



City of Longview

Agenda

Parks and Recreation Board

Monday, July 20, 2026

5:00 PM

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the Parks and Recreation Advisory Board of the City of Longview, Washington, will be holding a meeting on July 20, 2026 at 5:00 p.m. in the Training Room, on the 2nd floor of City Hall 1525 Broadway St., Longview. The meeting is also available online and/or via telephone.

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 229 956 634 565

Passcode: gSusnf

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Phone Conference ID: 525 776 909#

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. CALL TO ORDER
2. FLAG SALUTE
3. ROLL CALL
4. APPROVAL OF MINUTES
26-00610 PRAB Draft Meeting Minutes 05.18.2026
5. CHANGES TO THE AGENDA
6. CONSTITUENT/BOARD MEMBER COMMENTS
7. OLD BUSINESS

26-00609 A. E-BIKE UPDATE & BOARD RECOMMENDATION

SUMMARY: Staff will present proposed amendments to Title 13 of the Longview Municipal Code for review by the Parks and Recreation Advisory Board. The staff-recommended amendments include prohibiting the use of all electric bicycles within City parks.

The complete proposed code amendments are included in the supporting documents. The Board is being asked to review the proposed changes and either recommend support of the staff proposal or suggest an alternative recommendation. The Board's recommendation will be presented to the Longview City Council at its July 28, 2026 meeting.

RECOMMENDED ACTION: Move to approve the staff-recommended amendments to Title 13 of the Longview Municipal Code, including the prohibition of electric bicycle use in City parks.

STAFF CONTACT: Justin Brown, Parks & Recreation Director

8. NEW BUSINESS**9. REPORTS (10 Minutes)**

- 26-00608** **A. Parks Maintenance/Urban Forestry Division Report**
 B. Recreation Division Report
 C. Director's Report

10. ADJOURNMENT



City of Longview

Minutes

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Parks and Recreation Board

Monday, May 18, 2026

5:00 PM

1. **CALL TO ORDER**

Chairperson Black called the meeting to order at 5:00 PM.

2. **FLAG SALUTE**

3. **ROLL CALL**

Members Present: Board Member Oliver Black, Board Member Glenda Johnson, Board Member Manon Kaufman

Members Absent: Jenny Oskey, Steven Pond

Constituents Present: N/A

Council Members Present: Wayne Nichols

Staff Present: Justin Brown, Melissa Harbour, Erin Cranston

4. **APPROVAL OF MINUTES**

A motion was made by Board Member Kaufman and seconded by Board Member Johnson to approve minutes as presented. The motion passed with the following vote: Ayes: Oliver Black, Glenda Johnson, Manon Kaufman ~ Yes 3, No 0, Abstained 0

26-00431 Parks & Recreation Advisory Board Meeting Minutes - DRAFT

5. **CHANGES TO THE AGENDA**

N/A

6. **CONSTITUENT/BOARD MEMBER COMMENTS**

Board Members Manon Kauffman, Glenda Johnson and Oliver Black provided comments.

7. **OLD BUSINESS**

26-00432

E-Bike Signage & Website UPDATE ONLY

Discussion Only

8. **NEW BUSINESS**

9. **REPORTS (10 Minutes)**

- 26-00433** **A. Parks Maintenance/Urban Forestry Division Report (Embedded)**
 B. Recreation Division Report (Embedded)
 C. Director's Report (Verbal)

*Parks & Recreation Division Reports were embedded in the agenda.
Directors report provided verbally.*

10. ADJOURNMENT

Supporting Information:

WORKING DRAFT motorized vehicle ban - EBIKE DRAFT LMC change.docx

Title 13 Amendment — Park Motorized Vehicle & E-Bike Ban (Revised § 13.01.065)

Current Law:

- Only restricts bicycle riding in one area of Lake Sacajawea Park for the Go-4th Festival.
- No general prohibition on motorized vehicles or e-bikes in parks.

