

Agenda**City Council**

*Mayor Erik Halvorson
Mayor Pro Tem Keith Young
Council Member Chris Bryant
Council Member Mike Claxton
Council Member Ruth Kendall
Council Member Kalei LaFave
Council Member Wayne Nichols*

Tuesday, August 25, 2026**6:00 PM****2nd Floor, City Hall**

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Office at 360.442.5004 at least 48 hours in advance if you require special accommodations to attend the meeting.

If you are participating virtually, you may submit written comments to the City Clerk's Office with the subject line "Public Comment for Disbursement to City Council."

Virtual attendees may comment verbally during public hearings only and is only permitted for registered attendees. To participate, please contact the Clerk's Office in advance. Use the "raise hand" feature during the hearing, and the Clerk will unmute participants in the order received. If calling in by phone, dial star - 9 to raise your hand.

<https://us02web.zoom.us/j/82394132374>

Telephone options (dial any of the following numbers):

1-253-215-8782 or 1-346-248-7799 or 1-408-638-0968 or 1-669-900-6833

Webinar ID: 823 9413 2374

1. **CALL TO ORDER**
2. **INVOCATION*/FLAG SALUTE**
26-00466 LARRY RUSSELL, KELSO LONGVIEW MINISTERIAL ASSOCIATION
3. **ROLL CALL**
4. **CHANGES /REVISIONS TO THE AGENDA**
5. **AWARDS**
6. **CONSTITUENTS' COMMENTS - NON-AGENDA ITEMS (Thirty Minutes)**
7. **PRESENTATIONS**
26-00720 POLICE DEPARTMENT 2025 ANNUAL REPORT
26-00729 COWLITZ COUNTY PUBLIC FACILITIES DISTRICT

8. PUBLIC HEARINGS

- 26-00733 PUBLIC HEARING – RESOLUTION NO. 2639 - AMENDMENT TO THE 2027 - 2032 SIX YEAR RIVERCITIES TRANSIT PROGRAM OF PROJECTS (POP)**

RECOMMENDED ACTION:

CONDUCT THE PUBLIC HEARING AND ADOPT RESOLUTION NO. 2639

- 26-00731 CONTINUED PUBLIC HEARING - ORDINANCE NO. 3582 – AN ORDINANCE OF THE CITY OF LONGVIEW AMENDING LONGVIEW MUNICIPAL CODE CHAPTER 19.40, COUNTY EVENT CENTER ZONING DISTRICT, TO ALLOW FOR ANIMAL SHELTERING AS AN ALLOWED USE AND REDUCING ACCESS RESTRICTIONS TO PEARDALE LANE**

RECOMMENDED ACTION:

CONDUCT THE PUBLIC HEARING AND ADOPT ORDINANCE NO. 3582

9. CONSTITUENTS' COMMENTS - AGENDA ITEMS (Thirty Minutes)**10. BOARD & COMMISSION RECOMMENDATIONS****11. ORDINANCES & RESOLUTIONS**

- 26-00730 RESOLUTION NO. 2633 - MONTHLY UTILITY BILLING FOR ALL CITY UTILITY CUSTOMERS, ELIMINATING THE EXISTING BI-MONTHLY BILLING CYCLES**

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2633

- 26-00663 ORDINANCE NO. 3579 - PERTAINING TO CONTROLLED SUBSTANCE ABUSE; ADOPTING SECTION 9.26.110 TO THE LONGVIEW MUNICIPAL CODE, ESTABLISHING THE OFFENSE OF RECKLESS EXPOSURE OF A CHILD TO CONTROLLED SUBSTANCES; PROVIDING LEGISLATIVE FINDINGS; CLASSIFYING THE OFFENSE; REFERENCING APPLICABLE GENERAL PENALTY AND CULPABILITY PROVISIONS; AND ESTABLISHING AN EFFECTIVE DATE**

RECOMMENDED ACTION:

ADOPT ORDINANCE NO. 3579

12. CONSENT CALENDAR

- 26-00464 APPROVAL OF AUGUST 11, 2026 REGULAR MEETING MINUTES AND AUGUST 17, 2026 SPECIAL MEETING/WORKSHOP MINUTES**

- 26-00465 APPROVAL OF CLAIMS**

13. MAYOR'S REPORT**14. COUNCILMEMBERS' REPORTS****15. CITY MANAGER'S REPORT**

- 26-00756 SEVERE WEATHER SHELTER DISCUSSION AND DIRECTION**

- 26-00770 RESOLUTION NO. 2640 – RESOLUTION RATIFYING EMERGENCY DECLARATION AND WAIVING COMPETITIVE BIDDING REQUIREMENTS FOR REPAIRS TO THE 20TH AVENUE BRIDGE**

RECOMMENDED ACTION:
MOTION TO ADOPT RESOLUTION NO. 2640.

16. **MISCELLANEOUS**
17. **EXECUTIVE SESSION**
18. **ADJOURNMENT**

*** Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.**

NEXT REGULAR COUNCIL MEETINGS:

THURSDAY, SEPTEMBER 10, 2026 – 6:00 P.M.

THURSDAY, SEPTEMBER 24, 2026 – 6:00 P.M.

NEXT SPECIAL COUNCIL WORKSHOPS:

THURSDAY, SEPTEMBER 3, 2026 – 6:00 P.M. – BUDGET, TRAINING ROOM

THURSDAY, SEPTEMBER 17, 2026 - 6:00 P.M. - BUDGET, TRAINING ROOM



City of Longview Agenda Summary Sheet

1525 Broadway
Longview, WA 98632
www.mylongview.com

AGENDA TITLE: Police Department 2025 Annual Report

DATE: August 13, 2026

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Community Safety
Vibrant Neighborhoods & Public Spaces
Community First Service
Responsible & Honest Governance

CITY ATTORNEY REVIEW: REQUIRED or N/A

SUMMARY STATEMENT:

Longview Police Chief Robert Huhta will present the 2025 Annual Report for the Longview Police Department. It will include the department's Mission Statement and Core Values, Police Accomplishments, BHU Stats, Crisis Calls, Street Crimes Unit, Patrol Highlights, Criminal Investigations Unit, Offense Rates, Clearance Rates, Traffic Stats, Calls for Service Stats, and Employee Awards.

RECOMMENDED ACTION:

For information only

STAFF CONTACT:

Police Chief Robert Huhta

2025 Annual Report

Chief Robert Huhta



LONGVIEW POLICE DEPARTMENT 2025

Longview Police Department Mission Statement and Core Values



Longview Police Department Mission Statement:

The mission of the Longview Police Department is to lead our community's fight against crime and injustice, enforce the law impartially, preserve the peace and protect the rights of all.

Core Values

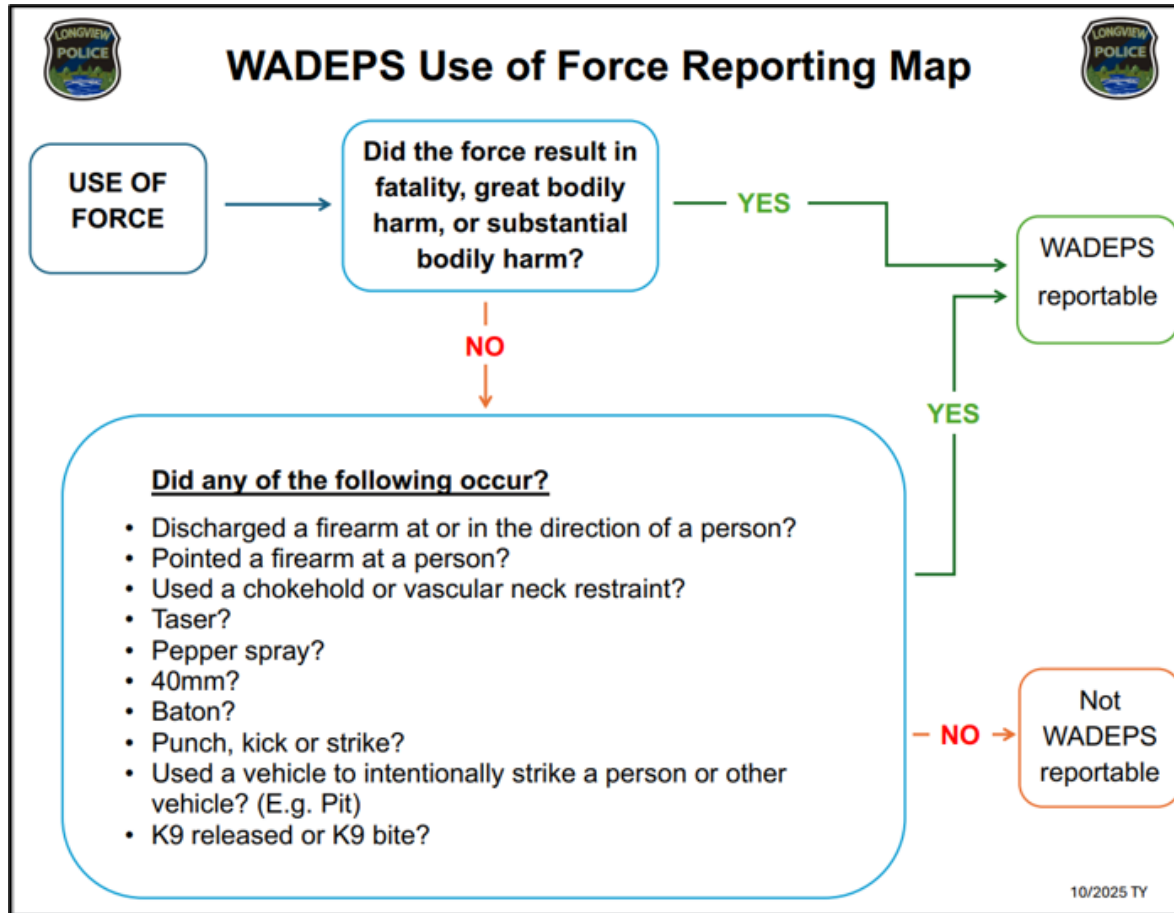
- **Integrity** without compromise
- **Courage** in adversity
- **Teamwork** above self
- **Service** above all



2025 POLICE ACCOMPLISHMENTS

- LPD officer selected as full-time instructor to teach at the Southwest Washington Regional Basic Law Enforcement Academy
- Therapeutic Court Program started with funding from Washington State Administrative Office of the Courts (AOC) Therapeutic Courts grant (Therapeutic Court Case Manager hired)
- Continuance of LPD Law Enforcement Phlebotomy Program with grant funding from Washington Traffic Safety Commission (WTSC) Officer Phlebotomy Pilot Project
- Voluntary physical fitness test (19 completed)
- Interagency active shooter training
- Two officers released to solo patrol

Use of Force Reporting



- Starting in 2025, Washington State law required certain use of force types to be reported for public viewing
- Washington Data Exchange for Public Safety (WADEPS) was launched in September 2025
- Every month, the qualifying use of force data is manually entered into WADEPS by LPD

New Employment Background Software

- In July 2025, LPD started using a new system, made by Guardian, to manage employment backgrounds.
- Accelerates hiring timelines
 - Flags potential disqualifiers
 - Screens social media
 - Automates reference checks
- LPD has processed 23 candidates for Police Officer positions, 3 candidates for Records Specialist positions and 2 candidates for Therapeutic Court Case Manager positions using the new system.

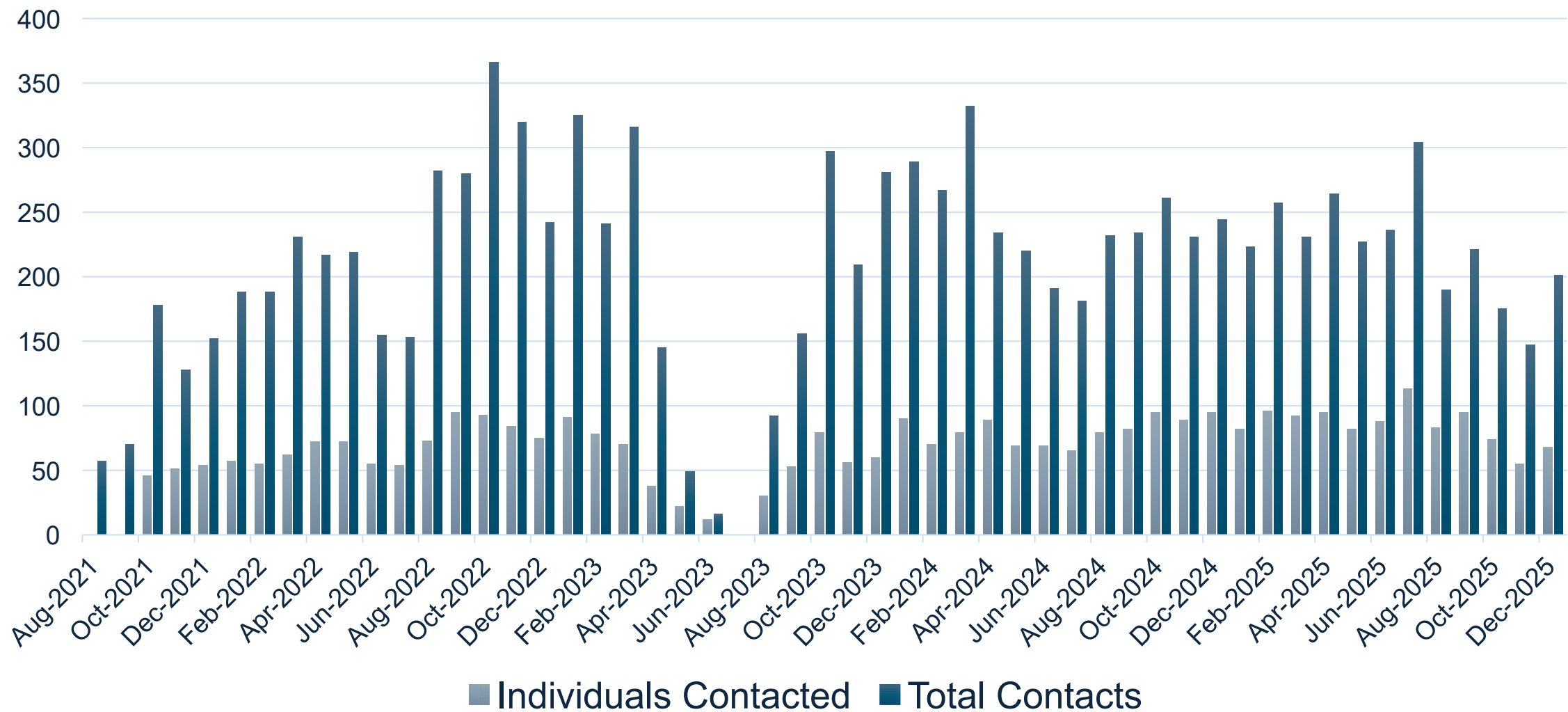


PATROL HIGHLIGHTS

- Officers use negotiation skills to rescue subject from Lewis and Clark Bridge
- Officers assist in rescuing occupants from burning apartment



BHU Contacts vs Individuals Contacted

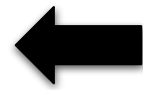


CRISIS CALLS FOR SERVICE

NATUR E	2017	2018	2019	2020	2021	2022	2023	2024	2025
ITA	147	199	175	166	100	146	171	178	201
MENTAL	357	472	454	488	657	696	634	799	890
OD	112	92	87	94	108	126	150	118	115
SUICI	211	234	164	156	166	165	122	82	115
WELF	1803	1729	1590	1525	1711	1606	1741	1594	1729
DISORD	740	800	745	613	780	939	750	612	509
UNWAN T	1014	1155	1317	906	1194	1767	1603	1328	1216
TOTAL	4384	4681	4532	3948	4716	5445	5171	4711	4775



STREET CRIMES UNIT



- Known drug house condemned by the City
- Detectives back to patrol due to short staffing after only 4 months in SCU
- SCU Sergeant continues to work drug investigations

CRIMINAL INVESTIGATIONS UNIT

- Murder suspect apprehended in Southern California
- Door Dasher commits deadly hit and run

