



Agenda

Cowlitz Transit Authority

*Lisa Alexander (Chair), Steven Ferrell (Co-Chair), Erik Halvorson,
Jackie Collins, Michael Claxton, Warren Doell (Nonvoting),
Kennan Harvey (Alternate), Chris Bryant (Alternate), Richard Dahl (Alternate)*

Wednesday, August 12, 2026	4:00 PM	Hybrid Meeting Longview Council Chambers 1525 Broadway St, Longview
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NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, the Cowlitz Transit Authority will conduct a **Special Board Meeting** on **Wednesday, August 12, 2026, at 3:45 p.m.** in the Longview City Hall Council Chambers, Longview, Washington. This meeting is also available by Zoom.

The purpose of the hearing is to receive any comments concerning the review of the composition of the governing board of the Cowlitz transit Authority in accordance with RCW 36.57A.055.

AND,

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, the Cowlitz Transit Authority will conduct a **Regular Hearing** on **Wednesday, August 12, 2026, at 4:00 p.m.** in the Longview City Hall Council Chambers, Longview, Washington. This meeting is also available by Zoom.

Agendas are made available the Friday before the meeting at www.mylongview.com under "Agendas & Minutes."

Zoom meeting link: <https://us02web.zoom.us/j/89844443333>

Telephone options (dial any of the following numbers):

1 253 215 8782

1 408 638 0968

1 669 900 6833

1 346 248 7799

1 312 626 6799

1 646 876 9923

1 301 715 8592

Webinar ID: 898 4444 3333

Longview City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the Board Clerk's Office at (360) 442-5664 at least forty-eight (48) hours in advance if you require special accommodations to attend the meeting.

Written comments may be submitted up to forty-eight (48) hours in advance via email at customerservice@rctransit.org.

Next meeting

Wednesday, September 9, 2026

4:00 p.m. – Board Meeting @ Longview City Hall

1. CALL TO ORDER**2. FLAG SALUTE****3. ROLL CALL****4. PUBLIC COMMENTS****5. CONSIDERATION OF MINUTES: JULY 8, 2026**

26-00683 2026 07 08 CTA Board Meeting Minutes

6. CONSENT CALENDAR

26-00684 2026 June CTA Treasurer's Report

26-00685 Invoice #2026-09 - City of Longview \$512,043.37

26-00704 Invoice #30314858 Office of Minority & Women's Business \$325.43

26-00706 Invoice #E69B1C00-0013-The Daily News-\$443.60

7. REPORTS

26-00686 2026 Annual Fixed Route Ridership

26-00687 2026 July Daily Fixed Route Ridership

26-00688 2026 July Fixed Route Ridership by Hour

26-00689 2026 July Fixed Route Average Passengers per Trip

26-00690 2026 July LIFT Monthly Ridership

26-00691 Five Year Ridership Graph

26-00692 PTBA Sales Tax Data 2026 vs. 2025

8. SET PUBLIC HEARING FOR PROPOSED FIXED ROUTE SERVICE CHANGES**26-00693 SUMMARY OF STATEMENT:**

The Cowlitz Transit Authority (CTA) bylaws Section 5.3 states that the Authority shall hold a public hearing to solicit public comment on any change in transit service routes amounting to a change in excess of 20% of the total distance of any one route. Staff's proposal regarding current service to Rainier, Oregon and extending local evening service meets this criterion.

The proposed service changes will be published for comment on August 21, 2026.

RECOMMENDED ACTION:

Establish a public hearing to be held at the September 9, 2026 CTA Board Meeting to receive comments on the proposed service changes.

9. ADOPT RESOLUTION #2026-03 IN SUPPORT OF WSDOT CONSOLIDATED GRANT**26-00700 SUMMARY OF STATEMENT:**

The City of Longview is the Designated Federal Recipient of public transit funds. The City of Longview, in cooperation with the Cowlitz Transit Authority, is submitting two applications supporting operations to the 2027-2031 WSDOT Consolidated Grant program.