Proposed Changes:

- Restructures § 13.01.065 as "Motorized Vehicles and Bicycles":
 - o Establishes a citywide park ban on all motorized vehicles, including all classes of e-bikes.
 - o Provides definitions consistent with traffic classifications and wheeled-device categories.
 - o Adds a cross-reference to Title 11, stating the park ban is in addition to the sidewalk ban.
 - o Creates exceptions matching Title 11 (ADA mobility, City staff, emergency responders, permitted uses).
 - o Adds penalties and enforcement language (civil infraction, repeat-offender exclusion).
 - o Retains the Go-4th bicycle ban at the end as a discrete, date-specific exception.

Effect:

- Parks, trails, and greenspaces become motorized-vehicle-free zones, protecting pedestrians.
- High-speed e-bikes are categorically banned.
- Enforcement is uniform between sidewalks (Title 11) and parks (Title 13).
- The Go-4th bicycle restriction remains unchanged.

1. Amend § 11.02.070 – Bicycles – Riding on Sidewalks

Add new subsections (4)–(6):

§ 11.02.070(4) Motorized Device Prohibition

No person may operate any motorized vehicle, including electric-assisted bicycles of all classes, motorized scooters, mopeds, motor-driven cycles, mini-motos, or any similar device powered in whole or in part by an electric or combustion motor, on any public sidewalk within the City of Longview.

§ 11.02.070(5) Treatment of Electric-Assisted Bicycles

For the purpose of sidewalk regulation, all classes of electric-assisted bicycles defined in RCW 46.04.169 shall be treated as motorized vehicles and are prohibited on sidewalks citywide, regardless of speed capability.

§ 11.02.070(6) Exceptions

This section does not apply to:

- a) Mobility devices used by persons with disabilities;
- b) Authorized City employees or contractors acting in the course of official duties;
- c) Emergency personnel.

2. Amend §13.01.065 – Motorized Vehicles and Bicycles

(Amended Title 13 section)

A. Motorized Vehicles and Electric-Assisted Bicycles Prohibited in City Parks (Primary Rule)

1. Prohibition.

- a. Except as provided in subsection (C), no person shall operate any motorized vehicle within any City park.
- b. For the purposes of this section, “motorized vehicle” includes but is not limited to:
 - Electric-assisted bicycles of all classes as defined in RCW 46.04.169;
 - Motorized scooters;
 - Mopeds;
 - Motor-driven cycles;
 - Mini-motos, pit bikes, dirt bikes, or similar devices;
 - Any electrically or liquid-fuel-powered wheeled transportation device defined in RCW XXXX (e.g., motorized foot scooters, powered boards).

2. Areas Covered.

This prohibition applies to all City parks, including:

- Trails, walking paths, footpaths, and park sidewalks;
- Grass and landscaped areas;
- Recreation grounds, natural areas, and greenspaces;
- Lake Sacajawea Park, Vandercook Park, and all other parklands under the jurisdiction of the Parks & Recreation Department.

3. Relation to Title 11 Sidewalk Ban.

The restrictions in this section apply in addition to the motorized-vehicle and electric-assisted bicycle sidewalk prohibition codified in LMC 11.02.070(D)–(F).

Nothing in this section shall be construed to permit operation of motorized vehicles or electric-assisted bicycles on sidewalks outside parks where prohibited under Title 11 – Vehicles and Traffic.

4. Purpose.

This prohibition is adopted to mitigate known, foreseeable risks posed by high-speed e-bikes and other motorized devices in pedestrian environments, including risks described in Re: E-Bike Regulation—such as minors operating e-bikes at 35–40 mph in Lake Sacajawea and Vandercook parks, close to children and elderly pedestrians.

B. Enforcement and Penalties

1. A violation of subsection (A) constitutes a Class IV civil infraction subject to a monetary penalty.
2. Repeat violations occurring within a 12-month period may result in exclusion from park property.

