 43.17.330, in which event the Governor's process will control.

GOVERNANCE: This Agreement is entered into pursuant to and under the authority granted by the laws of the State of Washington and any applicable federal laws. The provisions of this Agreement shall be construed to conform to those laws.

In the event of an inconsistency in the terms of this Agreement, or between its terms and any applicable statute or rule, the inconsistency shall be resolved by giving precedence in the following order:

- A. Federal statutes and regulations
- B. State statutes and regulations
- C. Agreement amendments
- D. The Agreement (in this order)
 - 1. Primary document (document that includes the signature page)
 - 2. Statement of Work (Exhibit A)

INDEPENDENT CAPACITY: The employees or agents of each party who are engaged in the performance of this Agreement shall continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of the other party.

NONDISCRIMINATION:

- A. Nondiscrimination Requirement. During the term of this Contract, Contractor, including any subcontractor, shall not discriminate on the bases enumerated at RCW 49.60.530(3). In addition, Contractor, including any subcontractor, shall give written notice of this

nondiscrimination requirement to any labor organizations with which Contractor, or subcontractor, has a collective bargaining or other agreement.

- B. Obligation to Cooperate. Contractor, including any subcontractor, shall cooperate and comply with any Washington state agency investigation regarding any allegation that Contractor, including any subcontractor, has engaged in discrimination prohibited by this Contract pursuant to RCW 49.60.530(3).
- C. Default. Notwithstanding any provision to the contrary, DOH may suspend Contractor, including any subcontractor, upon notice of a failure to participate and cooperate with any state agency investigation into alleged discrimination prohibited by this Contract, pursuant to RCW 49.60.530(3). Any such suspension will remain in place until DOH receives notification that Contractor, including any subcontractor, is cooperating with the investigating state agency. In the event Contractor, or subcontractor, is determined to have engaged in discrimination identified at RCW 49.60.530(3), DOH may terminate this Contract in whole or in part, and Contractor, subcontractor, or both, may be referred for debarment as provided in RCW 39.26.200. The contractor or subcontractor may be given a reasonable time in which to cure this noncompliance, including implementing conditions consistent with any court-ordered injunctive relief or settlement agreement.
- D. Remedies for Breach. Notwithstanding any provision to the contrary, in the event of Contract termination or suspension for engaging in discrimination, Contractor, subcontractor, or both, shall be liable for contract damages as authorized by law including, but not limited to, any cost difference between the original contract and the replacement or cover contract and all administrative costs directly related to the replacement contract, which damages are distinct from any penalties imposed under Chapter 49.60, RCW. DOH shall have the right to deduct from any monies due to Contractor or subcontractor, or that thereafter become due, an amount for damages Contractor or subcontractor will owe DOH for default under this provision thereafter become due, an amount for damages Contractor or subcontractor will owe DOH for default under this provision.

PRIVACY: Personal information collected, used or acquired in connection with this Agreement shall be used solely for the purposes of this Agreement. Contractor and its subcontractors agree not to release, divulge, publish, transfer, sell or otherwise make known to unauthorized persons personal information without the express written consent of the agency or as provided by law. Contractor agrees to implement physical, electronic and managerial safeguards to prevent unauthorized access to personal information.

DOH reserves the right to monitor, audit or investigate the use of personal information collected, used or acquired by the Contractor through this Agreement. The monitoring, auditing, or investigating may include but is not limited to "salting" by DOH. Contractor shall certify the return or destruction of all personal information upon expiration of this Agreement. Salting is the act of placing a record containing unique but false information in a database that can be used later to identify inappropriate disclosure of data contained in the database.

Any breach of this provision may result in termination of the Agreement and the demand for return of all personal information. The contractor agrees to indemnify and hold harmless DOH for any damages related to the Contractor's unauthorized use of personal information.

RECORDS MAINTENANCE: The parties to this Agreement shall each maintain books, records, documents and other evidence which sufficiently and properly reflect all direct and indirect costs expended by either

party in the performance of the services described herein. These records shall be subject to inspection, review or audit by personnel of both parties, other personnel duly authorized by either party, the Office of the State Auditor, and federal officials so authorized by law. All books, records, documents, and other material relevant to this Agreement will be retained for six years after expiration and the Office of the State Auditor, federal auditors, and any persons duly authorized by the parties shall have full access and the right to examine any of these materials during this period.

Records and other documents, in any medium, furnished by one party to this Agreement to the other party, will remain the property of the furnishing party, unless otherwise agreed. The receiving party will not disclose or make available this material to any third parties without first giving notice to the furnishing party and giving it a reasonable opportunity to respond. Each party will utilize reasonable security procedures and protections to assure that records and documents provided by the other party are not erroneously disclosed to third parties.

RIGHTS IN DATA: Unless otherwise provided, data, which originates from this Agreement shall be "works for hire" as defined by the U.S. Copyright Act of 1976 and shall be owned by DOH. Data shall include, but not be limited to, reports, documents, pamphlets, advertisements, books magazines, surveys, studies, computer programs, films, tapes, and/or sound reproductions. Ownership includes the right to copyright, patent, register, and the ability to transfer these rights.

SECURITY OF INFORMATION – Unless otherwise specifically authorized by the DOH Chief Information Security Officer, Contractor receiving confidential information under this contract assures that:

- Encryption is selected and applied using industry standard algorithms validated by the National Institute of Standards and Technology (NIST) Cryptographic Algorithm Validation Program against all information stored locally and off-site. Information must be encrypted both in-transit and at rest and applied in such a way that it renders data unusable to anyone but authorized personnel, and the confidential process, encryption key or other means to decipher the information is protected from unauthorized access.
- It is compliant with the applicable provisions of the Washington State Office of Washington Technology Solutions (WaTech) policy SEC-01 through SEC-13, Securing Information Technology Assets, available at: <https://ocio.wa.gov/policy/securing-information-technology-assets>.
- It will provide DOH copies of its IT security policies, practices and procedures upon the request of the DOH Chief Information Security Officer.
- DOH may at any time conduct an audit of the Contractor's security practices and/or infrastructure to assure compliance with the security requirements of this contract.
- It has implemented physical, electronic and administrative safeguards that are consistent with WaTech security standard SEC-01 through SEC-13 and ISB IT guidelines to prevent unauthorized access, use, modification or disclosure of DOH Confidential Information in any form.

