



City of Longview

Agenda

Parks and Recreation Board

Monday, August 17, 2026

5:00 PM

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the Parks and Recreation Advisory Board of the City of Longview, Washington, will be holding a meeting on Monday, August 17, 2026 at 5:00 p.m. in the Training Room, on the 2nd floor of City Hall 1525 Broadway St., Longview. The meeting is also available online and/or via telephone.

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 229 956 634 565

Passcode: gSusnf

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Phone Conference ID: 525 776 909#

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

1. CALL TO ORDER
2. FLAG SALUTE
3. ROLL CALL
4. APPROVAL OF MINUTES
 - 26-00629 PRAB Draft Meeting Minutes 05.18.2026
 - 26-00721 PRAB Draft Meeting Minutes 07.20.2026
5. CHANGES TO THE AGENDA
6. CONSTITUENT/BOARD MEMBER COMMENTS

7. OLD BUSINESS**26-00722 A. E-BIKE UPDATE**

SUMMARY: Council directed staff to move forward with the recommendation from the Parks & Recreation Advisory Board. We have also asked to have a joint meeting with the Complete Streets Committee to discuss the larger issue and help recommend a more holistic approach to E-bikes

RECOMMENDED ACTION: Discussion Only

STAFF CONTACT: Justin Brown, Parks & Recreation Director

8. NEW BUSINESS**26-00723 A. BMX TRACK RECOMMENDATION**

SUMMARY: The BMX track at Cloney Park has been identified as a significant liability concern in its current condition and manner of operation. The Washington Cities Insurance Authority (WCIA), the City's insurance and risk management authority, has raised concerns regarding the City's continued operation and maintenance of the track in its current form.

Staff has also identified several challenges with maintaining the track to a standard appropriate for BMX use. The existing track material is not well suited for its intended use and contains numerous large rocks that can become exposed on the riding surface. In addition, the City does not currently have staff with the specialized technical expertise necessary to properly shape, inspect, and maintain a BMX track to the level expected for this type of facility.

Given the liability concerns identified by WCIA, the condition and composition of the existing track material, and the specialized maintenance requirements associated with BMX facilities, staff recommends removing the BMX track as an amenity at Cloney Park.

RECOMMENDED ACTION: Staff is seeking a recommendation from the Parks & Recreation Advisory Board regarding whether it supports removal of the BMX track. The Board's recommendation will be used to help determine the City's next steps for the site.

STAFF CONTACT: Justin Brown, Parks & Recreation Director

26-00724 B. DOG PARK RULES

SUMMARY: Staff is proposing updates to the Dog Park Rules to simplify the language, reduce duplication, and provide clearer expectations for dog behavior, handler responsibilities, health and safety, leash requirements, cleanliness, prohibited activities, and incident reporting.

The Cowlitz Off Leash Association (COLA) has requested that the rules also prohibit unaltered dogs from using the dog park. Staff is not recommending that addition. Similar restrictions are uncommon among dog parks in Washington, and the behaviors of concern, including aggression, mounting, bullying, and other unsafe interactions, are already addressed through the proposed behavior and control rules.

RECOMMENDED ACTION: Seeking a motion to recommend adoption of the proposed

Dog Park Rules as presented.

STAFF CONTACT: Justin Brown, Parks & Recreation Director

9. **REPORTS (10 Minutes)**

- 26-00725 A. Parks Maintenance/Urban Forestry Division Report
 B. Recreation Division Report
 C. Director's Report (Verbal)

10. **ADJOURNMENT**



City of Longview

Minutes

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Parks and Recreation Board

Monday, May 18, 2026

5:00 PM

1. **CALL TO ORDER**

Chairperson Black called the meeting to order at 5:00 PM.