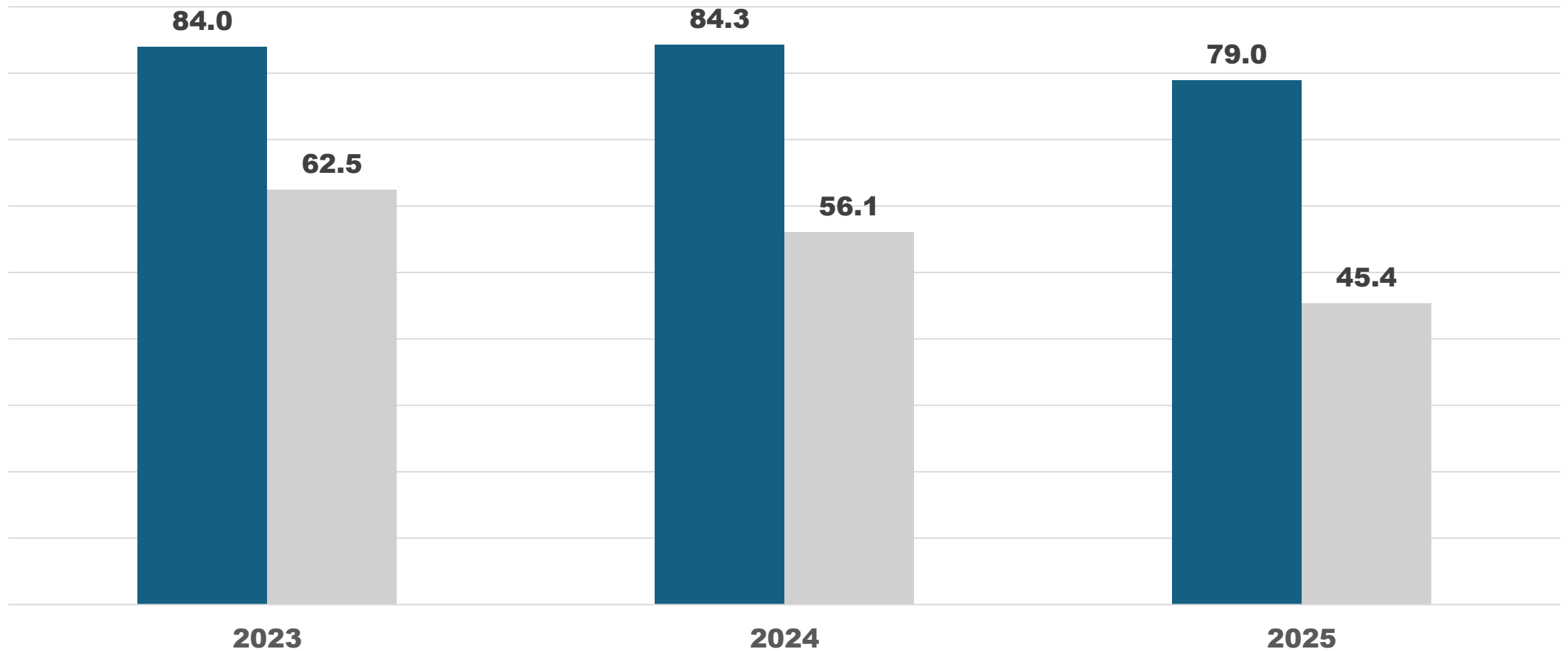


LPD GROUP A OFFENSES

TYPE	OFFENSE	2023	2024	2025	TREND
PERSON	Murder Non-Negligent Manslaughter	1	2	3	▲ 50%
	Negligent Manslaughter	1	0	1	▲ 100%
	Rape	28	16	18	▲ 13%
	Sodomy	0	0	1	▲ 100%
	Fondling	3	4	1	▼ 75%
	Robbery	29	13	17	▲ 31%
	Aggravated Assault	50	57	75	▲ 32%
	Simple Assault	440	508	455	▼ 10%
	Intimidation	93	135	160	▲ 19%
	Kidnapping/Abduction	8	17	7	▼ 59%
PROPERTY	Burglary/Breaking & Entering	169	96	110	▲ 15%
	Arson	4	7	7	—
	Pocket Picking	0	1	0	▼ 100%
	Shoplifting	408	618	481	▼ 22%
	Theft From Building	8	5	8	▲ 60%
	Theft From Coin-Operated Machine or Device	1	0	0	—
	Theft From Motor Vehicle	149	99	93	▼ 6%
	Theft Of Motor Vehicle Parts or Accessories	5	7	5	▼ 29%
	All Other Larceny	482	335	321	▼ 4%
	Motor Vehicle Theft	119	95	76	▼ 20%
	Extortion/Blackmail	2	1	0	▼ 100%
	Counterfeiting/Forgery	38	35	20	▼ 43%
	False Pretenses/Swindle/Confidence Game	68	68	61	▼ 10%
	Credit Card/Automatic Teller Machine Fraud	20	7	9	▲ 29%
	Impersonation	28	37	34	▼ 8%
	Wire Fraud	1	0	2	▲ 100%
	Identity Theft	5	10	17	▲ 70%
	Embezzlement	1	0	0	—
	Stolen Property Offenses	84	66	37	▼ 44%
	Destruction/Damage/Vandalism of Property	324	253	229	▼ 9%
SOCIETY	Drug/Narcotic Violations	393	517	511	▼ 1%
	Drug Equipment Violations	3	5	6	▲ 20%
	Pornography/Obscene Material	13	11	16	▲ 45%
	Violation Of No Contact or Protection Orders	150	137	178	▲ 30%
	Weapon Law Violations	75	60	66	▲ 10%
	Animal Cruelty	0	1	0	▼ 100%