C. Exceptions

This section does not apply to:

- Mobility devices used by individuals with disabilities;
- City employees, contractors, or agents acting in the course of official duties;
- Emergency response personnel.

D. Signage

The Parks & Recreation Director may install signs at park entrances, trailheads, and other locations notifying users of:

- The prohibition on motorized vehicles and e-bikes under subsection (A); and
- The sidewalk prohibition under LMC 11.02.070(4)–(6).

E. July 4 Bicycle Restriction (Existing Rule)

It shall be a Class IV civil infraction to ride a bicycle within the area of Lake Sacajawea Park bounded by Washington Way, Louisiana Street, Kessler Boulevard and Nichols Boulevard between the hours of 8:00 a.m. and midnight on the fourth day of July; provided, however, this section shall not be applicable to bicycles ridden by on-duty law enforcement personnel.
(Formerly 7.36.065; Ord. 2827 § 1, 2002; Ord. 3110 § 1, 2009)

DRAFT

Parks Maintenance & Urban Forestry Report

Parks Board July 2026

Parks Infrastructure:

- Commerce irrigation project: reintroducing effective irrigation to our bioswales to support new plantings – 75% of downtown bioswales have repaired/upgraded irrigation, remain 25% will be completed by next week
- Elks Dock rail replacement project has begun. Rotten rail is being removed, new treated lumber is being installed. Modified anchoring process to create a safer more stable mounting point between concrete dock and wood rail.
- Playground rated bark chips were applied and spread to all playground sites to keep the City compliant with safety standards.
- we prepped for another successful go 4th

Parks Grounds:

- Commerce bioswales have been replanted with the addition of over 500 new and approved toxin/pollution filtering plants.
- Edging along curbs, walkways, and park hardscape has begun. Working with crews to establish 3x a year edging circuit to ensure clean and safe transitions between grass and hardscape. This started for go 4th and helping traffic so they could paint the yellow curbs.
- We prepped for go 4th including barking the flower beds

Urban Forestry:

- 180 Elm have been treated for Dutch Elm Disease via fungicide injections. The target is to have all assets treated and then begin an every other year injection cycle (focusing on ½ of the Elms each year) to ensure ongoing protection against the fungus.
- Sennebogen operations are continuing with the focus on removing diseased, dying, or dead Elm due to the spread of Dutch Elm Disease. We just received the whole tree chipper. It is not in service yet but, should be in service in the next two weeks.
- 150 trees are being watered every day we are watering the entire route every two days. thanks to our seasonal Urban Forestry staff. Trees that were planted within the last 2 years are being watered at least twice a week.

Recreation Division

Memo

To: Justin Brown
From: Erin Cranston
Date: July 8, 2026
Re: June Report

DIVISION HIGHLIGHTS

PRESENT

- Camp registration is slowing growing
 - Camp Imagine – 41/60
 - Happy trails – 393 Registrations
 - Pathfinders – Full
- The Firecracker run was a success. Total of 160 participants.
- Building Reservations for June

Location	Facility	Bookings	Total Time Bo...
Archie Anderso...	Baseball Fields	9	01:02:00:00
Elks Memorial ...	Entire Facility	32	06:17:00:00
Lake Sacajawea	Hemlock Plaza	1	00:03:00:00
Lake Sacajawea	Lion's Shelter	2	00:09:00:00
Mark Morris Hig...	Mark Morris Hig...	5	01:23:30:00
McClelland Cen...	Entire Facility	13	00:19:40:00
McClelland Cen...	Large Room	13	00:19:40:00
McClelland Cen...	Meeting Room	7	00:14:00:00
Zoom Class	Zoom Class (O...	2	00:02:00:00
Zoom Class	Zoom Class (P...	4	00:03:00:00

FUTURE

- Concerts start this week
- Gearing up for after school programs. Will be hiring Rec Leaders for the school year.
- Movies at the lake start in August
- Foundation Golf Tournament – Friday August 7