2. **FLAG SALUTE**

3. **ROLL CALL**

Members Present: Board Member Oliver Black, Board Member Glenda Johnson, Board Member Manon Kaufman

Members Absent: Jenny Oskey, Steven Pond

Constituents Present: N/A

Council Members Present: Wayne Nichols

Staff Present: Justin Brown, Melissa Harbour, Erin Cranston

4. **APPROVAL OF MINUTES**

A motion was made by Board Member Kaufman and seconded by Board Member Johnson to approve minutes as presented. The motion passed with the following vote: Ayes: Oliver Black, Glenda Johnson, Manon Kaufman ~ Yes 3, No 0, Abstained 0

26-00431 Parks & Recreation Advisory Board Meeting Minutes - DRAFT

5. **CHANGES TO THE AGENDA**

N/A

6. **CONSTITUENT/BOARD MEMBER COMMENTS**

Board Members Manon Kauffman, Glenda Johnson and Oliver Black provided comments.

7. **OLD BUSINESS**

26-00432

E-Bike Signage & Website UPDATE ONLY

Discussion Only

8. **NEW BUSINESS**

9. **REPORTS (10 Minutes)**

- 26-00433 A. Parks Maintenance/Urban Forestry Division Report (Embedded)**
B. Recreation Division Report (Embedded)
C. Director's Report (Verbal)

*Parks & Recreation Division Reports were embedded in the agenda.
Directors report provided verbally.*

10. ADJOURNMENT



City of Longview

Minutes

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Parks and Recreation Board

Monday, July 20, 2026

5:00 PM

1. **CALL TO ORDER**

The meeting was called to order at 5:00 PM by Vice Chair Manon Kauffman.

2. **FLAG SALUTE**

3. **ROLL CALL**

Members Present: Board Member Jenny Oskey, Board Member Glenda Johnson, Board Member Steven Pond, Board Member Manon Kaufman

Members Absent: Board Member (Chair) Oliver Black

Constituents Present: Dave Knoll & Greg Myer

Council Members Present: Wayne Nichols

Staff Present: Justin Brown, Melissa Harbour, Erin Cranston

4. **APPROVAL OF MINUTES**

26-00610 PRAB Draft Meeting Minutes 05.18.2026

Tabled due to lack of quorum from previous meeting.

5. **CHANGES TO THE AGENDA**

N/A

6. **CONSTITUENT/BOARD MEMBER COMMENTS**

Board Member Glenda Johnson provided comment.

7. **OLD BUSINESS**

26-00609 A. E-BIKE UPDATE & BOARD RECOMMENDATION

SUMMARY: Staff will present proposed amendments to Title 13 of the Longview Municipal Code for review by the Parks and Recreation Advisory Board. The staff-recommended amendments include prohibiting the use of all electric bicycles within City parks.

The complete proposed code amendments are included in the supporting documents. The Board is being asked to review the proposed changes and either recommend support of the staff proposal or suggest an alternative recommendation. The Board's recommendation will be presented to the Longview City Council at its July 28, 2026

meeting.

RECOMMENDED ACTION: Move to approve the staff-recommended amendments to Title 13 of the Longview Municipal Code, including the prohibition of electric bicycle use in City parks.

STAFF CONTACT: Justin Brown, Parks & Recreation Director

A motion was made by Board Member Kauffman and seconded by Board Member Johnson to move forward with the previous board recommendation in addition to the potential law enforcement blitz approach based on current state laws.

A motion to amend was made by Board Member Kauffman and seconded by Board Member Johnson to amend the motion to add "as well as require users under 16 years of age to have an attending adult at all times" making the motion in full as Move forward with the previous board recommendation in addition to the potential law enforcement blitz approach based on current state laws as well as require users under 16 years of age to have an attending adult at all times.

The motion to amend passed with the following vote:

Ayes: Jenny Oskey, Glenda Johnson, Steven Pond, Manon Kaufman - Nays: None - Abstain: None

The amended motion passed with the following vote:

Ayes: Jenny Oskey, Glenda Johnson, Steven Pond, Manon Kaufman - Nays: None - Abstain: None

8. **NEW BUSINESS**

N/A

9. **REPORTS (10 Minutes)**

26-00608 **A. Parks Maintenance/Urban Forestry Division Report**
B. Recreation Division Report
C. Director's Report

A Parks Division Report was embedded in the agenda.

A Recreation Division Report was embedded in the agenda.

10. **ADJOURNMENT**

The meeting was adjourned at 06:22 PM.