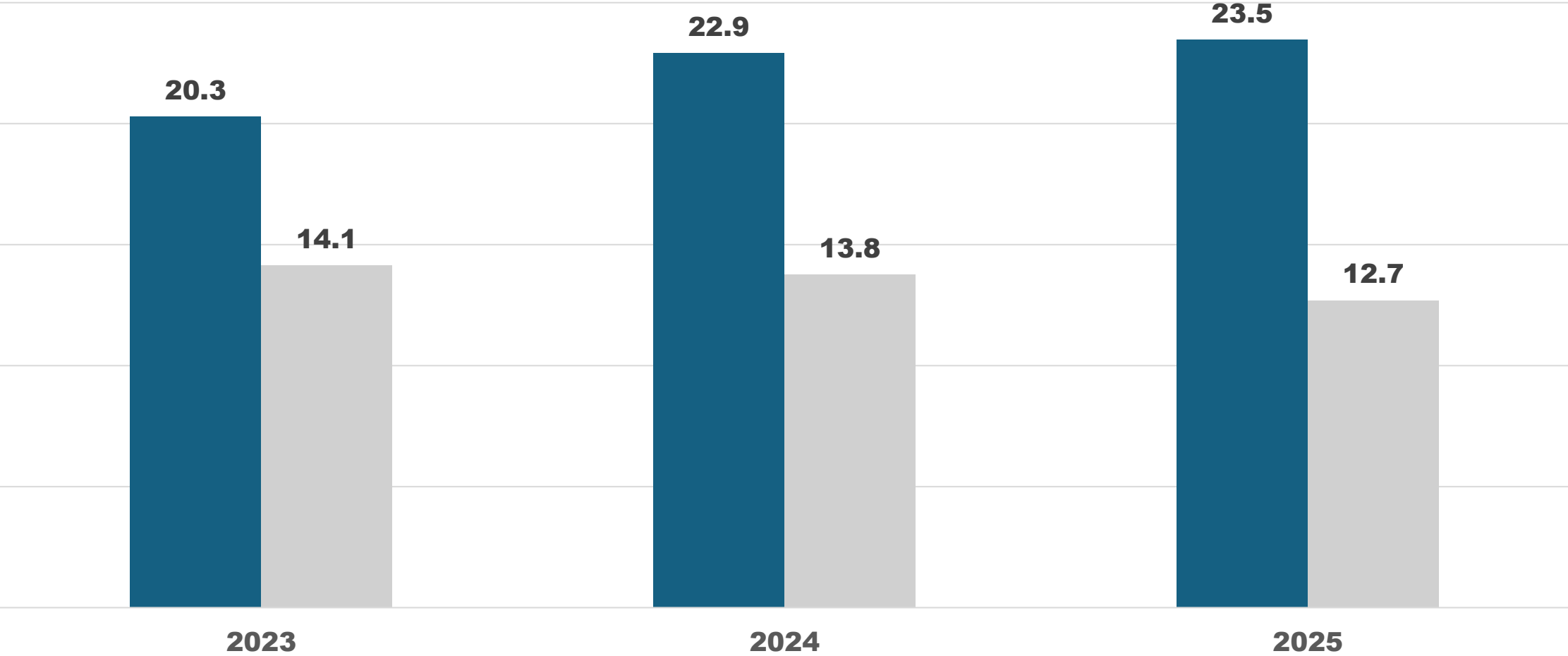
GROUP A OFFENSE RATE

■ LONGVIEW ■ WASHINGTON



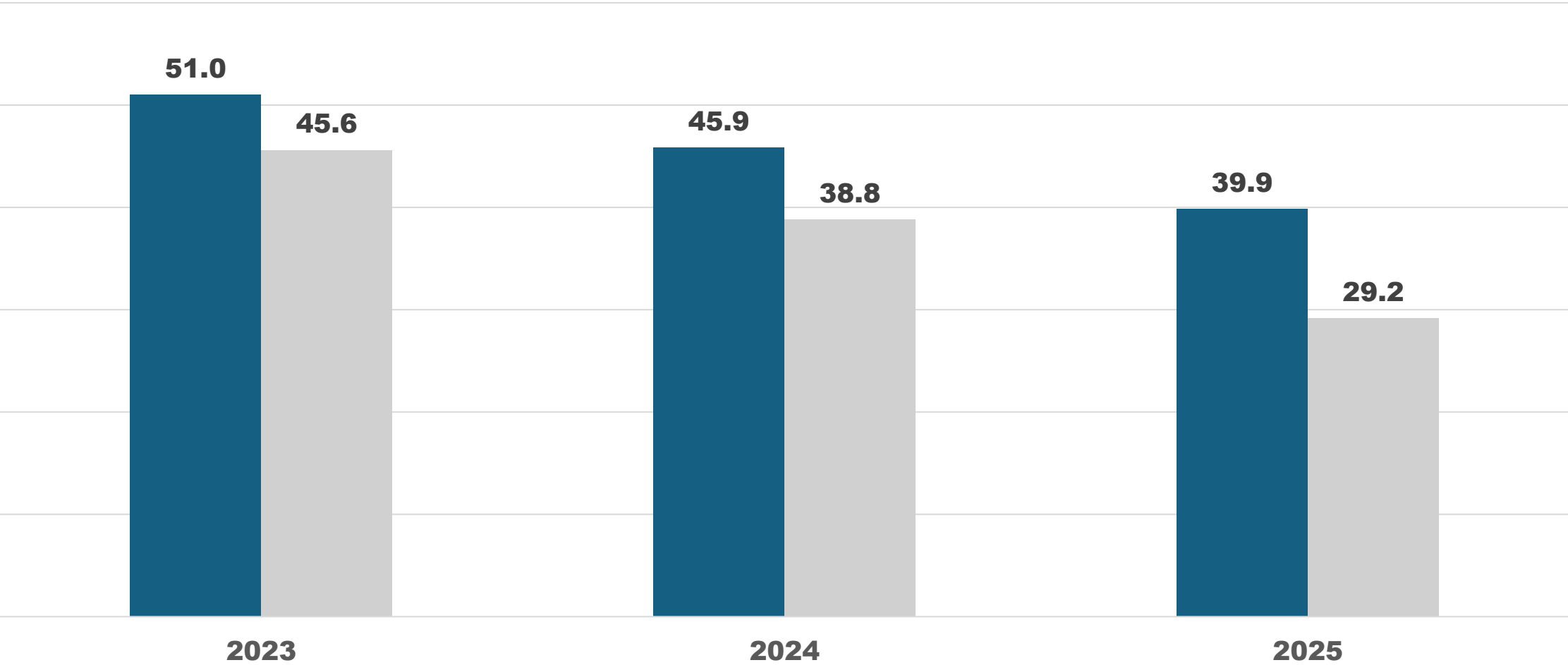
GROUP A OFFENSE RATE: PERSON CRIMES

■ LONGVIEW ■ WASHINGTON



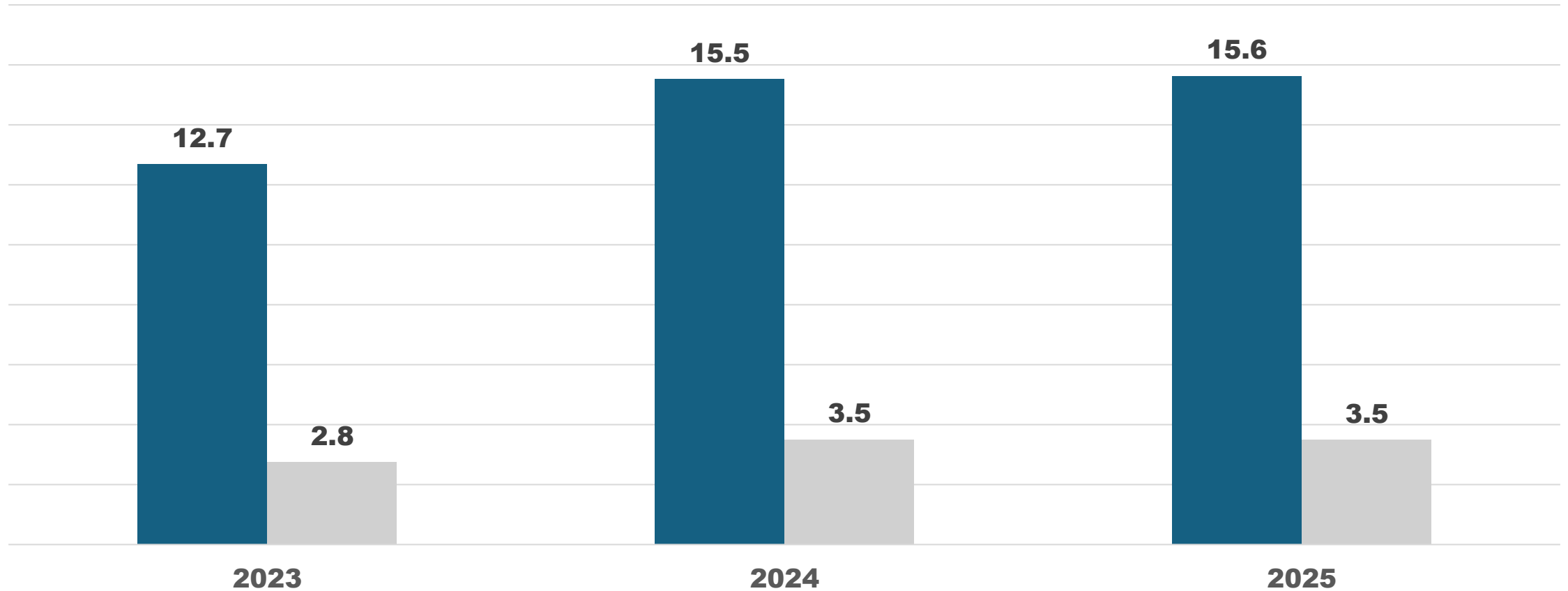
GROUP A OFFENSE RATE: PROPERTY CRIMES

■ LONGVIEW ■ WASHINGTON

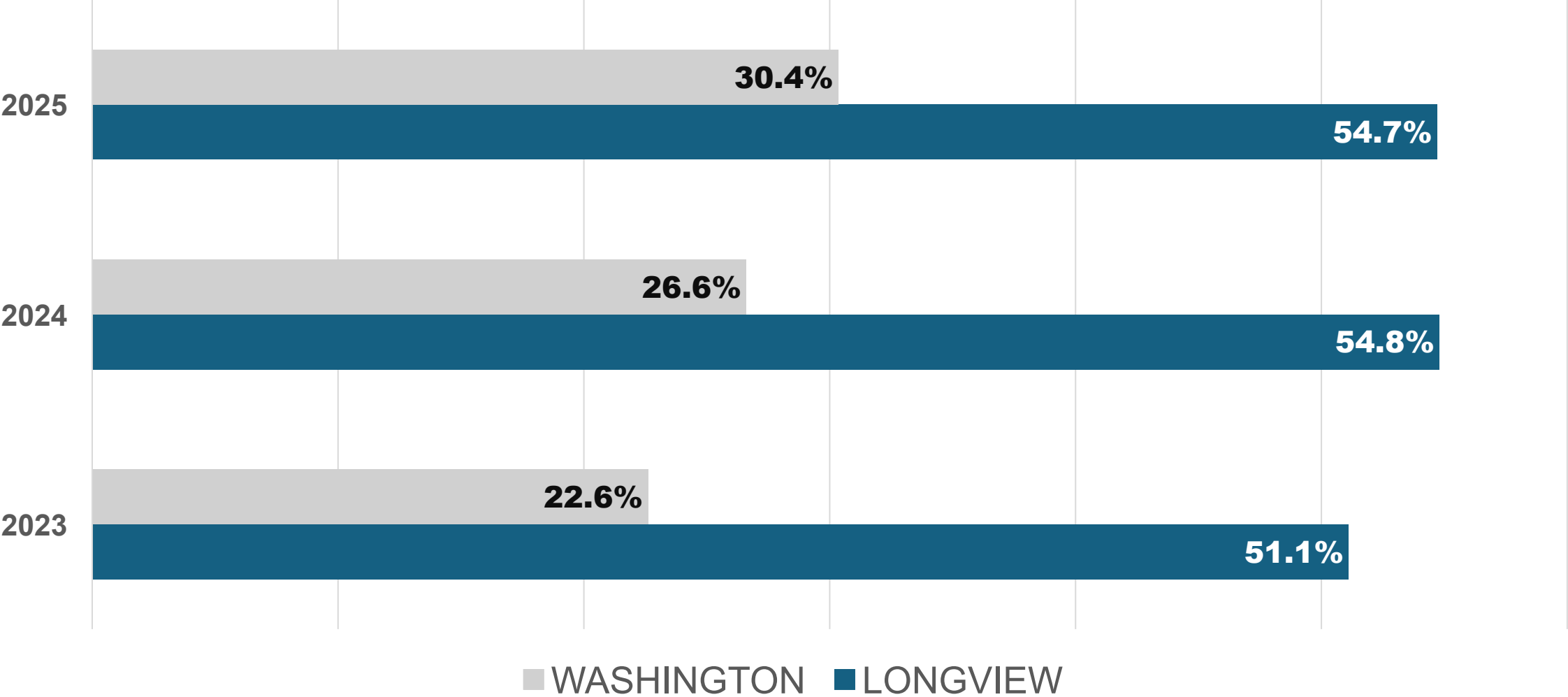


GROUP A OFFENSE RATE: SOCIETY CRIMES PER 1000

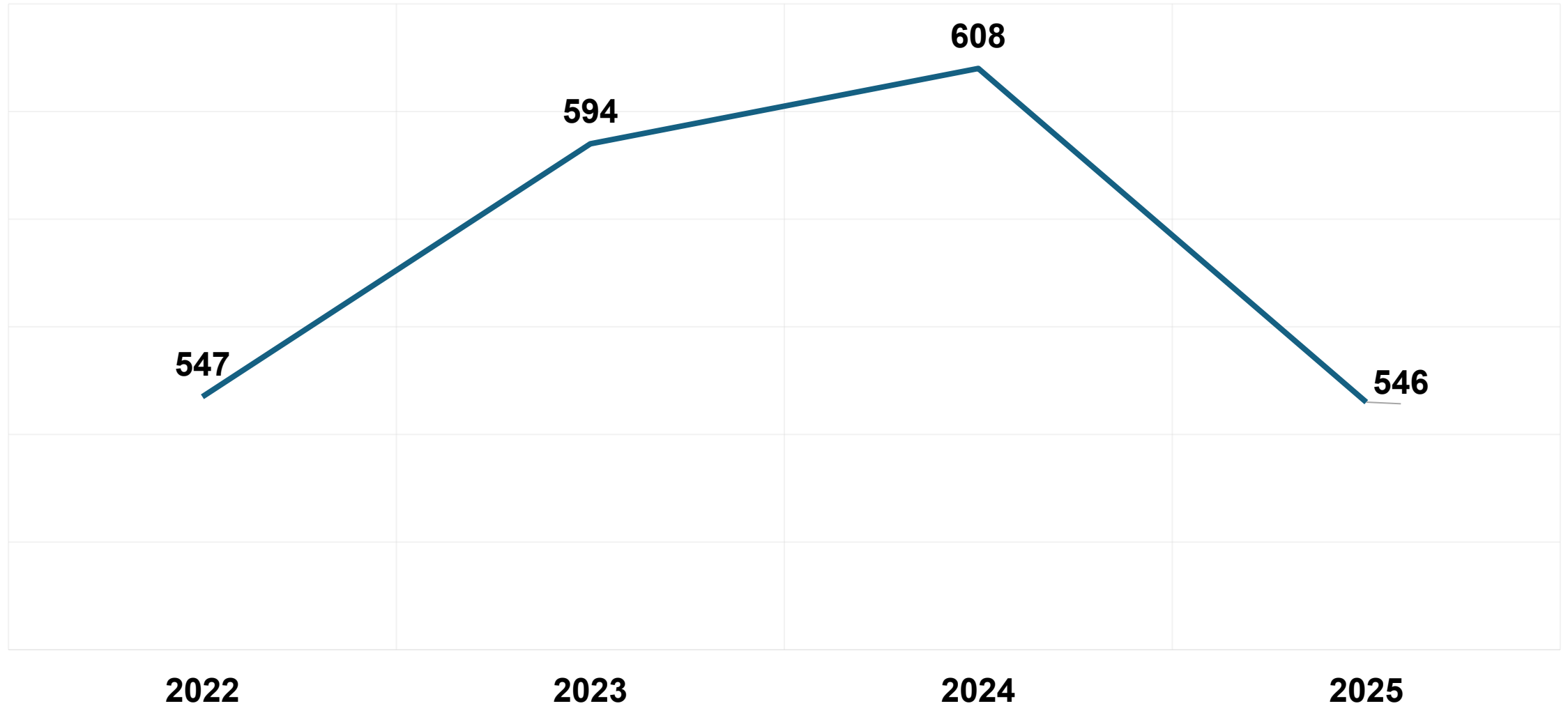
■ LONGVIEW ■ WASHINGTON



GROUP A CLEARANCE RATES

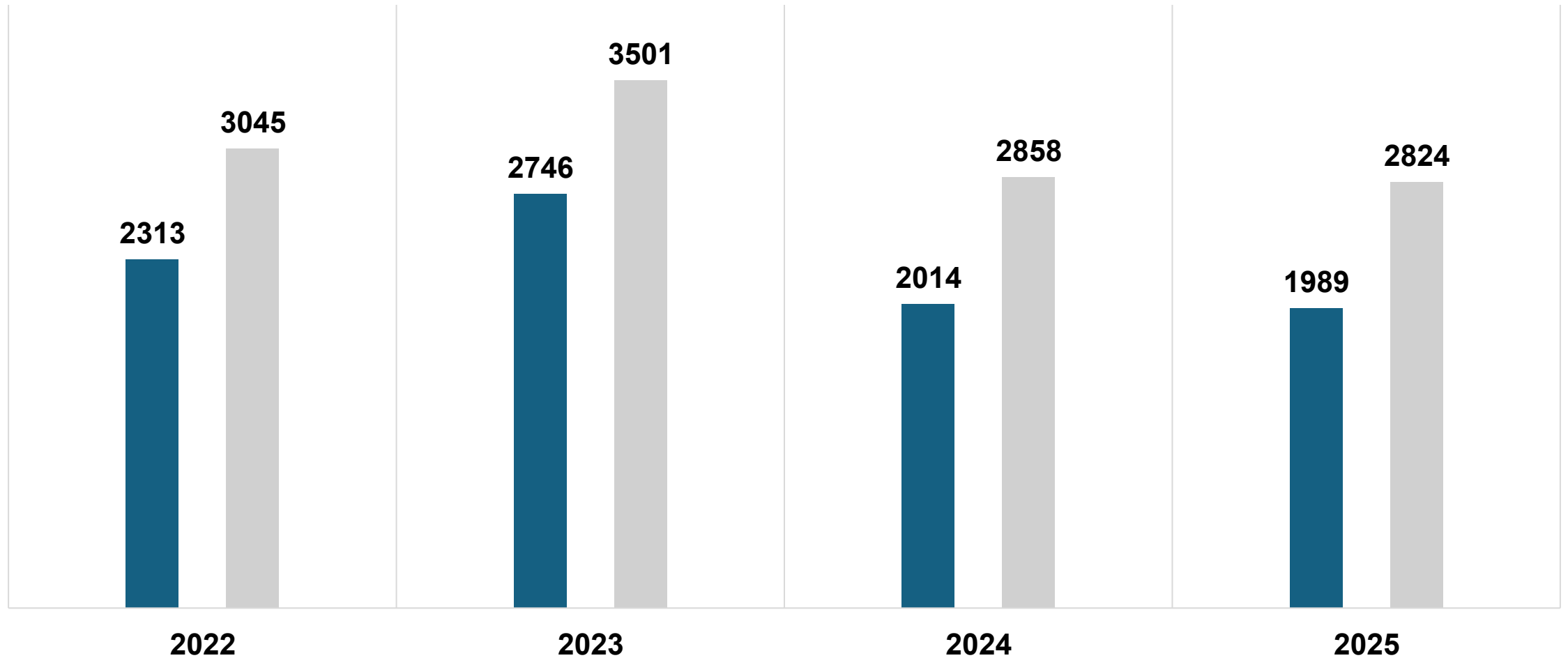


TRAFFIC COLLISIONS

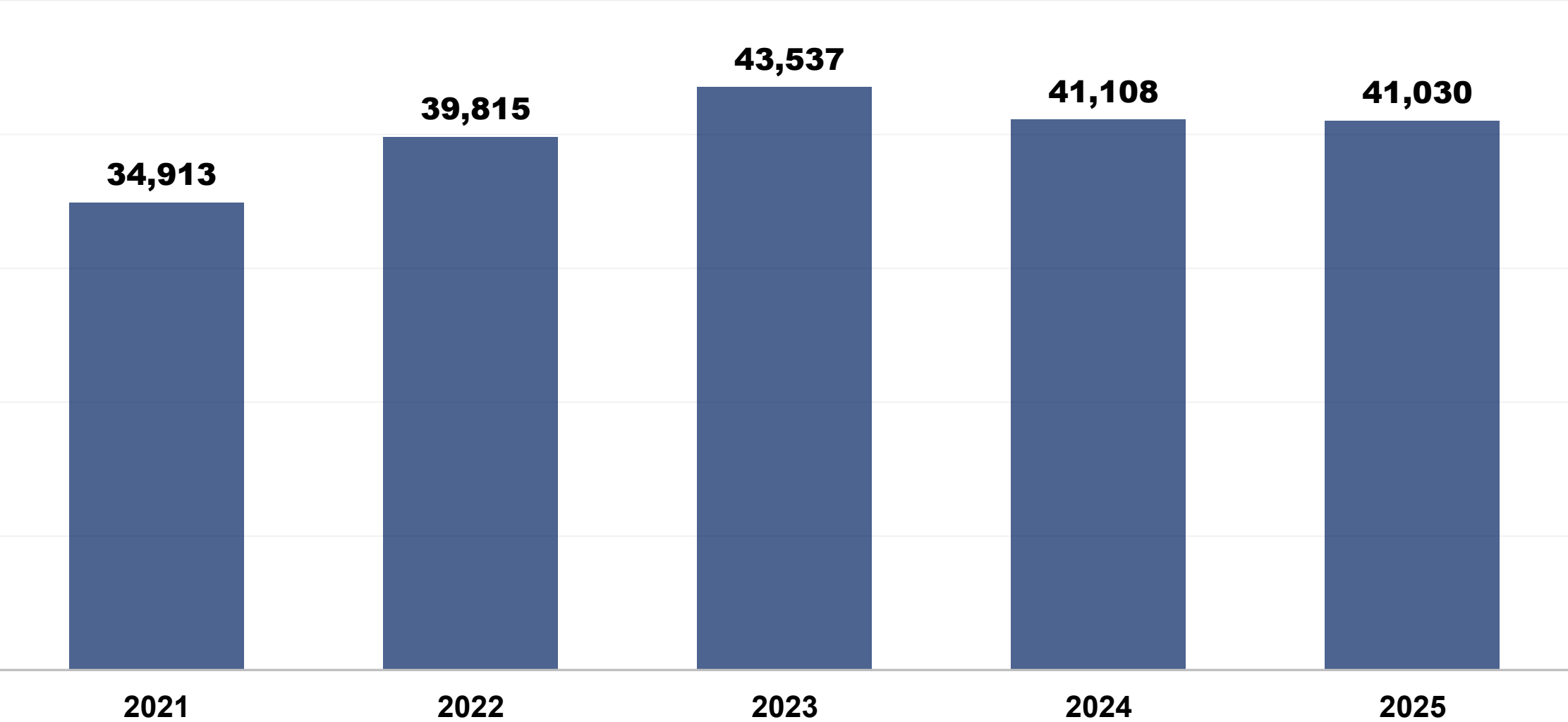


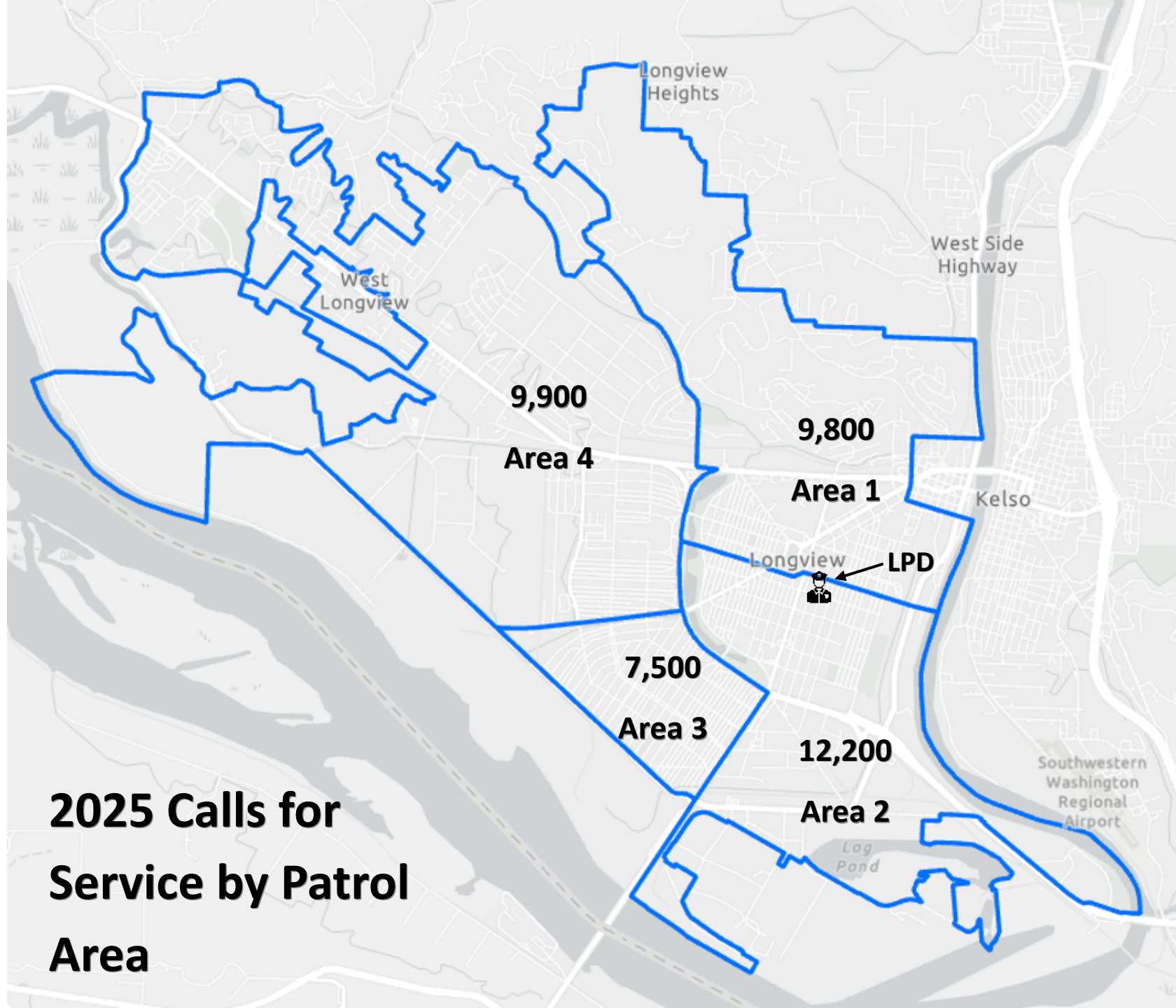
TRAFFIC VIOLATIONS VS TRAFFIC CITATIONS

■ TRAFFIC CITATIONS ■ TRAFFIC VIOLATIONS



CALLS FOR SERVICE 5 YEAR TREND





2025 Calls for Service by Patrol Area

2025 EMPLOYEE AWARDS

- **SUPERVISOR OF THE YEAR**
 - SGT BRIAN STREISSGUTH
- **OFFICER OF THE YEAR**
 - OFC NICK PANNONI
- **CIVILIAN EMPLOYEE OF THE YEAR**
 - FELICIA MCNEW; RECORDS SPECIALIST
- **CADET OF THE YEAR**
 - ISABELLA CICINELLI
- LIFESAVING AWARD – NARCAN ADMINISTRATION (20)
- LIFE SAVING AWARDS (8)
- COMMUNITY SERVICE AWARD
- EXEMPLARY PERFORMANCE AWARD (23)
- CHIEF’S AWARD
- MERITORIOUS SERVICE AWARD (2)
- PHYSICAL FITNESS AWARD (NEW IN 2025) (19)



Questions?





Cowlitz County
**PUBLIC
FACILITIES**
DISTRICT

Cowlitz Public Facilities District

Master Plan Overview
July, 2026

About Cowlitz PFD

- Cowlitz County Event Center encompasses 47-acres and includes fairgrounds/equestrian and rodeo grounds/exhibition spaces/regional conference center
- Cowlitz Public Facilities District formed in 1999
- The Cowlitz Public Facilities District provides strategic and operational oversight for:
 - Cowlitz County Conference Center (“CCEC”)-opened in 2005
 - Columbia Theatre for the Performing Arts (“CTPA”)-renovation in 2007
- Funding for the PFD is provided by:
 - State sales tax rebate of .033 percent for the CCEC and .02 percent for the CTPA; providing \$1.8 million of local revenue per year that would otherwise go to the state
 - Voter approved 1 percent lodging tax providing \$200,000 local revenue per year
- Provides for the debt service for capital improvements and supports operations & maintenance of CCEC and CTPA



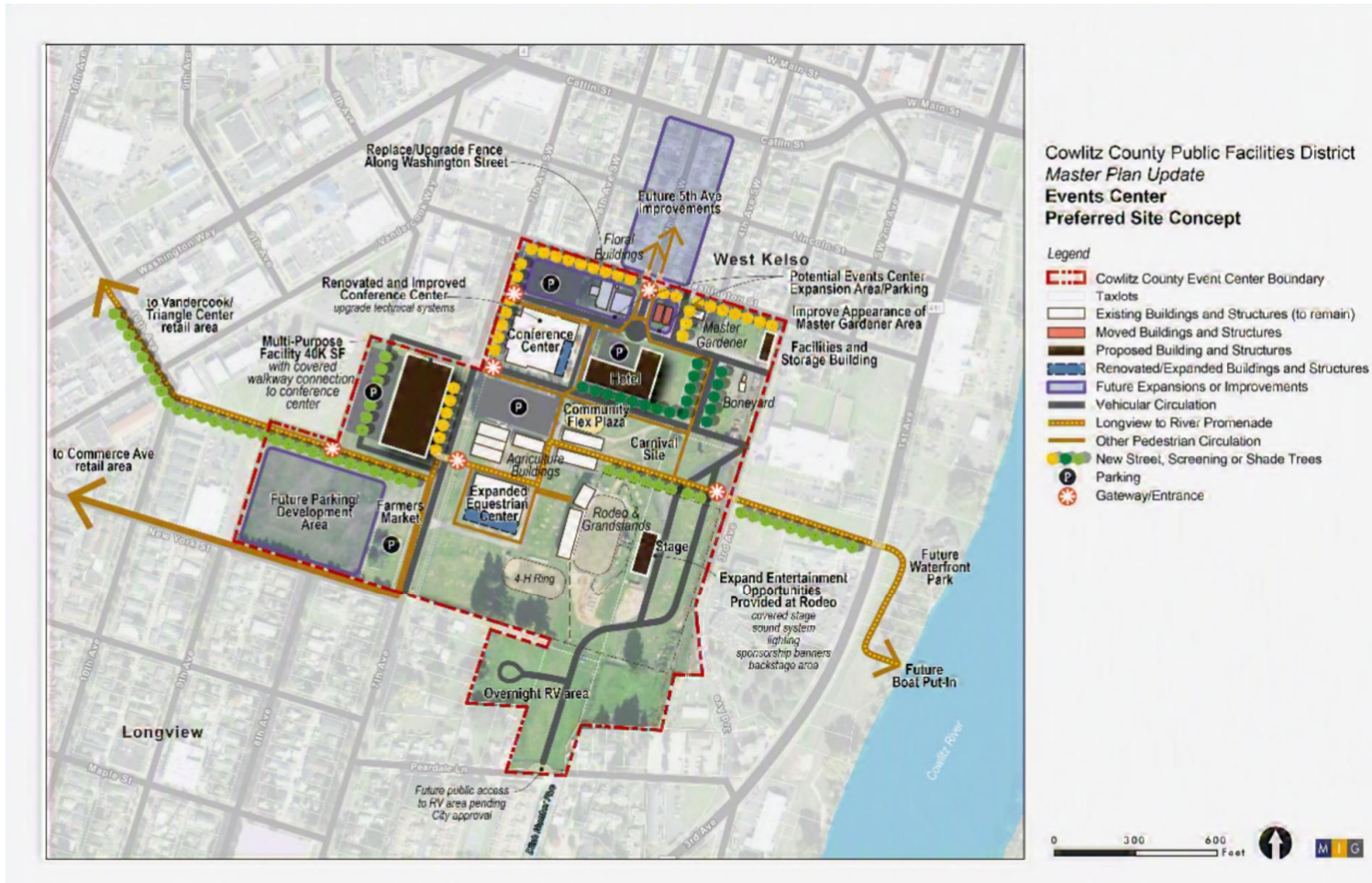


Site Aerial Map



Cowlitz County
**PUBLIC
FACILITIES**
DISTRICT

Master Plan Preferred Concept





Our Mission

“To be a self-sustained leading provider of event facilities and services in Southwest Washington through the delivery of competitively priced, customer-focused products and services.”