This includes, but is not limited to, restricting access to specifically authorized individuals and services through the use of:

- Documented access authorization and change control procedures;
- Card key systems that restrict, monitor and log access;
- Locked racks for the storage of servers that contain Confidential Information or use AES encryption (key lengths of 256 bits or greater) to protect confidential data at

- rest, standard algorithms validated by the National Institute of Standards and Technology (NIST) Cryptographic Algorithm Validation Program (CMVP);
- Documented patch management practices that assure all network systems are running critical security updates within 6 days of release when the exploit is in the wild, and within 30 days of release for all others;
- Documented anti-virus strategies that assure all systems are running the most current anti-virus signatures within 1 day of release;
- Complex passwords that are systematically enforced and password expiration not to exceed 120 days, dependent user authentication types as defined in WaTech security standards;
- Strong multi-factor authentication mechanisms that assure the identity of individuals who access Confidential Information;
- Account lock-out after 5 failed authentication attempts for a minimum of 15 minutes, or for Confidential Information, until administrator reset;
- AES encryption (using key lengths 128 bits or greater) session for all data transmissions, standard algorithms validated by NIST CMVP;
- Firewall rules and network address translation that isolate database servers from web servers and public networks;
- Regular review of firewall rules and configurations to assure compliance with authorization and change control procedures;
- Log management and intrusion detection/prevention systems;
- A documented and tested incident response plan

Any breach of this clause may result in termination of the contract and the demand for return of all personal information.

SEVERABILITY: If any provision of this Agreement or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Agreement which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this Agreement, and to this end the provisions of this Agreement are declared to be severable.

SUBCONTRACTING: Neither the Contractor, nor any subcontractors, shall enter into subcontracts for any of the work contemplated under this agreement without prior written approval of DOH. In no event shall the existence of the sub operate to release or reduce the liability of the Contractor to DOH for any breach in the performance of the contractor's duties. This clause does not include contracts of employment between the contractor and personnel assigned to work under this Agreement.

Additionally, the Contractor is responsible for ensuring that all terms, conditions, assurances and certifications set forth in this Agreement are carried forward to any subcontracts. Contractor and its subcontractors agree not to release, divulge, publish, transfer, sell or otherwise make known to unauthorized persons personal information without the express written consent of DOH or as provided by law.

If, at any time during the progress of the work, DOH determines in its sole judgment that any subcontractor is incompetent, DOH shall notify the Contractor, and the Contractor shall take immediate steps to terminate the subcontractor's involvement in the work. The rejection or approval by DOH of any

subcontractor or the termination of a subcontractor shall not relieve the Contractor of any of its responsibilities under the Agreement, nor be the basis for additional charges to DOH.

SUSPENSION OF PERFORMANCE AND RESUMPTION OF PERFORMANCE: In the event contract funding from State, Federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Agreement and prior to normal completion, DOH may give notice to Contractor to suspend performance as an alternative to termination. DOH may elect to give written notice to Contractor to suspend performance when DOH determines that there is a reasonable likelihood that the funding insufficiency may be resolved in a timeframe that would allow performance to be resumed prior to the end date of this Agreement. Notice may include notice by facsimile or email to Contractor's representative. Contractor shall suspend performance on the date stated in the written notice to suspend. During the period of suspension of performance each party may inform the other of any conditions that may reasonably affect the potential for resumption of performance.

When DOH determines that the funding insufficiency is resolved, DOH may give Contractor written notice to resume performance and a proposed date to resume performance. Upon receipt of written notice to resume performance, Contractor will give written notice to DOH as to whether it can resume performance, and, if so, the date upon which it agrees to resume performance. If Contractor gives notice to DOH that it cannot resume performance, the parties agree that the Agreement will be terminated retroactive to the original date of termination. If the date Contractor gives notice it can resume performance is not acceptable to DOH, the parties agree to discuss an alternative acceptable date. If an alternative date is not acceptable to DOH, the parties agree that the Agreement will be terminated retroactive to the original date of termination.

TERMINATION: Either party may terminate this Agreement upon 30 days prior written notification to the other party. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

TERMINATION FOR CAUSE: If for any cause, either party does not fulfill in a timely and proper manner its obligations under this Agreement, or if either party violates any of these terms and conditions, the aggrieved party will give the other party written notice of such failure or violation. The responsible party will be given the opportunity to correct the violation or failure within 15 working days. If the failure or violation is not corrected, this Agreement may be terminated immediately by written notice of the aggrieved party to the other.

WAIVER: A failure by either party to exercise its rights under this Agreement shall not preclude that party from subsequent exercise of such rights and shall not constitute a waiver of any other rights under this Agreement unless stated to be such in a writing signed by an authorized representative of the party and attached to the original Agreement.

ALL WRITINGS CONTAINED HEREIN: This Agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

IN WITNESS WHEREOF, the parties have executed this Agreement.

CONTRACTOR SIGNATURE	DATE
PRINT OR TYPE NAME	TITLE
DOH CONTRACTING OFFICER SIGNATURE	DATE

This contract has been approved as to form by the attorney general.

STATEMENT OF WORK
DOH Contract Number GLV32310-0
City of Longview
Longview Fire Department

ORDA-S Contract Period Date of Execution – August 31, 2026.

Background

The Centers for Disease Control and Prevention fund the WA DOH through the Overdose Data to Action in States (OD2A-S) grant to track and prevent nonfatal and fatal overdoses in WA State. Contractor will implement overdose prevention interventions under OD2A-S.

Purpose

The purpose of this contract is to provide funding for increased support to local emergency medical services and fire departments in their opioid overdose prevention efforts. EMS agencies will use funding to implement promising practices that have demonstrated some impact on the reduction of overdose and associated risk factors.

Funding

Total contract not to exceed \$39,460.00.

* All activities and related billing requests must align with the provided allowable and unallowable activity guidance.