Risk Assessment - BMX Track

From Kim Dennis <kimd@wciapool.org>

Date Wed 8/5/2026 9:49 AM

To Justin Brown <Justin.Brown@ci.longview.wa.us>; Rashelle Douglas <Rashelle.Douglas@ci.longview.wa.us>

 2 attachments (54 KB)

We sent you safe versions of your files; PAR.17BMXFacilities.docx;

Mimecast Attachment Protection has deemed this file to be safe, but always exercise caution when opening files.

Good morning, Justin and Rashelle, thank you so much for hosting me yesterday. I really enjoyed going to the BMX facility and seeing Cloney park being worked on as well as the lake.

After seeing the BMX track in person and reviewing WCIA's BMX Facilities Risk Management Guideline (PAR.17 attached), I have significant concerns regarding the City's continued ownership and operation of the facility in its current condition.

Current Condition

The track has experienced significant deterioration, observations include:

- Uneven riding surfaces with substantial rutting and erosion.
- Loss of the original shape and profile of jumps and berms.
- Sparse vegetation growing throughout the riding surface.
- Loose soil and inconsistent compaction.
- Evidence that the track is no longer being routinely groomed or maintained.

While the track remains recognizable as a BMX facility, it does not appear to be maintained to a condition consistent with current BMX design and maintenance recommendations.

Primary Risk Considerations

The largest concern is not simply that BMX/bike riding is inherently dangerous. Riders assume many of the ordinary risks associated with the sport. Rather, the City's liability exposure increases when an existing facility is allowed to deteriorate after the City has knowledge of unsafe conditions.

WCIA's guidance specifically notes that improper design, construction, or lack of routine maintenance may increase the potential for serious injuries, including fractures, traumatic brain injuries, or fatalities. It also emphasizes that members should maintain an ongoing documented inspection and maintenance program and close facilities when significant repairs are needed.

Longview has indicated that it does not have the labor resources or funding necessary to continually maintain the track to acceptable standards. That operational reality is the most significant factor in this analysis.

If the City cannot reasonably inspect, repair, groom, and close the track when necessary, it becomes increasingly difficult to demonstrate that it has exercised reasonable care in maintaining the facility.

Recreational Immunity

Washington's Recreational Immunity Statute provides an important defense for public recreational facilities that are open without charge. However, it should not be viewed as eliminating liability.

As WCIA's guidance explains, recreational immunity is an affirmative defense—it does not prevent claims from being filed and may not protect the City if statutory requirements are not met. Known dangerous artificial conditions remain an area of concern.

Inspection and Maintenance Expectations

WCIA recommends that BMX facilities have:

- Routine documented inspections.
- Staff trained to identify hazardous conditions.
- Prompt correction of hazards.
- Documentation of repairs.
- Closure of the facility whenever significant repairs are needed.

If the City already knows it cannot consistently perform these functions, continuing to operate the track becomes increasingly difficult to justify from a risk management standpoint.

Community Interest vs. Organizational Risk

I understand there is community support for retaining the BMX track. BMX facilities can provide an important recreational opportunity for youth and are often valued amenities.

However, community popularity does not reduce the City's duty to reasonably maintain the facility.

Unlike playgrounds or sports fields that may tolerate gradual cosmetic deterioration, BMX riding surfaces are part of the safety system. Small changes in jump geometry, landing slopes, rutting, erosion, or compaction can materially change how bicycles perform, increasing the likelihood of crashes.

Because of this, BMX facilities generally require considerably more ongoing maintenance than many other park amenities.

Potential Alternatives

If the City wishes to preserve some level of BMX opportunity, several alternatives could be explored before complete removal:

- Partnering with a local BMX organization willing to perform regular maintenance under a written agreement that clearly assigns maintenance responsibilities, includes indemnification provisions, and requires appropriate insurance.
- Identifying grant opportunities or community fundraising to completely reconstruct the track to current standards and establish a sustainable maintenance program.
- Temporarily closing the facility until funding and staffing are available to properly maintain it.