Phase 1 – Regional Conference Center Addition & Improvements

Focused on renovation/upgrade and expansion of the existing Regional Conference Center facility.

Phase 2 – New Multi-Purpose Facility

New construction of a new Multi-purpose Facility of approximately 53,000 SF. The facility would be designed to accommodate flexibility for use by small to large groups, climate-controlled rooms for year-round use, and space for a variety of events year-around including trade shows, consumer shows, sporting events (such as basketball and volleyball), training, and social, community and other civic events.

Preliminary Project Cost/Bond Financing

Phase 1

Improvements to the CCEC	\$4,627,200
Expansion of the Conference Center	\$1,350,000
Storage/Wayfinding & Signage	\$300,000
On Site/Offsite Improvements	\$1,500,000
Total Construction Cost (TCC)	\$7,777,200
Soft Costs/Sales Tax	\$2,566,476
Subtotal	\$10,343,676
Contingency @ 8% of Subtotal	\$827,494
Total	\$11,171,170

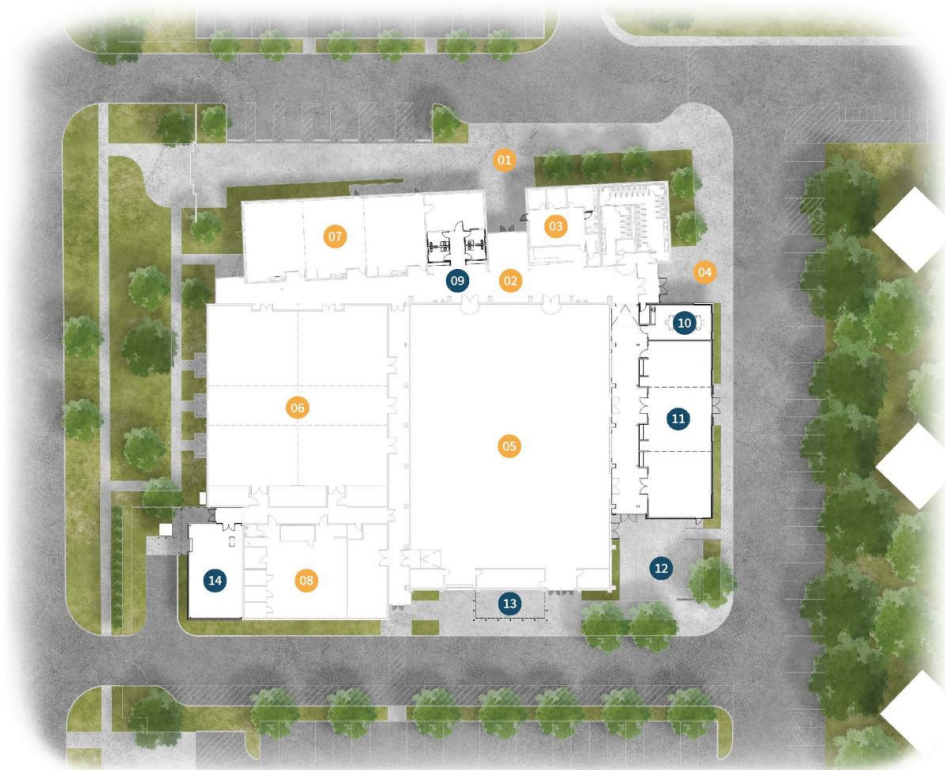
Phase 2*

New Multi-Purpose Facility	\$26,800,000
Soft Costs/Sales Tax	\$8,844,000
Subtotal	\$35,644,000
Contingency @ 8%	\$2,575,000
Total	\$38,000,000

*Based on market study/stakeholder input, facility size has been increased from 40,000 SF to 53,000 SF



Phase 1 Site Plan



LSW

KIRBY
NAGELHOUT
CONSTRUCTION CO.

Floor Plan

Schematic Design

Existing

- 01 North Entry
- 02 Reception Hall
- 03 Admin
- 04 East Entry
- 05 Mt. St. Helens Room
- 06 Loowit Room
- 07 Breakout Rooms (3)
- 08 Kitchen

New Addition & Remodel

- 09 Single User Restrooms
- 10 Board Room
- 11 Meeting Rooms (3)
- 12 Plaza
- 13 Mechanical Yard
- 14 Storage / Loading

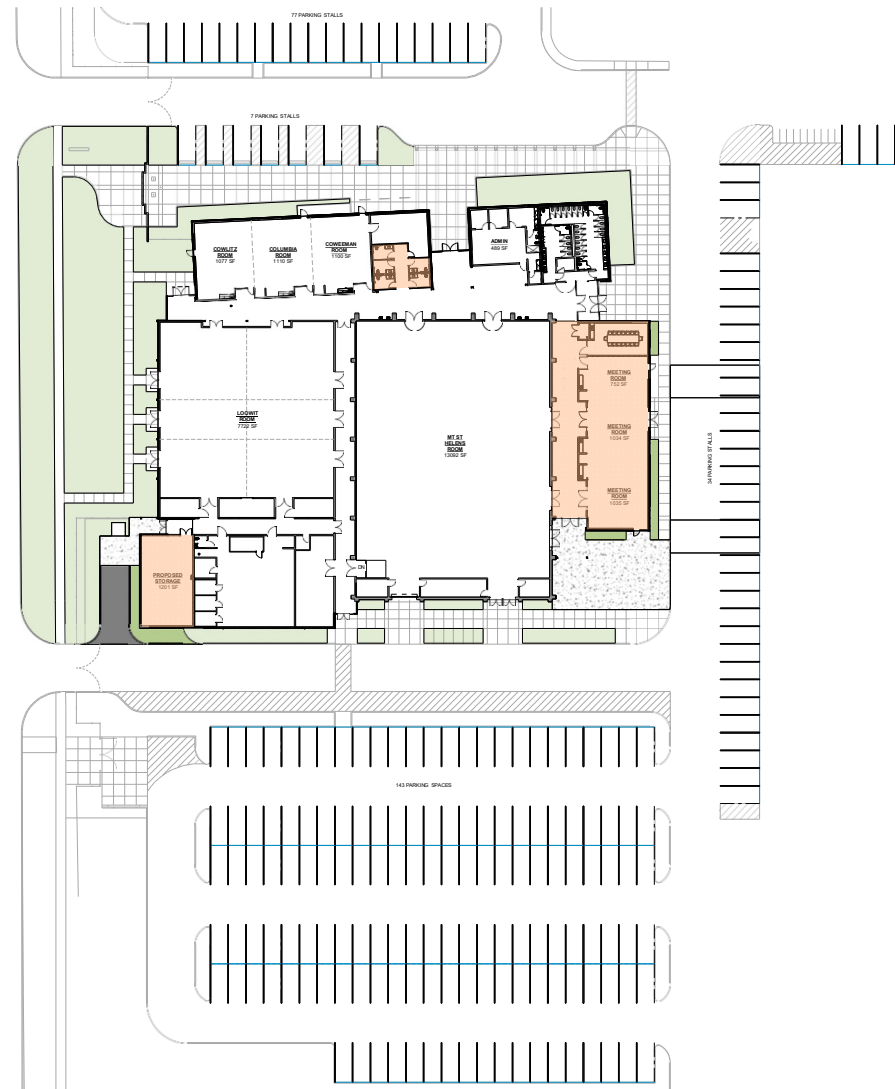


0' 10' 20' 40' 80'

CCEC TI & Addition | 1



Cowlitz County
**PUBLIC
FACILITIES**
DISTRICT



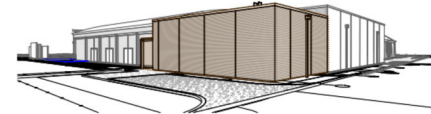
SITE PLAN
SCALE: 1"=20'-0"



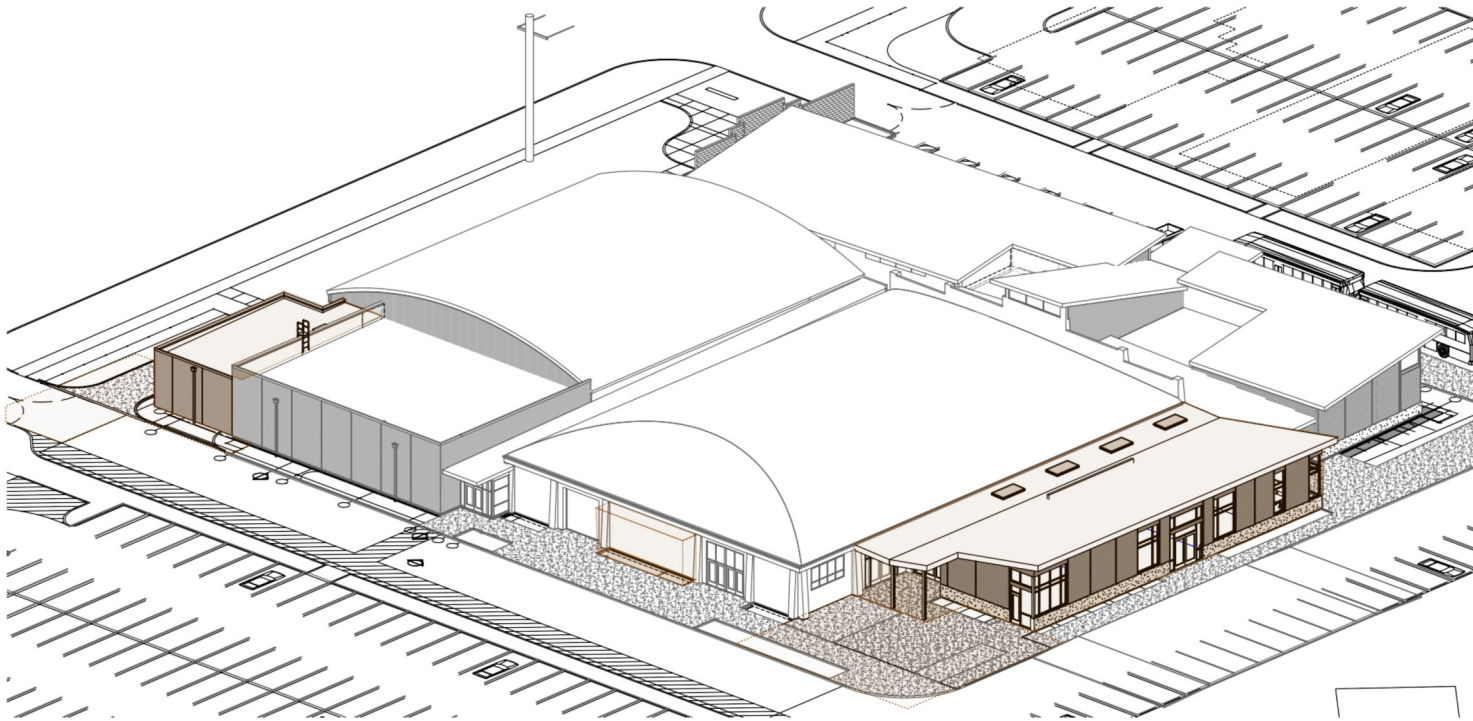
PERSPECTIVE - SE CORNER



PERSPECTIVE NE CORNER



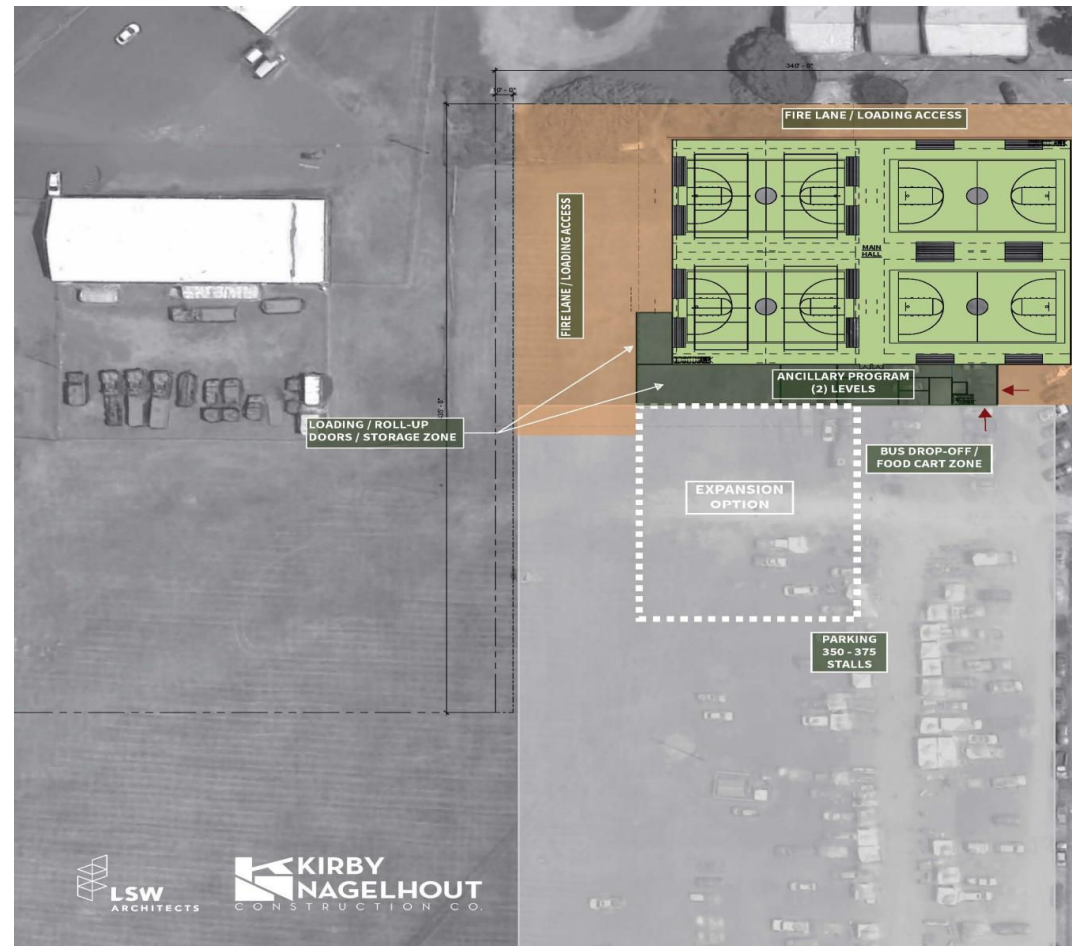
PERSPECTIVE - SW CORNER



AXON - SE CORNER



Phase 2: Multi-Purpose/Indoor Sports Complex



For more information: Visit Cowlitz PFD

www.cowlitzpfd.gov



Agenda Summary

PUBLIC HEARING – RESOLUTION NO. 2639 - AMENDMENT TO THE 2027 - 2032 SIX YEAR RIVERCITIES TRANSIT PROGRAM OF PROJECTS (POP)

RECOMMENDED ACTION:

CONDUCT THE PUBLIC HEARING AND ADOPT RESOLUTION NO. 2639

MEETING DATE: 08/25/26

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Investing in Infrastructure

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

Resolution No. 2639 amends the 2027-2032 Six-Year RiverCities Transit Program of Projects (POP) to update previously approved Transit projects and reflect current funding levels. Federal law requires transit agencies receiving Federal Transit Administration (FTA) funding to prepare and adopt a POP identifying projects to be funded with FTA funds, following a public hearing and outreach process. This amendment modifies several projects included in the previously adopted 2027-2032 POP and supersedes and replaces Resolution No 2526.