Deliverables

Contractor will submit a quarterly progress report on the process and progress of the contracted activities, including any successes or lessons learned along with quarterly submissions of OD2A-S qualitative performance measures and quantitative data. These deliverables provide monitoring and tracking of the outcomes of the activities chosen.

Task/Activity Description	Funding	Deliverables
Development, integration and training of new county-wide alternate-destination transport and field buprenorphine administration protocols	\$3,500	Submit quarterly: DOH progress report detailing the process and progress of activities; name, title, tasks performed, and number of hours worked by each personnel identified in budget on contracted tasks; service names, location, and number of students who participated in training; list the services (name and city), number of students, and amount disbursed for each service that received participant support funds; itemization of supply costs; summary of
Data analytics and system integration of patient care reporting system and intake platform. Programming and IT support consisting of vendor support, setup, testing, and coordination	\$7,350	
Operational Opioid Response Plan Development	\$640	

STATEMENT OF WORK
DOH Contract Number GLV32310-0
City of Longview
Longview Fire Department

Interagency and specialist training in trauma-informed care, motivational interviewing, and integrated intake processes.		successes, lessons learned, and any obstacles.
- Participant Support Costs upon completion of training - Training/education supplies and equipment	\$19,720	- Copy of final trauma-informed care and motivational interviewing education curriculum and presentation material - Copy of final opioid response plan - Copy of final protocols - OD2A quantitative data - OD2A qualitative performance measure questions
Administrative oversight and coordination	\$1,250	
	\$7,000	

Budget Table

Line Item	Cost	Formula for cost/justification
Personnel/Salaries	\$18,490	
Medical Program Director, Marc Kranz		
Protocol Development	\$2,500	\$250/hr x 10 hours
Paramedic Buprenorphine Administration Training	\$1,000	\$250/hr x 4 hours
Acid Remap - Vendor Support	\$100	\$100/hr x 1 hour IT support for the Acid Remap digital platform that supports cross-platform protocol integration.
ImageTrend - External Programming	\$2,500	\$50/hr x 50 hours IT position to support integration of electronic patient care reporting systems between LFD and Columbia Wellness.
City of Longview - IT Support	\$650	\$65/hr x 10 hours. Staff will support manually updating each department's zone and response configuration to incorporate the new OD2A-S call types, dispositions, and dispatch protocols.
Columbia Wellness – External Programming	\$3,500	\$50/hr x 70 hours. Internal IT staff will assist with analytics and evaluation.
Columbia Wellness – IT Support	\$600	\$60/hr x 10 hours

STATEMENT OF WORK
DOH Contract Number GLV32310-0
City of Longview
Longview Fire Department

		Staff will support the Program Manager with IT needs related to OD2A-S allowable activities.
Longview FD Battalion Chief, Eric Koreis	\$4,640	\$80/hr x 58 hours The LFD Battalion Chief will develop a response plan and provide project management and interagency coordination.
Columbia Wellness Program Manager, Scott Miller (providing administrative oversight)	\$3,000	\$60/hr x 50 hours CW Program Manager, Scott Miller, will provide project management and coordination from Columbia Wellness.
Other (misc.)	\$20,970	
Participant Support Cost – LFD Paramedic Specialist Training	\$400	\$50/hr x 8 hour training
Participant Support Costs – Columbia Wellness Specialist Training	\$320	\$40/hr x 8 hour training
Participant Support Cost	\$19,000	95 paramedics x \$50/hr x 4 hours training Longview Fire Department (15) Cowlitz 2 Fire & Rescue (32) Cowlitz Co FD 5 (6) Cowlitz Co FD 6 (4) Medix Ambulance (38)
Training/education supplies & equipment	\$1,250	5 agencies x \$250/agency
TOTAL	\$39,460	

Contractor will follow all federal funding rules and OD2A NOFO requirements.

Contractor will collect the below quantitative data on a provided Excel spreadsheet and submit to DOH. Only the questions that pertain to the activities outlined in this SOW are required to be answered.

- Number of health equity focused overdose prevention activities implemented, and their settings.
- Total number of harm reduction service encounters (e.g., in-person, mail, telephone, online)
- Zip code where harm reduction services were provided (list “unknown” when location is unknown)
- Total number of navigators located in a harm reduction setting or other setting

STATEMENT OF WORK
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City of Longview
Longview Fire Department

- Number of referrals to harm reduction services for each race ethnicity
- If possible, total number of hours spent by each navigator on linkage to care or referral efforts
- Total naloxone doses distributed.
- Type of organization where naloxone was distributed (SSP, faith-based organizations, schools, etc.)
- Zip code where naloxone was distributed (list “unknown” when unknown)
- Number of naloxone doses distributed at each type of organization
- Number of service encounters involving drug checking
- Zip code for drug checking encounters (list “unknown” when unknown)
- Number of referrals to MOUD for each race/ethnicity
- Number of referrals to behavioral health treatment only (without MOUD) for each race/ethnicity
- Number of other referrals, if not to MOUD and behavioral health, with a description of the type of referral
- Number of health settings implementing or improving protocols and/or policies for evidence-based SUD treatment or referral

Contractor will collect the below qualitative data and submit to DOH. Only the questions that pertain to the activities outlined in this SOW are required to be answered.

Health Equity (HE)

- **HE_Impact: Impactful practices for improving access to care and treatment for PWUD who are historically underserved by overdose prevention programs**
 1. Please provide a brief description of the implemented and/or tailored (adapted to specific cultural, linguistic, environmental, or social needs of populations) evidence-based intervention or innovative practice (including setting and whether navigators were included if applicable) and how these compare to previous efforts.
 2. Please describe how access to care or treatment has been improved, and what new/existing community assets were leveraged.
 3. Please describe how specific populations disproportionately affected by overdose and underserved with care and treatment programs are impacted by efforts (if tracked).
 4. (Optional) Please share if there were any other outcomes that were improved (provides recipients the option to expand beyond access to care and include any other outcomes, for example, retention in care, decreased opioid use).
 5. Please describe any issues or concerns that impact the quality of the data shared (e.g., data completeness, data accuracy, facilitators/barriers for collection and reporting).
- **HE_Activities: Number of health equity focused overdose prevention activities implemented with OD2A funding**

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Longview Fire Department

1. Please describe the activities in this performance measure, for whom they were intended, and how the activities were implemented and/or tailored (e.g., linguistically, culturally) for racially, ethnically, and linguistically diverse populations?
2. Please describe any issues or concerns that impact the quality of the data shared (e.g., data completeness, data accuracy, facilitators/barriers for collection and reporting).

