



City of Longview



Minutes

Longview Public Library Board of Trustees

Monday, July 13, 2026

4:00pm

Council Chambers, City Hall

1. **CALL TO ORDER**

Board Chair Tina Smith called the meeting to order at 4:00pm. A quorum is present.

2. **PLEDGE OF ALLEGIANCE**

The flag salute was recited.

3. **ROLL CALL**

Present: Chair Tina Smith, Vice-Chair Paula Stepankowsky, Board Member Linda King, Board Member Jerame Moore, City Council Liaison Mike Claxton, Library Director Jacob Cole, Library Administrative Assistant James Newkirk

Absent: n/a

4. **APPROVAL OF AGENDA**

Tina asked for an agenda item to be added in Other Business "Successorship to Board Chair."

Action: Linda King motioned to add the item to the agenda; Paula Stepankowsky seconded.

The agenda item was added through unanimous approval.

5. **APPROVAL OF JUNE 8, 2026 MINUTES – Action Item**

Action: Jerame Moore motioned to approve the minutes as presented; Linda King seconded.

The minutes were approved unanimously.

6. **APPROVAL OF CLAIMS – Action Item**

Discussion was held about the Claims Report.

Action: Paula Stepankowsky motioned to approve the Claims Report; Linda King seconded.

The Claims Report was approved unanimously.

7. **SURPLUS MATERIALS – Action Item**

Action: Jerame Moore motioned to approve the Surplus Materials Report; Linda King seconded. The Surplus Materials Report was approved unanimously.

8. **CONSTITUENT COMMENTS**

No Constituent Comments

9. **CHAIR AND BOARD REPORTS**

Chair Tina Smith provided a report.

Vice-Chair Paula Stepankowsky provided a report.

Boardmember Linda King provided a report.

Boardmember Jerame Moore provided a report.

10. **DIRECTOR'S REPORT**

Director's Report –

Library Director Jacob Cole provided a report.

Board Questions –

The Board led a question-and-answer session with Library Staff.

11. **OTHER BUSINESS**

Successorship to Board Chair

Discussion was held about the successorship of the Board Chair and Vice-Chair.

Action: *Jerame Moore motioned to promote Linda King to Vice-Chair for the remainder of 2026; Paula Stepankowsky seconded. Linda King was unanimously elected as Vice-Chair for remainder of 2026.*

12. **NEXT REGULAR MEETING**

Monday, August 10, 2026 at 4:00 P.M. in the Council Chambers of City Hall

13. **EXECUTIVE SESSION**

No Executive Session

14. **ADJOURNMENT**

The meeting was adjourned by Chair Tina Smith at 4:39pm.

James Newkirk

Library Administrative Assistant

Approved: *Paula L. Stepankowsky*
Chair