RECOMMENDED ACTION:

CONDUCT THE PUBLIC HEARING AND ADOPT RESOLUTION NO. 2639

STAFF CONTACT:

Chris Collins, Public Works Director

Attachments:

1. Res 2639 - Amend 2027-2032 TIP.POP
2. 2027 - 2032 POP Amend Summary of Changes
3. POP Project List Final

RESOLUTION NO. 2639

A RESOLUTION AMENDING THE 2027 – 2032 SIX YEAR RIVERCITIES TRANSIT PROGRAM OF PROJECTS AND SUPERSEDING AND REPLACING RESOLUTION NO 2526. THE PURPOSE OF THIS POP AMENDMENT IS TO UPDATE PROJECTS TO REFLECT THE CURRENT FUNDING LEVELS.

WHEREAS, Resolution No. 2526 was adopted by the Longview City Council on the 25th day of June, 2026, adopting the Transportation Improvement Program (TIP) and RiverCities Transit Program of Projects (POP) for the six-year period of 2027-2032; and

WHEREAS, it is necessary to amend said Transportation Improvement Program and Program of Projects to provide for amending projects to reflect current funding levels, and to supersede and replace said Resolution No. 2526 with this enactment; and

WHEREAS, pursuant to said requirements the City prepared a amended RiverCities Transit Program of Projects (POP) for the next ensuing six years (2027-2032) and this plan was presented to the Longview City Council on August 25, 2026; and

WHEREAS, the Longview City Council held the required public hearing thereon at 6:00 p.m. at the City Hall in Longview, Washington on the 25th day of August, 2026; and

WHEREAS, no unresolved written or oral objections to the revised RiverCities Transit Program of Projects (POP) have been received by the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Longview, that the amended RiverCities Transit Program of Projects (POP) for the Federal Highway Administration, Transportation Improvement Board, Federal Transit Administration, Motor Vehicle Fuel Excise Tax, and other federal and state funded transportation projects as prepared

by the Longview City Public Works Director and submitted to the Longview City Council, a copy of which is hereto attached and marked Exhibit A, is hereby adopted as the RiverCities Transit Program of Projects (POP) for the City for the next ensuing six years through December 31, 2032, as required by RCW 35.77.010.

BE IT FURTHER RESOLVED, that a copy of said RiverCities Transit Program of Projects (POP), as shown on Exhibit A, attached and made a part of this Resolution, together with a copy of this Resolution, shall be filed with the Secretary of Transportation of the State of Washington not more than thirty (30) days after its adoption.

BE IT FURTHER RESOLVED, that Resolution No. 2639 shall be, and is hereby superseded and replaced by this Resolution.

PASSED by the City Council of the City of Longview in regular session and approved by the Mayor this 25th day of August, 2026.

M A Y O R

ATTEST:

City Clerk

RIVERCITIES PROGRAM OF PROJECTS AMENDMENT 1 | 8.25.26

Summary of Changes

Project Name	Project Number	Brief Description of Change
Transit Operating Assistance CTA 25-1	12129	Increased funding to match current funding
Transit Operating Assistance CTA 26-1	12907	Increased funding to match current funding
Transit Operating Assistance CTA 27-1	13789	Increased funding to match current funding
Two Transit Coaches CTA 27-2	14218	Removed hybrid from description; increased funding
Two Transit Coaches CTA 28-2	14341	Removed hybrid from description
Rainier Commuter Bus '27 CTA 25-3 and Fixed Route Evening Service	16387	Changed title to add evening service to scope and reduced funding to reflect amount previously obligated.
ADA Supervisor Vehicle CTA 26-5	16587	Adjusted funding for match obligation
RiverCities Transit Evening Service	17434	Modified title and description to reflect new scope
I-5 Commuter Bus Service CTA 27-5	16590	50/50 Split between state and local funds

EXHIBIT "A" POP

Transit Operating Assistance CTA 25-1

Project Name	Transit Operating Assistance CTA 25-1	Project Number	12129
Location	Cowlitz County	Year	1/1/2027
Description	Operation of RiverCities Transit	Status	Y

Cost	Funding Plan			
	Local	External, Secured	Unsecured	Total
Planning/Other				
Preliminary Engineering	\$1,624,544.00	\$1,624,544.00		\$3,249,088.00
Right of Way				
Construction				
Total	\$3,249,088.00			

Transit Operating Assistance CTA 26-1

Project Name	Transit Operating Assistance CTA 26-1	Project Number	12907
Location	Cowlitz County	Year	1/1/2028
Description	Operation of RiverCities Transit	Status	Y

Cost	Funding Plan			
	Local	External, Secured	Unsecured	Total
Planning/Other				
Preliminary Engineering	\$1,400,000.00	\$1,400,000.00		\$2,800,000.00
Right of Way				
Construction				
Total	\$2,800,000.00			

EXHIBIT "A" POP

Transit Operating Assistance CTA 27-1

Project Name	Transit Operating Assistance CTA 27-1	Project Number	13789
Location	Cowlitz County	Year	7/1/2029
Description	Operation of RiverCities Transit	Status	Y

Cost	Funding Plan			
	Local	External, Secured	Unsecured	Total
Planning/Other				
Preliminary Engineering	\$1,438,558.00	\$1,438,558.00		\$2,877,116.00
Right of Way				
Construction				
Total	\$2,877,116.00			

Two Transit Coaches CTA 27-2

Project Name	Two Transit Coaches CTA 27-2	Project Number	14218
Location	Cowlitz County	Year	7/1/2027
Description	Two Transit Coaches	Status	Y

Cost	Funding Plan			
	Local	External, Secured	Unsecured	Total
Planning/Other				
Preliminary Engineering	\$320,000.00	\$1,280,000.00		\$1,600,000.00
Right of Way				
Construction				
Total	\$1,600,000.00			

EXHIBIT "A" POP

Transit Operating Assistance CTA 28-1

Project Name	Transit Operating Assistance CTA 28-1	Project Number	14340
Location	Cowlitz County	Year	7/1/2028
Description	Operation of RiverCities Transit	Status	Y

Cost	Funding Plan			
Planning/Other	Local	External, Secured	Unsecured	Total
Preliminary Engineering	\$1,300,000.00	\$1,300,000.00		\$2,600,000.00
Right of Way Construction				
Total	\$2,600,000.00			

Two Transit Coaches CTA 28-2

Project Name	Two Transit Coaches CTA 28-2	Project Number	14341
Location	Cowlitz County	Year	7/1/2028
Description	Two Transit Coaches	Status	

Cost	Funding Plan			
Planning/Other	Local	External, Secured	Unsecured	Total
Preliminary Engineering	\$360,000.00		\$1,440,000.00	\$1,800,000.00
Right of Way Construction				
Total	\$1,800,000.00			

EXHIBIT "A" POP

Bus Stop Amenities CTA 23-4

Project Name	Bus Stop Amenities CTA 23-4	Project Number	15249
Location	Cowlitz County	Year	1/1/2027
Description	Bus stop amenities including shelters, benches, disposal cans, and ect.	Status	Y

Cost	Funding Plan			
Planning/Other	Local	External, Secured	Unsecured	Total
Preliminary Engineering	\$130,000.00	\$130,000.00		\$260,000.00
Right of Way Construction				
Total	\$260,000.00			

Two ADA Cutaway Vans CTA 24-2

Project Name	Two ADA Cutaway Vans CTA 24-2	Project Number	15250
Location	Cowlitz County	Year	1/1/2027
Description	Already purchased the fixed route cutaway; only ADA cutaway remaining to be procured.	Status	Y

Cost	Funding Plan			
Planning/Other	Local	External, Secured	Unsecured	Total
Preliminary Engineering	\$40,000.00	\$150,800.00		\$190,800.00
Right of Way Construction				
Total	\$190,800.00			

EXHIBIT "A" POP

One Transit Facilities Truck & One Relief Car CTA 26-3

Project Name	One Transit Facilities Truck & One Relief Car CTA 26-3	Project Number	15252
Location	Cowlitz County	Year	1/1/2027
Description	Already purchased the Transit Facility Truck; only Relief Car remaining to be procured.	Status	Y

Cost	Funding Plan			
Planning/Other	Local	External, Secured	Unsecured	Total
Preliminary Engineering	\$13,200.00	\$52,800.00		\$66,000.00
Right of Way				
Construction				
Total	\$66,000.00			

Three ADA Cutaway Replacement Vans CTA 27-3

Project Name	Three ADA Cutaway Replacement Vans CTA 27-3	Project Number	15254
Location	Cowlitz County	Year	1/1/2027
Description	Two Replacement Cutaways	Status	Y

Cost	Funding Plan			
Planning/Other	Local	External, Secured	Unsecured	Total
Preliminary Engineering	\$157,000.00	\$626,000.00		\$783,000.00
Right of Way				
Construction				
Total	\$783,000.00			

EXHIBIT "A" POP

Two ADA Cutaway & One Staff Car CTA 29-3

Project Name	Two ADA Cutaway & One Staff Car CTA 29-3			Project Number	15256
Location	Cowlitz County			Year	1/1/2029
Description	Two Replacement Cutaways and One Staff Vehicle			Status	
Cost		Funding Plan			
Planning/Other		Local	External, Secured	Unsecured	Total
Preliminary Engineering		\$90,000.00		\$360,000.00	\$450,000.00
Right of Way					
Construction					
Total		\$450,000.00			

Transit Operating Assistance 29-1

Project Name	Transit Operating Assistance 29-1			Project Number	15260
Location	Cowlitz County			Year	7/1/2029
Description	Operation of RiverCities Transit			Status	
Cost	Funding Plan				
Planning/Other		Local	External, Secured	Unsecured	Total
Preliminary Engineering		\$1,300,000.00		\$1,300,000.00	\$2,600,000.00
Right of Way					
Construction					
Total	\$2,600,000.00				

EXHIBIT "A" POP

One Transit Coach CTA 29-2

Project Name	One Transit Coach CTA 29-2	Project Number	15276
Location	Cowlitz County	Year	1/1/2029
Description	One Replacement Transit Coach	Status	
Cost	Funding Plan		
Planning/Other	Local	External, Secured	Unsecured Total
Preliminary Engineering	\$180,000.00		\$720,000.00 \$900,000.00
Right of Way			
Construction			
Total	\$900,000.00		

One Transit Coach Overhaul 26-7

Project Name	One Transit Coach Overhaul 26-7	Project Number	16379
Location	Cowlitz County	Year	1/1/2027
Description	One Transit Coach Overhaul	Status	Y
Cost	Funding Plan		
Planning/Other	Local	External, Secured	Unsecured Total
Preliminary Engineering	\$71,000.00	\$285,000.00	\$356,000.00
Right of Way			
Construction			
Total	\$356,000.00		

EXHIBIT "A" POP

Rainier Commuter Bus '27 CTA 25-3 and Fixed Route Evening Service

Project Name	Rainier Commuter Bus '27 CTA 25-3 and Fixed Route Evening Service	Project Number	16387
Location	Cowlitz County	Year	1/1/2027
Description	Sustains Operation of RiverCities Transit Rainier - Longview Route & Fixed Route Evening Service	Status	Y

Cost	Funding Plan			
Planning/Other	Local	External, Secured	Unsecured	Total
Preliminary Engineering	\$49,000.00	\$49,000.00		\$98,000.00
Right of Way Construction				
Total	\$98,000.00			

ADA Supervisor Vehicle CTA 26-5

Project Name	ADA Supervisor Vehicle CTA 26-5	Project Number	16587
Location	Cowlitz County	Year	1/1/2027
Description	Supervisor Vehicle	Status	Y

Cost	Funding Plan			
Planning/Other	Local	External, Secured	Unsecured	Total
Preliminary Engineering	\$7,200.00	\$28,800.00		\$36,000.00
Right of Way Construction				
Total	\$36,000.00			

EXHIBIT "A" POP

I-5 Commuter Bus Operating Assistance CTA 27-5

Project Name	I-5 Commuter Bus Operating Assistance CTA 27-5	Project Number	16590
Location	Cowlitz County	Year	7/1/2027
Description	Sustains Operation of RiverCities Transit I-5 Commuter Bus	Status	Y

Cost	Funding Plan			
Planning/Other	Local	External, Secured	Unsecured	Total
Preliminary Engineering	\$253,000.00	\$279,000.00		\$532,000.00
Right of Way Construction				
Total	\$532,000.00			

Transit Alternative Power System CTA 29-4

Project Name	Transit Alternative Power System CTA 29-4	Project Number	16591
Location	Cowlitz County	Year	1/1/2029
Description	Procure and Install Alternative Power Generation for Transit Vehicles	Status	

Cost	Funding Plan			
Planning/Other	Local	External, Secured	Unsecured	Total
Preliminary Engineering	\$400,000.00		\$1,600,000.00	\$2,000,000.00
Right of Way Construction				
Total	\$2,000,000.00			

EXHIBIT "A" POP

Transit Operating Assistance CTA 30-1

Project Name	Transit Operating Assistance CTA 30-1	Project Number	16592
Location	Cowlitz County	Year	1/1/2030
Description	Sustain Operation of RiverCities Transit	Status	Y

Cost	Funding Plan			
Planning/Other	Local	External, Secured	Unsecured	Total
Preliminary Engineering	\$150,000.00	\$1,150,000.00		\$1,300,000.00
Right of Way Construction				
Total	\$1,300,000.00			

Transit Operating Assistance CTA 30-2

Project Name	Transit Operating Assistance CTA 30-2	Project Number	17433
Location	Cowlitz County	Year	1/1/2030
Description	Sustain Operation of RiverCities Transit	Status	

Cost	Funding Plan			
Planning/Other	Local	External, Secured	Unsecured	Total
Preliminary Engineering	\$50,000.00		\$198,000.00	\$248,000.00
Right of Way Construction				
Total	\$248,000.00			

EXHIBIT "A" POP

RiverCities Transit Evening Service

Project Name	RiverCities Transit Evening Service	Project Number	17434
Location	Cowlitz County	Year	7/1/2027
Description	Provide continued support for RiverCities Transit operations while expanding service hours to include evening service.	Status	Y

Cost	Funding Plan			
Planning/Other	Local	External, Secured	Unsecured	Total
Preliminary Engineering	\$151,306.00	\$151,306.00		\$302,612.00
Right of Way Construction				
Total	\$302,612.00			

Eight Cutaways to Replace Aging Fleet

Project Name	Eight Cutaways to Replace Aging Fleet	Project Number	17435
Location	Cowlitz County	Year	1/1/2031
Description	Eight Cutaways to Replace Aging Fleet	Status	

Cost	Funding Plan			
Planning/Other	Local	External, Secured	Unsecured	Total
Preliminary Engineering	\$360,000.00		\$2,040,000.00	\$2,400,000.00
Right of Way Construction				
Total	\$2,400,000.00			

EXHIBIT "A" POP

One Staff Car to Replace Aging Fleet

Project Name	One Staff Car to Replace Aging Fleet	Project Number	17470	
Location	Cowlitz County	Year	1/1/2031	
Description	Replacement of One Staff Vehicle	Status		
Cost	Funding Plan			
Planning/Other	Local	External, Secured	Unsecured	Total
Preliminary Engineering	\$8,000.00		\$32,000.00	\$40,000.00
Right of Way				
Construction				
Total	\$40,000.00			

One Transit Coach to Replace Aging Fleet

Project Name	One Transit Coach to Replace Aging Fleet			Project Number	17471
Location	Cowlitz County			Year	1/1/2031
Description	Replacement of One Transit Coach to Replace Aging Fleet			Status	
Cost		Funding Plan			
Planning/Other		Local	External, Secured	Unsecured	Total
Preliminary Engineering		\$140,000.00		\$560,000.00	\$700,000.00
Right of Way					
Construction					
Total		\$700,000.00			

EXHIBIT "A" POP

Sustain RiverCities Transit Operations

Project Name	Sustain RiverCities Transit Operations			Project Number	17472
Location	Cowlitz County			Year	1/1/2031
Description	Sustain Operation of RiverCities Transit			Status	
Cost		Funding Plan			
Planning/Other		Local	External, Secured	Unsecured	Total
Preliminary Engineering		\$1,000,000.00		\$1,000,000.00	\$2,000,000.00
Right of Way					
Construction					
Total		\$2,000,000.00			

Agenda Summary Sheet

MEETING DATE: 08/25/26

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

**Growth & Economic Opportunity
Future-Ready Infrastructure**

CITY ATTORNEY REVIEW: N/A

RECOMMENDED ACTION:

HOLD PUBLIC HEARING AND MAKE MOTION TO APPROVE ORDINANCE NO. 3582

STAFF CONTACT:

Nick Little, Community Development Director

Nick.little@ci.longview.wa.us



TO: Longview City Council

FROM: Nick Little, CED Director

MEETING DATE: August 25, 2026

SUBJECT: County Event Center (CEC) District Updates

Pursuant to LMC 19.90.010, the city council has, by its own order, elected to amend portions the County Event Center zoning District, known as Chapter 19.40 of Longview Municipal Code. The proposed amendments must first be heard by the Longview Planning Commission, with said decision being reported to the city council for a final decision.

The proposed amendments were first presented at the June 3rd, 2026 Planning Commission meeting, A hearing was subsequently held before the planning Commission at the regularly scheduled July 1st, 2026 meeting, wherein the Planning Commission recommended approval of the updates regarding the addition of animal sheltering to the list of allowed uses and recommended denial of the proposed updates expanding access from Pearldale Lane.

County Event Center District History

The County Event Center District (CEC) covers approximately 50 acres in the eastern portion of the city, immediately adjacent to the City Limits of Kelso. Cowlitz County is the predominant landowner, with the Longview Development Authority owning a small parcel and the City of Longview having control over 7th Avenue and Pearldale Lane rights-of-way. A map of the CEC district is attached as Exhibit A.