Harm Reduction (HR)

- **HR_Encounters: Number of harm reduction service encounters at organizations funded or supported by OD2A**
 1. What are the barriers for people accessing harm reduction services in your jurisdiction?
 2. What are the facilitators for people accessing harm reduction services in your jurisdiction?
 3. What types of services are included?
 4. Please estimate the proportion of harm reduction service encounters that occurred:
 - ___ % at brick and mortar locations
 - ___ % via mobile-based outreach services
 - ___ % via mail-based delivery
 - ___ % other (please specify)
 5. Please describe any issues or concerns that impact the quality of the data shared (e.g., data completeness, data accuracy, facilitators/barriers for collection and reporting).
- **HR_Naloxone: Number of naloxone doses distributed by OD2A funded or supported organizations**
 1. What are barriers to accessing or receiving naloxone?
 2. What are facilitators to accessing or receiving naloxone?
 3. How did you use OD2A Funds to distribute naloxone (e.g. staffing to distribute, vending machines)?
 4. (Optional) Describe mechanisms used to distribute naloxone (e.g., mail in, handoffs).
 5. If you selected "other" type of organizations in the reporting tool, please describe.
 6. Please describe any issues or concerns that impact the quality of the data shared (e.g., data completeness, data accuracy, facilitators/barriers for collection and reporting).

Linkage to Care (LTC)

- **LTC_Navigators: Number of navigators who link PWUD to care and harm reduction services via warm handoffs**
 1. Please describe what types of navigators are included in the data reported (e.g., certified peer recovery specialists, peer support specialists, case managers, patient navigators, community health workers, persons with lived experience, etc.).
 2. Please describe methods to support navigators, including average hourly pay, benefits, and additional supports (e.g., trauma, wellness, emotional/psychological support, infrastructure such as a phone) to help retain them.
 3. Please describe any issues or concerns that impact the quality of the data shared (e.g., data completeness, data accuracy, facilitators/barriers for collection and reporting).
- **LTC_Referrals: Number of referrals to care and harm reduction services**

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Longview Fire Department

1. (Optional) If you have other OD2A funded or supported referrals beyond referrals to MOUD, behavioral treatment only (without MOUD), and harm reduction services, please describe the “other” types of referrals.
2. Please describe any issues or concerns that impact the quality of the data shared (e.g., data completeness, data accuracy, facilitators/barriers for collection and reporting).

Reimbursement and Payment Schedule

To receive payment, the Contractor shall email the signed A19-1A form and progress report summary including all deliverables on the due dates by close of business (5:00PM).

Reporting period	Total Amount
DOE – 08/31/2026	Not to exceed \$39,460.00

Deliverables and Due Dates:

The following deliverables must be submitted to DOH on a quarterly basis:

1. **DOH Progress Report**
2. **OD2A-S Quantitative Performance Measure Data**
3. **OD2A-S Qualitative Performance Measure Questions**

Quarter	Deliverable Due Dates
2: DOE-2/28/2026	3/10/2026
3: 3/1/2026-5/31/2026	6/10/2026
4: 6/1/2026-8-31/2026	9/10/2026

Billing and Payment

All billing must be for activities completed within the contract period; final billing is due 45 days after the end of the contract, but all billed work must be completed on or before 8/31/26.

To receive payment, the Contractor shall submit the A-19-1A form (invoice voucher) along with the deliverables on the due date in the deliverables schedule below by close of business (5:00PM) via email to dawn.felt@doh.wa.gov.

The DOH may, upon written request received in the office ten (10) days prior to the deliverable due date, grant an extension for that deliverable. Extension requests in emergency situations that are out of the Contractor’s control, such as illness or weather problems, may be exempt from the ten (10)-day prior notice requirement. Emergency requests must be made to the DOH via email. The DOH may grant an emergency extension of thirty (30) days from the due date.

In the event state funding is delayed, the Program Manager will notify Contractor by e-mail to cease work until such time as authorization has been received.

**STATEMENT OF WORK
DOH Contract Number GLV32310-0
City of Longview
Longview Fire Department**

Invoice Vouchers should be billed monthly unless otherwise stated in the Statement of Work and must be received by DOH within 60 days of the close of the month in which the expense was incurred or services were provided.

Supporting Documentation Requirements:

Billings/invoices shall include copies of backup documentation for all expenses according to the contract's risk level as defined by the A19 Backup Documentation Matrix.

Backup documentation can include but is not limited to; receipts, invoices, billing records, work orders, positive time and attendance records (timesheets), travel vouchers and accounting expense reports.

Additional backup documentation may be requested if needed.

Invoices will be returned to you if sufficient backup documentation is not provided within 30 days of our receipt of your request for reimbursement.

Please email the signed and detailed A19-1A form, deliverables due by close of business (5:00PM) on the due date – (schedule above) to:

Washington State Department of Health
ATTN: Dawn Felt, EMS Program Supervisor
Community Health Systems
PO Box 47853
Olympia, WA 98504-7853
EMAIL: dawn.felt@doh.wa.gov

Federal Funding Accountability and Transparency Act Data Collection Form

Federal funds that support this agreement between your organization and the Department of Health (DOH) require compliance with the Federal Funding Accountability and Transparency Act (ACT). The purpose of the Transparency Act is to make information available online so the public can see how federal funds are spent.

Your organization must have a Unique Entity Identifier (UEI) to comply with the ACT. Contact the System for Award Management (SAM) at www.SAM.gov if you don't know your organization's UEI, or need to get a free UEI. DOH also encourages registration with the System for Award Maintenance (SAM) to reduce data entry by both DOH and your organization. Register with SAM free of charge at <https://uscontractorregistration.com>. DOH will report information about your organization and this agreement to the federal government as required by Title 2 CFR, Part 25. The public can view this information on the federal government website www.USASpending.gov.