These options should only be pursued if the City can establish a realistic, long-term maintenance plan. A volunteer maintenance effort that is informal or sporadic generally would not eliminate the City's responsibility for the condition of the facility.

Risk Management Recommendation

Based on the information provided, I believe removal the BMX track is a reasonable and defensible risk management decision.

The determining factor is not whether BMX riding is inherently hazardous—it is whether the City has the resources necessary to safely own and maintain this type of specialized recreational facility over the long term.

Since the City has acknowledged that it lacks the staffing and financial resources necessary to maintain the track to acceptable standards, continuing to operate the facility would expose the City to an increasing risk of injury claims arising from known deterioration and deferred maintenance.

If the City elects not to remove the track immediately, I recommend that it, at a minimum:

- Conduct and document a formal safety inspection.
- Close the facility if significant hazards are identified.
- Install barriers and signage prohibiting use until repairs are completed.
- Develop a sustainable maintenance program before reopening the facility.

I hope this is helpful; please let me know if you need anything else; thank you!

Kim Dennis
Sr. Risk Management Representative

Washington Cities Insurance Authority
PO Box 88030 | Tukwila, WA 98138
Direct: (206) 687-7899



PAR.17
BMX FACILITIES

Issued: 10/2003
Revised: 03/2014
Reviewed: 01/2025

POSSIBLE EXPOSURES

Riders using Bicycle Motocross (BMX) facilities may suffer injuries ranging from abrasions, to fractures, severe head injuries or death. Improper design or construction and lack of routine maintenance to the facility may increase the potential for accidental injuries. Improperly located or unprotected spectator areas can lead to spectator injuries. The Member may also be exposed to liability claims for the negligent acts of others related to sanctioned events. The majority of BMX riders are minors who have until they are 21, three years after they reach the age of majority, to present an injury claim to the Member.

Once a Member has “notice” of an unauthorized BMX track or jumps on its property, the Member may have a liability exposure if it is not removed. Notice may be either actual (direct or personal knowledge) or constructive (legal presumption that Member could or should have known). Failure to meet this duty may give rise to negligence claims.

RECOMMENDED CONTROLS

Due to the inherent risk of and exposure to potential injury and liability issues in all aspects of this activity, it is recommended that these types of facilities be installed on Member property only after careful consideration and planning.

In 1997, the Washington State Legislature amended RCW 4.24.210, known as the Recreational Immunity Statute, to include “bicycling, skateboarding or other non-motorized wheel-based activities.” From a practical standpoint, the statute presents a good first line of defense against claims for users of member-owned outdoor recreational facilities. However, the statute will not prevent a recreational user from filing an injury claim or lawsuit against a member. It will only serve as an affirmative defense if the Member has met all requirements of the statute.

DO NOT CHARGE A FEE. Charging a “fee of any kind” for use of the Member’s recreational property or facilities may act as a complete bar to a Recreational Immunity Statute defense.

If a Member does decide to construct or to allow others to construct a BMX facility of any kind, the following risk controls are recommended:

Design & Planning

1. “Improper design” of the facility could be alleged in a claim or lawsuit against the Member for injury sustained by a user, bystander or spectator. For this reason, only a professional architect with experience in BMX track design and familiar with USA BMX criteria should be used to design the course. A contract should be created to include hold harmless and indemnification language protecting the Member from allegations of

improper design. Please refer to the Liability Resource Manual, Exhibit VIII of [ADM.21 Insurance and Indemnity Requirements for Contracts](#) for sample hold harmless and indemnification language as well as recommended insurance requirements.

2. Site selection can be one of the difficult aspects of locating and constructing a BMX facility. Be aware of potential conflicts in placing a BMX facility immediately adjacent to another activity (i.e., soccer field, basketball court) or adjacent to a parking area or busy street without a fence or other barrier. Good visibility may cut down on vandalism and other problems commonly associated with these facilities. Input from police, fire & medical emergency, and parks personnel is essential in the site selection process.
3. Will the facility be exclusively for recreational use or is it intended for both sanctioned BMX racing events as well as recreational use? This decision will greatly influence the overall design, including the possible need for spectator facilities, fencing, parking, concessions, restrooms and other amenities, all of which should meet the Americans with Disabilities (ADA) requirements.