The County Event Center District (CEC) was originally established in 1983 as the “*County Fairgrounds District*.” As the name implied, the district was established to foster the ongoing use of the County-owned property as fairgrounds. At the time of establishment,

the allowed uses were largely similar to today's version of the ordinance, although changes to these uses have occurred a few times over the years.

The ordinance was first updated in 1996 to expand the allowed uses to include the placement of "*juvenile and adult justice facilities, which include detention facilities, offices and courtrooms,*" however these uses were not an allowed outright, and were subject to special use review by the Appeal Board of Adjustment.

More substantive amendments came in 2013 as the district was renamed as the "*County Event Center District,*" ostensibly to recognize the evolution of the area from a fairground to a more expanded year-round event center. As part of this effort, several code provisions were updated. The juvenile and adult justice facilities land uses added in 1996 were removed, and several allowed uses were added, including hotels, motels, recreational vehicle parks, and the storage of County-owned vehicles and equipment. Importantly, limitations were added that restricted stay times for any future recreational vehicle park and provisions added that limited access from Peardale Lane to fair activities and emergency services only.

The most recent amendment to the CEC district came in 2021 as a response to HB 1220, which required cities to allow emergency housing, transitional housing, and emergency shelters in those zoning districts that allowed hotels.

Proposed Amendments

The proposed amendments were brought about as a result of the city's desire to assist in the ongoing use and development of the County Event Center property and reduce barriers to potential future developments the County desires to include in this area. The city sees the ongoing development of the CEC district as an overall benefit to the public, both in economic development, tourism, and in potential partnership opportunities in the development of future facilities.

The proposed amendments cover two specific topics:

1. The addition of animal sheltering as an allowed use; and
2. Removal of access limitations to allow for Peardale Lane access.

The proposed language is as follows:

19.40.010 Uses Permitted. (new language)

(12) “Animal sheltering, when operated by a governmental entity or an operator contracted to a governmental entity, provided the facility is constructed and operated in compliance with LMC 6.07;”

19.40.100 Peardale Lane access. (amended language)

“Except for Cowlitz County Fair, Event Center, or other related Fair or Event Center facility activities, access to and from Peardale Lane shall be limited to emergency services only.”

The proposed language can be viewed in the context of the entire ordinance in the attached strikeout/underline version of Chapter 19.40, attached as Exhibit B.

The “animal sheltering” language is narrowly drafted to include only those animal shelter that are operated by a governmental entity or a contractor contracted to a governmental entity. Also included was language establishing a clear connection to the standards of LMC 6.07, which contains the city’s development standards for the accommodation of a large number of animals, including kennels and animal shelter facilities. The entire text of LMC 6.07 can be found here: [LMC 6.07](#). Additional language has been added to reference WAC 173-60-040 regarding maximum permissible noise levels. Based on this WAC, the maximum permissible noise level allowed to intrude upon a neighboring residence would be 57 decibels, which is equivalent to the noise level from normal conversation.

Peardale Lane access is significantly expanded but still contains some limitations for use. The additional opportunities for use were expanded to include not just “Fair activity” as described in the existing language, but activities related to the event center or related activities. This would include primary and/or secondary access for other developments related to the event center, such as an associated recreational vehicle park or other future facility developments.

Summary of Updates

The addition of animal sheltering as an allowed use is specific and defined: it allows for animal sheltering only when operated by a governmental entity (ostensibly the County) or by an operator contracted by the County to operate said facility. The primary impact from such a facility is noise, to which language has been added referencing WAC 173-60-040 to ensure that noise mitigation would be present on any future development.

The Peardale Lane provision was updated to indicate that access is allowed for event center and associated activities, not only fair activities. The underlying theme of the original restriction remains intact, but the amendment creates language that is more in line

with the overall intent of the zone and use of the properties. This amendment would not allow access for general governmental or private purposes, or any other use not directly associated with the fair, event center, or related fair or event center facilities.

Planning Commission Recommendation

The Planning Commission recommended, 4-0, to approve the proposed updates regarding the addition of animal sheltering to the allowed uses within the CEC zoning district.

The Planning Commission recommended, 4-0, to deny the proposed updates regarding the expansion of Event Center and fairground access from Pearldale Lane.

Appendix A to this memorandum includes the testimony and discussion from the hearing.

Appendix B to this memorandum includes public comment received in advance of the hearing.

APPENDIX A

Planning Commission Hearing Discussion, Decision, and Public Comment , July 1, 2026.

- Presentation by staff showing history of CEC district, reasoning behind proposed changes, and proposed code changes.
- Chairman Collins requested clarification regarding setbacks of kennels, confirming that the greater of the two applicable setbacks would rule.
- Public comment period opened by Chairman Collins.
- Myrna R., Peardale resident: Read letter from Evelyn O. (Peardale resident) into record. Discussed issues with fairgrounds in residential area, including excessive litter and debris, parking issues, and theft. Own comments discussed issues with parking, size of street, and influx of outside persons during fair time. Also noted noise issues resulting from barking dogs coming from potential future animal shelters/kennels.
- Mark S., Peardale resident: Too many people already down there, concerned about future traffic.
- Unnamed Resident: Parking excessive during fair time. Additionally RVs and RV parking could create emergency service response. Concerned that future RV Park expansion could further exacerbate traffic issues.

- Jennifer L.: Representing WSU Master Gardner Program. Questions regarding master gardener's greenhouse whether it is an allowed use. Clarification on PDA vs. PFD vs. County.
- Public comment period closed
- Motion made BY Commissioner Lieber to approve proposed amendments. Discussion commences.
- Commissioner Moss: Requests clarification on scope of allowed access. Staff confirmed future access would be broadly allowed for any use, permanent or temporary, related to the Event Center or Fairground.
- Commissioner Leber: Surprised at lack of comments on animal shelter provisions. Not entirely comfortable with broad nature of Peardale access. Curious about challenges community faces during fair time, particularly parking.
- Commissioner Collins: Enough protection in existing codes for animal sheltering use. Doesn't see as many protections for access. Doesn't see a demonstrated need for such a remote access with so many other fairground accesses points already present.
- Ramona Lieber moves to bifurcate motion to address both issues separately.
- Planning Commission votes to approve animal shelter use updates: 4-0
- Planning Commission votes to deny Peardale access expansion updates: 0-4

ORDINANCE NO. 3582

AN ORDINANCE OF THE CITY OF LONGVIEW, WASHINGTON, AMENDING CHAPTER 19.40 OF THE LONGVIEW MUNICIPAL CODE RELATING TO THE COUNTY EVENT CENTER (CEC) DISTRICT; EXPANDING PERMITTED USES TO INCLUDE GOVERNMENTAL ANIMAL SHELTERING; REVISING ACCESS PROVISIONS FOR PEARDALE LANE TO SUPPORT COUNTY EVENT CENTER AND RELATED FACILITIES; AND PROVIDING FOR SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE.

WHEREAS, the County Event Center (CEC) District was established to provide for the continued use and development of the County-owned Event Center property and has evolved over time to accommodate changing community needs and opportunities; and

WHEREAS, Cowlitz County is the primary property owner within the County Event Center District, and the City of Longview and Cowlitz County have maintained a longstanding partnership in the planning, development, and operation of the County Event Center and Fairgrounds for the benefit of the citizens of both jurisdictions; and

WHEREAS, the City Council initiated amendments to Chapter 19.40 of the Longview Municipal Code to ensure that the zoning regulations governing the County Event Center District continue to support the long-term public use, development, and economic vitality of this unique regional public facility; and

WHEREAS, the City Council finds that the County Event Center has evolved beyond a venue used primarily for the annual fair and now serves as a year-round regional destination for public events, community gatherings, recreation, tourism, educational activities, and other public-serving functions; and

WHEREAS, the City Council further finds that the existing access limitation restricting Peardale Lane access solely to Fair activities no longer reflects the present or anticipated operation of the County Event Center and unnecessarily limits future development opportunities that are consistent with the purpose and intent of the County Event Center District; and

WHEREAS, the City Council finds that allowing access from Peardale Lane for County Event Center, Fair, and other related Event Center facilities and activities will better implement the long-term vision for the County-owned property, provide flexibility for future public facilities identified in the County Event Center Master Plan, and strengthen the City's partnership with Cowlitz County while maintaining the limitation that such access remain directly associated with Event Center operations; and

WHEREAS, the City Council further finds that the addition of governmental animal sheltering as a permitted use is consistent with the public and governmental nature of the County Event Center District, provides flexibility for future public service needs, and is compatible with the purpose of the zoning district when operated in accordance with applicable municipal regulations; and

WHEREAS, environmental review of the proposed amendments was completed pursuant to the State Environmental Policy Act, and a Determination of Nonsignificance was issued; and

WHEREAS, after considering the Planning Commission's recommendation, the staff report, the public testimony received, the Comprehensive Plan, the purpose and intent of the County Event Center District, and the entire legislative record, the City Council finds that adoption of these amendments is in the best interests of the City, advances the public welfare, promotes intergovernmental cooperation, and better serves the long-term needs of the County Event Center as a regional public facility.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LONGVIEW, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Findings.

The recitals set forth above are hereby adopted as findings of the City Council.

Section 2. Amendment to LMC 19.40.010 – Uses Permitted.

Section 19.40.010 of the Longview Municipal Code is hereby amended to add the following permitted use:

"(12) Animal sheltering, when operated by a governmental entity or an operator contracted to a governmental entity, provided the facility is constructed and operated in compliance with LMC 6.07. Noise emanating from an animal sheltering facility shall comply with the maximum permissible noise levels pursuant to WAC 173-60-040."

Section 3. Amendment to LMC 19.40.100 – Peardale Lane Access.

Section 19.40.100 of the Longview Municipal Code is hereby amended to read as follows:

"Except for Cowlitz County Fair, Event Center, or other related Fair or Event Center facility activities, access to and from Peardale Lane shall be limited to emergency services only."

Section 4. Severability.

If any section, subsection, sentence, clause, or phrase of this ordinance is held invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 5. Codification.

The City Clerk is authorized to codify the amendments adopted herein as part of the Longview Municipal Code and to make such formatting, numbering, and clerical corrections as are necessary to accomplish codification.

Section 6. Effective Date.

This ordinance shall take effect and be in force five (5) days after its publication as required by law.

PASSED by the City Council of the City of Longview, Washington, at a regular meeting thereof held on the ____ day of _____, 2026.

CITY OF LONGVIEW

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

ORDINANCE NO. 3582

AN ORDINANCE OF THE CITY OF LONGVIEW, WASHINGTON, AMENDING CHAPTER 19.40 OF THE LONGVIEW MUNICIPAL CODE RELATING TO THE COUNTY EVENT CENTER (CEC) DISTRICT; ADDING GOVERNMENTAL ANIMAL SHELTERING AS A PERMITTED USE; PROVIDING FOR SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE.

WHEREAS, the County Event Center (CEC) District was established to provide for the continued use and development of the County-owned Event Center property and has evolved over time to accommodate changing community needs and opportunities; and

WHEREAS, Cowlitz County is the primary property owner within the County Event Center District, and the City of Longview and Cowlitz County have maintained a longstanding partnership in the planning, development, and operation of the County Event Center and Fairgrounds for the benefit of the citizens of both jurisdictions; and

WHEREAS, the City Council initiated amendment to Chapter 19.40 of the Longview Municipal Code to provide additional flexibility for future public uses within the County Event Center District while preserving the overall purpose and intent of the district; and

WHEREAS, the proposed amendment would add governmental animal sheltering as a permitted use within the County Event Center District when operated by a governmental entity or a governmental contractor and in compliance with LMC 6.07; and

WHEREAS, the City Council finds that governmental animal sheltering is a public-serving governmental function that is compatible with the purpose of the County Event Center District and provides additional flexibility to meet future public service needs while remaining consistent with the character of the district; and

WHEREAS, environmental review of the proposed amendments was completed pursuant to the State Environmental Policy Act, and a Determination of Nonsignificance was issued; and

WHEREAS, the Planning Commission conducted a duly noticed public hearing and recommended approval of the governmental animal shelter amendment while recommending denial of the proposed amendment relating to Peardale Lane access; and

WHEREAS, after considering the Planning Commission recommendation, the staff report, public testimony, the Comprehensive Plan, and the entire legislative record, the City Council finds that adoption of the governmental animal shelter amendment is in the best

interests of the City and promotes the efficient use of publicly owned property while maintaining the existing operational limitations applicable to Peardale Lane;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LONGVIEW, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Findings.

The recitals set forth above are hereby adopted as findings of the City Council.

Section 2. Amendment to LMC 19.40.010 – Uses Permitted.

Section 19.40.010 of the Longview Municipal Code is hereby amended to add the following permitted use:

"(12) Animal sheltering, when operated by a governmental entity or an operator contracted to a governmental entity, provided the facility is constructed and operated in compliance with LMC 6.07. Noise emanating from an animal sheltering facility shall comply with the maximum permissible noise levels pursuant to WAC 173-60-040."

Section 3. Severability.

If any section, subsection, sentence, clause, or phrase of this ordinance is held invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 4. Codification.

The City Clerk is authorized to codify the amendments adopted herein as part of the Longview Municipal Code and to make such formatting, numbering, and clerical corrections as are necessary to accomplish codification.

Section 5. Effective Date.

This ordinance shall take effect and be in force five (5) days after its publication as required by law.

PASSED by the City Council of the City of Longview, Washington, at a regular meeting thereof held on the ____ day of _____, 2026.

CITY OF LONGVIEW

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

Agenda Summary Sheet

DATE: August 25, 2026

RESOLUTION NO. 2633 – ESTABLISHING MONTHLY UTILITY BILLING FOR ALL UTILITY CUSTOMERS

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2633

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Ensure Fiscal Responsibility and Long-Term Financial Stability.

CITY ATTORNEY REVIEW:

SUMMARY STATEMENT:

The City of Longview currently bills utility customers through multiple bi-monthly billing cycles. While this system has been in place for many years, it results in customers receiving utility bills every other month, often with larger and less predictable bill amounts.

Monthly billing has become the standard practice for many utilities and service providers and provides customers with a more consistent and reliable billing experience. Transitioning to monthly billing will improve customer service by providing smaller, more predictable monthly bills that better align with household budgeting and other recurring monthly expenses.

More frequent billing will also allow customers and City staff to identify water leaks, unusual consumption, and meter or billing issues sooner, reducing the potential financial impact of undetected leaks and improving overall customer communication.

The transition will require modifications to meter reading schedules, billing operations, customer notification processes, and utility billing software. Staff will implement these operational changes throughout 2026, with all utility accounts converted to monthly billing by January 1, 2027.

Fiscal Impact

The transition to monthly billing will require operational and administrative changes, including updates to billing schedules, meter reading operations, software configuration, and customer communications.

One time Costs: \$5,000

Annual Cost: \$99,361.82



These implementation costs will be accommodated within the Utility Operations and Stormwater budgets.

Over the long term, monthly billing is expected to improve cash flow consistency, reduce billing inquiries related to large bi-monthly bills, improve delinquency management, and provide operational efficiencies through more timely identification of billing and consumption issues.

STAFF CONTACT:

Chris Collins, Asst. City Manager/ Public Works Director

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, WASHINGTON, ESTABLISHING MONTHLY UTILITY BILLING FOR ALL CITY UTILITY CUSTOMERS, ELIMINATING THE EXISTING BI-MONTHLY BILLING CYCLES, DIRECTING IMPLEMENTATION BY JANUARY 1, 2027, AND AUTHORIZING THE CITY MANAGER TO CARRY OUT THE TRANSITION.

WHEREAS, the City of Longview provides water, sewer, stormwater, and other utility services to thousands of residential, commercial, industrial, and institutional customers; and

WHEREAS, the City Council finds that a consistent monthly utility billing cycle will provide improved customer service by making utility bills more predictable, easier to understand, and more closely aligned with the billing practices used by many other service providers; and

WHEREAS, monthly billing will assist customers in managing household and business budgets by reducing fluctuations in billing amounts and providing a more regular and reliable payment schedule; and

WHEREAS, more frequent billing will allow customers and City staff to identify water leaks, unusual consumption, meter issues, and billing discrepancies sooner, helping conserve water and reduce the financial impacts associated with undetected leaks; and

WHEREAS, monthly billing is expected to improve customer communication, increase billing transparency, simplify utility account administration, and provide a higher level of service to the City's utility customers; and

WHEREAS, the City Council finds that transitioning all utility customers to a single monthly billing cycle is in the best interests of the City and the customers it serves.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LONGVIEW AS FOLLOWS:

Section 1. The City Council hereby establishes monthly utility billing as the standard billing frequency for all City of Longview utility accounts.

Section 2. The existing bi-monthly billing cycles are hereby discontinued. All utility customers shall be transitioned to monthly billing no later than January 1, 2027.

Section 3. The City Manager, or designee, is authorized and directed to implement all operational, administrative, and technical changes necessary to complete the transition to monthly utility billing by January 1, 2027. Such actions may include modifications to meter reading schedules, billing cycles, customer notification procedures, software configuration, staffing assignments, and related administrative processes.

Section 4. During the implementation period, the City Manager is authorized to make reasonable administrative adjustments, including prorated billing periods or temporary modifications to billing schedules, as necessary to facilitate an orderly and equitable transition to monthly billing.

Section 5. City staff shall provide timely public notification regarding the transition, including implementation schedules, anticipated changes to billing dates, and any temporary impacts to customer billing statements.

Section 6. This Resolution shall take effect immediately upon its adoption. The transition to monthly billing shall be completed for all utility customers no later than January 1, 2027.

PASSED by the City Council of Longview, Washington, and approved by its Mayor this
____ day of _____, 2026.