SUBRECIPIENT

1. Legal Name CITY OF LONGVIEW	2. UEI Number HUPTBCSMTSB1
3. Principal Place of Performance 740 COMMERCE AVENUE	
3a. City LONGVIEW	3b. State WA
3c. Zip+4 98632-3538	3d. Country UNITED STATES

4. Are you registered in SAM? ☒ YES (If yes, skip to signature block. Sign, date and return)
☐ NO (If no, complete section 5)

5. In the preceding fiscal year did your organization:

- a. Receive 80% or more of annual gross revenue from federal contracts, subcontracts, grants, loans, subgrants, and/or cooperative agreements; **and**
- b. \$25,000,000 or more in annual gross revenues from federal contracts, subcontracts, grants, loans, subgrants, and/or cooperative agreements; **and**
- c. The public does not have access to this information about the compensation of the senior executives of your organization through periodic reports filed under section 13(a) or 15(d) of the Securities and Exchange Act of 1934 (15 U.S.C. §§ 78m(a), 78o(d) or section 6104 of the Internal Revenue Code of 1986.

☐ NO (skip to signature block. Sign, date and return)

☐ YES (you must report the names and total compensation of the top 5 highly compensated officials of your organization).

Name of Official	Total Compensation
1.	
2.	
3.	
4.	
5.	

Note: "Total compensation" for purposes of this requirement generally means the cash and non-cash value earned by the executive during the past fiscal year and includes salary and bonus; awards of stock, stock options and stock appreciation rights; and other compensation such as severance and termination payments, and value of life insurance paid on behalf of the employee, and as otherwise provided by FFATA and applicable OMB guidance.

By signing this document, the Authorized Representative attests to the information.

Signature of Authorized Representative 	Print Name ERIC KOREIS	Date 12/11/2025
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The Department of Health will not endorse your sub-award until this form is completed and returned.

Federal Funding Accountability and Transparency Act Data Collection Form

FOR DEPARTMENT OF HEALTH USE ONLY

DOH Contract Number

Sub-award Project Description

Instructions for Sub-award Project Description:

In the first line of the description provide a title for the sub-award that captures the main purpose of the subrecipients work. Then, indicate the name of the subrecipient and provide a brief description that captures the overall purpose of the sub-award, how the funds will be used, and what will be accomplished.

Example of a Sub-award Project Description:

Increase Healthy Behaviors: Educational Services District XYZ will provide training and technical assistance to chemical dependency centers to assist the centers to integrate tobacco use into their existing addiction treatment programs. Funds will also be used to assist centers in creating tobacco free treatment environments.

CONTRACT INTAKE FORM & DIVERSITY QUESTIONS

NOTE: All federally funded contracts must go through the new FMU Contract vs Subrecipient process. After determination is completed, please submit with the determination email from FMU attached and SOW. Please complete the Diversity questions starting on Page 2.

Legal name Must match SWV # in OFM Lookup.	City of Longview
Doing Business As Must match SWV#	N/A
Contact person	Eric Koreis
Contact Email address	eric.koreis@ci.longview.wa.us
Contact Phone number	360-442-5514
Mailing address Must match SWV#	PO BOX 128 LONGVIEW, WA 98632
Federal Tax ID Number	91-6001367
WA Business License number Department of Revenue Lookup Lookup a Business	084-001-153
Statewide Vendor Number (SWV #) OFM Lookup	SWV0003149-00
UEI number Unique Entity Identifier needed for all federal funded contracts. SAM.Gov	HUPTBCSMTSB1
Start and End date	DOE – August 31, 2026
Contract Amount \$\$	
What program is paying for this? Master Index # (MI)	64670251
BRIEF - Purpose of the agreement	The purpose of this contract is to provide funding for increased support to local emergency medical services and fire departments in their opioid overdose prevention efforts. EMS agencies will use funding to implement promising practices that have demonstrated some impact on the reduction of overdose and associated risk factors.
A19 Description If needed, tell us what you would like the A19 to say in the description.	

After reviewing the Diversity form below, please type the reason why you didn't use a state vendor when you forward the FMU determination email to Julie.
Please include the completed contract form and SOW to start the contract.

CONTRACT INTAKE FORM & DIVERSITY QUESTIONS

NOTE: All federally funded contracts must go through the new FMU Contract vs Subrecipient process. After determination is completed, please submit with the determination email from FMU attached and SOW. Please complete the Diversity questions starting on Page 2.

6. DIVERSITY SOURCING RECORD

This section must be completed by program to track DOH's supplier diversity efforts and compliance [Supplier Diversity Policy – DES-090-06](#)

6A. EXEMPTIONS FROM DIVERSITY EFFORTS

While exemptions are allowable, have you taken the opportunity to consider diverse business options?

- ☐ Expenditure of funds is subject to specific federal law, state law, or funding source guidelines. Attach relevant documentation (i.e., legislative bill, grant award, etc.) and/or provide brief explanation:
- ☐ Interagency/Interlocal Agreements; partnership agreements, LHJs, Tribes, Memo of Understanding or other non-financial agreements; established pricing agreements or proprietary source; conferences, training, hotels.
- ☐ Other allowable exemption:

If any selection above has been made, stop here. Go to section 7.

6B. STATEWIDE CONTRACT SEARCH

The State of Washington DES policy prioritizes the utilization of statewide contracts. If a diverse business is available on a statewide contract, they **must be considered first**. For the purpose of this form, diverse businesses are a business that has the potential to obtain Washington State certification with the OMWBE or Department of Veteran Affairs (DVA).

- ☐ This purchase is being made from [DES Statewide Contract #](#) ; **diverse** vendor name .
- OR
- ☐ This purchase is being made from [DES Statewide Contract #](#) ; **non-diverse** vendor.

If a statewide contract is being utilized, stop here. Go to section 7.

If a statewide contract cannot justifiably fulfill the needs, and a decision is made to purchase from a vendor that is not on contract, it must be explained by program and approved by Contracts and Procurement Office. Provide justification:

Note: Please type the reason why you didn't use a state vendor into the email when you forward the FMU determination email.