A. Recreational Use

- 1) This is generally the type of use that most Members envision when they consider a BMX track or course.
- 2) A recreational track should be designed to accommodate the varying abilities and skills of the majority of the intended users. This will normally include the beginner and the intermediate BMX riders.
- 3) Any unauthorized obstacle that does not meet design guidelines should be removed or modified to comply with industry accepted safety standards.
- 4) Flat entry and exit areas are recommended for recreational use facilities.
- 5) Width of track and obstacles should be at least 10 feet.
- 6) Recommend a reasonable maximum height for all obstacles with a smooth, rounded front (approach), a smooth rounded or flat top, and a long (gradual decline) backside (exit).

B. General

- 1) Fencing should be considered for the protection of spectators and/or to prevent riders from accidentally riding into or across parking lots, roadways, or pedestrian walkways. It is recommended that a fence be erected around the perimeter of the facility to keep riders and others off the track when the track is closed. It should also help to reduce unnecessary maintenance and vandalism of the track facility.
- 2) Adequate drainage is very important. All obstacles should be constructed at or above grade to prevent water from “ponding” on the track.
- 3) Post safety rules and warnings for use of the facility. Signs warning of known, dangerous, artificial latent conditions may be required under the recreational immunity statute. Signing is a good way to provide participants and spectators with specific information. Establish well thought out, enforceable rules and post

them conspicuously. Consider both the number and the placement of signs used. People will tend to ignore signs if overused.

Sample language may include but not be limited to:

- Use at your own risk. This facility is not supervised.
- Use of protective equipment, including securely fastened helmets, gloves, knee and elbow pads, wrist and shin guards, is strongly recommended.
- Bicycle cross bar, stem, and top tube pads are also recommended.
- Kickstands, chain guards, fenders and reflectors are prohibited.
- No motorized vehicles are permitted on the track.
- No spectators or other non-riders allowed on the track.
- Homemade or professionally constructed obstacles, ramps, jumps or other modifications may not be added to the track.
- No alcohol, drugs, tobacco products or glass containers are allowed at this facility.
- BMX track is open for public use from (insert hours here).
- Please call ----- to report any vandalism or any unsafe track condition.

Construction

1. Whether construction is performed by an experienced contractor, Member employees or by volunteers supervised either by the contractor or the Member, the design plans should be carefully followed.
2. WCIA recommends the use of a contractor experienced in BMX construction to build the track or course according to design specifications, including the use of appropriate materials.
3. During site preparation and construction, the Member should require the contractor to protect and maintain the site until such time as the Member accepts the facility. This would include fencing and signage around the site to keep the public away from the site. The Member should periodically inspect the construction site to be sure fencing and signage are in place.
4. The liability associated with construction defects can be contractually transferred (for a limited time) to the contractor through a properly worded contract with indemnification language favorable to the Member. Please refer to Exhibit III of [ADM.21](#) for further information.
5. The Member should require the contractor to purchase a Builder's Risk Policy naming the Member as a Named Insured. This will provide coverage to the BMX facility while it is under construction.

Inspection and Maintenance

1. Have a documented, on-going facility inspection program for all areas of the BMX facility. Use of an inspection checklist that identifies the date, time, name of the inspector, and any maintenance performed may be valuable in the event of an injury claim or lawsuit. Inspections should be completed prior to any sanctioned event and on a

reasonably routine basis. The retained checklist may provide the necessary evidence to prove the Member met its duty of reasonable care in maintaining the facility.

2. Train staff in identifying conditions that might foreseeably cause injury to riders or spectators. The inspection process should include (but not be limited to):
 - A. Condition of BMX track. Be alert to hazards or damage resulting from vandalism, unauthorized track modifications or additions, frequent use, adverse weather and animals.
 - B. Document any hazards discovered and the action taken to repair or eliminate the hazardous condition.
 - C. Retain copies of all inspection, repair and maintenance records according to the requirements of the “*Local Government General Records Retention Schedule and Records Management Manual*” available from the State of Washington. Please refer to:
<http://www.secstate.wa.gov/assets/archives/RecordsManagement/CORE10.pdf>
3. In times of extreme weather conditions or when significant repairs need to be completed, the facility should be closed and signage should be posted.