Mayor

ATTEST:

City Clerk

LONGVIEW | WA

Monthly Utility Billing

Chris Collins, Asst. City Manager/ Public Works Director

1

Average of late notices and service disconnections

Notices and Tags: 2194/ year

Service Disconnections: 595/ year

LONGVIEW | WA

2

Accounts

Monthly= 3457 Accounts
Bi-monthly= 10769 Accounts

LONGVIEW | **W**
A

3

Number of reads per cycle:

- Cycle 1 – (South of O.B.; Old West Side; Olympics)
 - Accounts: **4084**
 - Billed bi-monthly – January, March, May, July, September, and November
- Cycle 2 -)O.B.; West Longview, Hillsides)
 - Accounts: **6685**
 - Billed bi-monthly – February, April, June, August, October and December.
- Cycle 3 – (Commercial; East Longview; Highlands)
 - Accounts: **3457**
 - Billed Monthly

LONGVIEW | **W**
A

4

Annual Meter Reads

Annual meter readings will increase from 106,098 to 170,712.

60.9% increase

LONGVIEW | **WA**

5

Annual Uncollectible

Year	Uncollectible
2021	\$14,137.70
2022	\$8,881.62
2023	\$13,508.28
2024	\$29,345.98
2025	\$25,956.06

LONGVIEW | **WA**

6

Additional Costs

Annual Cost	
1 FTE (Utility Billing Clerk)	\$92,408
Supplies	\$6,959.82
Total	\$99,367.82

One-Time Costs	
Office Furniture/ Supplies	\$ 2,500
Computer/ workstation	\$ 2,500
Total	\$ 5,000

LONGVIEW | **WA**

7

Costs Allocation

- Water: \$33,122.61
- Sewer: \$33,122.61
- Stormwater: \$33,122.60

No rate adjustment necessary.

LONGVIEW | **WA**

8

Staff Recommendation:

- Approve Resolution 2633.
- Give staff direction to add the additional resources and plan to switch all utility customers to monthly billing by January 1st 2027.

LONGVIEW | WA

Agenda Summary

ORDINANCE NO. 3579**RECOMMENDED ACTION:****MOTION TO ADOPT ORDINANCE NO. 3579**

DATE: August 25, 2026

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Support safe, healthy, and livable neighborhoods

CITY ATTORNEY REVIEW: REQUIRED**SUMMARY STATEMENT:**

April 9, 2026 the City Council directed the City Attorney to draft an ordinance for council adoption establishing the crime of "endangerment of a minor with a controlled substance" to address the lethal threat of fentanyl and other synthetic opioids. The City Attorney drafted an ordinance for council's consideration.

July 14, 2026 the council held a public hearing and made a motion to include in utero language and bring back a second ordinance at the July 28 council meeting.

July 28, 2026 the council considered Ord 3579 without in utero language and tabled the topic until August 25, 2026.

Ordinance 3579 fills a gap not covered by state law (RCW 9A.42.100), establishing a municipal offense prohibiting knowingly or recklessly causing a child to be exposed to controlled substances. The ordinance defines "child," "controlled substance," and "covered controlled substance," describes examples of prohibited conduct, specifies exceptions, assigns a gross misdemeanor penalty classification, and includes preemption and severability clauses

RECOMMENDED ACTION:

Motion to adopt Ordinance 3579, and add Section 9.26.110 to the Longview Municipal Code.

STAFF CONTACT:

James Goodman, Sr. Assistant City Attorney

Attachments:

1. Ordinance No. 3579 – Establishing the offense of reckless exposure of a child to controlled substances.

CITY OF LONGVIEW, WASHINGTON

ORDINANCE NO. 3579

**AN ORDINANCE OF THE CITY OF LONGVIEW,
WASHINGTON, PERTAINING TO CONTROLLED
SUBSTANCE ABUSE; ADOPTING SECTION 9.26.110
TO THE LONGVIEW MUNICIPAL CODE,
ESTABLISHING THE OFFENSE OF RECKLESS
EXPOSURE OF A CHILD TO CONTROLLED
SUBSTANCES; PROVIDING LEGISLATIVE
FINDINGS; CLASSIFYING THE OFFENSE;
REFERENCING APPLICABLE GENERAL
PENALTY AND CULPABILITY PROVISIONS; AND
ESTABLISHING AN EFFECTIVE DATE**

WHEREAS, the City of Longview has the authority to address and punish activities that threaten public health or safety, to take actions needed to protect public health and maintain peace and order, and to hold people accountable when they break city laws; and

WHEREAS, under RCW 9A.42.100, it is a Class B felony to knowingly or intentionally allow a dependent child or adult to be exposed to, consume, breathe in, or come into contact with methamphetamine or the chemicals used to make it; and

WHEREAS, attempts to update RCW 9A.42.100 so that it also covers intentional or knowing exposure to controlled substances and other synthetic opioids have been proposed multiple times but have not passed the State Legislature; and

WHEREAS, controlled substances have caused a sharp rise in poisoning deaths and life-threatening overdoses locally, across our State, and nationally, including unintentional exposure cases involving children; and

WHEREAS, children are uniquely vulnerable to accidental ingestion, inhalation, or dermal exposure due to developmental characteristics, limited risk awareness, and increased hand-to-mouth behaviors; and

WHEREAS, the presence, storage, use, or disposal of controlled substances in uncontrolled or unsafe conditions creates an acute and preventable risk of severe injury or death to children; and

WHEREAS, the City of Longview has identified a gap in enforceable local offenses available to address reckless exposure of children in situations not fully encompassed by state law; and

WHEREAS, establishing a municipal offense promotes public health, child safety, community welfare, and supports local enforcement efforts consistent with Washington law; and

WHEREAS, the City Council finds and declares that protecting children from reckless exposure to controlled substances is a compelling governmental interest;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LONGVIEW DO ORDAIN AS FOLLOWS:

SECTION 1. Adoption. A new section, to be codified at Longview Municipal Code 9.26.110, is adopted to read as follows:

LMC 9.26.110 Reckless Endangerment by Controlled Substances – Child Exposure.

A. Definitions.

1. “Child” means a person under eighteen years of age.
2. “Controlled Substance” has the same meaning as in RCW 69.50.101.
3. “Covered Controlled Substance” means any Controlled Substance listed in Schedule I or Schedule II under state or federal law (“Schedule I–II”).
4. “Exposed” means ingestion, inhalation, absorption, or physical contact, or placing the child in a location or situation creating a substantial risk of such exposure.
5. “Knowingly” and “recklessly” have the same meaning as in RCW 9A.08.010.

B. Offense.

A person commits the offense of endangerment by controlled substances if, under circumstances not amounting to a violation of RCW 9A.42.100, the person knowingly or recklessly causes a Child to be Exposed to a Covered Controlled Substance, or to smoke the person knows, or reasonably should know, contains or is contaminated with a Covered Controlled Substance.

C. Nonexclusive Means of Commission.

Conduct constituting a violation of this section includes, but is not limited to, knowingly or recklessly:

1. leaving a Covered Controlled Substance in a place or container readily accessible to a Child;
2. using, handling, packaging, or transferring a Covered Controlled Substance in the immediate presence of a Child under circumstances creating a substantial risk of Child contact or ingestion;
3. storing a Covered Controlled Substance with food, drink, medication, candy, or other items likely to attract or be handled by a Child;
4. discarding a Covered Controlled Substance, Covered Controlled Substance analogue, Covered Controlled Substance residue, or Covered Controlled Substance-contaminated materials in a manner likely to result in Child contact; or

5. maintaining premises where a Child is present and a Covered Controlled Substance is kept or used in a manner creating a substantial risk of exposure to the Child.

D. Exceptions.

Administering or providing a Controlled Substance to a Child in the course of delivering health-care services pursuant to and in accordance with a valid prescription is not a violation of this section.

E. Classification and Penalty.

1. A violation of this section is classified as a gross misdemeanor.
2. Penalties, including fines, imprisonment, assessments, and costs, shall be imposed as provided in LMC 9.04.090, including subsection (4) concerning costs.

F. Relationship to Other Law.

Nothing in this section precludes prosecution under another applicable ordinance or state law, except that no person may receive multiple punishments for the same act. This section does not apply to conduct specifically prohibited by RCW 9A.42.100.

G. Preemption Clause.

If the Washington State Legislature enacts a law that overrides this chapter, this chapter will automatically stop being effective on the same day the state law takes effect. Any violation that happened before that date can still be prosecuted and punished under this ordinance.

H. Severability.

If any section, subsection, sentence, clause, or phrase herein is held invalid or unconstitutional, such invalidity does not affect the remainder of the ordinance.

SECTION 2. Publication. The City of Longview City Clerk is hereby ordered and directed to cause Ordinance to be published.

SECTION 3. Codification. The City Clerk and codifier are authorized to codify this ordinance in the Longview Municipal Code, make necessary section numbering changes, and correct clerical errors consistent with the intent of this ordinance.

SECTION 4. Effective Date. This ordinance shall take effect and be in force five days after publication as provided by law.

Passed by the City Council this __ day of _____ 2026.

Approved by the Mayor the __ day of _____ 2026.

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

Charlotte Archer
City Attorney

Agenda Summary

APPROVAL OF AUGUST 11, 2026 REGULAR MEETING MINUTES AND AUGUST 17, 2026 SPECIAL MEETING/WORKSHOP MINUTES

Attachments:

1. August 11, 2026 Regular Meeting Minutes
2. August 17, 2026 Special Meeting Minutes



City of Longview

1525 Broadway
Longview, WA 98632
www.ci.longview.wa.us

Minutes

City Council

*Mayor Erik Halvorson
Mayor Pro Tem Keith Young
Council Member Chris Bryant
Council Member Mike Claxton
Council Member Ruth Kendall
Council Member Kalei LaFave
Council Member Wayne Nichols*

Tuesday, August 11,
2026

6:00 PM

2nd Floor, City Hall

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Office at 360.442.5004 at least 48 hours in advance if you require special accommodations to attend the meeting.

If you are participating virtually, you may submit written comments to the City Clerk's Office with the subject line "Public Comment for Disbursement to City Council."

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<https://us02web.zoom.us/j/82394132374>

Telephone options (dial any of the following numbers):

1-253-215-8782 or 1-346-248-7799 or 1-408-638-0968 or 1-669-900-6833

Webinar ID: 823 9413 2374

1. **CALL TO ORDER**

Mayor Halvorson called the meeting to order at 6:00 p.m.

2. **INVOCATION*/FLAG SALUTE**

26-00463 MARK SCHMUTZ, NORTHLAKE CHURCH

After the invocation provided by Mark Schmutz of Northlake Church, the flag salute was recited.

3. **ROLL CALL**

Present: Mayor Halvorson, Mayor Pro Tem Young, Councilmember Bryant, Councilmember Claxton, Councilmember Kendall, Councilmember LaFave, Councilmember Nichols

Staff Present: City Manager Jennifer Wills (on-line), Interim City Attorney Dawn Reitan (on-line), Public Works Director/Assistant City Manager Chris Collins, Community & Economic Development Director Nick Little, Police Chief Robert Huhta, Public Information Officer Angela Abel, Information Technology Director Mike Sullivan, Finance Director Aaron Hill, Library Director Jacob Cole, City Clerk Tiffany Ostreim

4. CHANGES /REVISIONS TO THE AGENDA

Mayor Halvorson stated the action on the 2027 Southwest Washington Regional Airport Budget item will be moved under the City Manager Report; the presentation will remain under Presentations.

5. AWARDS**6. CONSTITUENTS' COMMENTS - NON-AGENDA ITEMS (Thirty Minutes)**

A citizen, name unstated, provided public comment and a handout.

Ivy Masters provided public comment and a handout.

Tom Samuels provided public comment and a handout.

Ethan Worthen provided public comment.

Mark Roland provided public comment.

Derek Fine provided public comment and a handout.

Jason Still provided public comment.

7. PRESENTATIONS**26-00623 2027 SOUTHWEST WASHINGTON REGIONAL AIRPORT BUDGET; AIRPORT MANAGER CRAIG STOMMEL****RECOMMENDED ACTION:****MOTION TO ADOPT THE 2027 OPERATING BUDGET FOR THE SOUTHWEST WASHINGTON REGIONAL AIRPORT**

Airport Manager Craig Stommel presented.

26-00634 50TH ANNIVERSARY OF MOUNT ST HELENS / REGIONAL CHAMBER PROGRAM

Kelso Longview Chamber of Commerce CEO Bonnie Delaney presented.

26-00709 FLOCK CAMERAS INFORMATION

Police Chief Huhta presented.

8. PUBLIC HEARINGS**26-00635 ORDINANCE NO. 3581 – AN ORDINANCE OF THE CITY OF LONGVIEW, WASHINGTON AMENDING CERTAIN SECTIONS OF LONGVIEW MUNICIPAL CODE CHAPTER 19.22.025 RELATING TO ACCESSORY DWELLING UNITS AND REPEAL OF SECTION 19.12.055 RELATING TO APPEAL BOARD OF ADJUSTMENT REVIEW AUTHORITY FOR ACCESSORY DWELLING UNITS****RECOMMENDED ACTION:****HOLD THE PUBLIC HEARING AND MOTION TO ADOPT ORDINANCE NO. 3581**

Mayor Halvorson opened the public hearing at 7:10 p.m.

Community Development Director Nick Little presented.

Council asked clarifying questions.

Mayor Halvorson opened and closed the public comment portion of the hearing as no one spoke for or against and closed the hearing at 7:29 p.m.

Council discussed.

A motion was made by Councilmember Young, seconded by Councilmember Nichols, to adopt Ordinance No. 3581 - updates to LMC Chapter 19.22.025 and repeal LMC Chapter 19.12.055. The motion carried unanimously.

26-00636 ORDINANCE NO. 3582 – AN ORDINANCE OF THE CITY OF LONGVIEW AMENDING LONGVIEW MUNICIPAL CODE CHAPTER 19.40, COUNTY EVENT CENTER ZONING DISTRICT, TO ALLOW FOR ANIMAL SHELTERING AS AN ALLOWED USE AND REDUCING ACCESS RESTRICTIONS TO PEARDALE LANE

RECOMMENDED ACTION:

HOLD PUBLIC HEARING AND MOTION TO ADOPT ORDINANCE NO. 3582

Mayor Halvorson opened the public hearing at 7:38 p.m.

Community Development Director Nick Little presented.

Council asked clarifying questions.

Mayor Halvorson opened the public comment portion of the hearing.

June White provided public comment against animal sheltering.

Jean McCrimmon provided public comment against Peardale access.

Cowlitz County Events Center Director Kim Bowcutt read a letter in support of Peardale access.

Kimberly Higgins provided public comment against Peardale access.

Brenda Snyder provided public comment against Peardale access.

Council asked additional clarifying questions.

Mayor Halvorson closed the public comment portion of the hearing and the hearing at 8:05 p.m.

Council discussed.

Public Works Director/Assistant City Manager Collins suggested further discussion and additional information.

A motion was made by Councilmember Bryant, seconded by Councilmember Nichols, to have staff work with Cowlitz County Event Center and Cowlitz County to get questions answered regarding the Event Center's Master Plan and Cowlitz County's animal sheltering plans and bring back a presentation with possible mitigation options. The motion carried by the following vote:

Ayes: Councilmember Young, Councilmember LaFave, Councilmember Kendall, Councilmember Bryant, Councilmember Nichols, Mayor Halvorson

Nays: Councilmember Claxton

9. CONSTITUENTS' COMMENTS - AGENDA ITEMS (Thirty Minutes)

Kim Bowcutt provided public comment.

10. BOARD & COMMISSION RECOMMENDATIONS

11. ORDINANCES & RESOLUTIONS

26-00645 RESOLUTION NO. 2636 - AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE DEPARTMENT OF COMMERCE AND COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING AGREEMENTS AND THE ASSOCIATED VENDOR AGREEMENT AND PURCHASING DOCUMENTS FOR THE FIRE STATION 81 AND 82 STATION ALERTING SYSTEM PROJECT, IN AN AMOUNT NOT TO EXCEED \$249,449.16, SUBJECT TO APPROVAL AS TO FORM BY THE CITY ATTORNEY

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2636

Community Development Director Little explained the agreement.

A motion was made by Councilmember Kendall, seconded by Councilmember Young, to adopt Resolution No. 2636. The motion carried unanimously.

- 26-00662 ORDINANCE NO. 3583 - VACATING A 45 FEET WIDE ALLEY BETWEEN A PORTION OF BALTIMORE STREET AND BEECH STREET LYING APPROXIMATELY 225 FEET WEST AND PARALLEL OF CALIFORNIA WAY**

RECOMMENDED ACTION:

MOTION TO ADOPT ORDINANCE NO. 3583

Public Works Director/Assistant City Manager Collins explained the vacation.

A motion was made by Councilmember Kendall, seconded by Councilmember Nichols, to adopt Ordinance No. 3583. The motion carried unanimously.

- 26-00681 RESOLUTION NO. 2637 - AUTHORIZING REPLACEMENT OF THE LONGVIEW PUBLIC LIBRARY ENTRANCE SLIDING DOORS**

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2637

Library Director Cole presented.

A motion was made by Councilmember LaFave, seconded by Councilmember Nichols, to adopt Resolution No. 2637. The motion carried unanimously.

12. CONSENT CALENDAR

A motion was made by Councilmember Bryant, seconded by Councilmember Kendall, to adopt the Consent Calendar. The motion carried unanimously.

- 26-00461 APPROVAL OF JULY 28, 2026 REGULAR MEETING MINUTES AND AUGUST 3, 2026 SPECIAL MEETING/WORKSHOP MINUTES**

- 26-00462 APPROVAL OF CLAIMS**

- 26-00682 RESOLUTION NO. 2638 UTILITY RATE REDUCTION PROGRAM**

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2638

- 26-00680 PROJECT COMPLETION – MINT VALLEY PRO SHOP SIDING AND ROOF**

RECOMMENDED ACTION:

MOTION TO ACCEPT AS COMPLETE THE MINT VALLEY PRO SHOP SIDING AND ROOF PROJECT

13. MAYOR'S REPORT

Mayor Halvorson requested appointment of Kari-ann Botero to the Library Board of Trustees. Council concurred. Mayor Halvorson congratulated Councilmember Claxton on earning his Certificate of Municipal Leadership through the Association of Washington Cities.