Please forward the email to Julie and include the completed contract form and SOW to start the contract.

AND

If that statewide contract includes a diverse business, it must also include the Appointing

Authority or delegate's approval. Approval by:

Diversity Sourcing Record section 6C. must be completed.

6C. CONFIRMATION AND RESULTS OF SEARCH (contact SupplierDiversity@doh.wa.gov for assistance if needed)

Date of search: | Staff performing search:

Describe the program need (goods or services):

Confirm your search of the following sources:

(Search instructions in a separate document- [Search Guide](#))

☐ [OMWBE](#) ☐ [WEBS](#)

☐ List other sourcing searches, if any:

CONTRACT INTAKE FORM & DIVERSITY QUESTIONS

NOTE: All federally funded contracts must go through the new FMU Contract vs Subrecipient process. After determination is completed, please submit with the determination email from FMU attached and SOW. Please complete the Diversity questions starting on Page 2.

List results (include diverse business name and certification number):
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CONTRACT AMENDMENT

1. NAME OF CONTRACTOR City of Longview	2. CONTRACT NUMBER GVL32310
1a. ADDRESS OF CONTRACTOR (STREET) PO Box 128	2a. AMENDMENT NUMBER 1
1b. CITY, STATE, ZIP CODE Longview, WA 98632	
3. ☒ THIS ITEM APPLIES ONLY TO BILATERAL AMENDMENTS. The Contract identified herein, including any previous amendments thereto, is hereby amended as set forth in Item 5 below by mutual consent of all parties hereto.	
4. ☐ THIS ITEM APPLIES ONLY TO UNILATERAL AMENDMENTS. The Contract identified herein, including any previous amendments thereto, is hereby unilaterally amended as set forth in Item 5 below pursuant to that changes and modifications clause as contained therein.	
5. <u>DESCRIPTION OF AMENDMENT:</u> The purpose of this Amendment is to add funds for increased support to local emergency medical services and fire departments in their opioid overdose prevention efforts. 5a. This amendment ratifies the parties' agreement to continue the contract without a break, and carry all terms and conditions of the contract and previous amendments into the extended period of performance. The contract expired due to an administrative oversight but the parties continued to operate as if it were in full force and effect. 5b. <u>Statement of Work:</u> Exhibit A is revised in accordance with Exhibit A-1 , attached hereto and incorporated herein. 5d. <u>Consideration:</u> This amendment increases the Contract Consideration by \$33,890.00 ; therefore, the revised maximum consideration of this contract and all amendments shall not exceed \$73,350.00 . Source of Funds for this Amendment: (FED) \$33,890.00 ; (ST) \$-0- ; (Other) \$-0- ; Total <u>\$33,890.00</u> Contractor agrees to comply with applicable rules and regulations associated with these funds. 5d. <u>Period of Performance:</u> remains unchanged through August 31, 2026 . 5e. <u>The Effective Date of this Amendment:</u> is July 1, 2026 .	
6. All other terms and conditions of the original contract and any subsequent amendments thereto remain in full force and effect.	
7. ☐ This is a unilateral amendment. Signature of contractor is not required below. ☒ Contractor hereby acknowledges and accepts the terms and conditions of this amendment. Signature is required below	
8. CONTRACTOR SIGNATURE (also, please print/type your name)	DATE
9. DOH CONTRACTING OFFICER SIGNATURE	DATE

This document has been approved as to form only by the Assistant Attorney General.

STATEMENT OF WORK
DOH Contract Number GLV32310-0
City of Longview
Longview Fire Department

OD2A-S Contract Period: July 1, 2026, through August 31, 2026.

Background

The Centers for Disease Control and Prevention funds the WA DOH through the Overdose Data to Action in States (OD2A-S) grant to track and prevent nonfatal and fatal overdoses in WA State. Longview Fire Department will implement overdose prevention interventions under OD2A-S.

Purpose

The purpose of this contract is to provide funding for increased support to local emergency medical services and fire departments in their opioid overdose prevention efforts. EMS agencies will use funding to implement promising practices that have demonstrated some impact on the reduction of overdose and associated risk factors.

Funding

Total contract not to exceed \$73,350.

* All activities and related billing requests must align with the provided allowable and unallowable activity guidance.

Deliverables

LONGVIEW FIRE DEPARTMENT will submit a quarterly progress report on the process and progress of the contracted activities, including any successes or lessons learned along with quarterly submissions of OD2A-S qualitative performance measures and quantitative data. These deliverables provide monitoring and tracking of the outcomes of the activities chosen.

Task/Activity Description	Funding	Deliverables
Development, integration and training of new county-wide alternate-destination transport and field buprenorphine administration protocols	\$3,500	Submit quarterly: - DOH progress report detailing the process and progress of activities; name, title, tasks performed, and number of hours worked by each personnel identified in budget on contracted tasks; service names, location, and number of students who participated in training; list the services (name and city), number of students, and amount disbursed for each service that received participant support funds; itemization of supply costs; summary of successes, lessons learned, and any obstacles. - Copy of final trauma-informed care and motivational interviewing education curriculum and presentation material - Copy of final opioid response plan - Copy of final protocols - OD2A quantitative data - OD2A qualitative performance measure questions
Data analytics and system integration of patient care reporting system and intake platform. Programming and IT support consisting of vendor support, setup, testing, and coordination.	\$10,600	
Operational Opioid Response Plan Development	\$10,640	
Interagency and specialist training in trauma-informed care, motivational interviewing, and integrated intake processes.	\$41,360	
- Participant Support Costs upon completion of training - Training/education supplies and equipment	\$1,250 \$6,000	

STATEMENT OF WORK
DOH Contract Number GLV32310-0
City of Longview
Longview Fire Department

Administrative oversight and coordination		
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Budget Table