Contractual Considerations

1. For “sanctioned” events conducted by BMX associations, Members should require a signed agreement either for individual events or for multiple events occurring during a specified period with the event sponsor/organizer.
 - A. The agreement should clarify responsibilities (of the Member and the event organizer) pertaining to inspection and maintenance of the facility before, during and immediately following the event(s).
 - B. The agreement should contain indemnification language favorable to the Member. Please refer to [ADM.21](#) in the Liability Resource Manual.
 - C. The event organizer should be required to provide a certificate of liability insurance applicable to the event including participants’ legal liability. The Member should also require an endorsement naming the Member as an additional insured on the event organizer’s insurance policy.
2. For Member sponsored BMX activities such as special events or competitions, a registration form and waiver as well as a medical information form should be developed and utilized. See [PAR.17.01 Sample Participant Waiver and Release](#); [PAR.17.02 Sample Parent/Legal Guardian Waiver and Release](#); and [PAR.17.03 Sample BMX Event Medical Information Form](#).

Supervision

Will the facility be supervised or unsupervised? If unsupervised, the Member should still have a plan for periodic enforcement of the rules by police or park personnel. If supervised, the employees should be provided with training on the rules of the facility and what their role is in enforcement of the rules. They should also be trained on emergency procedures including but not limited to first aid and incident documentation. The Member's blood borne pathogen policy should also cover this type of facility.

Unauthorized BMX Tracks and Jumps

1. "Unauthorized BMX facilities" are those tracks, courses, or groups of jumps and obstacles created on Member property without the Member's permission. Once a Member becomes aware of the existence of these tracks, there is notice, and the Member may be exposed to legal claims for any injury resulting from a hazardous condition associated with the tracks and jumps.

Members may be considered to be "on notice" of a dangerous condition if:

- A. They created the dangerous condition.
 - B. They have been notified by others or have discovered the dangerous condition themselves.
 - C. The dangerous condition has existed for an unreasonable period of time and should have been discovered through an ongoing inspection program.
2. Well-intended youth and adults may create these unauthorized tracks and jumps on Member property without knowledge or understanding of the potential "attractive nuisance" they have created and the potential liability exposure for the Member resulting from:
 - A. A man-made track and/or jump with no regard to design standards (for safety). Examples include but are not limited to:
 - 1) Obstacles/Jumps without a long, gradual backside (exit).
 - 2) Extremely high and/or jumps spaced too closely together.
 - 3) Fill dirt with a high content of rocks, concrete or other potentially harmful objects.
 - 4) The use of broken boards, metal re-bar and other similar items used as shoring materials for dirt jumps or as ramps.
 - B. A potentially dangerous location. Examples include but are not limited to:
 - 1) Sites that allow or cause riders to cross a pedestrian path or to enter a street or parking lot.
 - 2) Blind jumps that might allow riders going in opposite directions to collide.

- 3) Sites with obstacles such as trees, fence posts, power lines, or steep or unexpected slopes.
3. WCIA recommends that, when such unauthorized tracks and jumps become known to the Member, the Member should remove them as soon as possible. If immediate removal is not possible, then signs warning of danger, prohibiting trespassing and/or unauthorized use should be posted prominently and physical barriers prohibiting unauthorized access should be installed, if feasible. Any decision to retain the facility as a public recreational facility should only be made following a thorough inspection and hazard analysis of the facility. If modifications or repairs are required in order to meet safety standards, the facility should be made "off limits" until they are completed.

Proposed Cowlitz Off Leash Area Rules

Dog Behavior & Control

- Dogs must remain within sight and under voice control at all times.
- Aggressive, threatening, or unsafe behavior is prohibited
- Dogs displaying unsafe behavior must be leashed and removed immediately.
- Handlers must comply with requests to control or call their dog.