14. COUNCILMEMBERS' REPORTS

*Councilmember Kendall provided a report.
The council expressed interest in attracting taxi services into the area.
Councilmember Bryant provided a report.*

15. CITY MANAGER'S REPORT

A motion was made by Councilmember Nichols, seconded by Councilmember Young, to adopt the 2027 Operating Budget for the Southwest Washington Regional Airport. The motion carried unanimously.

City Manager Wills recommended the Complete Streets Advisory Committee and the Parks & Recreation Board have a combined conversation on e-bikes. Council concurred. Councilmember Kendall and Councilmember Nichols will be the council liaisons.

The fall session of Longview 101 will begin September 9. The council's portion of the session will be September 16. The Economic Development Committee will meet next Thursday, August 20th, at 4:00 p.m.

16. MISCELLANEOUS

17. EXECUTIVE SESSION

26-00710 RISK OF PROPOSED ACTION PER RCW 42.30.110(1)(i)(iii)

The City Council, City Manager Wills (on-line), Interim City Attorney Reitan (on-line), Public Works Director/Assistant City Manager Collins, Community Development Director Little entered Executive Session at 8:51 p.m. pursuant to RCW 42.30.110(1)(i)(iii) Risk of Proposed Action for a period of 10 minutes. At 9:01 p.m. Executive Session was continued for 10 minutes. At 9:11 p.m. Executive Session was continued for 5 minutes. At 9:16 all parties came out of Executive Session.

18. ADJOURNMENT

The meeting was adjourned at 9:16 p.m.

*Tiffany Ostreim
City Clerk*

*Approved: _____
Mayor*

NEXT REGULAR COUNCIL MEETINGS:

TUESDAY, AUGUST 25, 2026 – 6:00 P.M.

THURSDAY, SEPTEMBER 10, 2026 – 6:00 P.M.

NEXT SPECIAL COUNCIL WORKSHOP:

MONDAY, AUGUST 17, 2026 – 6:00 P.M. – BUDGET ENHANCEMENTS & BUDGET PROJECTIONS, TRAINING ROOM

Minutes**City Council**

*Mayor Erik Halvorson
Mayor Pro Tem Keith Young
Council Member Chris Bryant
Council Member Mike Claxton
Council Member Ruth Kendall
Council Member Kalei LaFave
Council Member Wayne Nichols*

Monday, August 17, 2026**6:00 PM****2nd Floor, City Hall**

NOTICE IS HEREBY GIVEN, in accordance with RCW Chapter 42.30, that the City Council of the City of Longview, Washington, will conduct a special meeting/workshop in the Longview City Hall Training Room, 1525 Broadway, Longview, on Monday, August 17, 2026 at 6:00 p.m. The topics of discussion follow. Final disposition shall be taken on no other matter.

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Office at 360.442.5004 at least 48 hours in advance if you require special accommodations to attend the meeting.

If you are participating virtually, you may submit written comments to the City Clerk's Office with the subject line "Public Comment for Disbursement to City Council."

Virtual attendees may comment verbally during public hearings only and is only permitted for registered attendees. To participate, please contact the Clerk's Office in advance. Use the "raise hand" feature during the hearing, and the Clerk will unmute participants in the order received. If calling in by phone, dial star - 9 to raise your hand.

<https://us02web.zoom.us/j/82394132374>

Telephone options (dial any of the following numbers):

1-253-215-8782 or 1-346-248-7799 or 1-408-638-0968 or 1-669-900-6833

Webinar ID: 823 9413 2374

1. **CALL TO ORDER**

Mayor Pro Tem Young called the meeting to order at 6:00 p.m.

2. **FLAG SALUTE**

The flag salute was recited.

3. **ROLL CALL**

Present: Mayor Pro Tem Young, Councilmember Bryant, Councilmember Claxton, Councilmember Kendall, Councilmember LaFave, Councilmember Nichols

Absent/Excused: Mayor Halvorson

Staff Present: City Manager Jennifer Wills, Public Works Director/Assistant City Manager Chris Collins, Finance Director Aaron Hill, Community & Economic Development Director Nick Little, Parks & Recreation

Director Justin Brown, Human Resources Director Sabrina Fraidenburg, Fire Chief Brad Hannig, Information Technology Director Mike Sullivan, Library Director Jacob Cole, Senior Assistant City Attorney James Goodman, Police Administrative Manager Mary Chennault, Recreation Manager Erin Cranston, City Clerk Tiffany Ostreim

4. WORKSHOP

26-00666 BUDGET ENHANCEMENTS & BUDGET PROJECTIONS

City Manager Wills and Finance Director Hill led the presentation. Topics included: Outside Agency requests, Tourism Fund direction, Budget Projection - YTD June, Position Budgeting and Budget Enhancement requests.

Council consensus: Outside Agency requests will be funded for 2027 only and at the 2026 funding rates. Agreements will be drafted. Will open for 2028 funding requests.

Council consensus: Tourism Fund for 2027 will be budgeted at \$65,000. Will look at cost recovery and offsetting recovery.

Council reviewed the 2026 Actual Expenses per department and the 2026 actual revenues grouped by taxes, charges for services, intergovernmental, licenses and permits, fines and forfeits, and non-revenues.

Council reviewed budget line item requests for non-personnel, additional personnel, and personnel adjustments.

Council discussed enhancements with offsetting revenue and a Foundation Specialist.

Next Budget Workshops will be Thursday, September 3 and 17 at 6:00 p.m. in the Training Room.

5. ADJOURNMENT

The meeting was adjourned at 8:16 p.m.

*Tiffany Ostreim
City Clerk*

*Approved: _____
Mayor*

*** Any invocation that may be offered at the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.**

NEXT REGULAR COUNCIL MEETINGS:

TUESDAY, AUGUST 25, 2026 – 6:00 P.M.

THURSDAY, SEPTEMBER 10, 2026 – 6:00 P.M.

Agenda Summary

APPROVAL OF CLAIMS

Based upon the authentication and certification of claims and demands against the city, prepared and signed by the City's auditing officer, and in full reliance thereon, it is moved and seconded as shown in the minutes of this meeting that the following vouchers/warrants are approved for payment:

FIRST HALF AUGUST 2026 ACCOUNTS PAYABLE: \$2,854,855.85

FIRST HALF AUGUST 2026 PAYROLL:

\$14,241.29, checks
\$1,197,547.65, direct deposits
\$718,012.21, wire transfers
\$1,929,801.15 Total

STAFF CONTACT:

Lindy Kennedy, Accountant
Sara Rios, Payroll Specialist

Attachments: None

Agenda Summary

SEVERE WEATHER SHELTER DISCUSSION AND DIRECTION

DATE: August 25, 2026

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Community Safety
Responsible & Honest Governance

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

For the past two winter seasons, the City of Longview has made the McClelland Center available as a Severe Weather Shelter during qualifying weather conditions. The City has utilized a competitive RFP process to select an operator, with The Salvation Army operating the shelter for the 2024 season and Love Overwhelming operating the shelter for the 2025 season. The City has also coordinated funding, supplies, facility preparation, and other resources necessary to support shelter operations.

Use of McClelland as a Severe Weather Shelter requires the facility to be held out of regular rentals and programming throughout the winter to ensure it is available when qualifying weather occurs. This creates both operational and financial impacts for the City, including lost rental opportunities. Shelter operations have also resulted in broader community impacts, including an observed increase in individuals experiencing homelessness traveling to Longview from throughout Cowlitz County during severe weather events.

Funding remains available to support severe weather sheltering. The Kelso Longview Ministerial Association (KLMA) previously provided \$40,000 to the City for this purpose, with a portion remaining available following last winter's operations. KLMA has also indicated that additional funding may be available if needed. The City also owns shelter supplies and equipment that could continue to support severe weather sheltering, whether at McClelland or at another location operated by a community organization.

Council will review the City's experience over the past two seasons and discuss the appropriate role for the City during the 2026–2027 winter season. Options include continuing a City-hosted shelter at McClelland Center, financially supporting a partner-hosted shelter at another location through available funding and City-owned supplies, or supporting a partner-hosted shelter through City-owned supplies only. Council direction will allow staff to proceed with the necessary planning for the upcoming winter season.

RECOMMENDED ACTION:

STAFF CONTACT:

Jennifer Wills, City Manager

Attachments:

1. Severe Weather Shelter Presentation 8.25.2026

Agenda Summary Sheet

DATE: August 25, 2026

COUNCIL STRATEGIC INITIATIVE ADDRESSED:

Community Safety
Responsible & Honest Governance

CITY ATTORNEY REVIEW: N/A

SUMMARY STATEMENT:

For the past two winter seasons, the City of Longview has made the McClelland Center available as a Severe Weather Shelter during qualifying weather conditions. The City has utilized a competitive RFP process to select an operator, with The Salvation Army operating the shelter for the 2024 season and Love Overwhelming operating the shelter for the 2025 season. The City has also coordinated funding, supplies, facility preparation, and other resources necessary to support shelter operations.

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RECOMMENDED ACTION:

STAFF CONTACT:

Jennifer Wills, City Manager

SEVERE WEATHER SHELTER DISCUSSION

CITY COUNCIL WORKSHOP 8.25.2026

PURPOSE OF TONIGHT'S DISCUSSION

1

Review the City's experience over the past two winter seasons

2

Understand the financial, operational, facility and community impacts

3

Answer: What role does Council want the City of Longview to play in providing severe weather shelter?

4

Provide staff direction for next steps

What is a Severe Weather Shelter:

Provides temporary, emergency shelter during qualifying severe weather conditions.

A **Temporary Use Permit** is required before a severe weather shelter may operate.

The City Manager or designee is authorized to issue the permit under IBC Section 108.

There is **no fee** for the temporary use permit.

A permit may be valid for up to **365 days**.

Shelter operations may continue for up to **two days** after severe weather conditions cease.

Notice of the permit is provided to organizations serving individuals experiencing homelessness.

The code provides a pathway; **it does not require the City to own the location or serve as the shelter operator.**

How we got here: 2 Years @ McClelland

	Winter 2024 – 2025	Winter 2025 – 2026
Location	McClelland Center	McClelland Center
Facility Owner	City of Longview	City of Longview
Operator	Salvation Army	Love Overwhelming
Cost to City	\$0 + (- loss revenue)	\$0 + (- loss revenue)
Other Funding & Amount	\$50,156 – State DEM/County	\$17,175 (\$22,825 remaining)
Nights Activated	31	12

What hosting at McClelland actually means:

1

McClelland is removed from P&R's normal winter programming and rental inventory.

2

Rentals and programs cannot be scheduled with confidence during that period.

3

Staff must coordinate with the operator and emergency-service/community partners.

4

City provides the facility and accumulated supplies/equipment to support shelter operations.

5

There are facility wear, utilities, cleaning, setup/teardown and staff impacts, as applicable.

6

City bears an opportunity cost even during winters when the shelter isn't activated frequently.



The shelter serves a regional need, but the impacts of hosting it are experienced locally.

That naturally leads to the policy question: If the need and population served are regional, should the responsibility for providing and funding the shelter also be regional?

Kelso Longview Ministerial Association (KLMA) Funding

- KLMA provided the City **\$40,000** to support severe weather sheltering.
- **\$17,155** was used for shelter operations last winter.
- **\$22,845 remains available** for severe weather sheltering, assuming the original \$40,000 figure and expenditure are correct.
- KLMA has indicated that an **additional \$40,000 may be available**.
- The City has **not received or committed** those additional funds.
- Existing KLMA funds could potentially support sheltering **at McClelland or at another location**.
- One option would be for the City to establish a **reimbursement-based grant** for an eligible organization operating a severe weather shelter elsewhere.

Options for Council Consideration for 2026–2027

Option 1 | Continue City-Hosted Shelter at McClelland Arts Center

- City provides facility
- RFP for shelter operator
- KLMA funds support operations
- McClelland unavailable for winter use

Option 2 | Financially Support a Partner-Hosted Shelter at Another Location

- McClelland returns to regular use
- Remaining KLMA funds offered as reimbursable grant
- City-owned shelter supplies available to partner
- City supports sheltering without hosting

Option 3 | Support Partner-Hosted Shelter Through City-Owned Supplies Only

- No City facility or financial support
- City-owned shelter supplies available to partner
- Partner independently operates shelter
- McClelland returns to regular use

QUESTIONS

Agenda Summary

RESOLUTION NO. 2640 – RESOLUTION RATIFYING EMERGENCY DECLARATION AND WAIVING COMPETITIVE BIDDING REQUIREMENTS FOR REPAIRS TO THE 20TH AVENUE BRIDGE

RECOMMENDED ACTION:

MOTION TO ADOPT RESOLUTION NO. 2640.

DATE: AUGUST 25, 2026

COUNCIL INITIATIVE ADDRESSED:

Strengthening Community Safety
Investing in Infrastructure

CITY ATTORNEY REVIEW: REQUIRED

SUMMARY STATEMENT:

On August 23, 2026, a motorist crashed into the east guardrail of the 20th Avenue Bridge. The collision resulted in significant damage to the pedestrian fencing and wooden guardrail. An initial assessment indicates that the primary bridge structure does not appear to have sustained damage; however, a more thorough inspection is necessary to confirm the condition of the structure and identify any additional damage.

The damaged guardrail and pedestrian fencing create an immediate public safety concern. Delaying repairs to complete the normal competitive bidding process would unnecessarily prolong the unsafe condition and could result in injury or other harm to the public.

Due to the need for immediate action, an emergency was declared pursuant to RCW 39.04.280 and the City of Longview Purchasing Manual, allowing staff to waive applicable competitive bidding requirements and proceed with the inspection and necessary repairs.

The proposed resolution adopts findings of fact regarding the emergency, ratifies the emergency declaration and actions taken by staff, and authorizes staff to complete the necessary inspection and repairs to restore the bridge to a safe condition.

Staff recommends that the City Council adopt the resolution finding that an emergency exists, ratifying the emergency declaration, waiving applicable competitive bidding requirements, and authorizing the necessary inspection and repairs to the 20th Avenue Bridge.

STAFF CONTACT:

Chris Collins, Public Works Director, Asst. City Manager

Attachments:

1. Resolution 2640-Emergency Declaration 20th Ave.

RESOLUTION NO. 2640

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LONGVIEW, WASHINGTON, ADOPTING FINDINGS OF FACT REGARDING AN EMERGENCY AT THE 20TH AVENUE BRIDGE, RATIFYING THE DECLARATION OF EMERGENCY, AND WAIVING COMPETITIVE BIDDING REQUIREMENTS FOR NECESSARY INSPECTION AND REPAIRS

WHEREAS, on August 23, 2026, a motor vehicle crashed into the east guardrail of the 20th Avenue Bridge, resulting in significant damage to the pedestrian fencing and wooden guardrail; and

WHEREAS, an initial assessment indicates that the primary bridge structure does not appear to have sustained damage; however, a thorough inspection is necessary to determine whether the collision caused additional damage to the bridge or its components; and

WHEREAS, the damaged pedestrian fencing and guardrail are safety features intended to protect pedestrians and motorists using the bridge, and their damaged condition creates an immediate risk to public safety; and

WHEREAS, delaying the inspection and repair of the bridge in order to complete the normal competitive bidding process would unnecessarily prolong the unsafe condition and could result in injury or other harm to the public; and

WHEREAS, RCW 39.04.280 authorizes the waiver of competitive bidding requirements for public works in the event of an emergency, provided that the governing body or its designee makes written findings of the existence of an emergency and enters those findings into the public record no later than two weeks following the award of the contract; and

WHEREAS, pursuant to RCW 39.04.280(1)(e) and the City of Longview Purchasing Manual, the City declared an emergency and determined that immediate action was necessary to inspect and repair the 20th Avenue Bridge and restore the damaged safety features; and

WHEREAS, the City Council finds that the circumstances resulting from the August 23, 2026, collision constitute an emergency requiring immediate action to prevent or minimize the potential for injury, loss, or damage to persons and property;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LONGVIEW, WASHINGTON, AS FOLLOWS:

Section 1. Findings of Fact. The City Council hereby adopts the recitals set forth above as its findings of fact regarding the existence of an emergency at the 20th Avenue Bridge.

Section 2. Ratification of Emergency Declaration. The City Council hereby ratifies and confirms the declaration of emergency and the determination that immediate action was necessary to protect the public health, safety, and welfare.

Section 3. Waiver of Competitive Bidding Requirements. Pursuant to RCW 39.04.280 and the City of Longview Purchasing Manual, the City Council hereby waives otherwise applicable competitive bidding requirements to the extent necessary to promptly inspect and repair the damage caused by the August 23, 2026, collision.

Section 4. Authority to Complete Emergency Work. City staff are authorized to take all reasonable and necessary actions to inspect the bridge, repair or replace the damaged guardrail and pedestrian fencing, and complete any additional repairs determined through inspection to be necessary as a result of the collision. Staff are further authorized to procure the labor, materials, equipment, engineering, inspection, and other services reasonably necessary to complete the emergency work and restore the bridge to a safe condition.

Section 5. Ratification of Prior Actions. All actions previously taken by City officers and employees that are consistent with the purposes of this Resolution and necessary to respond to the emergency are hereby ratified and confirmed.

PASSED by the City Council of the City of Longview at a duly noted regular meeting and approved by the Mayor this 25th day of August, 2026.

M A Y O R

ATTEST:

City Clerk