Line Item	Cost	Formula for cost/justification
Personnel/Salaries	\$ 30,740	
Medical Program Director, Marc Kranz		
Protocol Development	\$2,500	\$250/hr x 10 hours
Paramedic Buprenorphine Administration Training	\$1,000	\$250/hr x 4 hours
Acid Remap - Vendor Support	\$100	\$100/hr x 1 hour IT support for the Acid Remap digital platform that supports cross-platform protocol integration.
ImageTrend - External Programming	\$2,500	\$50/hr x 50 hours IT position to support integration of electronic patient care reporting systems between LFD and Columbia Wellness.
City of Longview - IT Support	\$ 3,900	\$65/hr x 60 hours. Staff will support manually updating each department's zone and response configuration to incorporate the new OD2A-S call types, dispositions, and dispatch protocols.
Columbia Wellness – External Programming	\$3,500	\$50/hr x 70 hours. Internal IT staff will assist with analytics and evaluation.
Columbia Wellness – IT Support	\$600	\$60/hr x 10 hours Staff will support the Program Manager with IT needs related to OD2A-S allowable activities.
Longview FD Battalion Chief, Eric Koreis	\$ 10,640	\$80/hr x 133 hours The LFD Battalion Chief will develop a response plan and provide project management and interagency coordination.
Columbia Wellness Program Manager, Scott Miller (providing administrative oversight)	\$ 6,000	\$60/hr x 100 hours CW Program Manager, Scott Miller, will provide project management and coordination from Columbia Wellness.
Other (misc.)	\$ 42,610	
Participant Support Cost – LFD Paramedic Specialist Training	\$ 2,400	\$50/hr x 8 hour training x 6 providers
Participant Support Costs – Columbia Wellness Specialist Training	\$ 960	\$40/hr x 8 hour training x 3 providers

STATEMENT OF WORK
DOH Contract Number GLV32310-0
City of Longview
Longview Fire Department

Participant Support Cost	\$ 38,000	95 paramedics x \$50/hr x 4 hours x 2 sessions Longview Fire Department (15) Cowlitz 2 Fire & Rescue (32) Cowlitz Co FD 5 (6) Cowlitz Co FD 6 (4) Medix Ambulance (38)
Training/education supplies & equipment	\$1,250	5 agencies x \$250/agency
TOTAL	\$ 73,350	

LONGVIEW FIRE DEPARTMENT will follow all federal funding rules and OD2A NOFO requirements.

LONGVIEW FIRE DEPARTMENT will collect the below quantitative data on a provided Excel spreadsheet and submit to DOH. Only the questions that pertain to the activities outlined in this SOW are required to be answered.

- Number of health equity focused overdose prevention activities implemented, and their settings.
- Total number of harm reduction service encounters (e.g., in-person, mail, telephone, online)
- Zip code where harm reduction services were provided (list “unknown” when location is unknown)
- Total number of navigators located in a harm reduction setting or other setting
- Number of referrals to harm reduction services for each race ethnicity
- If possible, total number of hours spent by each navigator on linkage to care or referral efforts
- Total naloxone doses distributed.
- Type of organization where naloxone was distributed (SSP, faith-based organizations, schools, etc.)
- Zip code where naloxone was distributed (list “unknown” when unknown)
- Number of naloxone doses distributed at each type of organization
- Number of service encounters involving drug checking
- Zip code for drug checking encounters (list “unknown” when unknown)
- Number of referrals to MOUD for each race/ethnicity
- Number of referrals to behavioral health treatment only (without MOUD) for each race/ethnicity
- Number of other referrals, if not to MOUD and behavioral health, with a description of the type of referral
- Number of health settings implementing or improving protocols and/or policies for evidence-based SUD treatment or referral

LONGVIEW FIRE DEPARTMENT will collect the below qualitative data and submit to DOH. Only the questions that pertain to the activities outlined in this SOW are required to be answered.

STATEMENT OF WORK
DOH Contract Number GLV32310-0
City of Longview
Longview Fire Department

Health Equity (HE)

- **HE_Impact: Impactful practices for improving access to care and treatment for PWUD who are historically underserved by overdose prevention programs**
 1. Please provide a brief description of the implemented and/or tailored (adapted to specific cultural, linguistic, environmental, or social needs of populations) evidence-based intervention or innovative practice (including setting and whether navigators were included if applicable) and how these compare to previous efforts.
 2. Please describe how access to care or treatment has been improved, and what new/existing community assets were leveraged.
 3. Please describe how specific populations disproportionately affected by overdose and underserved with care and treatment programs are impacted by efforts (if tracked).
 4. (Optional) Please share if there were any other outcomes that were improved (provides recipients the option to expand beyond access to care and include any other outcomes, for example, retention in care, decreased opioid use).
 5. Please describe any issues or concerns that impact the quality of the data shared (e.g., data completeness, data accuracy, facilitators/barriers for collection and reporting).
- **HE_Activities: Number of health equity focused overdose prevention activities implemented with OD2A funding**
 1. Please describe the activities in this performance measure, for whom they were intended, and how the activities were implemented and/or tailored (e.g., linguistically, culturally) for racially, ethnically, and linguistically diverse populations?
 2. Please describe any issues or concerns that impact the quality of the data shared (e.g., data completeness, data accuracy, facilitators/barriers for collection and reporting).

Harm Reduction (HR)

- **HR_Encounters: Number of harm reduction service encounters at organizations funded or supported by OD2A**
 1. What are the barriers for people accessing harm reduction services in your jurisdiction?
 2. What are the facilitators for people accessing harm reduction services in your jurisdiction?
 3. What types of services are included?
 4. Please estimate the proportion of harm reduction service encounters that occurred:
 - ___ % at brick and mortar locations
 - ___ % via mobile-based outreach services
 - ___ % via mail-based delivery
 - ___ % other (please specify)
 5. Please describe any issues or concerns that impact the quality of the data shared (e.g., data completeness, data accuracy, facilitators/barriers for collection and reporting).
- **HR_Naloxone: Number of naloxone doses distributed by OD2A funded or supported organizations**
 1. What are barriers to accessing or receiving naloxone?
 2. What are facilitators to accessing or receiving naloxone?
 3. How did you use OD2A Funds to distribute naloxone (e.g. staffing to distribute, vending machines)?
 4. (Optional) Describe mechanisms used to distribute naloxone (e.g., mail in, handoffs).
 5. If you selected “other” type of organizations in the reporting tool, please describe.
 6. Please describe any issues or concerns that impact the quality of the data shared (e.g., data completeness, data accuracy, facilitators/barriers for collection and reporting).