FINANCIAL SUMMARY:

The estimated total cost of the projects is \$10,566,641 over four years. The estimated match funds requested of the CTA is \$7,610,513. The local funds portion of the match is expected to be reduced by FTA formula operating grants.

RECOMMENDED ACTION:

Motion to approve Resolution Number 2026-03 in support of the City of Longview 2027-2031 WSDOT Consolidated Grant applications

10. ADOPT RESOLUTION #2026-04 IN SUPPORT OF WSDOT BUS & BUS FACILITIES GRANT**26-00707 SUMMARY OF STATEMENT:**

The City of Longview is the Designated Federal Recipient of public transit funds. The City of Longview, in cooperation with the Cowlitz Transit Authority, is applying for \$569,400 from the 2027-2029 Washington State Department of Transportation Bus and Bus Facilities Grant program to procure three (3) replacement propane ADA cutaways that have exceeded their useful lives.

FINANCIAL SUMMARY:

The estimated total cost of the propane ADA cutaways is \$711,750. The grant requires an 80:20 state to local match; therefore, the estimated match funds requested of the CTA is \$142,350.

RECOMMENDED ACTION:

Motion to approve Resolution Number 2026-04 for matching funds for 2027-2029 WSDOT Bus and Bus Facilities grant application.

11. ADOPT RESOLUTION 2026-05 IN SUPPORT OF FTA COMPETITIVE BUS & BUS FACILITIES APPLICATION**26-00705 SUMMARY STATEMENT:**

The City of Longview is the Designated Federal Recipient of public transit funds. The City of Longview, in cooperation with the Cowlitz Transit Authority, is applying for the FY2026 Federal Transit Administration Competitive Bus and Bus Facilities Grant for \$1,367,796 to replace two (2) 35-foot transit coaches that have exceeded their useful lives.

FINANCIAL SUMMARY:

The estimated total cost of the buses is \$1,709,746. The grant requires an 80:20 federal to local match; therefore, the estimated match funds requested of the CTA is \$341,950.

RECOMMENDED ACTION:

Motion to approve Resolution Number 2026-05 for matching funds for 2026 FTA Bus and Bus Facilities grant application.

12. LOCAL MATCH FOR CWCOG'S REGIONAL MOBILITY MANAGMENT GRANT PROJECT**26-00708 SUMMARY STATEMENT:**

RiverCities Transit received a request for grant matching funds to help support the Cowlitz-Wahkiakum Council of Governments (CWCOG) in their Washington State Department of Transportation Consolidated Transit Grant application to maintain the Regional Mobility Management Program. The request for a total of \$26,671 over four (4) years fulfills a portion of the total match that will be shared with neighboring jurisdictions.

BUDGET:

There are local sales tax funds available to be included in the 2027 through 2031 CTA Budgets to support this project.

RECOMMENDED ACTION:

Motion to approve matching funds not to exceed \$26,671 over four years for the Cowlitz-Wahkiakum Council of Government's Regional Mobility Management Program grant.

Attachments:

CWCOG Mobility Management Memo for Cowlitz Transit Authority – RiverCities Transit

13. ESTABLISH BOARD SUBCOMMITTEE TO FORM TRANSIT CUSTOMERS' ADVISORY COMMITTEE**26-00694 SUMMARY OF STATEMENT:**

The Cowlitz Transit Authority (CTA) bylaws Section 7.2 states that the Chair may appoint Authority members to special intra- and inter-agency committees and councils as appropriate.

RECOMMENDED ACTION:

Authority Chair names two (2) Authority members to a special subcommittee with the purpose of forming a Transit Riders Advisory Group, including which member will chair the subcommittee.

THEN:

Motion to approve the selection of the Transit Riders Advisory Group Subcommittee and Chair.

14. MANAGER'S REPORT**15. MISCELLANEOUS****16. ADJOURNMENT**