Unaltered Dogs

- Unaltered dogs displaying aggressive behavior must be removed immediately.
- Use by unaltered dogs over 6 months old is discouraged due to increased risk of conflict.

Health & Safety

- Dogs must be licensed, vaccinated, and display required tags.
- Sick or injured dogs are not permitted.
- Puppies under 4 months old are not permitted.

Leashes

- Dogs must be leashed when entering and exiting the park.
- Handlers must carry one leash for each dog.

Handler Responsibilities

- Handlers must be at least 16 years old.
- Children under 14 must be accompanied by an adult.
- Maximum of two dogs per handler.
- Dogs may not be left unattended.

Cleanliness & Park Care

- Clean up and properly dispose of dog waste immediately.
- Prevent digging and fill any holes created by your dog.

Prohibited

- Food or glass containers.
- Smoking.
- Commercial activity without written permission.
- Animals other than dogs.

Reporting

- Park or maintenance issues: Call Longview Parks & Recreation 360-442-5400
- Dog bites or serious incidents: Animal Control 360-762-6800
- Emergencies: Call 911

Recreation Division

Memo

To: Justin Brown
From: Erin Cranston
Date: August 11, 2026
Re: July Report

DIVISION HIGHLIGHTS

PRESENT

- Summer Camp is wrapping up
 - Total Summer Camp Registrations for all Camps = 834
 - Camp Imagine – 42
 - Happy trails – 3401
 - Pathfinders – 181
 - Extended Care - 210
- Concerts are doing well with attendance growing each week
 - 7/9 - 900
 - 7/16 - 1000
 - 7/23 - 800 (Weather)
 - 7/30 - 1100
 - 8/6 - 1200
- Building Reservations for July – Total Revenue - \$3,758.12

Location	Facility	Bookings	Total Time Bo...
Archie Anderso...	Baseball Fields	34	04:03:00:00
Elks Memorial ...	Entire Facility	113	23:10:00:00
Lake Sacajawea	Hemlock Plaza	6	01:01:00:00
Lake Sacajawea	Lion's Shelter	2	00:09:00:00
Lake Sacajawea	Peninsula	2	00:08:00:00
Mark Morris Hig...	Mark Morris Hig...	22	08:17:00:00
McClelland Cen...	Entire Facility	66	07:07:50:00
McClelland Cen...	Large Room	60	05:13:50:00
McClelland Cen...	Meeting Room	42	06:04:30:00
RA Long Park	RA Long Park ...	2	00:15:00:00
Recreation Office	Meeting Room	1	00:01:30:00
Woman's Club	Entire Facility	3	00:07:00:00
Woman's Club	Large Room	3	00:07:00:00
Woman's Club	Meeting Room	1	00:03:00:00
Zoom Class	Zoom Class (O...	9	00:09:00:00
Zoom Class	Zoom Class (P...	14	00:10:30:00

FUTURE

- Concerts continue through the month of August
- Movies at the Lake will start August 21
- Gearing up for after school programs.
- Registration for Fall Programs opens August 17
- September Events:
 - Extreme Machines – September 19
 - Sunset Run – September 25
 - Moonlight Golf Tournament at Mint Valley – September 26

Parks Board Report — August 2026

Parks Maintenance

- Cleaned up the large dump piles at 32nd Gardens. The cleanup required **7 loads with a 7-yard dump truck**.
- Continued work on installing drainage at the Snake Run.
- Rebuilding a rock wall on Japanese Island.
- Resided the shelter at 7th Avenue.
- Completed all brush hogging at **7th Avenue, 3rd Avenue, Regency, Mint Farm, and Roy Morse**.
- Completed a full irrigation update on Commerce, including **more than 2,000 feet of commercial drip irrigation**.
- Continuing to edge all parks.

Sharps

- **0 sharps found in July and August.**

Urban Forestry

- Responded to multiple tree failures.
- Continued operating the Sennebogen approximately every two weeks.
- Currently negotiating with a candidate for the **Lead Arborist** position.
- Finally received the new **whole-tree chipper**, we look forward to using it on removals.
- Planning a full block tree removal on the **900 block of 7th Avenue** to support the sidewalk crew.