STATEMENT OF WORK
DOH Contract Number GLV32310-0
City of Longview
Longview Fire Department

Linkage to Care (LTC)

- **LTC_Navigators: Number of navigators who link PWUD to care and harm reduction services via warm handoffs**
 1. Please describe what types of navigators are included in the data reported (e.g., certified peer recovery specialists, peer support specialists, case managers, patient navigators, community health workers, persons with lived experience, etc.).
 2. Please describe methods to support navigators, including average hourly pay, benefits, and additional supports (e.g., trauma, wellness, emotional/psychological support, infrastructure such as a phone) to help retain them.
 3. Please describe any issues or concerns that impact the quality of the data shared (e.g., data completeness, data accuracy, facilitators/barriers for collection and reporting).
- **LTC_Referrals: Number of referrals to care and harm reduction services**
 1. (Optional) If you have other OD2A funded or supported referrals beyond referrals to MOUD, behavioral treatment only (without MOUD), and harm reduction services, please describe the “other” types of referrals.
 2. Please describe any issues or concerns that impact the quality of the data shared (e.g., data completeness, data accuracy, facilitators/barriers for collection and reporting).

Reimbursement and Payment Schedule

To receive payment, the LONGVIEW FIRE DEPARTMENT shall email the signed A19-1A form and progress report summary including all deliverables on the due dates by close of business (5:00PM).

Reporting period	Total Amount
DOE – 08/31/2026	Not to exceed \$ 73,350

Deliverables and Due Dates:

The following deliverables must be submitted to DOH on a quarterly basis:

1. **DOH Progress Report**
2. **OD2A-S Quantitative Performance Measure Data**
3. **OD2A-S Qualitative Performance Measure Questions**

Quarter	Deliverable Due Dates
2: DOE-2/28/2026	3/10/2026
3: 3/1/2026-5/31/2026	6/10/2026
4: 6/1/2026-8-31/2026	9/10/2026

Billing and Payment

All billing must be for activities completed within the contract period; final billing is due 45 days after the end of the contract, but all billed work must be completed on or before 8/31/26.

To receive payment, the Regional EMS and Trauma Care Councils through shall submit the A-19-1A form (invoice voucher) along with the deliverables on the due date in the deliverables schedule below by close of business (5:00PM) via email to dawn.felt@doh.wa.gov.

STATEMENT OF WORK
DOH Contract Number GLV32310-0
City of Longview
Longview Fire Department

The DOH may, upon written request received in the office ten (10) days prior to the deliverable due date, grant an extension for that deliverable. Extension requests in emergency situations that are out of Regional EMS and Trauma Care Council's control, such as illness or weather problems, may be exempt from the ten (10)-day prior notice requirement. Emergency requests must be made to the DOH via email. The DOH may grant an emergency extension of thirty (30) days from the due date.

In the event state funding is delayed, the Program Manager will notify Longview Fire Department by e-mail to cease work until such time as authorization has been received.

Invoice Vouchers should be billed monthly unless otherwise stated in the Statement of Work and must be received by DOH within 60 days of the close of the month in which the expense was incurred or services were provided.

Supporting Documentation Requirements:

Billings/invoices shall include copies of backup documentation for all expenses according to the contract's risk level as defined by the A19 Backup Documentation Matrix.

Backup documentation can include but is not limited to; receipts, invoices, billing records, work orders, positive time and attendance records (timesheets), travel vouchers and accounting expense reports.

Additional backup documentation may be requested if needed.

Invoices will be returned to you if sufficient backup documentation is not provided within 30 days of our receipt of your request for reimbursement.

Please email the signed and detailed A19-1A form, deliverables due by close of business (5:00PM) on the due date – (schedule above) to:

Washington State Department of Health
ATTN: Dawn Felt, EMS Program Supervisor
Community Health Systems
PO Box 47853
Olympia, WA 98504-7853
EMAIL: dawn.felt@doh.wa.gov



City of Longview

Agenda Summary

SETTLEMENT AGREEMENT WALLIN V. CITY OF LONGVIEW, ET AL

RECOMMENDED ACTION:

MOTION TO APPROVE THE PROPOSED SETTLEMENT IN THE WALLIN V. CITY OF LONGVIEW, ET AL. MATTER AND AUTHORIZE THE CITY MANAGER, WITH LEGAL COUNSEL'S ASSISTANCE, TO FINALIZE AND EXECUTE A SETTLEMENT AGREEMENT AND A MUTUAL RELEASE OF CLAIMS, WITH NO ADMISSION OF LIABILITY, PROVIDING THAT (1) THE CITY WILL PAY PLAINTIFFS \$80,000 IN ATTORNEY FEES AND COSTS; (2) THE CITY WILL CONSIDER REVIEWING ITS PUBLIC RECORDS ACT (PRA) POLICY; AND (3) THE CITY WILL DEVELOP A CELL PHONE ISSUANCE POLICY FOR ELECTED OFFICIALS FOR COUNCIL CONSIDERATION

DATE: July 14, 2026

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Responsible & Honest Governance

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

A tentative settlement agreement has been reached in the *Wallin v. City of Longview, et al* matter. The proposed settlement will be presented to the City Council for consideration at its regular meeting on Tuesday, July 14, 2026. The settlement is not final and will not take effect unless approved by the City Council.

RECOMMENDED ACTION:

Move to approve the proposed settlement in the Wallin v. City of Longview, et al. matter and authorize the City Manager, with legal counsel's assistance, to finalize and execute a settlement agreement and a mutual release of claims, with no admission of liability, providing that: (1) the City will pay Plaintiffs \$80,000 in attorney fees and costs; (2) the City will consider reviewing its Public Records Act (PRA) policy; and (3) the City will develop a cell phone issuance policy for elected officials for Council consideration.

STAFF CONTACT:

Interim City Attorney Charlotte Archer

Attachments: None